

WCCUSD



CITIZENS' BOND OVERSIGHT COMMITTEE MEETING PACKET FOR MAY 12, 2025

2010 MEASURE D ~ 2012 MEASURE E ~ 2020 MEASURE R

1400 MARINA WAY SOUTH RICHMOND, CA 94804

CBOC

GROUND RULES AND NORMS

Every team has two components that team members must keep in mind if the team is going to succeed.

- The team must pay attention to the Committee's purpose.
- The team must also carefully shape and monitor the team process it uses to accomplish its purpose.

Team process includes:

- How team members interact with and communicate with each other
- How team members will be responsible and accountable for accomplishing the CBOC's purpose

These team norms or ground rules are established with all members of the team participating equally:

- Recognize cross-disciplinary interaction requires patience and openness to diverse perspectives
- All views are important
- Participation needs to be equitable and balanced
- Expect, respect, and accept disagreements
- Reducing defensiveness is the responsibility of all
- Be tough on issues not on each other
- Place cell phones on silent
- Read agenda packet before the meeting

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

BASIC PARLIAMENTARY PROCEDURES

THE CBOC CONDUCTS THEIR AFFAIRS USING ROBERTS RULES OF ORDER DEVIATIONS MAY BE FOUND IN THE CBOC BY-LAWS

All discussions and actions go through the Chair.

All actions require a MOTION and a SECOND before proceeding.

- Once a MOTION has been seconded, it then belongs to the body.
- There is no such thing as a friendly (or unfriendly) amendment. Amendments are made and seconded, discussed and then the amendment is voted on for acceptance or rejection.
- If an amendment is passed, then the AMENDED MOTION is voted on.

Motions and amendments need to be clear and concise in what is being discussed and voted on. The CBOC does not vote on general ideas—they vote on specific language. Words matter.

A **MOTION TO END DEBATE** must be seconded and requires a 2/3 majority for passage.

- A MOTION TO TABLE is used to postpone the vote on an issue **until a later date**.
- A MOTION TO TABLE **cannot** be used as a means to kill a motion—only postpone it.
- When a MOTION TO TABLE is made, it must also be stated when the item is to be removed from the table for a vote.
- Motions require a simple majority (50%+1 of those voting in the affirmative) for passage.
- An ABSTENTION does not count as a 'YES' or a 'NO' vote. An ABSTENTION is used to validate that a quorum exists. A "PRESENT" vote Does not count as a 'YES' or a 'NO'.

A quorum (50%+1 of the total number of CBOC members) must be present to vote on any issue.

A MOTION TO ADJOURN is always in order.



**WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE**

**Don
Gosney**
Chair

**Brendan
Havenar-Daughton**
Vice Chair

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
CBOC**

2010 Measure D 2012 Measure E 2020 Measure R

AGENDA

Monday May 12th, 2025 at 6:15 PM

To join by computer, please click the link below to join the webinar

<https://wccusd.zoom.us/j/95267496270>

Or by Telephone: US: 1+(669) 444-9171

Webinar ID: 952 6749 6270

Note: Links in this document are PDFs on Google Drive. Clicking on the links should open the PDFs in a web browser on your computer. The full agenda packet may be viewed on the CBOC website or by clicking this link:

**Prior to the opening of this meeting, instructions are to be provided
for anyone seeking Spanish translation.**

05.12.25 CBOC AGENDA PACKET

A) OPENING PROCEDURES

B) CALL TO ORDER

WCCUSD

CITIZENS' BOND OVERSIGHT COMMITTEE

C) ROLL CALL

Don Gosney ~ Chair
Brendan Havenar-Daughton ~ Vice Chair
Jia Ma
Andrew Butt
Andrea Landin
Tashiana Johnson
Lin Johnson
[7 members ~ 4 required for a quorum]

D) APPROVAL OF AGENDA

To discuss a Consent Calendar item, it must be removed from the agenda.

E) PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

Items already on the agenda may not be spoken on in this section.
Speakers must fill out a Speaker Form with the appropriate agenda item listed. If speaking remotely, the speaker must raise their hand.
Speakers will be allowed three minutes

D I S T R I C T R E P O R T S

F) BOND PROGRAM PROJECTS STATUS and FINANCIAL REPORTS

(Melissa Payne/Ellen Meija Hooper)

Presentation on progress of current Bond Projects including newsletters and financial reports

D I S C U S S I O N O N L Y

P R O J E C T S T A T U S R E P O R T S

05.12.25 Project Status Update Presentation

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CITIZENS' BOND OVERSIGHT COMMITTEE

05.12.25 Lake Elementary Project Status Report
Page 30 of 88

05.12.25 Shannon Project Status Report
Page 31 of 88

05.25 Stege ES Newsletter
Page 32 of 88

05.25 Lake ES Campus Newsletter
Page 35 of 88

05.25 Shannon ES Multi-Purpose Room Newsletter
Page 38 of 88

F I N A N C I A L R E P O R T S

04.30.25 Report 13 Bond Program Financial Status
Page 40 of 88

04.30.25 Report 13A Bond Program Financial Status
Page 44 of 88

04.30.25 Report 2 Bond Program Spending to Date
Page 45 of 88

04.30.25 AP Check List
Page 47 of 88

---Call for Public Comment---

G) THE DIFFICULTY IN GETTING FINANCIAL REPORTS **D I S C U S S I O N I T E M**

Discuss with staff the difficulties in getting financial reports for the CBOC to review with the intent in learning what the CBOC can do to help.

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CITIZENS' BOND OVERSIGHT COMMITTEE

U S E F U L L I N K S

PROJECT MANAGEMENT PLAN

<https://www.wccusd.net/Page/13520>

REPORTING PORTAL

<https://aareports-staging.colbitech.net/wccusd>

C B O C R E P O R T S

C O N S E N T I T E M S

D I S C U S S I O N O N L Y

Unless pulled from the consent calendar by a member of the CBOC, staff or the public, consent items are approved without discussion

H) CBOC MEMBER INFORMATION REQUEST LOG F O R I N F O R M A T I O N O N L Y

No new information requests have been submitted since 09.16.24 and all have been resolved.

I) CBOC REPORT TO THE BOARD OF EDUCATION AND THE PUBLIC F O R I N F O R M A T I O N O N L Y

03.12.25 CBOC Standing Report
Page 51 of 88

04.16.25 CBOC Standing Report
Page 54 of 88

04.30.25 CBOC Comments to the Board
Page 57 of 88

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CITIZENS' BOND OVERSIGHT COMMITTEE

J) CALENDAR

F O R I N F O R M A T I O N O N L Y

05.12.25 CBOC Meeting Calendar
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C O M M I T T E E R E P O R T S

K) CBOC SECRETARY

(Don Gosney)

A C T I O N I T E M

Discuss options to replace termed out CBOC Secretary.

---Call for Public Comment---

L) 2020 ANNUAL REPORT

(Brendan Havenar-Daughton & Don Gosney)

A C T I O N I T E M

Discuss the newly revised Draft Annual Report for 2022/2023, and, if the CBOC sees fit, accept the Draft report.

'22/'23 Draft CBOC Bond Program Annual Report (Rev-2)
Page 59 of 88

05.12.25 Annual Report
Executive Summary Template (Rev-1) (Numbered)
Page 73 of 88

05.12.25 Annual Report Executive Summary Template (Rev-1)
[No line numbers. For reference only—not included in the agenda packet.]

CBOC Agenda Packets & Video Links
Page 76 of 88

Receive a report on the status of the 2024 Annual Report and take action as necessary.

---Call for Public Comment---

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CITIZENS' BOND OVERSIGHT COMMITTEE

M) CBOC MEMBERSHIP

(Don Gosney)

A C T I O N I T E M

Discuss and act on the CBOC Membership Application Process

CBOC Application Process

Page 87 of 88

---Call for Public Comment---

N) SITE VISITS

(Don Gosney)

A C T I O N I T E M

Review and provide direction on visits to Bond Program projects.

---Call for Public Comment---

O) ZOOM RECORDINGS

(Don Gosney)

D I S C U S S I O N I T E M

Discuss the desire/need for Spanish language translations on video recordings.

---Call for Public Comment---

P) SPECIAL CALLED MEETINGS

(Don Gosney)

D I S C U S S I O N I T E M

Discuss the desire/need for Special Called CBOC meetings for the purpose of addressing lengthier agenda items such as the CBOC By-Laws.

---Call for Public Comment---

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CITIZENS' BOND OVERSIGHT COMMITTEE

Q) CBOC WEB SITE

(Don Gosney and Brendan Havenar-Daughton)

Discuss website revision, the process to post content and make updates.

---Call for Public Comment---

R) CHAIRPERSON REPORT

(Don Gosney)

Reports on issues relevant to the operation of the CBOC

---Call for Public Comment---

S) FUTURE AGENDA TOPICS

(Don Gosney)

D I S C U S S I O N O N L Y

Suggest and discuss issues that the CBOC and members of the public want to see brought up at future meetings of the CBOC.

05.12.25 Future Agenda Items Log

Page 88 of 88

---Call for Public Comment---

T) ADJOURNMENT

NEXT SCHEDULED CBOC MEETING:

June 16th, 2025

Disability Information

Upon written request to the District, disability related modifications or accommodations—including auxiliary aids or services—will be provided.

Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting.

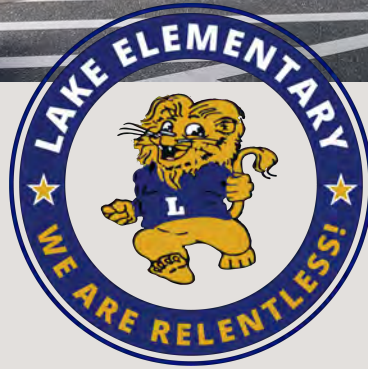


Project Status Update

Citizens' Bond Oversight Committee

Project Status Update

	Site	Project	Type	Status
DESIGN	Stege ES	Campus Rebuild	Design Build	Design Development
	Kennedy HS	Modernization	Lease Lease Back	- Phase 1.2 is Bidding - Construction Documents for Phase 1.3 - Design Development for Phases 2 and 3
	Richmond HS	Modernization	Lease Lease Back	- DSA Review for Utility Make Ready Package - Construction Documents for Phase 1 - Design Development for Phases 2 and 3
	Kennedy HS	Critical Needs: Admin Relocation and Demolition	Several Small Projects	- Admin Relocation – Closeout - Demolition of the 100, 200, and 500 Buildings
	Site	Project	Type	Status
CONSTRUCTION	Lake ES	Campus Rebuild	Design Build	- Increment 1 – Complete - Increment 2 – Construction
	Pinole Valley HS	Fields Restoration & Bleachers	Design Bid Build	DSA submittal is scheduled for later this month
	Shannon ES	Critical Needs: Cafeteria	Design Bid Build	Construction



Lake Elementary School Campus Rebuild

This two-phase project is the Rebuild of the Lake ES campus.

The first phase includes new classrooms, library, and admin buildings and site work on the East half of the campus. The second phase will include new kindergarten and cafeteria buildings and remaining site work on the West half of the campus.

Lake ES - Rebuild



Lake ES - Rebuild

Kinder Buildings

- ❖ Drywall taped, textured and primed
- ❖ Casework delivered
- ❖ Ceiling grid installed

Before



Lake ES - Rebuild

Kinder Buildings

- ❖ Succo final coat
- ❖ Framing for concrete and preparing for the trench drain



Lake ES - Rebuild

Butterfly Canopy

- ❖ Roof framing on the canopy
- ❖ Under coat of stucco on the cafeteria building

Before



Lake ES - Rebuild



Shannon Cafeteria Rebuild Project

The primary purpose of this project is to build a new Cafeteria with dining area, stage, and food services kitchen, server, and support spaces. After the completion of the new building, the existing cafeteria portable will be removed. The project will include roll-up doors to support connection to the exterior, landscaping around the building, and infrastructure for a new garden.



Shannon ES – New Cafeteria



Shannon ES – New Cafeteria



Dining Room

Shannon ES – New Cafeteria

Kitchen and Speedline

- ❖ Drywall taping

Before





Kennedy High School

ADMIN RELOCATION PROJECT



Project Scope

- Trench and install a new pathway and fiber connection into the new MDF (Main Distribution Frame) from the connection point along Cutting Blvd.
- Relocating low voltage systems head ends (data, fire alarm, intrusion) from the 100 Building to the new MDF in the 300 Building.
- Install a new intercom system panel in the new MDF
- Reconnecting the other buildings' IDF's (Intermediate Distribution Frame) to the new MDF.
- Installing a new hot water heater and a wall to separate the wet utilities from the new MDF room.
- Accessibility upgrades

Project Details

Contractor: Beals Martin and Associates

Architect: HKIT Architects

Original Construction Cost: \$2,261,774

Kennedy Critical Needs Project

The Kennedy High School Critical Needs projects includes the relocation of the 100, 200 and 500 Building occupants and the demolition of the buildings.



Want more info
about the
project?

¿Quieres más
información
sobre el
proyecto?



[https://www.wccusd.net/
stege-project](https://www.wccusd.net/stege-project)

STEGE ELEMENTARY CAMPUS REBUILD UPDATE

Construction is Starting Soon!

Demolition will begin shortly. Followed by
construction of the new campus.

!La construcción comenzará pronto!

La demolición comenzará en breve. A
continuación, se construirá el nuevo
campus.

Upcoming Meetings Próximas Reuniones

Parent/Community Meeting
Reunión De Padres/Comunitaria
May/Mayo 15, 2025
at 6:30pm

Booker T Anderson Community Center
960 S 47th St., Richmond

Stege Elementary School Campus Rebuild

This project is the rebuild of the Stege ES campus. This project will replace the existing school buildings and provide a new site design. The school has been relocated to the DeJean Middle School campus site until construction is complete. Demolition of the campus is scheduled for this spring/summer, and completion of the rebuild project is anticipated for the fall of 2027.

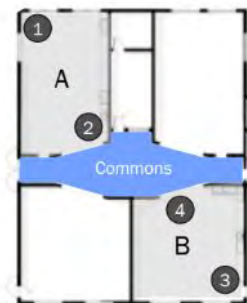


Activities This Month

- CEQA exemption approved by the Board
- Design Development in progress
- Student recess input activity
- Staff and Parent Meeting

Stege Rebuild Update

CLASSROOM PLAN



PERKINS EASTMAN STEGE ELEMENTARY SCHOOL DESIGN DEVELOPMENT

Preliminary design image, furniture and case work shown for scale purposes only

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Kennedy High School Campus Modernization

Kennedy High School Modernization project includes a new two-story classroom and office building along Cutting Blvd. A combination cafeteria and performance space will replace the 500 Building. A remodel of the 600 Building and existing cafeteria will accommodate the Career Technical programs. The remaining building will be updated.





Kennedy Modernization Update

Activities This Month

- Site Walk with potential movers for Bldg. 500
- Phase 1.2 Bidding
- Phase 1.3 (New Construction) DSA Pre-Application Meeting
- Phase 1.3 (New Construction) 50% CD
- Phase 2 (Modernization) focus group meetings



Richmond High School Campus Modernization

Richmond High School Modernization includes demolishing part of the classroom building and building a new two-story building along 23rd Street. The remaining portion of the classroom building will be updated, including adding windows. The large gym and 600 Buildings will be refreshed.



Richmond Modernization Update

Activities This Month

- CEQA exemption approved by the board
- Utility Make Ready Bid Packages in progress
- Phase 1- New Classroom Building DSA submission appointment set for May 19th



Project Status Report: 5/1/2025



**Lake Elementary School
Replacement Project**

2700 11th St.
San Pablo, CA, 94806

Project No: 1000003734 DSA No: 01-119938

Project Scope

Replacement of existing campus with construction of six new buildings. The first phase includes demolition of existing Kindergarten Building and construction of three of the new buildings and site work on the East half of the campus. The second phase will include the other three new buildings and remaining site work on the West half of the campus.

Schedule

Notice to Proceed	8/5/2021
Original Project Duration	1258
Final Completion	1/24/2025
Approved Time Extensions	297
Revised Project Duration	1555
Revised Completion Date	11/17/2025
Calendar Days Elapsed	1370 88%

Project Team

Owner	WCCUSD
Design Build Entity	Alten Construction & Co.
Construction Manager	Cumming Management Group
Inspector	DSA School Inspectors, Inc.

Contract Summary	Amended Base Contract Amount	\$50,466,705
	Amended Project Contingency	\$781,522
	Amended District Contingency	\$3,406,055
	Original Contract Amount	\$54,654,282
	Contract Ammendments	\$2,500,000
	Revised Contract Amount	\$57,154,282
	Amended Project Contingency	\$781,522
	Executed CO	\$489,968
	Remaining Contingency	\$291,554
	Open PCOs	\$59,114
	Rejected PCOs	\$37,786
	Amended District Contingency	\$3,406,055
	Executed CO	\$1,354,771
	Remaining Contingency	\$2,051,284
	Open PCOs	\$89,024
	Rejected PCOs	\$117,389
	Completed & Stored & Billed & Processed to Date	\$43,970,109 80%
	Stop Notices	\$0

Project Updates

Activities Last Month:
Phase 1B: Building F: Complete gypboard tape and finish, plaster brown and finish coat, remove scaffold, electrical feeders. Building E: Complete gypboard tape and finish, plaster brown and finish coat, remove scaffold, electrical feeders. Building D: Finish rough framing and blocking, accoustical metal roof deck, rough MEPs &FS, roofing, plaster scratch and brown.
Upcoming Work
Phase 1B: Building F: Electrical feeders, HVAC units on roof - MEP on roof, start paint, tile at restrooms, accoustical ceiling grid. Building E: Electrical feeders, HVAC units on roof - MEP on roof, start paint, tile at restrooms, accoustical ceiling grid. Building D: Gypsum board tape and finish, rough MEPs &FS, roofing, plaster finish. Site: Domestic water, storm drain, system flush and all building connections

ACRONYMS:

MEP - Mechanical Electrical Plumbing

FS - Fire Sprinklers



Shannon Elementary School CNP - Multipurpose Building

Project No: 1000004297 DSA No: 01-120507

Project Scope	Replace the multipurpose building, provide new site improvements and a trash enclosure.
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Schedule	Notice to Proceed	4/30/2024
	Original Project Duration	425
	Final Completion	8/1/2025
	Approved Time Extensions	0
	Revised Project Duration	425
	Revised Completion Date	8/1/2025
	Calendar Days Elapsed	367 86%

Project Team	Owner	WCCUSD
	Contractor	Strawn Construction Inc.
	Construction Manager	Cumming Management Group
	Inspector	MWC & Associates

Contract Summary	Original Contract Amount	\$7,852,000
	Executed Change Orders	\$27,714.65
	Unforeseen Conditions	\$0.00
	Owner Requested	\$1,028
	Design Changes	\$26,687
	Outside Agency/ Other	\$0
	Revised Contract Amount (contract + \$ Executed CO)	\$7,879,715
	No. of Cos	0
	Pending PCOs	\$87,119.73 1%
	Rejected/Voided PCOs	\$34,396.82 0%
	Completed, Stored, Billed and Processed to Date	\$4,137,127.00
	Stop Notices	\$0

Project Updates	Activities Last Month:
	Continue rough framing and blocking, MEP rough in, exterior sheetmetal at wall openings, lath and plaster scratch and brown coats, start insulation and gypboard installation.
	Upcoming Work:
	Continue rough framing and blocking, MEP rough in, exterior sheetmetal at parapets and roof, plaster finish, gypboard tape and finish. Start interior paint.

ACRONYMS:

MEP - Mechanical Electrical Plumbing

FS - Fire Sprinklers



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER DESIGN EDISION



STEGE ELEMENTARY SCHOOL REBUILD PROJECT



May 2025 - Schematic Design



Project Update

Stege project is currently in design and the process has progressed through Schematic Design into Design Development where we will refine established site plans and floor plans into detailed Construction Documents.

Join us May 15th to see interior images and give input on the playground!



In parallel, the District is working with our Design-Build Team to finalize pricing for the demolition of the existing Stege Campus. Once pricing has been finalized, we will progress with site demolition.



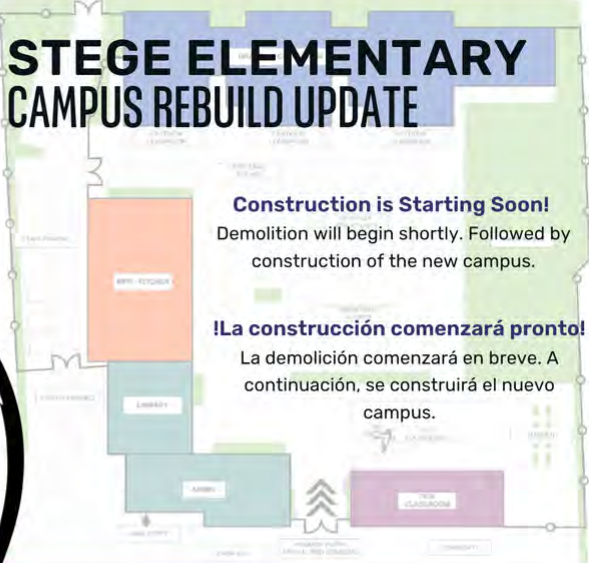
**Want more info
about the
project?**

**¿Quieres más
información
sobre el
proyecto?**



[https://www.wccusd.net/
stege-project](https://www.wccusd.net/stege-project)

STEGE ELEMENTARY CAMPUS REBUILD UPDATE



Construction is Starting Soon!
Demolition will begin shortly. Followed by construction of the new campus.

!La construcción comenzará pronto!
La demolición comenzará en breve. A continuación, se construirá el nuevo campus.

Upcoming Meetings Próximas Reuniones

**Parent/Community Meeting
Reunión De Padres/Comunitaria**
 May/Mayo 15, 2025
 at 6:30pm
 Booker T Anderson Community Center
 960 S 47th St., Richmond

Project Website

Project Summary

The Stege campus rebuild project is in design. This project will replace the existing school buildings and provide a new site design. The school has been relocated temporarily to DeJean Middle School campus site until construction is complete. Demolition of the campus is scheduled for this spring/summer, and completion of the rebuild project is anticipated for the fall of 2027.



Join the CBOC!

We are accepting applications to join the Citizens' Bond Oversight Committee (CBOC). The CBOC reviews bond-funded school projects and informs the public about bond expenditures and uses.



SEE YOUR TAX DOLLARS

AT WORK IN WCCUSD SCHOOLS

Join the Citizens' Bond Oversight Committee

What is CBOC?

The Citizens' Bond Oversight Committee (CBOC) reviews bond-funded school projects and informs the public about bond expenditures and uses.

Current projects include Lake Elementary, Shannon Elementary, Kennedy High, Richmond High, and Stage Elementary School.

Openings

- 3 "At-Large" Community Members

What We Do

- ✓ Publish an Annual Report to inform the public
- ✓ Meet monthly to review project and financial reports
- ✓ Get updates on bond funded facility projects

SIGN UP HERE: bit.ly/CBOCWCCUSD23





WCCUSD Facilities Planning & Construction





WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



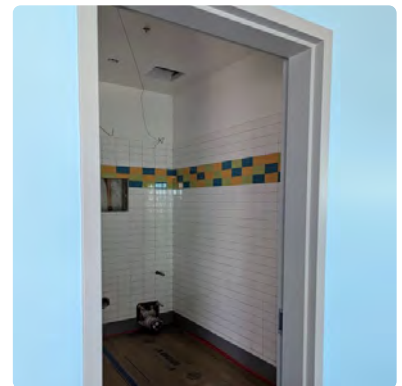
LAKE ELEMENTARY CAMPUS REPLACEMENT PROJECT

Project Updates - May 2025

Construction Activity

Building E and F (Kindergarten Wings)

- The gypsum board tape and finish and stucco finish coat have been completed
- Scaffold was removed
- Continuation of installing the electrical, HVAC and plumbing
- Beginning painting, tile installation at restrooms, and installing the ceiling grid



Building D (Cafeteria)

- Rough framing and acoustical metal deck has been completed
- Continuation of installation of mechanical, electrical, plumbing, roofing, gypsum board tape, and plaster finish.



Project Overview

Project Scope: The primary purpose of this project is to replace the school campus. The campus will be occupied during the duration of this project.

The project has two main construction phases. The project design started in August 2021, and the first phase of construction is complete. Phase 2 is scheduled through Fall 2025. The first phase included new buildings and site work on the East half of the campus, and the second phase will include new buildings and remaining site work on the West half of the campus.

This project is an investment in our community through the use of taxpayer bond dollars.

- **Architect:** Quattrocchi Kwok Architects - QKA
- **Anticipated Completion:** Fall 2025

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Sign up here: bit.ly/CBOCWCCUSD23



Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Outdoor Dining Canopy Structure

Project Team

Design Build Contractor:
Alten Construction

Construction Manager:
Cumming Management Group
Matthew Medeiros
matthew.medeiros@wccusd.net



Building E (Kinder) and Building D (Cafeteria)
Final Stucco Coat on building E and rough coat on building D



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



SHANNON ELEMENTARY MULTI PURPOSE ROOM REPLACEMENT PROJECT

Project Updates - May 2025

Construction Activity

- Installing weather barrier systems, metal flashing, and door/window frames
- Continue mechanical, electrical, plumbing, exterior sheet metal at parapets and roof, plaster finish, gypsum board tape and finish
- Begin interior paint



Project Overview

Project Scope: The primary purpose of this project is to build a new multi-purpose room with a dining area, stage, and food services kitchen, server, and support spaces.

After the completion of the new building, the existing cafeteria portable will be removed. The project will include roll-up doors to support connection to the exterior, landscaping around the building, and infrastructure for a new garden.

This project is an investment in our community through the use of taxpayer bond dollars.

- Architect: Hamilton + Aitken Architects
- Anticipated Completion: Fall/Winter 2025

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Sign up here: bit.ly/CBOCWCCUSD23



Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Undercoat of Stucco

Contact Information

Construction Contractor:
Strawn Construction, Inc

Construction Manager:
Cumming Management Group
Matthew Medeiros
matthew.medeiros@wccusd.net



Gypsum Board Installation



Shannon Construction Newsletter

WCCUSD Facilities Planning & Construction

Subscribe





WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2025

Cash Projection to June-2029

		<u>Notes</u>
<u>Adjusted Cash Balance</u>	411,348,428	1
 <u>Projected Revenues</u>		
Bond Sales 2020 Measure R	\$ 250,000,000	2
Less: Cost of Issuance	\$ (575,000)	2
Interest Earning & Other Revenue	\$ 4,331,237	2
	<u>\$ 253,756,237</u>	
 <u>Projected Available Funds</u>	 \$ 665,104,665	
 <u>Budget Balance</u>		
Board Approved Budget	\$ 2,394,335,598	3
Less: Expenses to Date	\$ 1,733,404,945	3
<u>Current budget balance</u>	\$ 660,930,653	
 Projected Cash Balance June 2029	 \$ 4,174,012	

State Facility Grants Pending State Approval

Estimated (Projected Apportionments are unknown):	\$16,708,850	4
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WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2025

Note 1: Adjusted Cash Balance

Description	Amount	Comments
Cash & Equivalents Building Fund 21	\$ 411,665,794	A
Cash & Equivalents County School Facilities Fund 35	\$ (4,755)	B
Cash with Fiscal Agent (3rd-Party held contract Retention)	\$ 2,609,626	C
Accounts Receivable	\$ -	
Accounts Payable	\$ -	D
Contract Retention (District held Retention)	\$ (2,922,238)	C
Adjusted Cash Balance	\$ 411,348,428	

Comments

A. The cash balance is reflective of financial data from MUNIS.

B. California School Facilities Grants are deposited into the County School Facilities Fund 35 and subsequently transferred to the Building Fund 21.

C. This liability is deducted from the contractor's process payment and retained; it is deposited in a Third party escrow account or accumulated and held by the district. The amounts are reflective of financial data from MUNIS.

D. Accounts payable are amounts due to vendors or suppliers for goods or services received that have not yet been paid for.

Note 2: Projected Revenues

Fiscal Year	Bond Sales 2020 Measure R	Less: Cost of Bond Issuance	Interest Earnings & Other Revenue	Total
FY 2024-25	\$ -		\$ 1,300,000	\$ 1,300,000
FY 2025-26	\$ -		\$ 931,237	\$ 931,237
FY 2026-27	\$ 250,000,000	\$ (575,000)	\$ 700,000	\$ 250,125,000
FY 2027-28	\$ -		\$ 900,000	\$ 900,000
FY 2028-29	\$ -		\$ 500,000	\$ 500,000
Grand Total	\$ 250,000,000	\$ (575,000)	\$ 4,331,237	\$ 253,756,237

Note 3 Budget Balance

Description	Note
Board Approved Budget	This represents the current board approved budget amount and should agree with Report#2, Bond Program Spending by Site.
Expenses to Date	This is total expended amount from FY 1999-01 thru Current Fiscal Year Period and should agree with Report#2, Bond Program Spending by Site.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2025

Note 4: State Facility Grants

Upon release of funds by the California State Allocation Board the State Controller prepares the checks which are then mailed to the County Treasurer for deposit into the District's bank account Fund 35 (County School Facilities Fund) and subsequently are transferred to Fund 21 (Building Fund).

School	Funding	OPSC * Status	SAB** Approval ¹	SAB** Funded	Amount
Lake ES Campus Replaceme	Modernization	Submitted 12/14/23-Workload			\$ 3,027,337
Hercules HS Science	Modernization	Submitted 12/14/23-Workload			\$ 2,397,009
Hercules MS Science	Modernization	Submitted 12/14/23-Workload			\$ 2,512,365
Collins ES HVAC	Modernization	Submitted 10/29/24-Workload			\$ 5,194,881
Shannon MPR	Modernization	Submitted 10/29/24-Workload			\$ 3,577,258
Total					\$ 16,708,850

*Office of Public School Construction - OPSC

**State Allocation Board - SAB

¹ Last updated 11/30/2024

Note 5: 2016 Facilities Master Plan Projects

The Board of Education received the Implementation Plan with the draft Master Plan on June 15, 2016 and approved them unanimously. The Board approved Implementation Plan - Model one, which includes the following projects with the project cost, including inflation:

School	Project Type	FMP 2016	Current Budget
Ed Specs & School Size		\$ 200,000	\$ 200,000
Cameron School	Critical Needs	\$ 1,300,000	\$ 3,370,063
Chavez Elementary School	Critical Needs	\$ 600,000	72,847
Collin Elementary School	Critical Needs	\$ 3,500,000	\$ 6,799,031
B.R.Soskin Middle School	Critical Needs	\$ 3,100,000	\$ 5,169,597
Fairmont Elementary School	Critical Needs	\$ 3,000,000	\$ 2,738,183
Grant Elementary School	Critical Needs	\$ 900,000	\$ 211,467
Harmon Knolls	Critical Needs	\$ 200,000	\$ 406,946
Harmon Knolls	Soils Testing	\$ 100,000	\$ 41,489
Hercules Middle School*	Critical Needs	\$ 7,500,000	\$ 10,000,000
Hercules High School*	Critical Needs	\$ 7,200,000	\$ 9,700,000
Highland Elementary School	Critical Needs	\$ 800,000	\$ 52,875
Kennedy High School	Critical Needs	\$ 12,200,000	\$ 12,200,000
Lake Elementary School	Critical Needs	\$ -	\$ 147,501
Lake Elementary School	RS Replacement	\$ 66,100,000	\$ 65,600,000
M Obama Elementary School	RS Replacement	\$ 40,300,000	\$ 39,361,480
Ohlone Elementary School	Critical Needs	\$ 800,000	\$ 623,885
Olinda Elementary School	Critical Needs	\$ 1,000,000	\$ 793,247
Richmond High School	Critical Needs	\$ 15,100,000	\$ 20,250,034
Riverside Elementary School	Critical Needs	\$ 6,900,000	\$ 4,076,978
Shannon Elementary School**	Critical Needs	\$ 7,100,000	\$ 9,300,000
Stege Elementary School***	Critical Needs	\$ 2,900,000	\$ 58,000,000
Valley View Elementary School	Critical Needs	\$ 1,000,000	\$ 1,091,447
TOTAL IMPLEMENTATION PLAN MODEL 1		\$ 181,800,000	\$ 250,207,069



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Bond Program Financial Status

As of April 30, 2025

* 2016 FMP scope and budget for Hercules MS & Hercules HS is for a singular project so the combined budget will be reported under Hercules HS on various financial reports

** BOE approved supplemental fund for Shannon ES: Fund 25 of \$0.7M on 04/10/24

*** BOE approved supplemental fund for Stege ES: Fund 25 of \$3M and Fund 21 of 58M on 12/18/24

Definition of ROM¹

Five percent inflation has been applied from mid-2016 to the scheduled midpoint of construction, compounded yearly, to account for inflation. These "Rough Order of Magnitude" (R.O.M.) cost estimates, which are based on general cost per square foot, do not include market-based contract escalation (if any) above 5% annual inflation.

Additionally, the cost of temporary housing has been included where it was known to be required at the time of the Master Plan (e.g., at Lake Elementary). It has not been included where it was not anticipated prior to the release of the Master Plan (e.g., at M Obama Elementary).

Note that further Architectural and Engineering studies are required, including scoping and budgeting, for all Critical Needs.

*In June 2016 the Board approved \$181,800,000 FMP since then the following budget revisions have been approved by the Board:

- Harmon Knolls \$250,000 and Valley View \$150,000 on 08/09/17; Grant <\$688,533>, Harmon Knolls <\$101,565>, Lake <\$352,499>, Ohlone <\$176,115>, & Valley View <\$58,553> on 07/25/18; Richmond \$3,900,000 on 11/14/18; Crespi \$2,200,000 on 03/20/19; Chavez <\$572,153> on 06/26/19; Richmond \$2,000,000 on 11/06/19; Olinda <\$206,753.35> on 02/26/20; Crespi <\$130,402.83> on 12/16/20; Shannon \$2,200,000, Hercules MS/HS \$5,000,000 on 1/26/22; Cameron \$2,200,000 on 11/16/2022; Collins \$ 3,800,000 on 11/16/2022; Stege \$40,100,000 on 11/8/23; Cameron <\$129,937>, Collins <\$500,969>, Highland <\$747,125>, Fairmont <\$261,817>, Obama <\$938,520>, Riverside <\$2,823,022>, Richmond <\$749,965>, Stege \$15,000,000 on 12/18/24

Legacy Projects: BOE approved budget adjustment Korematsu <\$648,170>, Technology <\$92,999>, Central \$1,500,000 on 12/18/24

Note 6: Measure R Project

School	Project Type	Original Budget	Current Budget
Kennedy High School	Field/Bchrs/Press box	\$ 6,600,000	\$ 6,166,880
Kennedy High School	Modernization	\$ 1,000,000	\$ 280,100,000
Richmond High School	Modernization	\$ 1,000,000	\$ 280,100,000
Total		\$ 8,600,000	\$ 566,366,880

* Board approved the following Measure R Budgets: KHS Fields \$6,600,000 on 1/19/22; KHS Mod \$1,000,000, RHS Mod \$1,000,000 on 5/17/23; KHS Mod \$279,100,000, RHS Mod \$279,100,000 on 11/8/23, KHS Fields <\$433,120> on 12/18/24



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

Financial Impact of Report 13 Analysis

From March 2025 to April 2025

Updated 05/08/2025

Items	Beginning Balance	Ending Balance	Variance	Notes
Adjusted Cash Balance	402,301,451	411,348,428	9,046,976	\$7,736,922.47 negative expended in Apr 2025 \$1,310,054 Msr R Sr B&C Bond Sale added (should be \$250,000,000 but it was booked \$248,689,946)
Projected Revenue				
Bond Sales 2020 Measure R	250,000,000	250,000,000	-	
Less: Cost of Issuance	(575,000)	(575,000)	-	
Interest Earning & Other Revenue	4,331,237	4,331,237	-	
Projected Revenue Total	253,756,237	253,756,237	-	
Projected Available Funds	656,057,688	665,104,665	9,046,976	\$7,736,922.47 negative expended in Apr 2025 \$1,310,054 Msr R Sr B&C Bond Sale added (should be \$250,000,000 but it was booked \$248,689,946)
Budget Balance				
Board Approved Budget	2,394,335,598	2,394,335,598	-	
Less Expenses to Date	(1,743,620,972)	(1,733,404,945)	10,216,027	\$7,736,922.47 negative expended in Apr 2025 \$16,768.84 Prior Year doubled expense adjustment \$2,005,550.70 Prior Year doubled expense adjustment \$456,785 Prior Year doubled expense adjustment
Budget Balance Total	650,714,626	660,930,653	10,216,027	
Projected Cash Balance June 2029	5,343,062	4,174,012	(1,169,051)	\$1,310,054 Msr R Sr B&C Bond Sale added (should be \$250,000,000 but it was booked \$248,689,946) <\$16,768.84> Prior Year doubled expense adjustment <\$2,005,550.70> Prior Year doubled expense adjustment <\$456,785> Prior Year doubled expense adjustment
State Facility Grants				
Estimated (Projected Apportionments are unknown)	16,708,850	16,708,850	-	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 04/30/2025

Updated 5/8/2025

Site Name	Original Budget *	Board Approved Budget 12/18/2024	Expended FY 99-01 thru FY 23-24	Expended FY 24-25 thru Apr	Expended Total thru 04/30/25	Committed Balance as of 04/30/25	Budget Balance as of 04/30/25	Notes
BAYVIEW	17,732,392	19,850,802	19,850,802		19,850,802	-	-	Footnote 1
CHAVEZ	1,339,784	1,058,234	1,058,234		1,058,234	-	-	Footnote 1
COLLINS	993,294	8,437,902	8,207,101	223,963	8,431,064	-	6,838	Footnote 3
CORONADO	11,278,047	43,022,627	43,022,627		43,022,627	-	-	Footnote 1
DOVER	13,070,243	35,095,267	35,095,267		35,095,267	-	-	Footnote 1
DOWNER	28,819,079	33,415,902	33,415,902		33,415,902	-	-	Footnote 1
ELLERHORST	11,238,341	13,931,806	13,931,806		13,931,806	-	-	Footnote 1
FAIRMONT	10,971,356	6,602,441	6,602,441		6,602,441	-	-	Footnote 1
FORD	11,839,322	30,817,526	30,817,526		30,817,526	-	-	Footnote 1
GRANT	1,409,600	2,155,565	2,155,565		2,155,565	-	-	Footnote 1
HANNA RANCH	680,923	783,349	783,349		783,349	-	-	Footnote 1
HARDING	15,574,211	22,632,446	22,632,446		22,632,446	-	-	Footnote 1
HARMON KNOLLS	-	448,435	448,435		448,435	-	-	Footnote 1
HIGHLAND	13,504,714	1,932,714	1,932,714		1,932,714	-	-	Footnote 1
KENSINGTON	16,397,920	19,343,892	19,343,892		19,343,892	-	-	Footnote 1
KING	16,688,732	25,342,166	25,342,166		25,342,166	-	-	Footnote 1
LAKE	822,657	67,247,823	37,159,056	4,970,793	42,129,849	15,567,198	9,550,775	Footnote 3
LINCOLN	15,225,821	17,676,561	17,676,561		17,676,561	-	-	Footnote 1
LUPINE HILLS	16,111,242	15,395,678	15,395,678		15,395,678	-	-	Footnote 1
MADERA	11,088,764	12,233,801	12,233,801		12,233,801	-	-	Footnote 1
MICHELLE OBAMA**	13,673,885	43,190,804	43,190,804		43,190,804	-	-	Footnote 1
MIRA VISTA	13,928,364	16,651,130	16,651,130		16,651,130	-	-	Footnote 1
MONTALVIN	15,904,716	16,791,028	16,791,028		16,791,028	-	-	Footnote 1
MURPHY	13,554,495	15,619,655	15,619,655		15,619,655	-	-	Footnote 1
NYSTROM	20,999,690	47,800,813	47,800,813		47,800,813	-	-	Footnote 1
OHLONE	14,174,928	34,492,752	34,492,752		34,492,752	-	-	Footnote 1
OLINDA	1,170,596	2,080,188	2,080,188		2,080,188	-	-	Footnote 1
PERES	19,752,789	21,424,293	21,424,293		21,424,293	-	-	Footnote 1
RIVERSIDE	13,439,831	18,687,983	18,687,983		18,687,983	-	-	Footnote 1
SHANNON	1,157,736	10,855,163	2,470,229	3,040,648	5,510,878	5,185,145	159,140	Footnote 3
SHELDON	14,968,745	15,102,837	15,102,837		15,102,837	-	-	Footnote 1
STEGE	13,000,749	61,445,886	3,522,586	90,929	3,613,515	51,083,743	6,748,628	Footnote 3
STEWART	12,710,427	16,737,037	16,737,037		16,737,037	-	-	Footnote 1
TARA HILLS	14,160,935	14,975,067	14,975,067		14,975,067	-	-	Footnote 1
VALLEY VIEW	11,117,405	10,222,362	10,222,362		10,222,362	-	-	Footnote 1
VERDE	15,709,690	16,065,870	16,065,870		16,065,870	-	-	Footnote 1
WASHINGTON	14,051,720	15,322,847	15,322,847		15,322,847	-	-	Footnote 1
Elementary Total	438,263,142	754,890,652	658,262,851	8,326,334	666,589,184	71,836,086	16,465,381	
B R SOSKIN MS***	1,205,711	6,415,493	6,415,493		6,415,493	-	-	Footnote 1
DEJEAN MS	64,929	381,209	381,209		381,209	-	-	Footnote 1
HELMS MS	61,287,986	83,432,888	83,432,888		83,432,888	-	-	Footnote 1
HERCULES MS	602,982	699,000	699,000		699,000	-	-	Footnote 1
KOREMATSU MS	37,937,901	72,734,009	72,734,009		72,734,009	-	-	Footnote 1
PINOLE MS	38,828,979	56,689,430	56,689,430		56,689,430	-	-	Footnote 1
Middle Sch Total	139,928,488	220,352,030	220,352,030	-	220,352,030	-	-	



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Bond Program Spending to Date by Site
Data as of 04/30/2025

Updated 5/8/2025

Site Name	Original Budget *	Board Approved Budget 12/18/2024	Expended FY 99-01 thru FY 23-24	Expended FY 24-25 thru Apr	Expended Total thru 04/30/25	Committed Balance as of 04/30/25	Budget Balance as of 04/30/25	Notes
DE ANZA HS	105,389,888	132,236,248	132,236,248		132,236,248	-	-	Footnote 1
EL CERRITO HS	93,605,815	146,850,105	146,850,105		146,850,105	-	-	Footnote 1
GREENWOOD	35,315,772	79,583,607	79,583,607		79,583,607	-	-	Footnote 1
HERCULES HS	12,603,343	22,995,019	14,337,498		14,337,498	608	8,656,914	Footnote 3
KENNEDY HS	89,903,130	332,321,861	42,941,573	4,439,065	47,380,638	11,286,239	273,654,985	Footnote 3
PINOLE VALLEY HS	124,040,286	216,549,580	215,051,937	34,312	215,086,249	36,991	1,426,340	Footnote 2
RICHMOND HS	94,720,910	321,972,122	43,409,941	1,546,371	44,956,312	11,642,752	265,373,058	Footnote 3
VISTA HS	3,566,208	7,236,543	7,236,543		7,236,543	-	-	Footnote 1
High Sch Total	559,145,352	1,259,745,084	681,647,451	6,019,747	687,667,198	22,966,589	549,111,297	
ADAMS MS	703,660	691,211	691,211		691,211	-	-	Footnote 1
CAMERON	284,012	3,492,258	3,426,230	54,540	3,480,770	-	11,488	Footnote 3
CASTRO	11,901,504	620,944	620,944		620,944	-	-	Footnote 1
DELTA NSS	152,564	152,226	152,226		152,226	-	-	Footnote 1
EL SOBRANTE	187,343	536,231	536,231		536,231	-	-	Footnote 1
HARBOUR WAY	121,639	121,944	121,944		121,944	-	-	Footnote 1
KAPPA NSS	109,809	109,831	109,831		109,831	-	-	Footnote 1
NORTH CAMPUS	169,849	205,450	205,450		205,450	-	-	Footnote 1
OMEGA NSS	117,742	118,313	118,313		118,313	-	-	Footnote 1
SEAVIEW	178,534	499,116	499,116		499,116	-	-	Footnote 1
SIGMA NSS	110,728	110,949	110,949		110,949	-	-	Footnote 1
TLC	118,020	116,673	116,673		116,673	-	-	Footnote 1
WEST HERCULES	-	56,847	56,847		56,847	-	-	Footnote 1
Closed/Program Total	14,155,404	6,831,993	6,765,966	54,540	6,820,505	-	11,488	
CENTRAL	67,713,312	112,831,634	109,776,847	2,514,976	112,291,822	539,812	-	Budget thru 24-25
RCP CHARTER	8,148,550	4,415,204	4,415,204		4,415,204	-	-	Footnote 1
TECHNOLOGY	35,000,000	35,269,001	35,269,001		35,269,001	-	-	Footnote 1
Admin/Other Total	110,861,862	152,515,840	149,461,052	2,514,976	151,976,028	539,812	-	
GRAND TOTAL	1,262,354,248	2,394,335,598	1,716,489,349	16,915,596	1,733,404,945	95,342,487	565,588,166	

* Original Budget provided is based on Report#2 dated April 30, 2018, and has not been reconciled.

** Board approved renaming of Wilson Elementary school to Michelle Obama School on 02/12/20.

*** Board approved renaming of Crespi Middle school to Betty Reid Soskin on 06/23/21.

Footnote 1: Site projects are completed.

Footnote 2: Site Legacy projects are under planning, construction or in closeout.

Footnote 3: 2016 Facilities Master Plan/2020 Msr R Projects are under planning, construction or in closeout.

Note: Measure 1998E is not covered under Proposition 39 regulations for school bonds, and is not ordinarily reported in the Bond Program expenditure reports.

The following report shows Measure 1998E projects by site with state funded DeJean middle school project.

Measure 1998E Project	Budget	Expended	
DeJean Middle School	36,836,215	36,836,215	-
1998E Project	23,994,285	23,994,285	-
State Fund Project	12,841,930	12,841,930	-
Pinole Valley High School	190,571	190,571	-
Central Program Coordination	16,276,518	16,276,518	-
Total	53,303,304	53,303,304	-



A/P Check List

April, 2025

Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
Site 000 - UNDISTRIBUTED						114,922.79	
ALTEN CONSTRUCTION INC	244679	04/22/25	21-9748-9570-000	1000003734-42ATRU	03/04/25	63,474.30	1000003734 FEBRUARY 2025 RETENTION
SOLPAC CONSTRUCTION INC	244887	04/24/25	21-9745-9570-000	1000004154-18/20TR	03/17/25	51,448.49	1000004154 DEC&FEB 2025 RETENTION
Site 108 - CAMERON						4,848.00	
APEX TESTING LABORATORIES, INC	244511	04/15/25	21-9745-6215-108	231046-02	12/16/24	1,000.00	CAMERON CNP FINAL DECEMBER 2024
INTERFACE ENGINEERING, INC.	244756	04/22/25	21-9745-6229-108	202412649REV	03/20/25	2,100.00	CAMERON CNP 12/1/24-3/20/25
WOLF/LANG/CHRISTOPHER ARCHITEC	244670	04/15/25	21-9745-6201-108	210070023	02/28/25	929.00	CAMERON SCHOOL ARCHITECT SVCS FEBRUARY 2025
WOLF/LANG/CHRISTOPHER ARCHITEC	244670	04/15/25	21-9745-6201-108	210070024	03/31/25	819.00	CAMERON SCHOOL ARCHITECT SVCS MARCH 2025
Site 110 - COLLINS						8,190.00	
APEX TESTING LABORATORIES, INC	244511	04/15/25	21-9745-6215-110	231047-03	12/16/24	1,000.00	COLLINS SCHOOL CNP FINAL DECEMBER 2024
INTERFACE ENGINEERING, INC.	244756	04/22/25	21-9745-6229-110	202412650REV	03/20/25	2,780.00	COLLINS CNP 12/1/24-3/20/25
WOLF/LANG/CHRISTOPHER ARCHITEC	244670	04/15/25	21-9745-6201-110	21008023	02/28/25	2,205.00	COLLINS ES ARCHITECT SERVICES FEBRUARY 2025
WOLF/LANG/CHRISTOPHER ARCHITEC	244670	04/15/25	21-9745-6201-110	21008024	03/31/25	2,205.00	COLLINS ES ARCHITECT SERVICES MARCH 2025
Site 134 - LAKE						1,353,373.56	
ALAN KROPP AND ASSOCIATES INC	244275	04/03/25	21-9745-6192-134	29392REV	01/08/25	2,600.00	LAKE ES CAMPUS REPLACEMENT 11/1/24-12/20/24
ALTEN CONSTRUCTION INC	244294	04/09/25	21-9745-6201-134	1000003734-42B	03/04/25	19,505.52	LAKE ES CAMPUS REPLACE DESIGN FEBRUARY 2025
ALTEN CONSTRUCTION INC	244294	04/09/25	21-9748-6211-134	1000003734-42A	03/04/25	1,206,011.70	LAKE ES CAMPUS REPLACE CONSTRUCTION FEBRUARY 2025
AQUATECH CONSULTANCY, INC	244112	04/01/25	21-9745-5860-134	54978	02/10/25	4,183.00	LAKE ES REPLACEMENT PROJECT JANUARY 2025
AQUATECH CONSULTANCY, INC	244112	04/01/25	21-9745-5860-134	55063	03/10/25	3,680.00	LAKE ES REPLACEMENT PROJECT FEBRUARY 2025
CONSOLIDATED ENGINEERING LABOR	244335	04/09/25	21-9745-6215-134	227110	01/14/25	5,279.00	LAKE ES TESTING & INSPECTION SVCS DECEMBER 2024
CONSOLIDATED ENGINEERING LABOR	244335	04/09/25	21-9745-6215-134	227928	02/10/25	12,522.95	LAKE ES TESTING & INSPECTION SVCS JANUARY 2025
CONSOLIDATED ENGINEERING LABOR	245015	04/29/25	21-9745-6215-134	228693	03/04/25	10,863.30	LAKE ES TESTING & INSPECTION FEBRUARY 2025
CONSOLIDATED ENGINEERING LABOR	245015	04/29/25	21-9745-6215-134	229266	03/25/25	1,841.09	LAKE ES TESTING & INSPECTION 3/6/25-3/14/25
CONTERRA ULTRA BROADBAND LLC	244336	04/09/25	21-9745-6219-134	10002474888	03/01/25	36,000.00	LAKE ES CAMPUS INTERNET CONNECTION MARCH 2025
DSA SCHOOL INSPECTORS, INC.	244278	04/03/25	21-9745-6214-134	25-01008	02/01/25	25,256.00	LAKE ES CAMPUS REPLACEMENT JANUARY 2025
DSA SCHOOL INSPECTORS, INC.	244540	04/15/25	21-9745-6214-134	25-01019	02/28/25	22,960.00	LAKE ES CAMPUS REPLACE FEBRUARY 2025
VISTA ENVIRONMENTAL INC	244493	04/09/25	21-9745-6218-134	INV-28765-1	02/25/25	2,671.00	LAKE ES HAZARDOUS MATERIAL OBS 7/2/24-7/8/24
Site 154 - SHANNON						293,671.31	
HAMILTON AND AITKEN ARCHITECTS	244164	04/01/25	21-9745-6201-154	2020.160.19	02/14/25	9,613.24	SHANNON ES ARCHITECTURAL SVCS 12/11/24-1/31/25
MAN WAH CHENG	244708	04/22/25	21-9745-6214-154	09	03/11/25	13,000.00	SHANNON ES IOR SERVICES FEBRUARY 2025
MAN WAH CHENG	244708	04/22/25	21-9745-6214-154	10A	04/01/25	13,500.00	SHANNON ES IOR SERVICES MARCH 2025
STRAWN CONSTRUCTION INC	244281	04/03/25	21-9745-6211-154	1000004297-4	03/10/25	257,558.07	SHANNON ES MULTI-PURPOSE BLDG JANUARY 2025



A/P Check List

April, 2025

Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
Site 157 - STEGE						9,242.00	
CONTRA COSTA COUNTY CLERK	245016	04/29/25	21-9745-6205-157	CEQA STEGE ES	03/21/25	50.00	STEGE ES - CEQA FILING FEE CHECK REQUEST
ESSEL TECHNOLOGY SERVICES INC	244365	04/09/25	21-9745-6218-157	159.25001	03/17/25	9,192.00	STEGE ES CAMPUS REPLACE HAZMAT 2/20/25-3/10/25
Site 360 - KENNEDY HIGH						587,514.56	
ACHIEVEMENT ENGINEERING CORP	244288	04/09/25	21-9745-6214-360	INV#02-DEC	12/31/24	1,709.00	KHS ADMIN RELOCATION SPECIAL INSP DECEMBER 2024
BEALS MARTIN INC	244988	04/29/25	21-9745-6219-360	3785-04	04/07/25	537,935.60	KENNEDY HS ADMINISTRATION RELO MARCH 2025
HKIT ARCHITECTS	244386	04/09/25	21-9745-6201-360	12A	08/31/24	22,891.28	KENNEDY HS CNP ARCHITECTURAL SVS AUGUST 2024
HKIT ARCHITECTS	244386	04/09/25	21-9745-6201-360	13A	11/30/24	9,089.34	KENNEDY HS CNP ARCHITECTURAL SVCS NOVEMBER 2024
HKIT ARCHITECTS	244386	04/09/25	21-9745-6201-360	14A	12/31/24	9,089.34	KENNEDY HS CNP ARCHITECTURAL SVCS DECEMBER 2024
MAN WAH CHENG	244708	04/22/25	21-9745-6214-360	03A	03/11/25	3,000.00	RFQ\RFP IOR SERVICES KHS FEBRUARY 2025
NINYO AND MOORE GEOTECHNICAL A	244195	04/01/25	21-9745-6209-360	300497	03/20/25	3,800.00	KENNEDY HS SOIL STOCKPILE SAMPING FEBRUARY 2025
Site 362 - PINOLE VALLEY HIGH						3,793.00	
STATE WATER RESOURCES CONTROL	245176	04/29/25	21-9745-6212-362	SW-0315511	04/02/25	1,213.00	PVHS ANNUAL PERMIT FEE SWRCB 4/1/25-3/31/26
THUNDER MOUNTAIN ENTERPRISES,	244482	04/09/25	21-9745-6227-362	31188	03/19/25	2,580.00	PVHS FIELD HOUSE AND BLEACHERS 2/25/25-3/27/25
Site 364 - RICHMOND HIGH						50.00	
CONTRA COSTA COUNTY CLERK	245017	04/29/25	21-9747-6205-364	CEQA RICHMOND HS	03/21/25	50.00	RICHMOND HS - CEQA FILING FEE CHECK REQUEST
Site 376 - HERCULES SR HIGH						429,177.31	
D & D SECURITY RESOURCES, INC.	244344	04/09/25	21-9745-5890-376	NN033	02/21/25	2,547.60	HERCULES CNP NEW SCIENCE BLDG FEBRUARY 2025
DSK LLP	244356	04/09/25	21-9745-6201-376	023-4123	03/18/25	42,899.50	HERCULES MS/HS CNP ARCH & ENG SVCS FEBRUARY 2025
SOLPAC CONSTRUCTION INC	244464	04/09/25	21-9745-6211-376	1000004154-18C *	01/15/25	192,753.40	HERCULES MS/HS SCI BLDG DEC 2025 STOP NOTICE PAY
SOLPAC CONSTRUCTION INC	244465	04/09/25	21-9745-6211-376	1000004154-20A *	03/17/25	187,674.81	HERCULES MS/HS SCI BLDG FEBRUARY 2025
VISTA ENVIRONMENTAL INC	244493	04/09/25	21-9745-6209-376	INV-30028	03/31/25	3,302.00	HERCULES MHS SCIENCE BLDG CHEM OBSERVE MARCH 2025
Site 615 - OPERATIONAL SUPPT SRVS CE						168,700.20	
EMPLOYERS ADVOCATE INC	245043	04/29/25	21-9790-6230-615	11297A	04/17/25	450.00	DW PROJECT LABOR ADMIN SERVICE MARCH 2025
ORBACH HUFF & HENDERSON LLP	244198	04/01/25	21-9790-5895-615	108871	03/25/25	187.20	PVHS FIELD MATTER FEBRUARY 2025
ROEBBELEN CONSTRUCTION MANAGEM	244444	04/09/25	21-9745-6217-615	3422065-33	01/31/25	28,390.00	VARIOUS SITES PROJECT COORDINATE JANUARY 2025
ROEBBELEN CONSTRUCTION MANAGEM	244444	04/09/25	21-9745-6217-615	3422065-34	02/28/25	22,440.00	VARIOUS SITES PROJECT COORDINATE FEBRUARY 2025
SWINERTON MANAGEMENT & CONSULT	244657	04/15/25	21-9745-6217-615	18100022-067	12/09/24	43,279.25	FOC - STAFF AUGMENTATION NOVEMBER 2024
SWINERTON MANAGEMENT & CONSULT	244657	04/15/25	21-9745-6217-615	18100022-068	01/09/25	43,203.75	FOC - STAFF AUGMENTATION DECEMBER 2024
TIMOTHY R. HALEY	244562	04/15/25	21-9747-6203-615	49	02/05/25	12,150.00	FOC DESIGN MANAGEMENT JANUARY 2025
TIMOTHY R. HALEY	244562	04/15/25	21-9747-6203-615	50	03/18/25	9,150.00	FOC DESIGN MANAGEMENT FEBRUARY 2025
TIMOTHY R. HALEY	244562	04/15/25	21-9747-6203-615	51	04/09/25	9,300.00	FOC DESIGN MANAGEMENT MARCH 2025



A/P Check List

April, 2025

Fund 21

Vendor Name	Check No.	Check Date	Short Account	Invoice Number	Invoice Date	Amount	Invoice Description
TIMOTHY R. HALEY	244562	04/15/25	21-9748-6203-615	49	02/05/25	150.00	FOC DESIGN MANAGEMENT JANUARY 2025
Grand Total						2,973,482.73	

AP CHECK TOTAL	2,973,482.73
Retention Payments	(114,922.79)
Retention not in Expenses	117,078.54
Void Check	1,190.75
Regular Payroll	52,321.59
Manual Entry	(10,766,073.29)
Total	(7,736,922.47)

Object 9570-Retention Withheld Paid

Vendor Name	Check No.	Check Date	ShortAccount	InvoiceNumber	Invoice Date	Retention	Invoice Description
ALTEN CONSTRUCTION INC	244679	04/22/25	21-9748-9570-000	1000003734-42ATRU	03/04/25	63,474.30	1000003734 FEBRUARY 2025 RETENTION
SOLPAC CONSTRUCTION INC	244887	04/24/25	21-9745-9570-000	1000004154-18/20TR	03/17/25	51,448.49	1000004154 DEC&FEB 2025 RETENTION
Grand Total						114,922.79	

Object 9570-Retention Withheld Amount

Vendor Name	Check No.	Check Date	ShortAccount	InvoiceNumber	Invoice Date	Retention	Invoice Description
ALTEN CONSTRUCTION INC	244294	04/09/25	21-9748-6211-134	1000003734-42A	03/04/25	63,474.30	LAKE ES CAMPUS REPLACE CONSTRUCTION FEBRUARY 2025
STRAWN CONSTRUCTION INC	244281	04/03/25	21-9745-6211-154	1000004297-4	03/10/25	13,555.69	SHANNON ES MULTI-PURPOSE BLDG JANUARY 2025
BEALS MARTIN INC	244988	04/29/25	21-9745-6219-360	3785-04	04/07/25	28,312.40	KENNEDY HS ADMINISTRATION RELO MARCH 2025
SOLPAC CONSTRUCTION INC	244465	04/09/25	21-9745-6211-376	1000004154-20A *	03/17/25	11,736.15	HERCULES MS/HS SCI BLDG FEBRUARY 2025
Grand Total						117,078.54	

Void Check

Vendor Name	Check No.	Check Date	ShortAccount	InvoiceNumber	Invoice Date	Amount	Invoice Description
BSK ASSOCIATES INC	0	04/03/25	21-9745-6192-154	0108764	01/31/25	585.75	SHANNON ES MPR GEO SERVICES JAN-25
BSK ASSOCIATES INC	0	04/03/25	21-9745-6192-154	0108953	02/28/25	605.00	SHANNON ES MPR GEO SERVICES FEB-25
Grand Total						1,190.75	



A/P Check List

April, 2025

Fund 21

Payroll

Project Name	Check No.	Check Date	ShortAccount	InvoiceNumber	Invoice Date	Amount	Invoice Description
Central Cost		04/30/25				33,726.16	Facility Program Staff
Central Cost		04/30/25				18,595.43	Assoc. Supt. Operation Staff
Grand Total						52,321.59	

Manual Journal Entry

Project Name	Check No.	Check Date	ShortAccount	InvoiceNumber	Invoice Date	Amount	Invoice Description
April 2025 Assoc Supt. Staff Salary Adjustment						(9,589.86)	
Lake Campus Replacement Project						(4,537,347.00)	Moved TK expenses to Fund 25
Lake Campus Replacement Project						(563,869.64)	Moved eligible expenses to other funding sources
Kennedy HS CNP						(297,360.49)	Moved eligible expenses to other funding sources
Hercules M/H Science Building Project						(6,669,090.70)	Moved expenses to Fund 25
Central Program						1,490.40	Legal Fee transferred from IT contract to Bond
Central Program						(360.00)	Moved eligible expenses to other funding sources
Central Program						1,310,054.00	Msr R Series B&C Bond Cost of Issuance was not recorded
Grand Total						(10,766,073.29)	

BOND FUND 21

RESOURCE 9745 - Measure D (2010)

RESOURCE 9747 - Measure R (2020)

RESOURCE 9748 - Measure E (2012)

RESOURCE 9790 - Bond Related Other Revenue (Non bond measure)

WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
CHAIR REPORT
TO
BOARD OF EDUCATION & THE PUBLIC
03.12.25

The West Contra Costa Unified School District has a \$2.4 billion bond program. Using the power of their vote, the good people of West County passed several bond measures over the past quarter century to raise the funds necessary to repair or replace all 53 schools in West County.

As you might imagine, with the cost for this enormous project increasing dramatically with demands from our neighbors and unexpected budgetary increases, the approved funding isn't nearly enough and close to 19 schools may not get the funding those communities deserve.

In November of 2000 the good people of California passed Proposition 39 which lowered the threshold for passage from two thirds down to 55%.

One caveat in Prop 39 is that for any bond measure utilizing the 55% option there MUST be an oversight body to ensure that the funds are spent following the Prop 39 restrictions and are not misspent.

I've been with the Bond Program since 1998—even before it was an official program. I've served on the CBOC for 11 years—as long as legally allowed. This is my fourth year as the Chair of the CBOC.

The primary function of the CBOC is to review the monthly financial reports as well as periodic reports on the Bond Program projects.

The District has five major projects right now: a new Multi Purpose Room at Shannon Elementary, a total rebuild of Lake Elementary, a total rebuild of Stege Elementary and repairs at Kennedy and Richmond High Schools which include massive replacements of large parts of the campuses.

As much as possible, the CBOC visits the sites so they can see first hand where the bond funds are going. Due to the fact that Stege has been closed, staff has deemed it off limits to us. We are trying to schedule a visit at another site this coming Friday.

03.12.25 CBOC STANDING REPORT

With Stege, JFK and Richmond High, it's important to see things from start to finish so we can see WHY the District is spending \$621 million of our tax dollars. How can we explain these expenditures to the public if we're relying only on a few photos every now and again?

The financial reports have been a problem, though. It's not what's included in these reports—it's the fact that, for a lot of reasons, the District has been unable to provide the CBOC with the financial reports that we need and in a timely manner.

At next Wednesday's joint meeting between the Board of Education and the CBOC we will review this problem with the hope that we all can determine what it will take to assist staff so they can provide the financial reports needed to help rebuild the public's trust and faith in the District and the Bond Program. As great a job as Ms Payne and Ms Mejia Hooper are doing, there simply aren't enough hours in the day.

At that same meeting, draft audits for the Bond Program will be presented and discussed. These include a financial audit but, more importantly, a performance audit.

This latter audit is one that has been a bone of contention for about 6 years when the District's Chief Business Officer convinced the Board that they didn't need the type of performance audit the CBOC had negotiated several years prior. He convinced the Board that they only needed an audit that met the bare bones requirements of the government auditing standards.

One of the key components of the earlier performance audits included interviews with key stakeholders of the CBOC so they might illuminate the performance auditors with information about the Bond Program they might not get from staff—the very people being audited.

The newly accepted scope prevented the auditors from ever speaking directly to the CBOC. As a result, the oversight of the Bond Program has, at least in my opinion, suffered—a lot.

It was decided that discussing an expansion of the performance audit scope at next week's joint meeting was not as important as other suggested agenda items. I obviously disagreed but a solution to this pressing problem was not agreed upon.

It was suggested that private discussions might be held and that, at a later date, these issues might be made public. There is a scheduled joint meeting in September so we'll see if this issue can be discussed at that time.

03.12.25 CBOC STANDING REPORT

Between now and that later date, I invite members of the Board and the public to reach out to me if you want to learn more about the deficiencies of the current scope of the performance audits and what the CBOC used to receive. I can be reached at (510) 685-2403 or dongosney@comcast.net.

We will also be discussing the stats of the 112 recommendations from the multimillion dollar Forensic Accounting Investigation that was conducted almost 10 years ago. There were initial discrepancies between what the District said were completed and what could be proven to be completed. Since then, we've had numerous follow-up audits to validate whether this money was properly spent but—wait for it—we don't really know the status of those follow-up audits. So we'll talk that one over, too.

The CBOC is working diligently to train their members on how to use the tools at our disposal so they can be more proactive in the oversight of the Bond Program.

This is time consuming and laborious but extremely necessary.

We're still looking for a few more volunteers to serve on the CBOC so I invite you to reach out to me to learn more about how you can be involved. This is way too important to sit back and leave it in the hands of others.

Before you get too excited about helping out, though, the CBOC has NO say in where the money goes—that's in the hands of the elected Board members. Also, they don't actually let us play with the money.

On Wednesday of next week—on March 19th—the CBOC will meet with the Board of Education for a joint meeting. Because the acoustics and lighting are better, this meeting will be held at the Facilities Building at 1400 Marina Way South here in Richmond. Our next scheduled meeting of the CBOC is at 6:15 on Monday the 14th of April at the Facilities Building at 1400 Marina Way South here in Richmond. All are welcome to attend and participate.

WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
CHAIR REPORT
TO
BOARD OF EDUCATION & THE PUBLIC
04.16.25

Since I last reported to you the CBOC had two meetings. The first was on March 19th where there was a joint meeting between the CBOC and the Board of Education. The second was just this last Monday.

Since I first hooked up with the Bond Program back in 1998 I have sang the praises of joint meetings pointing out that these meetings are one of the few ways that the elected representatives of the people can meet and converse with the appointed representatives of the people.

I still believe that this is a possibility and strongly advocate for these meetings.

In recent years, though, these meetings—when they're permitted—come across as meetings of the Board and staff where the CBOC is allowed to attend and sit at the grownups table.

All too frequently, the agendas are largely set by staff and the Board and items of interest to the CBOC are pushed aside. For instance, the scope of the Bond Program Performance Audit has been a major bone of contention for the CBOC for the past six years but it was deemed not important enough for discussion.

This year, because the Bond Program Financial and Performance Audits were so late in arriving, they were added to the Joint Meeting agenda and took up a significant amount of our limited time.

And because these meetings have such a structured process for conducting the meetings, the CBOC wasn't given sufficient opportunity to address the auditors and speak with the Board about the content of the audits.

It's also important to understand that we weren't even given these audits until a few days prior to the meeting so we really had the time to review them and we never had the time to meet and discuss them amongst ourselves.

04.16.25 CBOC STANDING REPORT

Yes, I can easily see where you might be looking at me and thinking about how I am always standing before you complaining. And you would be correct. We very rarely ever have an opportunity to actually sit down and talk with our elected representatives and senior staff. All too often we seem invisible. We've even had Board members attend our meetings and loudly try to put us in our place; we've had Board members use the bully pulpit Board members are afforded on the record to take personal potshots at me; and we even had one Board meeting where three of the Board members went on record to vocalize their disagreement that the CBOC thinks they are independent instead of working directly for the Board. For the record, Prop 39 in 2000 and the California Ed Code are very specific that the Bond Oversight Committee **IS** an independent body.

We have another joint meeting scheduled for September. Perhaps we can open up a dialogue between the CBOC and all five of the Board members about what is important and needed from both the elected and the appointed representatives of the people.

One of the major items of focus at Monday's CBOC meeting was our annual report. We've been derelict in drafting these reports and we're working overtime to bring ourselves up to speed.

The CBOC spent a fair amount of time discussing what actually belongs in the annual report.

I shared with the CBOC the 48 page annual report from 2016 and then the 148 page report from 2018. Since everyone on the CBOC is pretty much a newbie with the longest term served is only a tad over two years, I wanted them to see what other CBOC's have produced so they can compare what others have done with what they think West County deserves today.

I expect that we should have our most recent annual report for distribution within the month. Former CBOC Chair Brendan Havenar-Daughton drafted this report and I think he did a pretty good job in it.

A key part of what we do is physically reviewing the work being performed with West County's tax dollars. Whenever we can arrange schedules, we try to have site visits. Lake Elementary and Hercules Middle High School have been schools visited last year but we have three new projects in the works right now: Stege Elementary, Kennedy High and Richmond High.

I've been pushing since August to visit these schools. We've been told that Stege is off limits but we have a site visit scheduled for Kennedy this coming Friday afternoon.

04.16.25 CBOC STANDING REPORT

We still have about 17 schools left on the list and it's unlikely that anything can be done for them for maybe 15-20 years. We simply do not have the money.

What I am trying to do is provide a photo essay to go along with articles where I can explain where the last \$621 million will be going. The good people of West County desperately want to know why the schools in their own communities might not see any of our Bond dollars while other communities are having their schools almost completely rebuilt.

This is a very contentious subject. People have questions and deserve answers.

Between the online newspapers, social media, city council meetings and other sources, we need to get our message out.

In the past two weeks former CBOC Chair Lorrain Humes and CBOC Secretary Ariel Xi have both termed out. Both served this community well and their association with the CBOC will be missed.

This means, however, that instead of the 11 CBOCers we're permitted, we're down to only 7. The CBOC, the Board, staff—EVERYONE—needs to redouble their efforts to find volunteers willing to apply and to serve.

I'll do what I can to fill those seats.

If anyone is interested, please reach out to me—DON GOSNEY at dongosney@comcast.net or at (510) 685-2403.

Our next scheduled meeting of the CBOC is at 6:15 on Monday the 16th of May at the Facilities Building at 1400 Marina Way South here in Richmond. All are welcome to attend and participate.

**WCCUSD
CITIZENS' BOND OVERSIGHT COMMITTEE
COMMENTS
TO THE
BOARD OF EDUCATION & THE PUBLIC
04.30.25**

For a great many years the District has offered simultaneous Spanish language translation at Board meetings. Once the Board started using Zoom for hybrid meetings, translation was available there, too.

The Citizens' Bond Oversight Committee has recently started offering Spanish translation for in-house participants as well as on Zoom.

Considering the large number of our neighbors who need or want these services, this is a good thing. It shows that the District sees and is responding to the needs of the community.

CBOC Vice Chair Brendan Havenar-Daughton asked a legitimate question wondering whether the District archives these translated videos and shares them with the community.

As it turns out, these translated records are not archived.

The Facilities Team has investigated what it might take to archive these translated videos and one way or another this will happen.

There are alternatives to translated Zoom recordings but if we can make this work, this would be yet another means of engaging the greater WCCUSD community.

What I just shared was merely for your edification. But now, perhaps the Board can consider archiving their own Spanish language translated Zoom recordings.

This might be a great way to demonstrate to the community that their needs are also your needs—that when they spoke, you listened.

If more of our community had access to our meetings and the information included in them, perhaps even more of their neighbors might become engaged in our educational programs.



WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

**Don
Gosney**
Chair

**Brendan
Havenar-Daughton**
Vice Chair

2025 CBOC MEETINGS CALENDAR

Meetings will begin at 6:15

M a y 12

J u n 16

J u l 14

A u g 11

S e p t 8 *

O c t 20

S e p t 17

(proposed joint meeting)

N o v 17

D e c 08

***Tentative**

SCHOOL BOARD MEETINGS

M a y 14

J u n 4

J u l 16

M a y 28

J u n 25

J u l 19

A u g 06

S e p t 10

O c t 08

A u g 27

S e p t 17

O c t 22

(proposed joint meeting)

S e p t 24

N o v 05

D e c 03

N o v 19

D e c 17

CBOC Bylaw Requirements

There must be a December meeting for officer elections

Two joint meetings with Board of Education

WCCUSD



CITIZENS' BOND OVERSIGHT COMMITTEE DRAFT '22/'23 ANNUAL REPORT REV-2

2010 MEASURE D ~ 2012 MEASURE E ~ 2020 MEASURE R

**THIS IS A DRAFT REPORT SUBJECT TO AMENDMENT,
REFORMATTING AND THE ADDITION OF GRAPHICS**

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
BOND PROGRAM
ANNUAL REPORT
Fiscal Year July 1, 2022 ~ June 30, 2023**

Thank You for Reading this Report...

The Citizens' Bond Oversight Committee (CBOC) wrote this report. We are a group of local community members who volunteer to make sure that school bond money is spent the right way. We are moms, dads, teachers, business owners, senior citizens, PTA members and more. Our job is to watch over how the school district uses money from voter-approved school bonds like Measure D, Measure E, and Measure R. We help keep everything honest, clear, and focused on improving schools for our students.

Why Do We Have School Bonds?

School bonds are like a loan that the community agrees to pay back over time. This money helps build, fix, and upgrade schools. Thanks to these bonds, WCCUSD can:

- Build new classrooms
- Repair restrooms and heating systems
- Add science labs and technology
- Make schools safer and easier to get around

Based on the information received and reviewed by the Citizens' Bond Oversight Committee, the Committee finds that the West Contra Costa Unified School District is in full compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution (Proposition 39), and that bond funds have been expended only for the purposes authorized by the voters.

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
BOND PROGRAM
ANNUAL REPORT
Fiscal Year July 1, 2022 ~ June 30, 2023**

Reading this Report

We wrote this report for you - the public - for families, for students, for stakeholders of the WCCUSD District and for all taxpayers in West Contra Costa County. There are four sections of this report that will provide you with important information about how schools are remodeled and rebuilt, how our committee maintains oversight, and how the District Bond Program performed. Here's a summary:

Section 1: Top 10 Take-Aways from 2022-2023 Bond Program Activities. This section provides a high-level overview of key points of the Bond Program in 2022-23. (10 min read)

Section 2: Project Highlights. Quick overview of key projects with lots of pictures. (5 min read)

Section 3: Key CBOC Oversight Topics, Activities and Potential Concerns. Describes the oversight work of the CBOC. (10 min read)

Section 4: Top 3 Ways the District can Improve Support for the CBOC. This section offers the Committee's opinion on the three most valuable opportunities to better support the work of the CBOC. (5 min read)

APPENDIX A: Key Oversight Questions for Fiscal Year 2022-2023. Critical Q&A of Bond Program activities and related concerns. (20 min read).

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
BOND PROGRAM
ANNUAL REPORT
Fiscal Year July 1, 2022 ~ June 30, 2023**

1. Top 10 Take-aways from 2022-2023 Bond Program Activities

Section 1 (10 min read)

As we reflect in 2025 on the progress made during the 2023 calendar year, here are the top highlights from the West Contra Costa Unified School District's (WCCUSD) Bond Program activities and expenditures—focused on what matters most to the general public: transparency, tangible impact, and responsible use of public funds.

1. Millions of Dollars Invested in Local Schools

- In 2023 alone, over \$30 million in bond funds were invested across WCCUSD schools—delivering vital upgrades to classrooms, school infrastructure, and learning environments.

2. New Science Labs Completed for Future Innovators

- Students at Hercules Middle and High Schools now have access to eight newly constructed science labs, creating hands-on STEM learning opportunities that will serve the district for decades to come.

3. Lake Elementary Campus Transformation

- Construction continued in 2023 on a full rebuild of Lake Elementary School. This major project is turning an aging campus into a modern facility with new classrooms, a library, administrative buildings, and enhanced outdoor spaces.

4. Classrooms Made Safer and More Comfortable

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
BOND PROGRAM
ANNUAL REPORT
Fiscal Year July 1, 2022 ~ June 30, 2023**

- HVAC modernization projects at Collins and Cameron Elementary Schools replaced outdated boilers with energy-efficient systems—improving indoor air quality and temperature control for students and staff.

5. Playgrounds and Outdoor Spaces Rejuvenated

- Riverside Elementary students returned to school in 2023 with new playground structures, resurfaced blacktop, and an upgraded garden space—making recess and outdoor learning more vibrant and fun.

6. Independent Audits Confirm Responsible Spending

- The 2023 financial and performance audits, released in 2024, showed clean results: bond funds were spent in compliance with state law, only on approved school projects, and with no signs of misuse or waste.

7. High Project Engagement and Budget Commitment

- As of the end of 2023, over 90% of bond funding had been committed to current or planned projects—ensuring continuous progress and meaningful results in local schools.

8. Community-Led Oversight Maintained

- Throughout 2023, the Citizens' Bond Oversight Committee (CBOC)—made up of local volunteers—held regular meetings to review financials, inspect project progress, and advocate for transparency on behalf of taxpayers.

9. Public Access and Reporting Improved

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
BOND PROGRAM
ANNUAL REPORT
Fiscal Year July 1, 2022 ~ June 30, 2023**

- WCCUSD continued its commitment to transparency by publishing project updates, financial reports, audit findings, and checklists online—making it easier for the community to track how funds are spent.

10. Visible Impact on Students and Neighborhoods

- The work done in 2023 has made a difference—creating safer, healthier, and more inspiring schools. These investments are building not just facilities, but a foundation for student success and community pride.

2. Bond Program Project Highlights

Section 2 (5 min read)

Significant progress was made on several key projects:

- **Lake Elementary School Campus Replacement** – Full reconstruction underway, including modern classrooms, library, administration building, and improved outdoor spaces.
[**<insert Photos from site visit>**](#)
- **Hercules Middle and High School Science Labs** – Construction of eight high-quality science labs for hands-on learning experiences.
[**<insert Photos from site visit>**](#)
- **HVAC and Infrastructure Improvements** – Collins and Cameron Elementary Schools received modern HVAC systems and accessibility upgrades.
[**<insert Photos from site visit>**](#)

**WEST CONTRA COSTA
UNIFIED SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
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- **Riverside Elementary School Playground Improvements** – New playground structures, blacktop resurfacing, and garden space created.

<insert Photos from site visit>

In summary, here's how some of the bond money was used this year:

- New science labs at Hercules Middle and High Schools
- Replacing old heating systems at Collins and Cameron Elementary Schools
- Building a brand-new campus at Lake Elementary School
- Playground upgrades at Riverside Elementary School

3. Key CBOC Oversight Topics, Activities and Potential Concerns

Section 3 (10 min read)

1. Bond Program Project Updates

Throughout 2023, the CBOC consistently received detailed updates on the status of numerous Measure D, E, and R bond-funded projects. Key project highlights include:

- Lake Elementary School Campus Replacement – Ongoing major two-phase construction; considerable progress including new classroom buildings and site infrastructure. Hercules Middle and High School Science Building – Construction progressed with infrastructure and foundation work; future phases to include full science lab construction.

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- Cameron and Collins Schools Critical Needs Projects – HVAC upgrades, accessibility improvements, new infrastructure. Projects paused later in the year awaiting equipment delivery.
- Riverside Elementary School Playground Improvements – Completed by Fall 2023, including play structures and blacktop repairs.
- Kennedy High School Fields and Bleachers – Near completion and closeout in early 2023.

2. Financial and Performance Audits

- 2021-2022 Financial and Performance Audits were reviewed and presented (May 8, July 10 meetings). Findings affirmed general compliance but sparked rigorous discussion over process improvements, timeliness, and inclusion of CBOC feedback.
- CBOC raised concern over the timing of audit drafts and final reports, as well as CBOC involvement in audit review before Board acceptance.
- Detailed Q&A logs and formal review documents were presented by CBOC members Anton Jungherr and Lorraine Humes.

3. CBOC Governance and Compliance

- Reorganization of CBOC leadership roles and election of new officers.
- Adoption and discussion of Resolution 23-01 to “Restart CBOC Activities” due to prior compliance concerns.
- Ongoing edits and reviews of CBOC bylaws and Board Policy 7214.2 to enhance independence, transparency, and operational clarity.
- Attendance charts and membership logs reviewed at several meetings to ensure legal compliance with Proposition 39 requirements.

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4. Annual Reports

- Work began on the development and finalization of the 2021 and 2022 CBOC Annual Reports.
- Reports were delayed due to transition from calendar to fiscal year reporting periods and extensive review of audit findings.

5. Training and Oversight Tools

- CBOC engaged in multiple training sessions including:
 - Robert's Rules of Order
 - Brown Act compliance
 - Proposition 39 Oversight Roles
 - CABOC's Site Visit Training Program (presented by CABOC President Carolyn Castillo)
- Increased emphasis on site visits and red flag identification processes.

6. Committee Operations and Administration

- Multiple meetings were adjourned due to lack of quorum (April and June).
- Enhanced focus on public engagement, procedural decorum, and member onboarding.

Potential Concerns:

- Late Audit Reports: Delay in delivery of audit reports undermines timely oversight and public trust.
- Limited Draft Audit Review by CBOC: If CBOC is not receiving drafts early enough to provide feedback, it weakens its oversight role.

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- Lack of Detail on Soft Costs: Insufficient breakdown of soft costs (project management, consulting, inspections) makes it hard to assess cost efficiency.
- Vacant Fiscal Oversight Roles: Prolonged vacancies in key fiscal positions (e.g., Fiscal Coordinator for Facilities) could impair internal controls.
- Overlapping/Unclear Roles: Potential lack of clarity between board-level oversight and CBOC responsibilities (e.g., membership appointment vs. independence).
- Lack of Joint CBOC/Board Meetings: Missed opportunities for shared accountability and transparency.

4. Top 3 Ways the District can Improve Support for the CBOC

Section 4 (5 min read)

1. Improve Timeliness and Transparency of Financial Reporting

- Opportunity: CBOC members consistently noted delays in receiving financial reports, draft audit documents, and expenditure details, limiting their ability to conduct timely reviews.
- Recommendation:
 - Provide CBOC with draft financial and performance audits at least 30 days prior to Board acceptance.
 - Publish quarterly financial and project updates online in a user-friendly format.
 - Include detailed tracking of change orders, budget variances, and cost-to-completion projections.

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2. Ensure Full and Consistent CBOC Membership & Capacity Building

- Opportunity: The CBOC has experienced vacant seats and inconsistent participation, weakening its ability to fully represent the community and maintain quorum.
- Recommendation:
 - Conduct regular public outreach to recruit new members, especially for required representation categories (e.g., business, taxpayer, senior citizen groups).
 - Provide formal onboarding and training for new members (Brown Act, Prop 39 duties, project review basics).
 - Offer administrative support and tools (e.g., shared document portal, report templates).

3. Strengthen Oversight Integration and Site Visit Process

- Opportunity: Although site visits occur, they are often informal or lack structure tied to oversight findings.
 - Recommendation:
 - Schedule structured CBOC site visits tied to key project milestones (e.g., start, midpoint, completion).
 - Use standardized checklists and photo documentation to align field observations with project status reports.
 - Establish clear feedback channels from site visits into project planning, budgeting, and reporting cycles.
-

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APPENDIX A:
Key Oversight Questions for Fiscal Year 2022-2023

1. Are there significant variances between budgeted and actual expenditures?

Yes — while most projects show a high percentage of budget committed/spent, some large projects are still under-utilizing their budgets.

- Total District-wide Bond Program budget was approximately \$1.78 billion, with 92.5% spent as of late 2022
- Example: Lake Elementary's replacement project has a \$54.6M budget, but only \$7.5M (14%) had been billed by late 2023 CBOC

→ Concern: Some major capital projects are moving slowly despite large budget allocations.

2. Contingency Spending – How is contingency being used?

- For Lake Elementary, only 12% of the \$781K project contingency had been executed by Dec 2023; most remained unspent
- District-level contingency utilization varies, but several change orders stem from “unforeseen conditions” (common in construction).

→ Concern: While contingency spending seems controlled, lack of detail on justification for open/rejected PCOs limits oversight visibility.

3. Are project expenditures proportional to progress?

Not always. Example:

- Lake ES billed only 14% of total despite extensive scheduled activities [CBOC Agenda 03272023 re...]

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- Hercules M/HS Science Building: billed 14.5% while construction was underway, yet behind original schedule.
- Concern: Misalignment between financial burn rate and construction schedule may indicate inefficiencies or delays.

4. How are Change Orders (COs) managed?

- Change Orders are documented with reasons (e.g., Design Changes, Unforeseen Conditions), but there is limited narrative explanation.
 - Example: Collins/Cameron ES projects had ~1.5% in executed Change Orders and 2% pending Change Orders
- Concern: There's minimal context on whether changes reflect poor initial planning, contractor issues, or site surprises.

5. Equipment Delivery Delays

- Multiple projects like Collins and Cameron ES were paused pending HVAC equipment delivery
- Concern: Supply chain issues caused delays and potentially escalated costs. Were alternative procurement strategies explored?

6. How are bond fund interest earnings used?

- Interest earnings were reported (e.g., \$2M in pooled earnings), but exact use was not fully detailed
- Concern: Interest income should be transparently applied to program needs or reallocated to offset costs.

7. What are the administrative and program management costs?

- Expenditures on “District Support” and “Program Coordination” exceeded \$100M across all bond funds (approx. 6% of total budget)

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→ Concern: Need clearer breakdown of staff salaries, consultant contracts, and software overhead vs. direct project costs.

8. What did audits identify and how was CBOC involved?

- Auditors confirmed compliance with Prop 39, but CBOC questioned late delivery and lack of draft review.
- Members requested more involvement in review before BOE acceptance

→ Concern: CBOC's oversight was weakened by delayed and insufficient access to draft audit reports.

9. Is the public able to understand and access project financial data?

- Data is comprehensive but buried in lengthy PDFs and spreadsheets.
 - Newsletters and web dashboards exist but vary in detail per project
- Concern: Accessibility and transparency for the general public remain limited; suggest simplified summaries and regular infographics.

----- End of Report -----

EXECUTIVE SUMMARY TEMPLATE

05.12.25

1 **THE PURPOSE OF THIS REPORT**

2 The State of California requires Citizens' Bond Oversight Committees
3 (CBOCs) to inform the public and taxpayers about expenditures and use of
4 bond funds at least once a year. This is West Contra Costa Unified School
5 District's (WCCUSD's) CBOC Annual Report **[YEAR]**. It is meant to
6 inform and be read by the school community, local student families,
7 teachers and other District staff, the Board of Education, local property
8 owners, as well as any other interested parties.

10 **THE FOCUS OF THIS REPORT**

11 This report covers actions taken and events related to WCCUSD's bond
12 fund which took place primarily in calendar year **[YEAR]**. Events leading
13 up to **[YEAR]**, or ones that took place up to about **[RELEASE DATE**
14 **OR CUT-OFF DATE]**, are included as needed to explain and give
15 context to actions and events pertinent to **[YEAR]**.

17 **USE OF BOND FUNDS IN [YEAR]**

18 Since the bond program began in 1998, through December 31, **[YEAR]**,
19 approximately **[\$TOTAL SPENT]** has been spent on WCCUSD school
20 facilities projects. Out of **[NUMBER OF SCHOOLS]** schools in
21 WCCUSD, **[NUMBER BUILT/REBUILT]** have been built or rebuilt;
22 **[NUMBER RENOVATED]** schools have been renovated. In total,
23 **[PERCENTAGE]**% of schools have been built or renovated since 1998.
24 In **[YEAR]**, expenditures totaled **[\$EXPENDITURES]**, primarily for
25 **[MAJOR PROJECTS IN THAT YEAR]**, and for other school projects
26 that were **[PHASE STATUS, e.g., in design or construction]**.

28 **PROGRAM CURRENT FINANCIAL STATUS AND FORECAST**

29 At the end of **[YEAR]**, the Bond Fund cash balance was **[\$CASH**
30 **BALANCE]**. Over the next **[TIMEFRAME]**, projected revenue is
31 **[\$PROJECTED REVENUE]**, primarily from **[REVENUE SOURCE,**
32 **e.g., remaining bond authorizations, state funds]**.

EXECUTIVE SUMMARY TEMPLATE

05.12.25

Committed or budgeted use of funds total **[\$TOTAL COMMITTED]**, mainly for **[MAJOR PROJECTS]**. Looking beyond **[YEAR +1]**, the plan is to utilize remaining funds (**[\$REMAINING FUNDS]**) for **[NUMBER OF PROJECTS/MAJOR INITIATIVES]** targeted for completion over **[FUTURE YEARS]**. Construction cost escalations or budget constraints may require project re-prioritization.

FINANCIAL AND PERFORMANCE AUDITS FOR **[FISCAL YEAR]**

The required FY **[YEAR]** Financial Audit conducted by **[AUDITOR NAME]** confirmed that the financial statements "present fairly" the financial position as of June 30, **[YEAR]**.

The required FY **[YEAR]** Performance Audit conducted by **[AUDITOR NAME]** confirmed proper expenditure of bond proceeds but identified areas for improvement, including **[KEY FINDINGS]**.

WCCUSD CBOC COMPLIANCE OPINION FOR GENERAL OBLIGATION BONDS MEASURE **[MEASURE LETTERS]**

The CBOC's **[YEAR]** compliance opinion states that:

- **Requirement A** (Authorized purposes): **[Met/Not Met]**
- **Requirement B** (Specific project funding): **[Met/Not Met/Undetermined]**
- **Requirement C** (Performance audit): **[Met]**
- **Requirement D** (Financial audit): **[Met]**

STATUS OF IMPLEMENTATION OF FORENSIC ACCOUNTING INVESTIGATION Recommendations

As of **[REPORT DATE]**, **[PERCENTAGE or NUMBER]** of FAI recommendations were verified as fully implemented. High-risk areas still outstanding include **[RISK AREAS]**. The District has **[UPDATED TARGET DATE]** for full implementation.

EXECUTIVE SUMMARY TEMPLATE

05.12.25

PROGRESS ON LEGACY PROJECTS AND 2016 LONG RANGE FACILITY MASTER PLAN

In [YEAR], construction work continued on [PROJECTS]. Work advanced on [FMP PROJECTS IN DESIGN/PROCUREMENT/CONSTRUCTION], including:

- [Project 1]
- [Project 2]
- [Project 3]

The District plans to update cost estimates and adjust project scopes as needed due to [REASONS, e.g., rising construction costs].

OTHER CBOC ACTIONS AND DISTRICT SUPPORT IN [YEAR]

In [YEAR], the CBOC made [NUMBER] recommendations to the Board, of which [NUMBER APPROVED/NUMBER REJECTED] were approved. Improvements included [KEY ACCOMPLISHMENTS].

Staff turnover during [YEAR] affected [AREAS IMPACTED], but efforts were made to improve financial reporting and project oversight.

NOTES FOR UPDATES EACH YEAR

- [YEAR]: Update all references to the current reporting year.
- [DOLLAR AMOUNTS]: Update all financial figures.
- [MAJOR PROJECTS/INITIATIVES]: Summarize the big projects or changes.
- [AUDITOR NAMES]: Confirm the firms conducting audits.
- [MEASURES]: Update bond measures if new ones are passed.
- [PERCENTAGES/STATISTICS]: Confirm updated progress percentages.
- [DATES OF EVENTS]: Adjust timelines as needed.

CBOC AGENDA PACKETS

2025

01/23/25

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1819/2025.01.13%20CBOC%20Meeting%20Packet.pdf>

VIDEO

https://www.youtube.com/watch?v=EPt_BQzbBBw

02/10/25

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1819/02.10.25%20CBOC%20Agenda%20Packet.pdf>

VIDEO

<https://youtu.be/OoRJE-y39t8>

03/10/25

AGENDA PACKET

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VIDEO

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03/19/25

AGENDA PACKET

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VIDEO

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04/14/25

AGENDA PACKET

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VIDEO

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05/12/25

AGENDA PACKET

VIDEO

2024

01/24/24

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1819/2024.01.08%20CBOC%20Meeting%20Packet.pdf>

VIDEO

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02/12/24

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VIDEO

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03/11/24

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VIDEO

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04/08/24

AGENDA PACKET

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VIDEO

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04/15/24

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VIDEO

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05/20/24

MEETING CANCELLED

06/10/24

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1819/2024.06.10%20CBOC%20Meeting%20Packet.pdf>

VIDEO

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07/08/24

AGENDA PACKET

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VIDEO

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08/12/24

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VIDEO

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09/09/24

AGENDA PACKET

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VIDEO

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10/28/24

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VIDEO

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11/18/24

MEETING CANCELLED

12/16/24

MEETING CANCELLED

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2023

01/19/23

MEETING CANCELLED

01/18/23

AGENDA PACKET

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VIDEO

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02/27/23

AGENDA PACKET

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VIDEO

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03/27/23

AGENDA PACKET

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04/10/23

MEETING WAS ADJOURNED FOR LACK OF A QUORUM

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VIDEO

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05/08/23

AGENDA PACKET

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VIDEO

<https://youtu.be/-mFthheLAio>

06/12/23

MEETING WAS ADJOURNED FOR LACK OF A QUORUM

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VIDEO

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08/14/23

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10/16/23

MEETING WAS ADJOURNED FOR LACK OF A QUORUM

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2022

01/10/22

MEETING CANCELLED

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02/14/22

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VIDEO

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07/11/22

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08/15/22

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10/10/22

MEETING CANCELLED

11/14/22

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12/12/22

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VIDEO

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2021

01/11/21

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https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/02_01.11.21%20CBOC%20Agenda%20Packet%20Rev-3.pdf

VIDEO

<https://youtu.be/xfoFjGxnNq4>

02/08/21

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/02.08.21%20CBOC%20Agenda%20Packet.Rev.2.pdf>

VIDEO

https://www.youtube.com/watch?v=ZOt2_b0lbPY

03/08/21

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/03.08.21%20CBOC%20Agenda%20Packet%20Rev-2.pdf>

VIDEO

<https://www.youtube.com/watch?v=MkR-4FDQ8hM>

04/01/21

AGENDA PACKET

https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/04.01.21%20WCCUSD%20Joint%20Meeting%20BOE_CBOC%20Agenda.pdf

VIDEO

<https://www.youtube.com/watch?v=vI5HICGPFXo>

04/12/21

AGENDA PACKET

https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/02_XS_04.12.21%20CBOC%20Agenda%20Packet.pdf

NO VIDEO

CBOC AGENDA PACKETS

05/17/21

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1819/05.17.21%20CBOC%20Agenda%20Packet.pdf>

NO VIDEO

06/14/21

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/2021.06.14%20CBOC%20Agenda%20Packet..pdf>

VIDEO

<https://youtu.be/STJyJwP55ew>

07/19/21

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1819/CBOC%20Agenda%20and%20Packet%207.19.2021-Final Revised.pdf>

VIDEO

https://youtu.be/52V8OI1_QmQ

08/09/21

MEETING CANCELLED

09/27/21

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/CBOC%209-27-21%20Final%20Agenda..pdf>

VIDEO

https://youtu.be/VTq3o_rone0

10/11/21

AGENDA PACKET

<https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/CBOC%20Agenda%20Packet%2010.11.2021%20Revised..pdf>

VIDEO

<https://youtu.be/8CvQ0cc2StE>

CBOC AGENDA PACKETS

11/15/21

AGENDA PACKET

[https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/CB
OC%20Agenda%20Packet%2011.15.21..pdf](https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/CB%20OC%20Agenda%20Packet%2011.15.21..pdf)

VIDEO

<https://youtu.be/t4f9YNWzQfA>

12/13/21

AGENDA PACKET

[https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/CB
OC%20Agenda%20Packet%2012.13.2021..pdf](https://www.wccusd.net/cms/lib/CA01001466/Centricity/Domain/1829/CB%20OC%20Agenda%20Packet%2012.13.2021..pdf)

VIDEO

https://youtu.be/S_txGENtujY

CBOC MEMBERSHIP PROCESS

PREVIOUS APPLICATION PROCESS

1. CBOC application is submitted to District Staff AND CBOC Chair
2. Application includes basic contact information, which position is being applied to, which subcommittees the applicant might want to serve on, the question asking why the applicant wants to serve and a resumé that would explain the background of the applicant as well as what makes the applicant qualified to serve on the CBOC
3. Application is agendized to be reviewed at a public Facilities Committee meeting (2 Board members)
4. Applicants are provided 5 standardized questions by the Facilities Committee
5. The public is allowed to ask questions and comment on the application.
6. **ALL** applications are forwarded to the full Board of Education for consideration
7. The applications are agendized on a Board meeting where they are reviewed, the public is allowed to comment and then a vote is taken to either accept or deny the application.
8. Current CBOC members wanting an additional term **MUST** reapply and go through the same application process as new applicants

CURRENT APPLICATION PROCESS

9. CBOC application is submitted to District Staff AND CBOC Chair
10. Application includes basic contact information, which position is being applied to, which subcommittees the applicant might want to serve on, the question asking why the applicant wants to serve. **NO** resumé is required.
11. Application is agendized to be reviewed at a **private** Selection Committee meeting (2 Board members, 2 CBOC members and 1 Staff member)
12. Applicants are provided 8 standardized questions by the Selection Committee but the committee may ask additional questions that may or may not be applicable to the purview of the CBOC
13. **SOME** applications are forwarded to the full Board of Education for consideration
14. The applications are agendized on a Board meeting where they are placed on the Consent Calendar. An actual review, discussion and public can **ONLY** occur if the item is pulled from the Consent Calendar.
15. Current CBOC members wanting an additional term are **NOT** required to reapply and go through the same application process as new applicants

FUTURE AGENDA ITEM LOG

05/12/25

Item #	Description	Suggested	Agendized
25-1	Updated By-Laws	01.08.25	ongoing
25-2	Update the CBOC on the FAI recommendations	02.10.25	
25-3	Update the CBOC on the PMP	02.10.25	03.10.25
25-4	Update on the FAI Implementation Task Force	02.10.25	
25-5	Receive a comprehensive report on the 112 FAI Recommendations	02.10.25	
25-6	Review the inclusion at the beginning of the meetings of the Pledge of Allegiance, the Land/Labor and Body Acknowledgment and Anti-Racism policy	02.10.25	03.10.25
25-7	Provide a brief presentation on what to look for in the Bond Program Financial and Performance Audits	03.04.25	03.10.25
25-8	Discuss site visits	02.10.25	03.10.25
25-9	Discuss site visits	03.10.25	04.14.25
25-10	Discuss Spanish translation on recordings	03.10.25	04.14.25
25-11	Expanded communication between the CBOC and the public and staff	03.10.25	06.16.25
25-12	Discuss the option to archive Zoom recordings with Spanish language translation.	04.14.25	05.12.25