CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET, CAMBRIDGE, MASSACHUSETTS 02141

18-02

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January 2, 2018

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Professional Development

RECOMMENDATION: That the School Committee award a contract to the following vendor for professional development; funds to be provided from the Grant Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

Contractor	Period of Contract	Amount
Commonwealth Learning Center 220 Reservoir St. #6 Needham, MA 02494	11/1/17 – 6/30/18	$32,500.00

DESCRIPTION: This contract is for Professional Development for Orton-Gillingham instructional approach for students with language based learning disabilities.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12…"motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	53107	Professional Development
FUND:	25000	Grant Fund
ORG:	852660	Office of Student Services / Professional Development
PROJ:	SC18605	Special Education IDEA Allocation

Respectfully Submitted,

Kenneth N. Salim, Ed.D.
Superintendent of Schools

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SUPPLEMENTAL INFORMATION: Commonwealth Learning Center Contract

Professional Development Contract: Orton-Gillingham, Level I Coursework
Department: Office of Student Services

Proposed Scope of Service
This contract will provide 100 observations to be arranged individually for 10 teachers in the Orton-Gillingham instructional approach. Five 3 hour seminars to be scheduled based on offering, 10 Onsite observations with feedback. This specialized approach of instruction is used by teachers of students with language-based learning disabilities.

Cost: Total cost is $32,500 for 10 participants ($3,250 per participant). Materials, including the Gillingham manual, phonogram cards, and binder of handouts for each participant, are included in the cost.