



VALLEY FORGE
PUBLIC SERVICE ACADEMY
CHARTER SCHOOL

EXHIBIT 31 – Blueprint Education MOU

Memorandum of Understanding (MOU)

Between Blueprint Education Partners and Valley Forge Charter School

Purpose

This Memorandum of Understanding ("MOU") establishes the terms and understanding between **Blueprint Education Partners ("BEP")** and **Valley Forge Charter School ("VFCS")** for the provision of expert technical support and execution of services designed to strengthen leadership, instruction, and school systems. This MOU is **non-binding** and intended to outline a shared vision and framework for collaboration.

Scope of Work

Blueprint Education Partners will provide expert technical assistance and implementation support to VFCS in the following areas:

1. Strategic and Organizational Alignment

BEP will support VFCS in establishing clear strategic priorities and aligning organizational structures, roles, and decision-making processes to those priorities. This work will ensure that all aspects of the school—academic, operational, and cultural—are connected to a shared vision and common set of goals, creating coherence and focus across the organization.

2. School Design and Development

BEP will support the design, refinement, and implementation of VFCS's academic and operational model to ensure alignment between vision, mission, and systems. This work will focus on creating a cohesive structure that drives instructional excellence, student achievement, and organizational coherence.

3. Leadership Development and Executive Coaching

BEP will provide individualized support for school leaders through executive coaching, professional learning, and leadership development sessions. This may include one-on-one coaching, leadership team development, and facilitated retreats or workshops that strengthen decision-making, team management, and execution of strategic priorities.

4. Teacher Development and Professional Learning

BEP will collaborate with VFCS to design and deliver professional development experiences that enhance instructional practice and teacher effectiveness. This may include comprehensive orientation and induction programs for new staff, ongoing professional learning sessions, and targeted coaching to improve instructional quality and student outcomes.

5. Systems Development and Execution

BEP will partner with VFCS to establish and implement robust systems that promote data-driven decision-making and consistent management practices. This will include the development of structures for interim assessments, observation and feedback cycles, leadership team operations, and performance management routines that promote accountability and continuous improvement.

Roles and Responsibilities

Blueprint Education Partners

- Provide expert consultants and facilitators with extensive school leadership and improvement experience.
- Collaborate with VFCS leaders to customize support aligned with the school's priorities and needs.
- Deliver high-quality, actionable tools, frameworks, and follow-up supports to ensure sustainability.

Valley Forge Charter School

- Provide access to leadership and teaching staff for interviews, coaching, and feedback cycles.
- Share relevant data, documents, and information needed to guide and assess progress.
- Ensure coordination and alignment between Blueprint and school leadership to enable effective implementation.

Duration

This MOU is effective as of November 6, 2025 and will remain in effect for one (1) year from the date below unless amended or terminated by mutual agreement.

Non-Binding Agreement

This MOU is not intended to create any legally binding obligations between the parties. It serves as a statement of mutual intent to collaborate and may serve as a basis for future agreements or contracts.

Point of Contact

For Blueprint Education Partners:

Jeffrey Pestrak, Partner
Email: jpestrak@blueprinteducationpartners.com
Phone: 610-420-4591

For Valley Forge Charter School:

Stephen Flavell
Email: sflavell@valleyforgecharterschool.org
Phone: 267-319-2336

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