Nutrition Services Department

42 Blackjack Road, Suite 101
Fredericksburg, VA 22405
Phone: 540-654-9040 Fax: 540-371-7928
www.staffordschools.net

FUNDS DONATION APPROVAL

Unused meal account funds may be donated to help students with unpaid meal dept. All funds donated will be applied directly to offset meal debt for students with the greatest need. Please complete ALL fields below and return to the Nutrition Services Department by email to nutritionhelp@staffordschools.net. Transfers can take 1-2 weeks to process and may take longer in the summer.

- Ensure that the AUTOPAY option is disabled by logging into your account at schoolcafe.com
- Funds remaining on inactive accounts for more than one year may be relinquished to the state in accordance with the Virginia Deposition of Unclaimed Property Act.
- Notification of receipt of this form will be sent to the primary parent email address on file at the student(s) school.

DONATE FUNDS FROM:

(Please submit additional forms if donating from more than 2 student accounts)

STUDENT #1

NAME:

_____

STUDENT ID:_____

What school did the student attend during the most recent school year?

_____

STUDENT #2

NAME:

_____

STUDENT ID:_____

What school did the student attend during the most recent school year?

_____

PARENT NAME: _____ PHONE:_____

OFFICE USE ONLY

DATE RECD:_____ AMOUNT:_____ DATE PROCESSED:_____