



FREEMAN SCHOOL DISTRICT #358

15001 S Jackson Rd, Rockford, WA 99030

Phone: 509-291-3695 • Fax: 509-291-3636 • www.freemansd.org

OFFICE REMINDERS

- **Attendance**

- To excuse an absence, parents and or guardians should e-mail FMSoffice@freemansd.org or call (509-291-7425) with the student's name, grade, and reason for absence. To excuse a student arriving at school late or to have your student released early, please e-mail or call the office. Students will be released from class once a parent or guardian has communicated with the office. Students will not be excused to leave school unless we have received communication from a parent or guardian.

- **The Middle School Office is closed for lunch**

- the same time as your students lunch time. If you need to pick up your student during this time, please check in at the FES Office.

- **Bus Rider Changes? Bring a Note!**

- **Riding with a Friend:** If you plan to ride home with a friend on their bus, you must bring a written note from your parents or guardian. The note should include both your name and your friend's name.
- **Riding a Different Bus:** If you need to ride a different bus than your assigned one, a written note from your parent or guardian is required. Please specify the bus number and stop you will be taking.
- **Riding to a Different Stop:** If you're getting off at a different bus stop than usual, a note from your parent or guardian is necessary. Please indicate the friend's name.
- **Riding in a Car:** If you are a car rider with a friend, the office needs a note from the parent or the student will be placed on their regular school bus
 - Notes and/or phone calls must be turned into the main office by 2 pm on the day of the change.
 - If the office doesn't receive a note/phone call – you will have to ride your regular bus to your bus stop
 - If you have any questions, please don't hesitate to contact the school office 509- 291-7301.



SUPERINTENDENT: Randy Russell, Ph.D.

PRINCIPALS: Lisa Phelan, Elementary; Jim Straw, Middle School; Jeff Smith, High School

BOARD OF DIRECTORS: Annie Keebler, Bill Morphy, Danielle Santman, Nate Talbott, Dave Teague





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