

Clinton-Glen Gardner Board of Education
October 15, 2025
WORK/BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr, Dan Brkich, Theresa Tsakalacos, Benedict Valliere

Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

Absent: Meghan Moore

1. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachments #3)

RESOLUTION 2025-2026: 26

ACCEPT SCHOOL DATA REPORTS

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to accept the aforementioned monthly school data report, items 4A-E

5. Superintendent/Principal's Report

A. Model UN, Presentation Reading Specialist & Math Coach/Gifted and Talented

Mrs Crespo-Latanzio and Mrs Wellet presented regarding reading and math literacy function, projects, both those currently happening and those they are working towards. Dr Cohen informed Board regarding Model UN

B. Clinton Education Association Report

Mrs Wellet advised the Board on the grade level specific happenings around the school.

C. Assistant Principal- Curriculum Coordinator Report NONE

D. Special Services Report

Dr Kastner advised the Board on the preK assessments, upcoming SY PEA budget prep and Unified events

5A. Special Olympics New Jersey Unified Champion Schools® (UCS) Grant Acceptance

RESOLUTION 2025-2026: 27

ACCEPT SCHOOL DATA REPORTS

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0 to accept the Unified Champion Schools® (UCS) grant from Special Olympics of NJ in the amount of \$1000.00 for the 25/26 school year.

6 Public Comment NONE

7. Personnel

RESOLUTION 2025-2026: 28 APPROVE ALL ITEMS IN SECTIONS 7, 8, 9

Mrs. Burr moved, seconded by Mr. Valliere, and passed by a roll call vote, 5-0-0, to approve all items under Sections 7, 8 and 9.

A. College student observation

Motion: To approve Joseph Innamorato to observe special education classrooms for 15-20 hours during the Fall 2025 semester at Centenary University

RESOLUTION 2025-2026: 28

B. Staff approvals

Motion: To approve the following staff member and rates for the listed position for the 2025-2026 school year: RESOLUTION 2025-2026: 28		
Position	Name	Rate
Homework Club/Detention Moderator	Bob Adase Ceara Cleaves Joe Harris Suzanne Lauricella Tonya Lungert Jen Merrigan	\$52/hr

	Deb Nolan Caitlin Reilly Samantha Rivera Lisa Rizzi Madison Viotto	
Substitute Teacher	Jailene Rodriquez Wenjing Feng Taylor Campbell	\$125 per diem pending completion of paperwork
Behaviorist	Carolyn Schorr	Existing guide placement
Model UN Club 8 Weeks	Ceara Cleaves	\$610.50
Rubix Cube Club 8 Weeks	Joe Harris	\$610.50

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: RESOLUTION 2025-2026: 28					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
WJ-V (Woodcock Johnson Test-V) Online Administration	10/31/25	Dr Jenine Kastner Carolyn Schorr	\$125	\$0	\$250 + mileage
Hunterdon Prevention Resources Fall Conference	10/30/25	Angela McVerry	\$65	\$0	\$65 + mileage
Small Changes, Big Results: Evidence Based Strategies That Boost Literacy Success	10/14/25	Jessica Latanzio-Crespo	\$29	\$0	\$29
NJASBO DOE updates	10/09/25	Bernadette Wang	\$149	\$0	\$149
Most Common Childhood Mental Disorders in Schools Today & Classroom Strategies to Support These Students - Morris-Union Jointure Commission	12/8/25	Angela McVerry Courtney Duryea	\$150 each	\$0	\$300 + mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed: RESOLUTION 2025-2026: 28			
Date	Grade	Destination	Cost per Student
October	Artline	Hunterdon Art Museum	\$20.00
October	Second Grade	Downtown Clinton	N/A
October	1st Grade	North Branch Library	N/A

November	ERI	Jersey Mikes Arena	TBD
November	8th Grade	Jacobs Theatre	\$100.00
December	5th and 6th Grade	State Theatre NJ	TBD
January	8th Grade	North Hunterdon HS	N/A
January	8th Grade	Voorhees HS	N/A
May	2nd Grade	Turtle Back Zoo	TBD
May	8th Grade	Pocono Springs	TBD

9. Policy and Regulations

Motion: To approve the listed first (add on) reading provided at meeting: RESOLUTION 2025-2026: 28			
Policy #	Title	Action	Att. #
8454	MANAGEMENT OF PEDICULOSIS	1ST READING	w addendum

RESOLUTION 2025-2026: 29 APPROVE BUSINESS ADMINISTRATOR ITEMS 10A-B

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to approve the following items 10A-B:

A. Comprehensive Maintenance Plan

Motion: To approve the submission of M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2025-2026 school year. **(Attachment #4)**

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the September 17, 2025 Business and Executive Sessions.. **(Attachment #5)**
2. Certification of the Secretary's and cash reconciler's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2025-2026 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-9.1, and that no line-item account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports **(Attachment #6 and #6A)**

July 2025	\$3,691,921.40 (reapprove)
August, 2025	\$3,331,224.11

3. Approval of the Bill List in the specified amounts
(Attachment #7)

- a. General Account: \$1,129,859.83 (9/18/25 through 10/15/25)
- b. Cafeteria Account: \$26,688.40 (checks for Sept 2025)

4. Checking Account Balances – August, 2025

- a. Student Activities \$ 82,010.91
- b. Cafeteria: \$ 213,375.17
- c. Payroll Agency: \$ 4,537.49
- d. Unemployment: \$ 126,528.04

5. Transfers in the amount of \$176,401.50 for July, 2025 **(Attachment #8) Reapprove**

Fund 10	\$161401.50	Fund 20	\$15,000
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Transfers in the amount of \$16,892.22 for August, 2025

6. Total Budget Fund Transfer in the amount of \$792,345.50 through July 2025. **(Attachment #9)**

11. **Correspondence**

PTO book fair
5 / 6 Halloween Dance

12. **New Business**

- **26/27 Budget discussion**
- **2026 Proposed BOE meeting dates**

13. **Old Business**

2025-2026 Goals

- **Teachers will focus on building a positive school culture by modeling and teaching respect, acceptance, and character at the elementary level, and promoting the ABCs of Middle School – Accountability, Belonging, and Character – in grades 5–8.**
- **Strengthen literacy instruction to align with NJ literacy law requirements. Incorporate evidence-based literacy strategies in daily instruction.**

- **Implement the district’s new Math in Focus program with fidelity in daily instruction. Leverage program resources, including manipulatives and other supports, to maximize learning opportunities and meet the needs of diverse learners.**

14. Public Comment

15. Executive Session

RESOLUTION 2025-2026: 30

ADJOURN TO EXECUTIVE SESSION

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to adjourn to Executive Session at 8:00 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts, Student Matter

RESOLUTION 2025-2026: 31

RESUME BUSINESS SESSION MEETING

Mrs. Burr moved, seconded by Mr. Valliere, at 8:25 pm and passed unanimously by roll call vote, 5-0-0, to resume the regular business session meeting.

16. Adjournment

RESOLUTION 2025-2026: 32

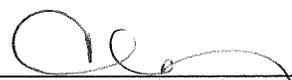
ADJOURNMENT

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to adjourn the Board Meeting at 8:26 pm.

Respectfully submitted,



 Bernadette Wang, Business Administrator



 Ashley Dunker, President