

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – DECEMBER 19, 2018
REGULAR MEETING – 5:30 P.M.
TOWN COUNCIL WORKSHOP ON LAND USE – 6:00 P.M.

NO NEW BUSINESS SHALL BE TAKEN UP AFTER 10:00 P.M.

Item 1. Call to Order.

Item 2. Pledge of Allegiance.

Item 3. Roll Call.

Order No. 18-084. Act on the request for an executive session pursuant to Title 36, of the M.R.S.A. §3841(2), for the purpose of deliberating a Hardship/Poverty Tax Abatement Case #2019-01. *[Town Manager]*

Item 4. Town Council Workshop on Land Use.

Item 5. General Public Comments.*

Item 6. Minutes: November 28, 2018 - Regular Town Council Meeting.

Item 7. Adjustment to the Agenda.

Item 8. Items to be signed: a. Treasurer's Warrants.

***Procedure for Addressing Council** [Posted in Chambers.]

Order No. 18-085, 7:00 p.m. Public hearing and action on the following applicants who have applied for renewal of their Manufactured Housing Communities License: *[Town Clerk]*

<u>Name</u>	<u>Address</u>
1. Crystal Springs Manufactured Housing Community Crystal Spring MHP, LLC	U.S. Route 22
2. Pinecrest Manufactured Housing Community Theresa Desfosses	126 U.S. Route One
3. Hillcrest Manufactured Housing Theresa Desfosses	126 U.S. Route One

Order No. 18-086, 7:00 p.m. Public Hearing and action on the new request for a Food Handlers License from Peter Zinn, d/b/a Choomi Cookies, located at 5 Lincoln Avenue. *[Town Clerk]*

Order No. 18-087, 7:00 p.m. Public Hearing and action on the new request for a Special Amusement permit from Nonesuch River Brewing, located at 201 Gorham Road. *[Town Clerk]*

OLD BUSINESS:

Order No. 18-068. Second reading on the proposed amendments to Chapter 1401, Coastal Waters and Harbor Ordinance, Article V- Regulations Concerning Anchoring, Mooring and Security of Vessels, Section 1a. Placement of Private Moorings. *[Ordinance Committee]*

Order No. 18-070. Second reading on the proposed amendments to Chapter 405 – the Scarborough Zoning Ordinance, Section VI. Definitions – Affordable Housing. *[Housing Alliance Committee]*

NEW BUSINESS:

Order No. 18-088. Act on the request, pursuant to Title 36, of the M.R.S.A. §3841(2), for action on Hardship/Poverty Tax Abatement Case #2019-01. *[Town Manager]*

Order No. 18-089. Act to authorize the Town Manager to sign documents authorizing acceptance of \$750.00 or any portion thereof, to be placed in the Asset Forfeiture Account. [This money is the Police Department's equitable share for its contribution to the investigation of criminal cases]. *[Police Chief]*

Order No. 18-090. Act on the request to re-appoint the Town Clerk as Registrar of Voters, pursuant to Title 21-A M.R.S.A. §101.2.*[Town Clerk]*

Order No. 18-091. Act on the request from the Deputy Tax Collector for a waiver of foreclosure on the following properties: 2 David Drive – Map T003/Lot 002, 8 David Drive – Map T003/Lot 008, 10 David Drive – Map T003/Lot010, 11 David Drive – Map T003/Lot011, 13 Crystal Lane – Map T003/Lot 013, 18 Crystal Lane – Map T0003/Lot 018, 19 Crystal Lane – Map T003/Lot 019 and authorize the Town Manager to sign the necessary documentation. *[Deputy Tax Collector]*

Order No. 18-092. Act on the request from the Shellfish Commission to approve the Allocations of Shellfish Licenses for 2019. *[Shellfish Conservation Commission]*

Order No. 18-093. Act on the request from the Council Chair for the appointments to the Council Standing Committee and Committee Liaisons Appointments-Standing Committees. *[Council Chair]*

Item 9. Non Action Items.

Item 10. Standing and Special Committee Reports and Liaison Reports.

Item 11. Town Manager Report.

Item 12. Council Member Comments.

Item 13. Adjournment.

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-084. Move approval on the request for an executive session pursuant to Title 36, of the M.R.S.A. §3841(2), for the purpose of deliberating a Hardship/Poverty Tax Abatement Case #2019-01. *[Town Manager]*

Town Manager

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

N/A

Public Hearing

N/A

Second Reading

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-085. Move approval on the following applicants who have applied for renewal of their Manufactured Housing Communities License: *[Town Clerk]*

<u>Name</u>	<u>Address</u>
1. Crystal Springs Manufactured Housing Community Crystal Spring MHP, LLC	U.S. Route 22
2. Pinecrest Manufactured Housing Community Theresa Desfosses	126 U.S. Route One
3. Hillcrest Manufactured Housing Theresa Desfosses	126 U.S. Route One

Town Clerk

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

12/19/2018

Public Hearing

N/A

Second Reading

Town of Scarborough, Maine
Town Clerk's Office
259 US ROUTE ONE
PO BOX 360
SCARBOROUGH, MAINE • 04070-0360

TO: Town Council Members
Town Manager

FROM: Yolande P. Justice, Town Clerk

DATE: December 14, 2018

**RE: Renewal Requests for Manufactured Housing Community
and/or Mobile Home Park License**

The following applicants have applied for renewal for Manufactured Housing Communities:

<u>Name</u>	<u>Address</u>
1. Crystal Springs Manufactured Housing Community Crystal Spring MHP, LLC	U.S. Route 22
2. Pinecrest Manufactured Housing Community Theresa Desfosses	126 U.S. Route One
3. Hillcrest Manufactured Housing Theresa Desfosses	126 U.S. Route One

Per Brian Longstaff, Zoning Administrator, all three Communities have been inspected and it is recommended that the licenses be approved for all.

The Crystal Springs Manufactured Housing Community has been recently purchased and the owners are working with the Code Office in making upgrades to the property.

The applications are kept on file in the Clerk's Office.

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-086. Move approval on the new request for a Food Handlers License from Peter Zinn, d/b/a Choomi Cookies, located at 5 Lincoln Avenue. *[Town Clerk]*

Town Clerk

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

12/19/2018

Public Hearing

N/A

Second Reading

Town of Scarborough, Maine

Town Clerk's Office

259 US ROUTE ONE

PO BOX 360

SCARBOROUGH, MAINE • 04070-0360

TO: Town Council Members
FROM: Yolande P. Justice, Town Clerk
DATE: December 13, 2018
RE: Food Handlers License

The following applicant is seeking approval on a Food Handlers License:

- Peter Zinn, d/b/a Choomi Cookies, located at 5 Lincoln Avenue.

The completed application is on file with Clerk's Office and there are no outstanding issues and it is recommended that this license be approved.

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-087. Move approval on the new request for a Special Amusement permit from Nonesuch River Brewing, located at 201 Gorham Road. *[Town Clerk]*

Town Clerk

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

12/19/2018

Public Hearing

N/A

Second Reading

TOWN OF SCARBOROUGH
Office of the Town Clerk
P.O. Box 360
Scarborough, Maine 04070-0360

TO: Town Council Members
FROM: Yolande P, Justice, Town Clerk
DATE: December 14, 2018
RE: Request for a Special Amusement Permit

The following applicant is requesting approval of a new Special Amusement Permits:

- Nonesuch River Brewing, located at 201 Gorham Road

The Applicant is asking for an exemption from the Good Neighbor Ordinance for a one-time private/ticketed event for New Year's Eve to end at 12:30 a.m., which under the Good Neighbors Ordinance the music would be required to end by 9:00 p.m. as this event would fall on a Monday.

The Town Clerk's Office has heard from 2 of the neighbors who are not in support of this Permit be issued. [Attached]

The Applicant is in compliance with the requirements of the Town Clerk's Office.

TOWN OF SCARBOROUGH
SPECIAL AMUSEMENT APPLICATION
DANCING & ENTERTAINMENT FROM JUNE 1ST to MAY 31ST

1. Name of Applicant: Nonesuch River Brewing
Address of Applicant: 201 Gorham Road
Mailing Address, if different then above: _____
2. Name of Business: _____
3. Address of Business: _____
4. Nature of Business: Restaurant
5. Location to be Used: 2nd floor
6. Has applicant ever had a license to conduct business therein described either denied or revoked?
Yes _____ No X
If yes, please describe circumstances: _____
7. Time of day activity/event to take place: New Year's Eve
8. If a musical performance will it be electronically amplified: Yes _____ (No)

Request for exemption from the Good Neighbor ordinance:

If you believe you should be exempt from the prohibitions on noise listed in the Good Neighbor ordinance, Ordinance 616 Section B (see below), please explain the extent of the exemption sought and the reason why:

Reason for request is for a one time private/ticketed
New years Eve Party to end at 12:30 am and to continue
music until midnight.

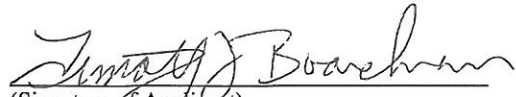
Notice of the public hearing regarding this application must be given to all property owners within 200 feet of the location identified above. The notices shall be sent out from the Town Clerk's office and shall be paid for by the applicant as part of the application fee.

STATEMENT: Applicant, by signature below, agrees to abide by all laws, orders, ordinances (including the Good Neighbor ordinance, applicable sections shown below), rules and regulations governing the above licensee and further agreed that any misstatement of material fact may result in refusal of license or revocation, if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect to thereto.

Dated at Scarborough, Maine on this 30th day of November, 2018.

Fee of \$110.00 plus the cost of notification to property owners within 200 ft of the location must accompany application.


(Signature of Applicant)

(If Partnership, by members of Partnership)

(Name and Location of Corporation)

(If Corporation, by a duly authorized Officer)

From the Good Neighbor Ordinance

B. Noise Abatement.

(1.) Loud, offensive noises prohibited.

No person shall make, continue, or cause to be made or continued any loud, boisterous, unnecessary or unusual noises which shall annoy, disturb, injure, or endanger the comfort, repose, health, peace, or safety of others.

(2.) Definitions.

For the purpose of this article, the following words and phrases shall have the following meanings:

Daytime hours means the hours between 7:00 a.m. and 9:00 p.m. Monday through Thursday; between 7:00 a.m. and 10 p.m. Friday through Saturday; and between 9:00 a.m. and 9:00 p.m. on Sunday.

Nighttime hours means the hours between 9:00 p.m. and 7:00 a.m. Sunday evening through Friday morning; between 10:00 p.m. and 7:00 a.m. Friday evening through Saturday morning; and between 10:00 p.m. and 9:00 a.m. Saturday evening through Sunday morning.

(4.) Specific prohibitions.

The following acts, among others, are declared to be loud, boisterous, unnecessary or unusual noises which shall annoy, disturb, injure, or endanger the comfort, repose, health, peace, or safety of others in violation of this ordinance, but such enumeration shall not be deemed to be exclusive:

- (b.) The using or operating or the permitting to be played, used, or operated of any radio, receiver, electronically amplified musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of music or sound which is audible outside of any structure during the nighttime hours or which broadcasts the sound in a loud and unreasonable manner during day-time hours which is audible a minimum of 200 feet from the source of the noise except as otherwise permitted, licensed or sponsored by the Town.

Application must be approved by the Municipal Officers of the Town of Scarborough, Maine.

TOWN OF SCARBOROUGH

Cumberland, ss. Dated at Scarborough, Maine on _____, 20____.

The Municipal Officers of the Town Scarborough, Maine hereby approve the application in accordance with the provisions of Section 1054, of Title 28-A, Maine Revised Statutes, 1964, as amended.

Approved on: _____

pd \$110, CC, 11/30/18



Tody Justice <yjustice@scarboroughmaine.org>

[Town Council - Group Email] request for special amusement permit , nonesuch brewing , 201 gorham rd.

2 messages

'Ronald Perreault' via Scarborough Town Council

Tue, Dec 4, 2018 at 9:22 AM

<scarbouroughtowncouncil@googlegroups.com>

Reply-To: perreaultronald@ymail.com

To: "scarbouroughtowncouncil@googlegroups.com" <scarbouroughtowncouncil@googlegroups.com>

To whom it may concern , I need to know what "SPECIAL AMUSEMENT" entails. If it involves ANY more outside noise , I , Ronald J.Perreault and my wife , Beth Perreault strongly object to the issuing of said permit. There are other problems to solve like on street parking , car alarms going off , the noise of patrons leaving (yelling across the parking lot) the constant smell of food being cooked while we try to relax in our backyard and the constant use of private property that the Pubs customers use to turn around. I have put up signs but there are many disrespectful customers that ignore my right to peace and quiet according to state law! I WILL approve a permit for a CHANGE OF DIRECTION building / land use at the pubs cost. I'm appalled that this is even being requested when current PROBLEMS still exist and nothing has been done. Thank you for time , Ronald and Beth Perreault PLEASE ADVISE definition of SPECIAL AMUSEMENT PERMIT

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To post to this group, send email to scarbouroughtowncouncil@googlegroups.com.

For more options, visit <https://groups.google.com/d/optout>.

Tody Justice <yjustice@scarboroughmaine.org>

Tue, Dec 4, 2018 at 9:38 AM

To: perreaultronald@ymail.com

Cc: Town Council - all <scarbouroughtowncouncil@googlegroups.com>

Good Morning:

Thank you for your email. Below is a portion of the Town's Special Amusement Ordinance and I have attached a complete copy of the Ordinance as well.

Section 201. PERMIT REQUIRED

No licensee for the sale of liquor to be consumed on her/his premises shall permit, on her/his licensed premises, any music, except radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained from the municipality in which the licensed premises are situated a special amusement permit signed by at least a majority of the municipal officers. [amended 11/01/17]

Should you have any further questions, please feel free to contact me.

Yolande (Tody) Justice

Scarborough Town Clerk/Public Access Officer/Registrar of Voters

259 U.S. Route One - P.O. Box 360

Scarborough, ME 04070-0360

Telephone: 207.730.4020 Fax: 207.730.4033

www.scarboroughmaine.org

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Tody Justice <yjustice@scarboroughmaine.org>

[Town Council - Group Email] Nonesuch River Brewing Special Amusement Permit2 messages

rrichard@maine.rr.com <rrichard@maine.rr.com>

Tue, Dec 11, 2018 at 10:59 AM

Reply-To: rrichard@maine.rr.com

To: scarboroughtowncouncil@googlegroups.com

We DO NOT support the request of a Special Amusement Permit for Nonesuch River Brewing. Since the establishment of NRB our nights have constantly been interrupted by car alarms loud people that have obviously had too much to drink and dumpsters being banged around in the middle of the night. We don't need any more disruptions to our nights. Please take this into consideration when you discuss this request.

Thank you.

Richard & Roberta Rumpf

11 Honan Road

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To post to this group, send email to scarboroughtowncouncil@googlegroups.com.

For more options, visit <https://groups.google.com/d/optout>.

Peter Hayes <phayes@scarboroughmaine.org>

Tue, Dec 11, 2018 at 12:18 PM

Reply-To: phayes@scarboroughmaine.org

To: rrichard@maine.rr.com

Cc: All Councilors <scarboroughtowncouncil@googlegroups.com>

Thank you for sharing your concerns.

[Quoted text hidden]

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-068. Move approval of the second reading on the proposed amendments to Chapter 1401, Coastal Waters and Harbor Ordinance, Article V- Regulations Concerning Anchoring, Mooring and Security of Vessels, Section 1a. Placement of Private Moorings. *[Ordinance Committee]*

Ordinance Committee

Sponsor

10/03/2018 – Vote: 7 Yeas.

First Reading and/or Action/Vote

11/07/2018

Public Hearing

12/19/2018

Second Reading

Ought to Pass

Recommendation

**CHAPTER 1401
TOWN OF SCARBOROUGH
COASTAL WATERS AND HARBOR ORDINANCE**

Be it hereby ordained, by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 1401 the Scarborough Coastal Waters and Harbor Ordinance, is amended as follows:

Article V - Regulations Concerning Anchoring, Mooring and Security of Vessels

Section 1a. Placement of Private Moorings.

It shall be a violation of this Ordinance to place any mooring in the harbor without a permit from the Harbormaster issued in accordance with 38 M.R.S.A. Sections 3, 7-A and 8. Proof of boat registration and insurance, in the same name as the mooring applicant, must be shown prior to a mooring permit being issued. No more than two (2) moorings will be issued to the same household. No more than three (3) moorings will be issued to the same commercial entity. A person whose application for a mooring permit is denied may appeal as provided in Article X of this Ordinance. There shall be no appeal from the issuance of a permit.

The sale of a boat does not include the sale of the mooring location. The mooring permit holder must notify the Harbormaster immediately upon the sale of their boat.

Section 1b. Minimum Mooring Requirements. [amended 02-20-13]

All moorings shall conform to the following specifications. [amended 04/04/2007]

Size of Boat	Up to 16'	from 16' up to 25'	from 25' up to 30'	from 30' up to 36'	36' and above
Weight of Block	Up to 500# (open boat)	Up to 750#	Up to 1,000#	Up to 1,250#	1500# minimum
Size of Chain Shackle	1/2"	1/2"	5/8"	3/4"	3/4" to match minimum
Size of Nylon Pennant	1/2"	1/2"	3/4"	1"	1"
Length of Mooring maximum	25'	25'	30'	35'	35'
Set date to moor	July 1 of the permit year	July 1 of the permit year	July 1 of the permit year	July 1 of the permit year	July 1 of the permit year

All mooring gear shall be inspected and/or serviced by the owner, certified diver, or mooring service company at least once bi-annually to determine the condition of gear and to ensure compliance with minimum standards set forth by this ordinance.

All mooring owners or mooring service companies shall notify the Harbormaster's office in writing of all inspections and service completed to mooring gear.

The Town of Scarborough recommends a 2.5 to 1 ratio for permanent moorings with the following minimum specifications:

Mushroom, Granite Block, or Pyramid (of ample size/weight) - see chart below

Heavy Chain	1.5 times maximum water depth
Light chain or Nylon line (not floating line)	1.0 times maximum water depth
Pennant	2.5 times the distance from chock to waterline

Buoy (white poly ball preferred)

Must have assigned number and blue band painted 3" (or larger) on buoy

Total scope = Heavy chain + light chain + Pennant

Example: 25 ft. cruiser;

20 ft. maximum water depth;

Distance from chock to waterline = 3 ft.

Requires:

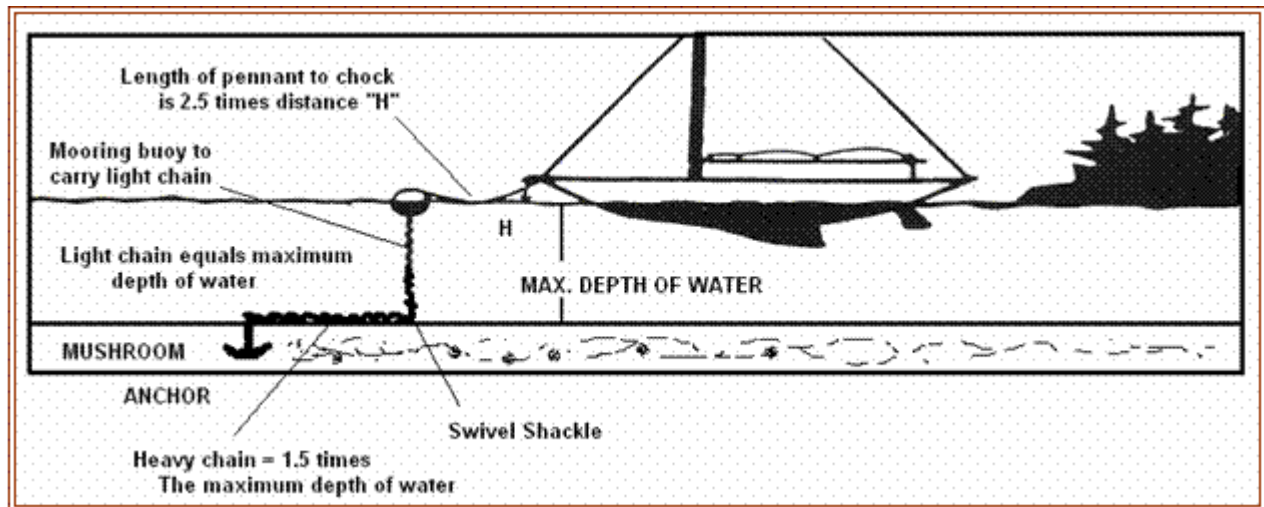
1.5 x 20 = 30 ft. of heavy chain
1.0 x 20 = 20 ft. of light chain or equivalent nylon line
2.5 x 3 = 7.5 ft. pennant

The following chart contains the minimum requirements for seasonal moorings in sheltered waters. Vessels moored year-round and/or in open areas should upgrade 1-3 steps.

Boat Length	Boat Weight	Mushroom Weight	Block Weight	Chain Size (Bottom)	Chain Size (Top)
22'	1,500 lbs	75 lbs	300 lbs	1/2"	3/8"
26'	5,000 lbs	150 lbs	500 lbs	3/8"	3/8"
30'	8,000 lbs	200 lbs	1,000 lbs	5/8"	3/8"
35'	12,000 lbs	250 lbs	2,000 lbs	3/4"	1/2"
40'		500 lbs	3,000 lbs	3/4"	1/2"
50'+ over	Reviewed on an individual basis				

For the safety of his/her boat and that of adjacent boats, mooring permit holders are responsible for having their mooring set and making any required adjustments or repairs.

Boats must have been moored by July 1 of the permitted year or the mooring permit shall be revoked.



The Harbormaster may permit variations from these specifications, if in his or her judgment, the proposed mooring has holding power equivalent to that which would be provided by a mooring meeting these specifications.

All moorings that are to be placed up river from the day marker in Scarborough must be built using granite block only and cannot be any higher than 24 inches in overall height.

Marker Buoys to show at all tides. All chains to be at least one foot above high water mark. All moorings to be inspected every two years - no later than July 1st.

The Harbormaster shall maintain a plot plan of the anchorage area indicating locations of moorings, size of boats, and areas to be used as waterways. A copy of this map will be kept on file at the Town Office.

Subletting of Mooring Space:

The owner of any vessel having mooring space shall not sublet said mooring or mooring space to another user or boat owner; however another boat owner may use the mooring, provided the original owner pays the fee or fees and has requested permission from the Harbormaster to moor such vessel [through a completed notice of intent form that can be found on the Town of Scarborough website, scarboroughmaine.org/](http://scarboroughmaine.org/).

Section 1c. Creation and Maintenance of a Mooring Waitlist

Two mooring waitlists shall be maintained by the Town Clerk and available for inspection in the Town Clerk's office. The first shall be for commercial applicants and the second for recreational applicants. Commercial applicants will be verified by the Harbormaster and shall provide proof of a commercial State license or a Federal permit. Commercial applicants will, if requested by the Harbormaster, provide proof of commercial waterfront activity equaling 20% of their annual household income. Applicants seeking a mooring shall be placed on the waitlist in order of date and time of application. No one household shall be allowed to hold more than two (2) spots on the waitlist at any one time. When a mooring becomes available the Town Clerk will first consult the

commercial waitlist which will be given priority. If the next name on either waitlist is unable to accept the mooring they may request to stay on their respective waitlist until the next mooring becomes available. If, at the time of the second mooring becoming available, the applicant again is unable to accept the mooring their name shall be removed from the waitlist and the applicant would need to reapply if they wished to again be listed. If an applicant on the waitlist has died their spot may be reassigned to a legal heir providing the Town of Scarborough has been notified within six (6) months of the applicant's death.

Article V - Regulations Concerning Anchoring, Mooring and Security of Vessels

Amendments, in green, proposed by the Coastal Waters and Harbors committee

Section 1a. Placement of Private Moorings.

It shall be a violation of this Ordinance to place any mooring in the harbor without a permit from the Harbormaster issued in accordance with 38 M.R.S.A. Sections 3, 7-A and 8. Proof of boat registration and insurance, in the same name as the mooring applicant, must be shown prior to a mooring permit being issued. No more than two (2) moorings will be issued to the same household. No more than three (3) moorings will be issued to the same commercial entity. A person whose application for a mooring permit is denied may appeal as provided in Article X of this Ordinance. There shall be no appeal from the issuance of a permit.

The sale of a recreational boat does not include the sale of the mooring location. The mooring permit holder must notify the Harbormaster immediately upon the sale of their boat.
Commercial moorings may be transferrable with the approval of the Harbormaster.

Section 1b. Minimum Mooring Requirements. [amended 02-20-13]

All moorings shall conform to the following specifications. [amended 04/04/2007]

Size of Boat	Up to 16'	from 16' up to 25'	from 25' up to 30'	from 30' up to 36'	36' and above
Weight of Block	Up to 500# (open boat)	Up to 750#	Up to 1,000#	Up to 1,250#	1500# minimum
Size of Chain Shackle	½"	½"	5/8"	¾"	¾" to match minimum
Size of Nylon Pennant	½"	½"	¾"	1"	1"
Length of Mooring maximum	25'	25'	30'	35'	35'
Set date to moor	July 1 of the permit year	July 1 of the permit year	July 1 of the permit year	July 1 of the permit year	July 1 of the permit year

All mooring gear shall be inspected and/or serviced by a mooring service company, or by the owner with Harbor Master approval, at least once bi-annually to determine the condition of gear and to ensure compliance with minimum standards set forth by this ordinance.

All mooring owners or mooring service companies shall notify the Harbormaster's office in writing of all inspections and service completed to mooring gear.

The Town of Scarborough recommends a 2.5 to 1 ratio for permanent moorings with the following minimum specifications:

Mushroom, Granite Block, or Pyramid (of ample size/weight) - see chart below

Heavy Chain	<u>1.0 times maximum water depth plus one foot</u>
Light chain or Nylon line (not floating line)	<u>1.0 times maximum water depth</u>
Pennant	<u>1.5 times the distance from chock to waterline</u>

Buoy (white poly ball preferred)

Must have assigned number and blue band painted 3" (or larger) on buoy

Total scope = Heavy chain + light chain and/or nylon line + Pennant

Example: 25 ft. cruiser;

20 ft. maximum water depth;

Distance from chock to waterline = 3 ft.

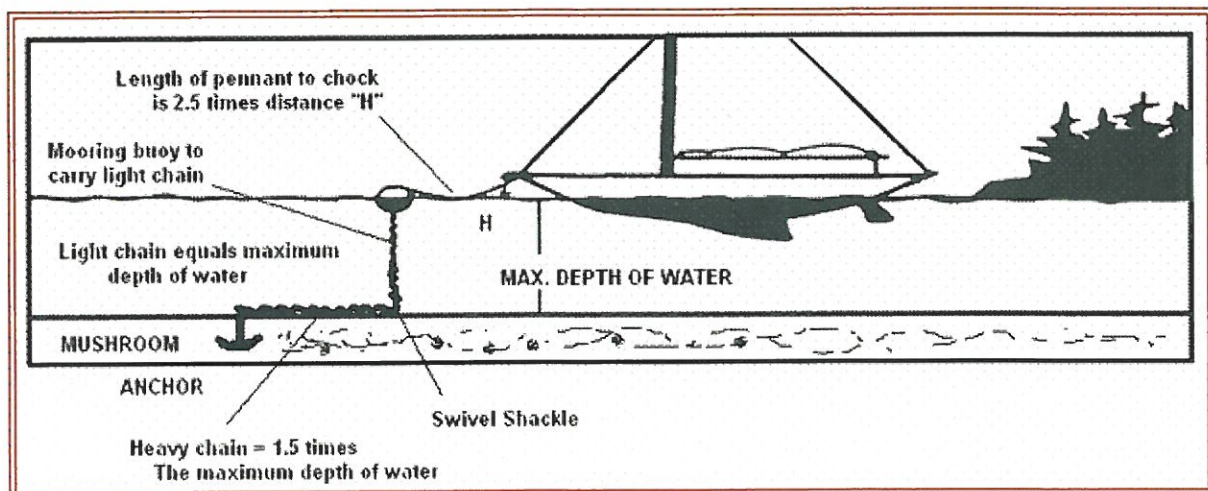
Requires: 1.05 x 20 = 30 ft. of heavy chain plus one foot
1.0 x 20 = 20 ft. of light chain or equivalent nylon line
1.5 x 3 = 4.5 ft. pennant

The following chart contains the minimum requirements for seasonal moorings in sheltered waters.
Vessels moored year-round and/or in open areas should upgrade 1-3 steps.

Boat Length	Boat Weight	Mushroom Weight	Block Weight	Chain Size (Bottom)	Chain Size (Top)
22'	1,500 lbs	75 lbs	300 lbs	1/2"	3/8"
26'	5,000 lbs	150 lbs	500 lbs	3/8"	3/8"
30'	8,000 lbs	200 lbs	1,000 lbs	5/8"	3/8"
35'	12,000 lbs	250 lbs	2,000 lbs	3/4"	1/2"
40'		500 lbs	3,000 lbs	3/4"	1/2"
50'+ over	Reviewed on an individual basis				

For the safety of his/her boat and that of adjacent boats, mooring permit holders are responsible for having their mooring set and making any required adjustments or repairs.

Boats must have been moored by July 1 of the permitted year or the mooring permit shall be revoked subject to the Harbormaster's discretion. The denied applicant may appeal the Harbormaster's decision to the Coastal Waters and Harbor Committee.



The Harbormaster may permit variations from these specifications, if in his or her judgment, the proposed mooring has holding power equivalent to that which would be provided by a mooring meeting these specifications.

All moorings that are to be placed up river from the day marker in Scarborough must be built using granite block only and cannot be any higher than 24 inches in overall height.

Marker Buoys to show at all tides. All chains to be at least one foot above high water mark. All moorings to be inspected every two years - no later than July 1st.

The Harbormaster shall maintain a plot plan of the anchorage area indicating locations of moorings, size of boats, and areas to be used as waterways. A copy of this map will be kept on file at the Town Office.

Subletting of Mooring Space:

The owner of any vessel having mooring space shall not sublet said mooring or mooring space to another user or boat owner; however another boat owner may use the mooring, provided the original owner pays the fee or fees and has requested permission from the Harbormaster to moor such vessel [through a completed notice of intent form that can be found on the Town of Scarborough website, scarborougmaine.org.](#)

Section 1c. Creation and Maintenance of a Mooring Waitlist

Two mooring waitlists shall be maintained by the Town Clerk and available for inspection in the Town Clerk's office. The first shall be for commercial applicants and the second for recreational applicants. Commercial applicants will be verified by the Harbormaster and shall provide proof of a commercial State license or a Federal permit. Commercial applicants will, if requested by the Harbormaster, provide proof of commercial waterfront activity equaling 20% of their annual household income. Applicants seeking a mooring shall be placed on the waitlist in order of date and time of application. No one household shall be allowed to hold more than two (2) spots on the waitlist at any one time. When a mooring becomes available the Town Clerk will first consult the commercial waitlist which will be given priority. If the next name on either waitlist is unable to accept the mooring they may request to stay on their respective waitlist until the next mooring becomes available. If, at the time of the second mooring becoming available, the applicant again is unable to accept the mooring their name shall be removed from the waitlist and the applicant would need to reapply if they wished to again be listed. If an applicant on the waitlist has died their spot may be reassigned to a legal heir providing the Town of Scarborough has been notified within six (6) months of the applicant's death.

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-070. Move approval of the second reading on the proposed amendments to Chapter 405 – the Scarborough Zoning Ordinance, Section VI. Definitions – Affordable Housing. *[Housing Alliance Committee]*

Housing Alliance Committee

Ought to Pass

Sponsor

Recommendation

*10/17/2018 – Vote: 6 Yeas.
[Councilor Caiazzo Absent]*

First Reading and/or Action/Vote

11/28/2018

Public Hearing

12/19/2018

Second Reading

**Proposed Zoning amendments based on Sept. 26, 2018 Alliance meeting
Drafted by Jay Chace, Sept. 27, 2018**

(Additions underlined. ~~Deletions strikethrough~~)

Excerpt from Town Zoning Ordinance

Section VI., Definitions:

Affordable Housing: [Adopted 11/03/2004] [Amended 05/03/2006][Amended 12/03/2014] [proposed amendment 2018]

Affordable Housing means decent, safe and sanitary living accommodations that are affordable to households, in accordance with following provisions:

A. An Owner-Occupied Affordable Housing Unit is a unit which (i) is occupied by its owner, (ii) is owned by a Qualifying Household and (iii) has a maximum sales price that is reasonably anticipated to result in Annual Housing Costs that are less than or equal to 30% of the Imputed Income Limitation applicable to the unit. ~~has an expected sales price that is reasonably anticipated to result in monthly housing costs (including mortgage principal, interest, and insurance; homeowners' insurance costs, real estate taxes and basic utility and energy costs) that do not exceed 30% of a household's gross monthly income. The qualified household gross income for an Affordable Housing Unit is 80% or less than the most recently published Portland, Maine, MSA Median Family income adjusted for family size and consistent with the income thresholds published by the U.S. Department of Housing and Urban Development for the region.~~

- (I) A Qualifying Household is one with a total household income that, at the time of purchase, is 80% or less than the most recently published Median Family Income for the Portland, Maine, MSA, adjusted for family size, as determined by the U.S. Department of Housing and Urban Development (the "MFI Standard").
- (II) Annual Housing Costs shall equal the sum of (i) the total annual payments of principal and mortgage interest, (ii) the total property insurance premium, (iii) the real estate taxes due (iv) any homeowners association or condominium fees that are due; and (v) a reasonable estimate of the annual cost of any additional water, sewer, heat, hot water and electricity in the home.
- (III) The maximum sale price is to be based on the assumed interest rate and loan term established by the U.S. Department of Housing and Urban Development for housing affordability limits, plus Imputed Income Limitations. In the case of a unit which has two or fewer bedrooms, the Imputed Income Limitation shall be 80% of the MFI Standard for a household of two (2) people. In the case of a unit which has more than two bedrooms, the Imputed Income Limitation shall be 80% of the MFI standard for a household of four (4) people.

B. A Renter-Occupied Affordable Housing Unit is a unit which is leased by a Qualifying Household at an Annual Gross Rent that is less than or equal to 30% of the Imputed Income Limitation applicable to the unit. ~~to a household for an amount (including rent and basic utility and energy costs) that does not~~

~~exceed 30% of the household's gross monthly income. The qualified household gross income for a Renter-Occupied Housing Unit is 80% or less than the most recently published Portland, Maine, MSA Median Family Income adjusted for family size and consistent with the income thresholds published by the U.S. Department of Housing and Urban Development for the region.~~

- (I) A Qualifying Household is one with a total household income that, at the time of move-in, is 80% or less than the most recently published Median Family Income for the Portland, Maine, MSA, adjusted for family size, as determined by the U.S. Department of Housing and Urban Development (the "MFI Standard"). To remain a Qualifying Household, the household's income must remain at or below 140% of the income limitation described in the preceding sentence.
- (II) Annual Gross Rent shall equal twelve (12) times the sum of (i) monthly rent due to the landlord, (ii) any required monthly payments to the landlord for additional services or facilities and (iii) a reasonable estimate of the monthly utility costs (not including television, internet or telephone) that the household is responsible for paying. In the case of a unit which does not have a separate bedroom, the Imputed Income Limitation used to determine the maximum annual gross rent shall be 80% of the MFI Standard for a household of one (1) person. In the case of a unit which has one or more bedrooms, the Imputed Income Limitation used to determine the maximum annual gross rent shall be 80% of the MFI standard for a household with a size equal to one and one half (1.50) people per bedroom.

SECTION VIIC. RESIDENTIAL DENSITY AND AFFORDABLE HOUSING PROVISIONS **[06/06/2007][amended 11/06/2013][amended 03-09/18][proposed amendments 09/27/2018]**

C. AFFORDABLE HOUSING CERTAINTY

1. Prior to the sale of an Owner-Occupied Affordable Housing Unit, the owner of the unit shall obtain approval from the Town Manager to transfer the unit to a new buyer. In determining whether to approve the transfer, the Town shall determine whether the proposed buyer will be a Qualifying Household and that the sale price does not exceed the maximum sale price as defined in this Ordinance. The proposed buyer shall provide documentation, as reasonably requested by the Town, to support the transfer request. In granting the request, the Town shall be entitled to impose conditions upon the transfer to ensure that physical deficiencies and code violations are addressed and that delinquent property tax, water and sewer bills are paid.

2. Owners of Renter-Occupied Affordable Housing Units shall be required to certify that the units continue to be occupied by Qualifying Households on an annual basis to the Town Manager and in so certifying shall be entitled to rely upon the household certifications described in the following sentence. Households shall certify to Owners of Renter-Occupied Affordable Housing Units that they continue to qualify based on the standards in this Ordinance and shall provide documentation to support their certification upon the reasonable request of the Town through the Town Manager.

MINUTES
PLANNING BOARD MEETING- DRAFT
MONDAY, NOVEMBER 19, 2018 – 7:00 P.M.

5. The Planning Board will conduct a Public Hearing to receive comments on the proposed amendments to Chapter 405, the Zoning Ordinance, to amend Section VI. Definitions – Affordable Housing.* Jay Chace presented this item and noted that the suggested changes are being proposed by Housing Alliance. Mr. Chace stated that the Alliance proposal is aimed at providing better clarification in the definitions section related to Affordable Housing and to address how units are to be maintained as affordable into the future. Mr. McGee asked for clarification of what MSA” is the acronym. The response was that it stands for “metropolitan statistical area”.

Cory Fellows opened the Public Hearing. There was no public comment. Cory Fellows then closed the public portion of this hearing. He then opened it up to the board. Mr. McGee suggested the language be amended to include the words “metropolitan statistical area” before the acronym “MSA”, the Board agreed with this suggestion. The Planning Board provided a favorable opinion of this proposed amendment with the recommendation that the words “metropolitan statistical area” be added before “MSA”.

**Proposed Zoning amendments based on Sept. 26, 2018 Alliance meeting
Drafted by Jay Chace, Sept. 27, 2018**

Amendment Offered by Councilor Donovan, Dec. 19, 2018

(Additions underlined. Deletions strikethrough)

Excerpt from Town Zoning Ordinance

Section VI., Definitions:

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Affordable Housing means decent, safe and sanitary living accommodations that are affordable to households, in accordance with following provisions:

A. An Owner-Occupied Affordable Housing Unit is a unit which (i) is occupied by its owner, (ii) is owned by a Qualifying Household and (iii) has a maximum sales price that is reasonably anticipated to result in Annual Housing Costs that are less than or equal to 30% of the Imputed Income Limitation applicable to the unit. ~~has an expected sales price that is reasonably anticipated to result in monthly housing costs (including mortgage principal, interest, and insurance; homeowners' insurance costs, real estate taxes and basic utility and energy costs) that do not exceed 30% of a household's gross monthly income. The qualified household gross income for an Affordable Housing Unit is 80% or less than the most recently published Portland, Maine, MSA Median Family income adjusted for family size and consistent with the income thresholds published by the U.S. Department of Housing and Urban Development for the region.~~

- (I) A Qualifying Household is one with a total household income that, at the time of purchase, is 80% or less than the most recently published Median Family Income for the Portland, Maine, ~~MSA~~Metropolitan Statistical Area, adjusted for family size, as determined by the U.S. Department of Housing and Urban Development (the "MFI Standard").
- (II) Annual Housing Costs shall equal the sum of (i) the total annual payments of principal and mortgage interest, (ii) the total property insurance premium, (iii) the real estate taxes due (iv) any homeowners association or condominium fees that are due; and (v) a reasonable estimate of the annual cost of any additional water, sewer, heat, hot water and electricity in the home.
- (III) The total annual payments of principal and mortgage interest referred to in A(I)(i) may, in the absence of other reasonable estimates, be estimated ~~maximum sale price is to be based on the assumed interest rate and loan term established by the U.S. Department of Housing and Urban Development for housing affordability limits, plus Imputed Income Limitations.~~ In the case of a unit which has two or fewer bedrooms, the Imputed Income Limitation referred to in A(iii) shall be 80% of the MFI Standard for a household of two (2) people. In the case of a unit which has more than two bedrooms, the Imputed Income Limitation referred to in A(iii) shall be 80% of the MFI standard for a household of four (4) people.

B. A Renter-Occupied Affordable Housing Unit is a unit which is leased by a Qualifying Household at an Annual Gross Rent that is less than or equal to 30% of the Imputed Income Limitation applicable to the unit. to a household for an amount (including rent and basic utility and energy costs) that does not exceed 30% of the household's gross monthly income. The qualified household gross income for a Renter-Occupied Housing Unit is 80% or less than the most recently published Portland, Maine, MSA-Median Family Income adjusted for family size and consistent with the income thresholds published by the U.S. Department of Housing and Urban Development for the region.

- (I) A Qualifying Household is one with a total household income that, at the time of move-in, is 80% or less than the most recently published Median Family Income for the Portland, Maine, MSA, adjusted for family size, as determined by the U.S. Department of Housing and Urban Development (the "MFI Standard"). To remain a Qualifying Household, the household's income must remain at or below 140% of the income limitation described in the preceding sentence.
- (II) Annual Gross Rent shall equal twelve (12) times the sum of (i) monthly rent due to the landlord, (ii) any required monthly payments to the landlord for additional services or facilities and (iii) a reasonable estimate of the monthly utility costs (not including television, internet or telephone) that the household is responsible for paying. In the case of a unit which does not have a separate bedroom, the Imputed Income Limitation used to determine the maximum annual gross rent shall be 80% of the MFI Standard for a household of one (1) person. In the case of a unit which has one or more bedrooms, the Imputed Income Limitation used to determine the maximum annual gross rent shall be 80% of the MFI standard for a household with a size equal to one and one half (1.50) people per bedroom.

SECTION VIIC. RESIDENTIAL DENSITY AND AFFORDABLE HOUSING PROVISIONS [06/06/2007][amended 11/06/2013][amended 03-09/18][**proposed amendments 09/27/2018**]-

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2. Owners of Renter-Occupied Affordable Housing Units shall be required to certify that the units continue to be occupied by Qualifying Households on an annual basis to the Town Manager and in so certifying shall be entitled to rely upon the household certifications described in the following sentence. Households shall certify to Owners of Renter-Occupied Affordable Housing Units that they continue to qualify based on the standards in this Ordinance and shall provide documentation to support their certification upon the reasonable request of the Town through the Town Manager.

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-088. Move approval on the request, pursuant to Title 36, of the M.R.S.A. §3841(2), for action on Hardship/Poverty Tax Abatement Case #2018-02.
[Town Manager]

Town Manager

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

N/A

Public Hearing

N/A

Second Reading

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-089. Move approval to authorize the Town Manager to sign documents authorizing acceptance of \$750.00 or any portion thereof, to be placed in the Asset Forfeiture Account. [This money is the Police Department's equitable share for its contribution to the investigation of criminal cases]. [*Police Chief*]

Police Chief

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

N/A

Public Hearing

N/A

Second Reading

Scarborough Police Department

Memorandum

To: Thomas Hall, Town Manager
From: Sergeant John O'Malley
Date: Thursday, November 15, 2018
Ref: Forfeiture
CC: File

In July of 2018, MDEA agents learned of a suspected drug house at 5 Bishop Street in Portland. Investigation revealed that at least three males known only as "C", "Cash", and "Blue" from New York City were selling Cocaine, Crack, Heroin, Meth, and prescription pills out of this residence. Using a confidential informant, agents were able to set up a buy of just over a gram of cocaine for \$250.00. The owner of the apartment brokered the deal from the confidential informant to one of the males in the apartment. Once the purchase was made and the drugs tested positive for cocaine a SWAT team was preparing to enter the apartment to serve a search warrant. Just prior to the entry of the team, the male known as "C" fled the apartment on foot. Parameter agents were able to chase and apprehend after a fight "C", now known as Yosaf Devine. Upon searching Devine agents found him to be in possession of the following:

19.8 grams of cocaine =	Street value \$2574.00
2.7 grams of heroin =	Street value \$ 405.00
2.1 grams of meth =	Street value \$ 840.00
5 prescription Xanax =	Street value \$ 30.00
4 prescription clonazepam =	Street value \$ 40.00
\$1516.00 in cash	\$1516.00
7-1926 Silver Certificates	Market value \$ 700.00

Charges:

- Felony Unlawful Trafficking of Schedule W drugs – 3 counts (cocaine, heroin, meth)
- Possession of Schedule Z drugs - 2 counts (prescription pills)
- Refusing to submit to arrest
- Outstanding warrant from Michigan

As a result of this investigation the Maine Attorney General's office is now preparing to transfer ownership of a portion of the money (\$758.00) to the Town of Scarborough for its substantial contribution to the investigation. Accordingly, I have attached a copy of the cover letter as well as the original approval form which needs to be signed by a municipal officer of the town in order to secure the court order for transfer of ownership.

I would respectfully request that the Scarborough Town Council approve the acceptance of these funds.

JANET T. MILLS
ATTORNEY GENERAL



STATE OF MAINE
OFFICE OF THE ATTORNEY GENERAL
6 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0006

TEL: (207) 626-8800
TTY USERS CALL MAINE RELAY 711

REGIONAL OFFICES
84 HARLOW ST. 2ND FLOOR
BANGOR, MAINE 04401
TEL: (207) 941-3070
FAX: (207) 941-3075

415 CONGRESS ST., STE. 301
PORTLAND, MAINE 04101
TEL: (207) 822-0260
FAX: (207) 822-0259

14 ACCESS HIGHWAY, STE. 1
CARIBOU, MAINE 04736
TEL: (207) 496-3792
FAX: (207) 496-3291

November 8, 2018

Scarborough Police Department
Chief Robert Moulton
246 US Route 1
Scarborough, ME 04074

RE: State of Maine vs. Yosaf Devine
Cumberland County Unified Criminal Court Doc. No. CR-18-3748
Criminal Forfeiture
Required Vote of Municipal Officers/Approval of Transfer of Forfeiture Assets

Dear Chief Moulton:

Enclosed please find a draft Approval form for submission to the municipal officers.

Please inform the municipal officers that:

A. 15 M.R.S.A. §5824(3) requires that, before any forfeitable item may be transferred to a State Agency, County or Municipality, the municipal legislative body must publicly vote to accept the item(s) **if subsequently ordered forfeited by the Court;**

B. Under Rules issued by the Department of the Attorney General, a public vote must be made on each forfeiture "approval" and a "continuing resolution" of approval cannot be accepted;

C. As with all forfeitures, an approval of a transfer by the municipal legislative body does not guarantee either that the Defendant(s) *In Rem* will in fact be forfeited or, if forfeited, that the Court will order the item(s) transferred to the approving Department, Agency, County or Municipality. The municipal legislative body's approval only signifies that, if the Defendant(s) *In Rem* are in fact ordered forfeited and, if the Attorney General and the Court agree to a transfer of all or part of the Defendant(s) *In Rem* to a Department, Agency, County or Municipality based upon the "*substantial contribution*" of that Department, Agency, County or Municipality, then that entity is in fact, willing to accept the Defendant(s) *In Rem* or portions thereof. In order to streamline what is otherwise a cumbersome forfeiture process, it is our practice to seek State, county or

municipal approval in anticipation of the final order of forfeiture. However, final forfeiture is not guaranteed and both the municipal legislative body and the law enforcement agency involved are **cautioned** that they **should not encumber** funds or property until a Final Order granting them lawful title to the property is delivered to them;

D. Under the provisions of the Forfeiture Statute, if the municipal legislative body fails to approve a transfer in a timely manner, any forfeited items shall be transferred to the State of Maine General Fund.

Assuming your municipal legislative body does grant its approval, kindly see to it that the accompanying form is signed by the appropriate person and is "embossed" with the seal of the municipality. Then, please return the **original** to me for filing, and retain a copy for your records.

My sincere thanks for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Johanna Gauvreau
Assistant Attorney General
CRIMINAL DIVISION

Enclosure

STATE OF MAINE
Cumberland, ss

UNIFIED CRIMINAL COURT
Docket No. CR-18-3748

State of Maine	}	
	}	
v.	}	Municipality of Scarborough
	}	Approval of Transfer
	}	15 M.R.S.A. §5824(3) & §5822(4)(A)
Yosaf Devine,	}	
Defendant;	}	
	}	
And	}	
	}	
\$1,516.00 U.S. Currency	}	
Defendant(s) In Rem #1	}	
	}	
7 Silver Certificates	}	
Defendant(s) In Rem #2	}	

NOW COMES the municipality of Scarborough, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) to the transfer of the above captioned Defendant(s) in Rem #1 (\$758.00 U.S. Currency), or any portion thereof, on the grounds that the Scarborough Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the municipality of Scarborough, Maine does hereby approve of the transfer of the Defendant(s) In Rem #1, or any portion thereof, pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) by vote of the Scarborough municipal legislative body on or about

_____.

Dated: _____

Municipal Officer
Scarborough, Maine
(Impress municipal legislative body seal here)

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-090. Move approval on the request to re-appoint the Town Clerk as Registrar of Voters, pursuant to Title 21-A M.R.S.A. §101.2.[*Town Clerk*]

Town Clerk

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

N/A

Public Hearing

N/A

Second Reading

TOWN OF SCARBOROUGH

Office of the Town Clerk
P.O. Box 360
Scarborough, ME 04070-0360
207-730-4020
Fax: 207-730-4033

TO: Members of the Town Council
Town Manager

FROM: Yolande P. Justice, Town Clerk

RE: Appointment of Registrar of Voters

DATE: December 13, 2018

Pursuant to M.R.S.A. Title 21-A §101.2. Registrar – Appointment of:

2. Appointment. The municipal officers of each municipality shall appoint in writing a qualified registrar of voters by January 1st of each odd-numbered year. The registrar shall serve for 2 years and until a successor is appointed and sworn. The municipal clerk may be appointed to serve as registrar, but the term of the clerk has no effect on the term of the registrar. If the clerk is not appointed to serve as registrar, the clerk must be appointed by the registrar to serve as a deputy registrar and has the same authority as the registrar to make determinations of voter eligibility and to perform the duties of voter registration as provided in this Title.

It is recommended that the Town Clerk be re-appointed as the Registrar of Voters for the next 2 years.

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-091. Move approval on the request from the Deputy Tax Collector for a waiver of foreclosure on the following properties: 2 David Drive – Map T003/Lot 002, 8 David Drive – Map T003/Lot 008, 10 David Drive – Map T003/Lot010, 11 David Drive – Map T003/Lot011, 13 Crystal Lane – Map T003/Lot 013, 18 Crystal Lane – Map T0003/Lot 018, 19 Crystal Lane – Map T003/Lot 019 and authorize the Town Manager to sign the necessary documentation. *[Deputy Tax Collector]*

Deputy Tax Collector

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

N/A

Public Hearing

N/A

Second Reading

To: Tom Hall

CC: Ruth Porter

From: Lisa Saulle

Date: 12/19/2018

Re: Waiver of Foreclosures

Mr. Hall,

This is a request for the Council to waive Automatic Foreclosure on the following properties:

2 David Drive Map T003 /Lot 002

8 David Drive Map T003/ Lot 008

10 David Drive Map T003/ Lot 010

11 David Drive Map T003/ Lot 011

13 Crystal Ln Map T003/ Lot 013

18 Crystal Ln Map T003/ Lot 018

19 Crystal Ln Map T003/ Lot 019

These properties have outstanding taxes from 2016 and are due to foreclose on 12/28/18.

Thank you,
Lisa Saulle
Deputy Tax Collector

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-092. Move approval on the request from the Shellfish Commission to approve the Allocations of Shellfish Licenses for 2019. [*Shellfish Conservation Commission*]

Shellfish Conservation Commission

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

N/A

Public Hearing

N/A

Second Reading

TOWN OF SCARBOROUGH

***Office of the Town Clerk
P.O. Box 360
Scarborough, ME 04070-0360
207-730-4020
Fax: 207-730-4033***

TO: Members of the Town Council
Town Manager

FROM: Yolande P. Justice, Town Clerk

RE: 2019 Shellfish Allocations

DATE: December 13, 2018

At the Shellfish Conservation Commission meeting held on Tuesday, November 20, 2018, the Commission approved the following Shellfish Allocations for 2019. The proposed allocation are as follows:

	<u>2018 Allocations</u>	<u>2019 Proposed Allocations</u>
• Resident Commercial License:	31	31
• Non – Resident Commercial Licenses:	4	4
• Over 60 Commercial Bushel Licenses:	2	2
• Resident Student Commercial License:	10	10
• Non- Resident Student Commercial License:	1	1
• Resident Recreational Licenses:	200	200
• Non- Resident Recreational License:	20	20
• Day Permits:	10 per day	10 per day

We respectfully request that the Town Council approve the above allocations as recommended by the Scarborough Shellfish Conservation Commission.

If you have any questions, please contact me at 730-4020. Thank you.

AGENDA

SCARBOROUGH TOWN COUNCIL WEDNESDAY – DECEMBER 19, 2018 REGULAR MEETING – 5:30 P.M.

Order No. 18-093. Move approval on the request from the Council Chair for the appointments to the Council Standing Committee and Committee Liaisons Appointments-Standing Committees. [*Council Chair*]

Council Chair

Ought to Pass

Sponsor

Recommendation

12/19/2018

First Reading and/or Action/Vote

N/A

Public Hearing

N/A

Second Reading

COUNCIL COMMITTEES:

Finance Committee – 3 Members

Chair - Shawn Babine
Peter Hayes
Don Hamill

Ordinance Committee – 3 Members

Chair – Jean-Marie Caterina
Katy Foley
Don Hamill

Rules & Policies Committee – 3 Members

Chair – William Donovan
Katy Foley
Paul Johnson

Communication Committee – 3 Members

Chair – Paul Johnson
Katy Foley
Don Hamill

Appointments and Negotiations Committee – 3 Members

Chair – Don Hamill
Peter Hayes
Jean-Marie Caterina

Fair Hearing Committee – 3 Members

Chair – William Donovan
Jean-Marie Caterina
Shawn Babine

COUNCIL LIAISON APPOINTMENTS – STANDING COMMITTEES:

ADA Advisory Committee: Katy Foley

Cable Television Committee: Katy Foley

Chamber of Commerce: Paul Johnson

Coastal Waters and Harbor Advisory Committee: Peter Hayes

Community Services and Recreation Advisory Board: Peter Hayes

Conservation Commission: Katy Foley

Eastern Trail Alliance: Paul Johnson

Energy Committee: William Donovan

Firing Range Committee: Jean-Marie Caterina

Historic Preservation Implementation Committee: Jean-Marie Caterina

Housing Alliance: William Donovan

Library Trustees: Peter Hayes

Long Range Planning Committee: Jean-Marie Caterina and Alternate – Don Hamill

Pest Management Advisory Committee: William Donovan

Planning Board: Don Hamill

SEDCO: Jean-Marie Caterina

School Board: Paul Johnson

Seniors Program Advisory Board: Jean-Marie Caterina

Shellfish Committee: Peter Hayes

Transportation Committee: William Donovan

OUTSIDE COMMITTEES/BOARDS:

ecomaine Board of Directors: Don Hamill
Mike Shaw

GPCOG/PACTS: William Donovan
[3 Members]

MMA Legislative Policy Committee: Jean-Marie Caterina
Larissa Crockett – Alternate