

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 4, 2018
TOWN COUNCIL WORKSHOP WITH LIBRARY TRUSTEES – 6:00 P.M.
REGULAR MEETING – 7:00 P.M.

NO NEW BUSINESS SHALL BE TAKEN UP AFTER 10:00 P.M.

- Item 1.** Call to Order.
- Item 2.** Pledge of Allegiance.
- Item 3.** Roll Call.
- Item 4.** General Public Comments.*
- Item 5.** Minutes: March 21, 2018 - Regular Town Council Meeting.
- Item 6.** Adjustment to the Agenda.
- Item 7.** Items to be signed: a. Treasurer's Warrants.
- Item 8.** Non Action Item:
 - a. Presentation on the proposed Municipal/School Budgets for FY2019.

***Procedure for Addressing Council** [Posted in Chambers.]

Order No. 18-025, 7:00 p.m. Public Hearing on the proposed amendments to Chapter 313-A, the Town of Scarborough Property Tax Assistance Ordinance, Section 5. Determination of Eligibility and Amount of Eligibility; subsection 2. Eligibility for Renters and update the application form. *[Ordinance Committee]*

OLD BUSINESS: None at this time.

NEW BUSINESS:

Order No. 18-026. Act on the request from the Vacationland Dog Club, Inc. and York County Kennel Club, for a Mass Gathering Permit for the AKC sanctioned dog show, the Southern Maine Coastal Classic, located at Wassamki Springs Campground scheduled for Thursday, May 17, 2017 through Sunday, May 20, 2017. *[Town Clerk]*

Order No. 18-027. Act on the request from the Town Clerk to appoint Election Clerks pursuant to Title 21-A, Chapter 7, §503.1. *[Town Clerk]*

- Item 9.** Standing and Special Committee Reports and Liaison Reports.
- Item 10.** Town Manager Report.
- Item 11.** Council Member Comments.
- Item 12.** Adjournment.

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 4, 2018
REGULAR MEETING – 7:00 P.M.

Order No. 18-025. The second reading on the public hearing on the proposed amendments Chapter 313-A, the Town of Scarborough Property Tax Assistance Ordinance, Section 5. Determination of Eligibility and Amount of Eligibility; subsection 2. Eligibility for Renters and update the application form will be scheduled for Wednesday, April 18. [*Ordinance Committee*]

Ordinance Committee

Ought to Pass

Sponsor

Recommendation

03/21/18 - Vote: 7 Yeas.

First Reading/Vote

04/04/18

Public Hearing

04/18/18

Second Reading/Final Approval/Vote

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendments to Chapter 313-A - the Town of Scarborough Property Tax Assistance Ordinance, be and hereby is amended, as follows (*additions are underlined; deletions are struck through*):

CHAPTER 313-A
TOWN OF SCARBOROUGH PROPERTY TAX ASSISTANCE ORDINANCE

Section 5. Determination of eligibility and amount of eligibility [amended 11/07/17]

1. Eligibility for Homeowners

If the Tax Assessor determines that the applicant is eligible to participate in the Program, he/she shall determine the amount of the benefit paid. The amount shall be the least of the following:

- a. The amount, if any, by which (i) the taxes assessed for fiscal year of the Town beginning on July 1 of the preceding calendar year exceeds (ii) 5% of the federal adjusted gross income of the applicant (plus that of any other adult members of the applicant's household); or
- b. A pro-rata share of the available monies in the Program Fund, including any amount in the Property Tax Assistance Reserve Account, allocated based on the amount of the refunds determined under sub-section a for all eligible applicants; or
- c. \$600.00. [06/07/17]

In the case of applicants who did not file federal income tax returns, the Tax Assessor, upon presentation of adequate information returns and other information, shall calculate the federal adjusted gross income.

2. Eligibility for Renters

In the case of renters, the tax assessed for purposes of Section 5.1.a(i) shall be deemed to ~~be~~ include 18% of the rent payable from own funds by applicant (and other adult members of applicant's household) in the preceding calendar year. The Tax Assessor, upon presentation of adequate documents and other information, shall determine the amount of rent.



Town of Scarborough, Maine

Assessor's Office

P O B O X 3 6 0

S C A R B O R O U G H , M A I N E • 0 4 0 7 0 - 0 3 6 0

Property Tax Assistance Program

Determination of Eligibility and Benefits

For Property Tax Assessed as of April 1, 2016

Application Deadline – October 16, 2017

1. Name of owner(s): _____ Phone: _____
2. Address of Property: _____ E-Mail: _____
- 2a. Mailing address (*if different*): _____
3. Date of Birth: _____ **Document Presented:** _____ ME Drivers License/ID
Applicants must be 62 on 10/15/2017 _____ US Passport
Born on/before 10/15/1955 _____ Other _____
4. Resident of Scarborough **Document Presented:** _____ Assessing Record
For at least 10 years on 10/15/2017 _____ Other _____
5. Federal Adjusted Gross Income **Document Presented:** _____ 1040
From Filed Federal Tax Return _____ Social Sec. Benefit Statement
Form 1040, 1040-A, or 1040-EZ _____
6. Additional income of other adults in household _____
7. Total Income (Line 5 plus Line 6) _____
8. Income Limit \$50,000
a. If line 7 exceeds line 8: STOP: No benefit paid
9. Benefit Threshold _____
5% of Line 7
10. Real Estate Tax Assessed _____
July 1, 2016 through June 30, 2017 (FY 2017)
11. Excess of Tax Assessed over Benefit Threshold _____
Line 10 minus Line 9. If line 10 does not exceed
Line 9: STOP: No benefit paid
12. Benefit Cap \$500
13. Benefit Determined (Check Mailed by 12/15/2017) _____
Lesser of Excess Tax or Benefit Cap
(Lesser of Line 11 or Line 12)

Important note: Items 3, 4, & 5 above require documentation to be presented to Assessing staff. IF you did not file a Federal Tax Return Please bring your 2016 Social Security Benefit statement.

Oath: I certify that the information contained herein is accurate to the best of my knowledge and belief, under penalties of perjury.

Signed: _____ Date: _____

Approved by: _____ Date: _____

Town of Scarborough, Maine

Assessor's Office

PO Box 360 Scarborough, Maine 04070

**NEW
APPLICATION**

M/L: _____

Acct #: _____

Dept Approval: _____

Property Tax Assistance Program -Owner

Determination of Eligibility and Benefits for Property Tax Assessed as of April 1, 2017

Application Deadline – October 15, 2018

1. Name of Owner(s): _____ Phone: _____
2. Address of Property: _____ E-Mail: _____
2a. Mailing address (*if different*): _____
3. Date of Birth: _____ **Document Presented:** _____ ME Driver's License/ID
Applicants must be 62 on 10/15/2018 _____ US Passport
Born on/before 10/15/1956 _____ Other _____
4. Resident of Scarborough **Document Presented:** _____ Assessing Record
For at least 10 years on 10/15/2018 _____ MH Park Rent if Applicable
_____ Other _____
_____ Oath _____
5. Federal Adjusted Gross Income **Document Presented:** _____ 1040
From Filed Federal Tax Return _____ Social Sec. Benefit Statement
Form 1040, 1040-A, or 1040-EZ _____
6. Additional income of other adults in household _____
7. Total Income (Line 5 plus Line 6) _____
8. Income Limit \$50,000
a. If line 7 exceeds line 8: STOP: No benefit paid
9. Benefit Threshold _____
5% of Line 7
10. Real Estate Tax Assessed _____
July 1, 2017 through June 30, 2018 (FY2018)
11. Residential MH Park Rent (If Applicable) _____
July 1, 2017 through June 30, 2018 (FY2018)
12. Tax attributed to rent: 18% of Line 11 _____
13. Total Tax Attributable to Property _____
(Line 10 plus Line 12)
14. Excess of Tax Assessed over Benefit Threshold _____
Line 13 minus Line 9. If line 14 does not exceed
Line 9: STOP: No benefit paid
15. Benefit Cap \$600
16. Benefit Determined (Check Mailed by 12/15/2018) _____
Lesser of Excess Tax or Benefit Cap
(Lesser of Line 14 or Line 15)

Important note: Items 3, 4, & 5 above require documentation to be presented to Assessing staff. IF you did not file a Federal Tax Return please bring your 2017 Social Security Benefit statement.

Oath: I certify that the information contained herein is accurate to the best of my knowledge and belief, under penalties of perjury.

Signed: _____ Date: _____

Approved by: _____ Date: _____

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 4, 2018
REGULAR MEETING – 7:00 P.M.

Order No. 18-026. Move approval on the request from the Vacationland Dog Club, Inc. and York County Kennel Club, for a Mass Gathering Permit for the AKC sanctioned dog show, the Southern Maine Coastal Classic, located at Wassamki Springs Campground scheduled for Thursday, May 17, 2017 through Sunday, May 20, 2017.
[Town Clerk]

Town Clerk

Ought to Pass

Sponsor

Recommendation

03/21/18 - Vote: 7 Yeas.

First Reading/Vote

N/A

Public Hearing

N/A

Second Reading/Final Approval/Vote

Town of Scarborough, Maine

259 US ROUTE ONE, PO BOX 360
SCARBOROUGH, MAINE • 04070-0360

MEMORANDUM

TO: Town Council Members
Thomas J. Hall, Town Manager

FROM: Yolande P. Justice, Town Clerk

RE: Application for a Mass Gathering Permit

DATE: March 30, 2018

The Town Clerk's Office received a request for a Mass Gathering Permit from the Vacation Dog Club, Inc. and York County Kennel Club of Maine for an AKC All Breed and Obedience Dog Show. This event is scheduled for Thursday, May 17th through Sunday, May 20st 2017, from 8:00 a.m. to 5:30 p.m. at Wassamki Springs, located at 56 Saco Street.

Pursuant to the Mass Gathering Ordinance, the completed application package was sent to the Fire Chief, the Police Chief and the Codes Department for review. We received notification from all Departments that there were no issues or concerns with this application and they recommended approval.

Should you have any questions, please contact the Town Clerk's Office. The completed application is on file with the Town Clerk's Office.

Thank you in advance for your consideration on this request.

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 4, 2018
REGULAR MEETING – 7:00 P.M.

Order No. 18-027. Move approval on the request from the Town Clerk to appoint Election Clerks pursuant to Title 21-A, Chapter 7, §503. *[Town Clerk]*

Town Clerk

Ought to Pass

Sponsor

Recommendation

03/21/18 - Vote: 7 Yeas.

First Reading/Vote

N/A

Public Hearing

N/A

Second Reading/Final Approval/Vote

Town of Scarborough, Maine

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MEMORANDUM

TO: Town Council Members
Thomas J. Hall, Town Manager

FROM: Yolande P. Justice, Town Clerk

RE: Appointment of Election Clerks

DATE: March 30, 2018

Pursuant to Title 21-A, Chapter 7, §503, Election Clerks are appointed by the following provisions:

Qualifications; appointment; compensation. Election clerks must be at least 18 years of age, registered to vote and residents of the municipality, except that, if the municipal officers, after providing timely notice to state and local chairs of political parties of the lack of available election clerks, are unable to appoint a sufficient number of election clerks who are residents of the municipality, the municipal clerk may appoint election clerks who are not residents of the municipality but who are residents of the county and are otherwise qualified to fill the vacancies. The municipal officers of each municipality shall appoint election clerks no later than May 1st of each general election year to serve at each voting place during the time the polls are open and as counters after the polls close. A list of the election clerks appointed under this subsection must be posted at each voting place. Election clerks are entitled to a reasonable compensation as determined by the municipal officers.

An election clerk holds the office for 2 years from the date of appointment and until a successor is appointed and qualified.

Thank you in advance for your consideration on this request.

ELECTION WORKERS

Last Name	First Name		Last Name	First Name	
Alden	Joyce	Ward Clerk	Hendrix	Catherine	
Archibald	Annie		Hendrix	Timothy	
Beckerley	Suzanne		Holton	Geraldine	
Bernard	Rhonda		Jackman	Donna	
Blaisdell	Ann		Jackson	Shirley	
Blaisdell	Bruce		Jensen	Joyce	
Campbell	Edward		Johnson	Ann	
Carlson	Constance		Johnson	Sheila	
Clough	Harold		Jolly-Schofield	Deborah	
Collins	Ashley		Jopp	Lydia	
Collins	Julie		Joy	Pamela	
Cooledge	Melissa		Killelea	Elaine	
Corribeau	Tristan		Kueck	Cynthia	
Curlew	Jacqueline		LaChapelle	Lorraine	
Dahms	Beverly		Lebauer	Andrew	
Davio	Dolores		LeDoux	Alfred	
Davio	Joseph		Libby	Susan	
DeSanctis	Marjorie		MacLean	Geoff	
Dobriko	Gail		MacLean	Nancy	
Downs	Marie		Markan	Kathleen	
Duca	Mary		Nielsen	Marion	
Elder	Sandra		Olson	Gilbert	
Estes	Emilie		Palmer	Jane	
Fagnant	Barbara	Ward Clerk	O'Roak	Marion	
Fenlason	Charlene		Paul	Allen	Deputy Warden
Flaherty	Connie	Warden	Paul	Janice	
Gillchest	Charlene		Penley	William	
Gillis	June		Plowman	Cheryl	
Giroux	Jean		Rancourt	Carol	
Giroux	Wilfred		Reid	Richard	
Grant	Elizabeth (Betty Ann)		Rideout	Deborah	
Greenleaf	Libby		Rose	Sarah	
Hanson	Georgia		Smith	Doris	
Happel	Kenneth		Smick	Martha	
Hazard	Donna		Sullivan	Sandra	
Helms	Susan		Vickerson	Linda	
			Ward	Emily	
			Weeks	Maureen	
			Wiley	Mary Lou	
			Wygant	Michael	