

**MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – DECEMBER 18, 2019
REGULAR MEETING – 7:00 P.M.**

Item 1. Call to Order. Chairman Johnson called the regular meeting of the Scarborough Town Council to order at 7:00 p.m. He asked everyone to remain standing after the Pledge of Allegiance for a moment of silence in honor of Mr. James Pearson, a longtime resident who lost his life this past Sunday.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager, was also present. The following Councilors were present:

Councilor John R. Cloutier	Councilor Jean-Marie Caterina
Councilor Peter F. Hayes	Councilor Kenneth M. Johnson
Councilor Betsy B. Gleysteen	Councilor Donald R. Hamill - Vice Chair
Chairman Paul M. Johnson	

Prior to public comments, Chairman Johnson noted that the executive session at the end of the meeting is the last item and once the executive session is over, the Council will open the door and adjourn the meeting.

Item 4. General Public Comments. None at this time.

Item 5. Minutes: December 4, 2019 - Regular Town Council Meeting. Motion by Councilor Caterina, seconded by Councilor Hayes, to move approval of the meeting minutes of December 4, 2019, as written.

Vote: 7 Yeas.

Item 6. Adjustment to the Agenda. None at this time.

Item 7. Items to be signed: a. Treasurer's Warrants. Treasurer's Warrants were signed during the meeting.

Order No. 19-101, 7:00 p.m. Public hearing and action on the following applicants who have applied for renewal of their Manufactured Housing Communities License: [Town Clerk]

<u>Name</u>	<u>Address</u>
1. Crystal Springs Manufactured Housing Community Crystal Spring MHP, LLC	U.S. Route 22
2. Pinecrest Manufactured Housing Community Theresa Desfosses & Tina Marie Smith	126 U.S. Route One
3. Hillcrest Manufactured Housing Theresa Desfosses	126 U.S. Route One

The Town Clerk gave a brief overview on this Order and reference the memo from the Zoning Administrator and as the Town Council for approval. Chairman Johnson opened the public hearing. As there were no comments either for or against, the hearing was closed at 7: 02 p.m.

Motion by Councilor Caterina, seconded by Councilor Hayes, to move approval of Order No. 19-101, as proposed.

Vote: 7 Yeas.

Order No. 19-102, 7:00 p.m. Public hearing and action on the new request for a Food Handlers License from Matthew Boulterice, d/b/a Smoothie Doctor, located at 33 Haigis Parkway. [Town Clerk]
The Town Clerk gave a brief overview on this Order. Chairman Johnson opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:03 p.m.

Motion by Councilor Caterina, seconded by Councilor Hayes, to move approval of Order No. 19-102, as proposed.

Vote: 7 Yeas.

OLD BUSINESS: None at this time.

NEW BUSINESS:

Order No. 19-103. First reading to authorize the following appropriations and expenditures for the Public Safety Building Project:

- \$350,000 for furniture, fixtures and equipment; and,
- \$65,000 for miscellaneous mechanical fixtures; and,
- \$99,434 for IT Equipment; and,
- \$20,000 for a reader-board sign; and,

And further, in order to fund such appropriations, approve the use of the following sources of revenue:

- \$259,000 in interest earned on the Public Safety Building unspent bond proceeds; and,
- \$275,434 from the undesignated fund balance. [Town Manager]

Chairman Johnson asked if there were members of the public that wished to speak. The following individuals spoke on this Order:

- Craig Hanscom a member of the Building Committee, spoke on this Order. He review the different Phases that the Committee went through to get to the point where we are today. He added that this working group put hard work into this project and are very proud of what is being built.
- Bruce Bell of West Beech Ridge and a member of the Building Committee, spoke on how long he has been in Scarborough and went on to compliment the two Chiefs on working so well together. He spoke on the DEP Process and the length of time it took to get the Permit, which added to the cost of the project. He complimented the Owners Rep and Landry French the developer for all their hard work.
- Kevin Freeman, Chair of the Committee noted that he has been in the building industry for over 30 year. He went on to speak of the process and the hitches that were felt along the way. In working with the Building and the Owners Rep we found ways to cuts costs. The individuals who are working on this project have worked hard to keep costs down of the nine original members, eight are still on this committee.

Thomas J. Hall, Town Manager, introduced Tom Perkins, Owners Representative. Mr. Perkins thanked the Council for allowing this presentation. He noted that there are approximately 800 workers on site. He reviewed the timeline of various projects that had been completed or in the process of being completed. He mentioned a number of mile stones that had been reached. He then turn the presentation over to the Town Manager.

Thomas J. Hall, Town Manager, gave a brief overview on this Order speaking on the history of this project. He spoke on the wording on this Order and went on to explain why he chose this process. The Town Manager and members of the committee responded to questions from the Town Council. A lengthy discussion ensued.

Motion by Councilor Caterina, seconded by Councilor Hayes, to move approval of the first reading to authorize the following appropriations and expenditures for the Public Safety Building Project:

- \$350,000 for furniture, fixtures and equipment; and,
- \$65,000 for miscellaneous mechanical fixtures; and,
- \$99,434 for IT Equipment; and,
- \$20,000 for a reader-board sign; and,

And further, in order to fund such appropriations, approve the use of the following sources of revenue:

- \$259,000 in interest earned on the Public Safety Building unspent bond proceeds; and,
- \$275,434 from the undesignated fund balance.

And schedule the second reading for Wednesday, January 8, 2020.

Motion by Councilor Cloutier, seconded by Councilor Hayes, to move approval to amend the main motion by changing the second part of the main motion as follows:

And further, in order to fund such appropriations, ~~approve the use of the following sources of revenue:~~
utilize fund sources approved via Referendum Question 1 on November 7, 2017.

- ~~\$259,000 in interest earned on the Public Safety Building unspent bond proceeds; and,~~
- ~~\$275,434 from the undesignated fund balance.~~

After a lengthy discussion the above amendment was withdrawn by Councilor Cloutier and Councilor Hayes and the following was made:

Motion by Councilor Hayes, seconded by Councilor Caterina, to move approval to amend the main motion by changing the second part of the main motion as follows:

And further, ~~in order to fund~~ such appropriations, will be from additional bonding up to our bonding authority of \$19,500,000. ~~approve the use of the following sources of revenue:~~

- ~~\$259,000 in interest earned on the Public Safety Building unspent bond proceeds; and,~~
- ~~\$275,434 from the undesignated fund balance.~~

Vote on amendment: 7 Yeas.

Vote on Main Motion as amended:

Move approval of the first reading to authorize the following appropriations and expenditures for the Public Safety Building Project:

- \$350,000 for furniture, fixtures and equipment; and,
- \$65,000 for miscellaneous mechanical fixtures; and,
- \$99,434 for IT Equipment; and,
- \$20,000 for a reader-board sign; and,

And further order, such appropriations will be from additional bonding up to our bonding authority of \$19,500,000.

The second reading on this order will be on Wednesday, January 8, 2020.

Vote: 7 Yeas.

Item 8. Non Action Item. None at this time.

Item 9. Standing and Special Committee Reports and Liaison Reports.

- Councilor Hamill noted that the Appointments/Negotiations Committee would be meeting the first of the year.
- Councilor Johnson commented on the Eastern Trail Alliance and the Communications meeting first week in January.

- Councilor Caterina noted that Ordinance Committee meeting had been canceled for tomorrow night and the next meeting would be Thursday, January 16th at 4:00 p.m.
- Councilor Gleysteen noted the Rules and Policies Committee would be meeting on the second Tuesday of every month at 8:30 a.m.
- Councilor Hayes gave an update on the Transportation Committee.
- Councilor Cloutier noted that he would be attending the SEDCO Board meeting tomorrow morning and gave an update on the METRO Coalition.

Item 10. Town Manager Report. Thomas J. Hall, Town Manager, gave the following updates:

- He commented on the traumatic event that had happened this past weekend. He noted that there would be a memorial service held and as soon as the information is available it would be shared with everyone.
- Reminded everyone that the meetings in January would be on the second and fourth Wednesdays.

Item 11. Council Member Comments.

- Councilor Cloutier commented on the great job that the police did on catching the individual who harmed Mr. Pearson. His thoughts and prayers were with his family.
- Councilor Hayes wished everyone a Happy Holiday
- Councilor Gleysteen wished everyone a Happy Holiday.
- Councilor Caterina send her sincere sympathy to the Pearson family and thanked the police for a yeoman's job in catching the individual. She wished everyone a Happy Holiday.
- Councilor Johnson also commented on the Public Safety Department. He also felt that it was evident that the Charter and looked forward to having a Charter Review Committee to review the Charter.
- Councilor Hamill sent his condolences to the Pearson family. He appreciated Public Safety Department and all that they do.
- Chairman Johnson reminded the Council of the Goals Workshop scheduled for Saturday, January 4th from 8:00 a.m. to noon and the public was welcomed to attend. He thanked everyone on the discussion on the Public Safety item. He ended his comments with a story about his daughter.

Order No. 19-104. Act on the request for an executive session pursuant to Title 1 M.R.S.A. §405(6)(c) in consultation with legal counsel relating to economic development. [Town Manager] Motion by Councilor Hayes, seconded by Councilor Caterina, to move approval on the request for an executive session pursuant to Title 1 M.R.S.A. §405(6)(c) in consultation with legal counsel relating to economic development to come back to public session to adjourn the meeting.

Vote: 7 Yeas.

The Town Council recessed to executive session at 8:58 p.m. Chairman Johnson noted that the Council would take a 5 minute break before the executive session. The meeting was reconvened at 11:15 p.m.

Item 12. Adjournment. Motion by Chairman Johnson, seconded by Councilor Hayes, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 7 Yeas.

Meeting adjourned at 11:15 p.m.

Respectfully submitted,

Yolande P. Justice
Town Clerk