

MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – MAY 1, 2019
REGULAR MEETING – 7:00 P.M.

Item 1. Call to Order. Chairman Hayes called the regular meeting of the Scarborough Town Council to order at 7:04 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Thomas Hall, Town Manager, was also present. The following Councilors were present:

Councilor Shawn A. Babine	Councilor Jean-Marie Caterina
Councilor Paul M. Johnson	Councilor William J. Donovan
Councilor Kathleen M. Foley	Councilor Donald R. Hamill
Chairman Peter F. Hayes	

Item 4. General Public Comments.

- Bruce Flaherty, an active member of the Spirit of America Foundation, spoke on the program and individuals who had been recognized through the organization. He noted that recipients are usually selected by the Town Council and should be done by June 30th. Last year the Scarborough Award was presented to the Scarborough Police Department.
- Stephanie Cox, Director of Project GRACE, gave an update on the Fuel Rally that had been held. She thanked the Fire Chief and Police Chief and the many volunteers for their time on this event. We were able to raise over \$17,780. She then read a letter from a donor who had been a recipient of this program and was now able to give back. She went on to thank the following: Eddie Woodin, Woodin & Co.; Higgins Beach Association; Hillcrest Retirement Community; Old Millbrook & Dunstan Crossing Neighborhoods; Biddeford Savings; Katahdin Trust; Saco Biddeford Savings; Highland Avenue Greenhouses; KCV Trailer Rentals; MBI Trailers; Mitchell Electric; Shooting Stars;;State Manufactured Homes; West Scarborough United Methodist Church; St. Maximillian-Kolbe; Blue Point Church; Lions Club; Kiwanis; Rotary; Scarborough Girl Scouts & Boy Scouts; Maine Pops / Falmouth Clarinet Quartet; Scarborough Public Library; Scarborough Public Safety; Volunteers in Police Service; Scarborough Garden Club and the Sustainability Committee.

Item 5. Minutes: April 3, 2019 – Regular Town Council Meeting. April 10, 2019 – Special Town Council Meeting. Motion by Councilor Caterina, seconded by Councilor Foley, to move approval of the April 3, 2019 – Regular Town Council meeting and the April 10, 2019 – Special Town Council meeting.

Vote: 7 Yeas.

Item 6. Adjustment to the Agenda. None at this time.

Item 7. Items to be signed: a. Treasurer's Warrants. Treasurer's Warrants were signed during the meeting.

Order No. 19-024, 7:00 p.m. Public Hearing the proposed amendments to Chapter 405, the Zoning Ordinance, Section II, Contract Zoning. [Ordinance Committee] Jay Chace, Town Planner, gave a brief overview on this Order. Chairmen Hayes opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:19 p.m. The second reading on this Order will be held on Wednesday, May 15, 2019.

Order No. 19-029, 7:00 p.m. Public Hearing on the proposed FY2020 Municipal School Budgets. [Town Manager] Chairman Hayes opened the public hearing. The following individuals spoke:

- Kelly Murphy of Woodfield Drive spoke on the amendment that had been made at the first reading. She went on to mention that Scarborough ranked 8th in the State and we could be further up the ladder if the Town invested in the future of students. The Schools are public and should be funded by the public and not by private entities. Please support the School Budget as presented.
- Mary Starr of Haystack Circle spoke on the amendment that had been made at the first reading. She voiced her concerns about possible cuts that could hurt the schools. She thanked the Superintendent and the Town Manager for their work on presented the budgets
- John Cloutier of Wildwood Lane read a prepared statement supporting a reasonable budget. He spoke on the lack of funding from the State and encouraged the town to support a balanced budget.
- Erin Rowan of Bonneygrove Drive also read a prepared statement relating to the proposed budget.
- Paula O'Brien of Pondview Drive also spoke on the proposed amendment and went on to read a prepared statement relating to the amendment that had been made. She also spoke on the many residents who could afford certain items because of the increases in their taxes.

There being no further comments, the hearing was closed at 7:34 p.m. The second reading on the proposed budget will be held on Wednesday, May 15, 2019.

Order No. 19-030, 7:00 p.m. Public Hearing and action on the new request for a Liquor License and a Food Handlers License for Stern Seafood, Inc., located at 96 King Street. [Town Clerk] The Town Clerk gave a brief overview on this Order. Chairman Hayes opened the public hearing. The following individual spoke on this item: Vinnie Clough, owner of the business spoke on this, noting that it will remain a restaurant and asked if there were any questions from the Town Council. There being no further comments either for or against the hearing was closed at 7:36 p.m.

Motion by Councilor Babine, seconded by Councilor Caterina, to move approval on the new request for a Liquor License and a Food Handlers License for Stern Seafood, Inc., located at 96 King Street.

Vote: 7 Yeas.

OLD BUSINESS: None at this time.

NEW BUSINESS:

Order No. 19-031. First reading and refer to the Planning Board the proposed amendments to Chapter 405 – the Zoning Ordinance, Section XII.H. Campus Directional Signs. [LRPC] Jay Chace, Town Planner, gave a brief overview on this Order.

Motion by Councilor Caterina, seconded by Councilor Foley, to move approval of the first reading and refer to the Planning Board the proposed amendments to Chapter 405 – the Zoning Ordinance, Section XII.H. Campus Directional Signs to come back to the Town Council upon receipt of the Planning Board’s recommendations, proposed amendments are as follows:

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 405 - the Zoning Ordinance of the Town of Scarborough, Maine, is amended as follows:

Proposed Amendments to Chapter 405, Town of Scarborough Zoning Ordinance, Section XII.H
(Additions shown as underlined, deletions shown as ~~strikethrough~~)

Zoning Ordinance, section XII.H. CAMPUS DIRECTIONAL SIGNS [07/21/04]

1. A primary goal of campus directional signs shall be to assist the public in finding specific business locations or destinations or directing the public within a Unified Development or Planned Development. The number and location of the signs shall be based upon the following criteria: [Amended 02/20/08]

- a. The number and visibility of major destinations within the Unified Development or Planned Development.
- b. The complexity of internal circulation patterns.
- c. The nature of the businesses/institutions as they relate to public accessibility.
- d. The characteristics of the clientele, such as but not limited to familiarity with the area, seasonally attracted, tourist oriented, or emergency users.

2. Campus directional signs shall be permitted only in the TVC, TVC-2, TVC-3, TVC-4, B-2, B-3, BO-R, RH, RH2 HP, CPD and Industrial districts.

3. Dimensional Requirements

Type of Sign	Maximum Gross Display Area	Maximum Height
Primary Directional	45 SF	10 feet
Secondary Directional	32 SF	8 feet
Pedestrian Directional	8 SF	8 feet

4. The display area of campus directional signs shall be used to identify the names of destinations within the Unified Development or Planned Development and to provide directions to, from and within said development based on the criteria listed in Section ~~KH~~(1) (a) through (d). [Amended 02/20/08]

5. Depending upon the sign location, sign may be double-faced with information on the opposite side of the sign.

6. Text messages on the sign faces must be of a size and typeface that is readable from a moving vehicle at the posted speed limit. In no case shall the text be smaller than 3 inches in capital letter height. See Scarborough Design Standards for further description of signage requirements.

7. The recommended minimum distance between campus directional signs shall be one hundred (100) feet.

8. Campus directional signs shall be set back a minimum of fifteen (15) feet from the boundaries of the Unified Development or Planned Development.

9. The maximum number of signs for the Unified Development or Planned Development shall be shown on a Signage Master Plan submitted to the Planning Board as part of Site Plan Approval. The Master Plan shall indicate typical layout for signs, allowing flexibility to change the wording without having to return to the Planning Board. Variations in the number or locations of signs shown on the Signage Master Plan must be approved by the Planning Board prior to implementation. See Scarborough Design Standards for further description of Signage Master Plan.[09/06/17]

10. Off-site directional signs shall not be considered campus directional signs. However, for purposes of signage review, off campus directional signs that are part of a Unified Development or Planned Development shall be designed as part of the Signage Master Plan.

Vote: 7 Yeas.

Order No. 19-032. First reading and refer to the Planning Board the proposed amendment to Chapter 405B – the Site Plan Review Ordinance, Section III.B. Site Plan Application Procedures & Action. [Ordinance Committee] Councilor Caterina gave a brief overview on this Order.

Motion by Councilor Caterina, seconded by Councilor Foley, to move approval of the first reading and refer to the Planning Board the proposed amendments to Chapter 405B – the Site Plan Review Ordinance, Section III.B. Site Plan Application Procedures & Action, as follows:

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 405B - the Site Plan Review Ordinance of the Town of Scarborough, Maine, is amended as follows:

Proposed Amendments to Chapter 405B, Site Plan Review Ordinance

(Additions shown as underline)

Section III. Administrative & Review Procedures

B. Site Plan Application Procedures & Action

1. An application for site plan review shall be submitted to the Planning Board with the requisite fees and submission requirements, as outlined in Section III(C) of this ordinance. Upon receipt of any application that meets the submission requirements the Town Planner shall schedule the site plan for review on the next available Planning Board meeting agenda. An initial determination as to the completeness of the application shall be made by the Town Planner and Town Engineer, subject to final determination by the Planning Board. The Planning Board reserves the right to request additional plans or information, as stated in Section III(C)(8), depending on the nature of the proposal and its anticipated impacts. The Planning Board may also engage the services of one or more professional consultants to review the materials submitted by the applicant, the cost of which shall be paid by the applicant as provided in Section VI(B) of this ordinance.

2. When an application for site plan review is determined to be complete, the Planning Department shall, at the applicant's expense, give written notification to all abutting property owners within five-hundred (500) feet of the parcel on which the proposed development is located of the date, time, and place of the meeting at which the application will be considered. Notification shall be sent at least ten (10) days prior to the first meeting at which the complete application is to be reviewed. Failure of any property owner to receive the notification shall not necessitate another hearing or invalidate any action of the Board. For purposes of this section, the owners of the abutting properties shall be considered to be the parties listed by the tax assessor for the Town of Scarborough. The Planning Board shall provide an opportunity for public comment prior to taking action on any site plan application.
3. No application for site plan review shall be considered complete nor acted upon by the Planning Board until all special exceptions or variances which may be required for a development have been approved. The Planning Board may conduct its shoreland zoning or subdivision review concurrently with a project's site plan review.

Vote: 7 Yeas.

Order No. 19-033. First reading and schedule a public hearing on the proposed amendments to Chapter 601 – the Traffic Ordinance, Section II. Higgins Beach and Section IV-2 Pine Point CoOp (Time Limit). [Ordinance Committee] Councilor Caterina gave a brief overview on this Order. Thomas J. Hall, Town Manager, also commented on this Order.

Motion by Councilor Caterina, seconded by Councilor Foley, to move approval of the first reading on the proposed amendments to Chapter 601 – the Traffic Ordinance, Section II. Higgins Beach and Section IV-2 Pine Point CoOp (Time Limit) and schedule a public hearing for Wednesday, May 15, 2019, as follows:

Motion by Councilor Caterina, seconded by Councilor Donovan, to move approval to amend the main motion to strike the “and Commercial wholesale buyers” from section IV-2 Pine Point - Co-Op.3.

Vote on amendment: 7 Yeas.

Main Motion as Amended:

**CHAPTER 601
TOWN OF SCARBOROUGH
TRAFFIC ORDINANCE**

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 601 - the Town of Scarborough Traffic Ordinance, is amended as follows, by adding the underlined text and deleting the text shown in strikeover type, as show below:

I. HIGGINS BEACH.[amended 01/19/2011][amended02/16/2011]

- a. Upon any of the public streets or highways within the area known as Higgins Beach. For the purpose of this Ordinance the Higgins Beach area is defined as including the area bounded on the South by the Atlantic Ocean, on the East by the Spurwink River, on the

West by the property now or formerly of one Edward Piper and on the North by the Spurwink Road (Route #77).

Parking shall be allowed on the easterly side of Acorn Lane from September 16^h to April 30th.

- b. Exempt from paragraph (a) of this subsection are the following:
 - (i) two handicapped parking spaces on Bayview Avenue across from Ashton Street, with no time limit. (amended April 21, 1999)
 - (ii) 1 hour parking shall be allowed, from 6:00 a.m. to 10:00 p.m., in designated metered parking spaces, on the ocean side only of Bayview Avenue. From the end of the drop-off zone to Morning Street from September 16th to April 30th, the 1 hour parking shall not be in effect. [amended November 4, 2015]
 - (iii) On all other areas of Bayview Avenue there shall be no parking at any time, except during the off-season [September 16th to April 30th] on the ocean side of Bayview Avenue from Morning Street to Vesper Street. (amended 02/16/2011)
 - (iiii) there shall be no parking on any of the other streets year round unless otherwise noted herein.
- c. Upon either side of Spurwink Road (Route #77), from Pleasant Hill Road continuing to the Southerly side of Dorado Drive.
- d. A five-minute drop-off zone, year round. on the ocean side of Bayview Avenue only outside the travel lane beginning at Pearl Street and continuing approximately 90 feet north toward Ashton Street.
- e. Vehicles found in the Higgins Beach Parking lot outside of the posted operational hours will be subject to ticketing as established in Section 22 of this Ordinance.

II. PROUTS NECK (from May 1 to September 15 of each year).

- a. Upon any of the public streets or highways within the area known as Prouts Neck area. For the purpose of this Ordinance, the Prouts Neck area is defined as including the area generally South of the property at 364 Black Point Road, now or formerly owned by Eucharist Archambault on the Prouts Neck Road. (Black Point Road). [Amended 07/16/14]
- b. Black Point Road from Kirkwood Road to Ferry Road. [Amended 11/14/94]

III. PINE POINT (from May 1 to September 15 of each year). Revised February 1980.

- (1) Upon certain of the public streets or highways within the Pine Point area known as Oak, Granite, Bliss, Dover, Pine, Beach, Sea Rose Lane, Bay, Ninth, or Eleventh Streets.
- (2) King Street (or Front Street) from Pine Point Road to Avenue Seven - both sides. [Amended 07/21/77]
- (3) Entire length of Riversands Drive - both sides.
- (4) On the Easterly side of Avenue Five from Jones Creek Drive to King Street.
- (5) On both sides of Avenue Five from King Street to the Ocean.
- (6) Driftwood Lane (the entire length - both sides).
- (7) Upon East Grand Avenue Except in accordance with the following: [Amended 09/21/03]

- a. On the Northerly side of East Grand Avenue from Pine Point Road to the Westerly entrance of 3 East Grand Avenue - No Parking. [Amended 07/16/14]
 - b. On the Ocean side of East Grand Avenue from the Old Orchard Line to a point opposite the Westerly side of 27 East Grand Avenue - No Parking. [Amended 07/16/14]
 - c. From a point opposite the Westerly entrance to 3 East Grand Avenue to the Pine Point Road - No Parking. [Amended 07/16/14]
 - d. On the Northerly side of East Grand Avenue each business shall have one designated parking space in front of the business for the business - 20-minute business parking.
 - e. From the Westerly entrance to Conroy's Garage to the Old Orchard Line "Unlimited Parking Within Designated Spaces Only".
- (8) Tasker Avenue - Both sides from Jones Creek Drive to King Street.
 - (9) Upon both sides of Avenue One, Avenue Two, Avenue Three and Avenue Six, from Jones Creek Drive to King Street. [Amended 07/16/14]
 - (10) On the East Side of Avenue Four from Jones Creek Drive to King Street.
 - (11) On the Northerly side of Jones Creek Drive from the Pine Point Road to the intersection of Avenue Four. [Amended 05/05/82]
 - (12) On the Northerly side of Jones Creek Drive from the intersection of Avenue Four to the intersection of Avenue Six - 20 minutes business parking. [Amended 05/05/82]

IV-1. PINE POINT (from May 1 to September 15 of each year).

- (1) On Pine Point Road (formerly Depot Street) from East Grand Avenue to the Ocean.
- (2) On Pine Point Road, both sides, within twenty (20) feet of either side of the driveway opening of the Audubon Nature Center.
- (3) No parking shall be allowed on Pine Point Road from east Grand Avenue to Snow Canning Road, except for within the delineated on-street parking spaces on the southwesterly side of the road. [adopted 03-01-17]

IV-2. PINE POINT - CO-OP (Time Limit) [adopted 1/06/99]

- (1) ~~The thirteen (13) parking spaces, three (3) of which shall be designated as handicapped parking, located along the front northeasterly corner of the site plan designated Scarborough Town Landing shall be limited to a total time limit of 30 minutes parking year round. An additional four (4) handicapped parking spaces with no time limit shall be located in the next row back. Pine Point Co-Op (Time Limit - Adopted 11/06/99): The thirteen (13) parking spaced, three (3) of which shall be designated as handicapped parking, located along the front northeasterly corner of the site plan designated Scarborough Town Landing shall be limited to a total time limit of 30 minutes parking year round. An additional four (4) handicapped parking spaces with no time limit shall be located in the next row back.~~
- (2) Authorized trailer parking slot(s):
 - a) Commercial boat trailer parking (RED)
 - b) Commercial and Recreational boat trailer parking (YELLOW)
- (3) Non-Authorized commercial vehicle(s) and trailer(s) parking within the restricted commercial dirt lot. (Exception recreational drop-off and commercial wholesale buyers.)

Vote: 7 Yeas

Order No. 19-034. First reading and schedule a second reading on the Bond Order for the Municipal and School Capital Improvement Projects of the Town of Scarborough.
[Town Manager] Thomas J. Hall, Town Manager, gave a brief overview on this Order.

Motion by Councilor Caterina, seconded by Councilor Foley, to move approval of the first reading on the Bond Order for the Municipal and School Capital Improvement Projects of the Town of Scarborough and schedule a second reading for Wednesday, May 15, 2019, as follows:

**2019 BOND ORDER FOR
MUNICIPAL AND SCHOOL CAPITAL IMPROVEMENTS**

BE IT ORDERED, That under and pursuant to the provisions of Title 30-A, Sections 5721-5729 and 5772 of the Maine Revised Statutes, as amended, and the Charter of the Town of Scarborough, Maine, the following Municipal and School Capital Improvement Projects are hereby approved for funding:

2018-2019 Municipal - Equipment

FD Major Apparatus Refurbishing	\$38,885
FD Rescue Power Stretcher Replacement Program	43,945
FD Replace staff vehicles (replacement schedule)	36,000
FD New Safety & Personal Protective Equipment	46,250
CS 4x4 Dump Truck with plow	50,595
PD Motorcycle Replacement (2)	40,015
PW Plow Truck #4018	173,075
PW Pickup Truck #4055 w/lift gate	36,095
PW Street Sweeper #4200	254,200
Total	\$719,060

2018-2019 Municipal - Projects

PW Rt 1: Mill & Pave (Broadturn Rd to Saco Line)	\$175,000
PW Subsurface Drainage Project	118,750
PW Phase II LED Conversion	215,000
Total	\$508,750

2018-2019 School - Equipment/Projects

K-2 Pavement Maintenance	\$140,000
GMC Pickup Truck #315116	22,890
School Bus Replacement Schedule	333,900
Facilities Support Equipment	44,400
Building Envelope Maintenance	50,000
Total	\$591,190

2017-2018 Municipal - Equipment

ACO Vehicle Replacement	\$29,600
Total	\$29,600

2017-2018 Municipal - Projects

Mid-Level Road Rehabilitation	\$263,000
Gorham Road Reconstruction Phase I	1,850,000
Total	\$2,113,000

2017-2018 School - Equipment/Projects

Kitchen Equip & Furnishings Replace & Renew	\$60,000
Energy Efficiency Upgrades	60,000
Building Envelope Maintenance	30,000
Total	\$150,000

Totals **\$4,111,600**

BE IT FURTHER ORDERED, That a sum, not to exceed **\$4,111,600**, is hereby appropriated to provide for the costs of said projects and expenses associated with said projects; and,

BE IT FURTHER ORDERED, That to fund said appropriation, the Treasurer and the Chairman of the Town Council are hereby authorized to issue, at one time or from time to time, general obligation securities of the Town of Scarborough, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$4,111,600 plus any additional premium, and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment, call(s) for redemption, refunding, form(s), premium(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, is hereby delegated to the Treasurer and the Chairman of the Town Council; and,

BE IT FURTHER ORDERED, That in furtherance of the voter-approved referendum question authorizing the issuance of up to \$19,500,000 in general obligation bonds of the Town of Scarborough, of which at least \$3,500,000 remain authorized but unissued, in furtherance of the prior approved Council Order No. 17-113 relating thereto, and in order to continue to fund the prior-approved appropriation for a new public safety building, the Treasurer and the Chairman of the Town Council are hereby authorized to issue, at one time or from time to time, general obligation securities of the Town of Scarborough, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed **\$3,500,000** plus any additional premium, and the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment, call(s) for redemption, refunding, form(s), premium(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, is hereby delegated to the Treasurer and the Chairman of the Town Council.

Vote: 7 Yeas.

Order No. 19-035. Act on the request to sign the Warrant for the Special Municipal Election scheduled for Tuesday, June 11, 2019, at the Scarborough High School – Alumni Gym; appoint the warden and warden clerk, set the hours for voter registration, and act on appointments of election clerks, pursuant to Chapter 200 – Article VIII. Nomination and Elections and authorize the Town Clerk to make any additional appointments as necessary [Town Clerk] The Town Clerk gave a brief overview on this Order.

Motion by Councilor Caterina, seconded by Councilor Foley, to move approval on the request to sign the Warrant for the Special Municipal Election scheduled for Tuesday, June 11, 2019, at the Scarborough High School – Alumni Gym; appoint the warden and warden clerk, set the hours for voter registration, and act on appointments of election clerks, pursuant to Chapter 200 – Article VIII. Nomination and Elections and authorize the Town Clerk to make any additional appointments as necessary, as follows:

**WARRANT FOR
Special Municipal Election
TOWN OF SCARBOROUGH, MAINE**

TUESDAY, JUNE 11, 2019
DAY AND DATE OF ELECTION

Municipality: Scarborough

Voting Place Name: Scarborough High School

Polls Open at 7:00 A.M.

Voting District: Town Wide

Voting Location: 11 Municipal Drive

Polls Close at 8:00 P.M.

Absentee Ballot Processing (check all that apply):

Processed by: Clerk (Centrally)

☒ Clerk (At Polls)

Date/Time of Processing:

☒ **Saturday, June 8, 2019***

1-Hour Inspection time Period: 9:00 a.m. if no inspection is requested or 10:00 a.m. if an
Time Processing Begins: inspection has been requested.

Monday, June 10, 2019*

1-Hour Inspection Time Period: _____

Time Processing Begins: _____

☒ **During** Election Day (6/11) Processing Time(s): 8:00 a.m., 10:00 a.m. & 7:30 p.m.
Only after 8:00 p.m. on Election Day (6/11)

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**WARRANT FOR
Special Municipal Election
TOWN OF SCARBOROUGH, MAINE**

TUESDAY, JUNE 11, 2019
DAY AND DATE OF ELECTION

County of Cumberland, ss

State of Maine

To: Robert A. Moulton, the Police Chief of Scarborough:

You are hereby required in the name of the State of Maine to notify the voters of the Town of Scarborough of the Regular Municipal & Referendum Election, as described in this warrant.

To the Voters of the Town of Scarborough:

You are hereby notified that an election for the purpose of a Regular Municipal Election will be held on Tuesday, June 11, 2019, at the Scarborough High School Alumni Gymnasium, located at 11 Municipal Drive:

FOR TOWN COUNCIL MEMBER

To fill a vacancy created by the resignation
of Shawn Babine, with a term to expire in 2020.

Vote for ONE (1)
Cloutier, John R.
Holbrook, Jessica L.
Write-In

=====

Referendum Question No. 1:

Do you favor a plan for Scarborough School Department to join the Greater Sebago Education Alliance Regional Service Center through an interlocal agreement that will allow the School Department to receive additional revenue through the state funding formula and to more efficiently procure goods and services?

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The polls shall be opened at 7:00 A.M. and closed at 8:00 P.M.

Absentee Ballots shall be processed on Saturday, June 8, 2019 and on Election Day, Tuesday, June 11, 2019, starting at 800 a.m. 10:00 a.m. and 7:30 p.m.

The Registrar of Voters will hold office hours during regular business hours of the Town Hall and at the Polls to correct any error or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter in the Town of Scarborough may not vote in any Scarborough election.

Given under our hand this 1st day of May, 2019, at Scarborough, Maine, by a majority of the Town Council.

Vote: 7 Yeas.

Order No 19-036. Act on the request from the Tax Collector for an abatement of taxes on property located at 29 Matthews Way – Map T003, Lot 029. [Town Manager] Thomas J. Hall, Town Manager, gave a brief overview on this Order.

Motion by Councilor Caterina, seconded by Councilor Foley, to move approval on the request from the Tax Collector for an abatement of taxes on property located at 29 Matthews Way – Map T003, Lot 029.

Vote: 7 Yeas.

Item 8. Non Action Item. None at this time.

Item 9. Standing and Special Committee Reports and Liaison Reports.

- Councilor Babine gave an update on the Finance Committee meetings.
- Councilor Johnson gave updates on the Communications Committee and the Board of Education - Chamber of Commerce.
- Councilor Caterina gave an update on the Long Range Planning Committee and the Ordinance Committee and the Legislative Policy Committee
- Councilor Donovan gave an update on the Pest Management Committee and the Sustainability Committee
- Councilor Hamill update on the Appointment/Negotiations Committee and the Planning Board.

Item 10. Town Manager Report. Thomas J. Hall, Town Manager, gave the following updates:

- The Scarborough Housing Alliance has been very involved in assisting developers with having affordable housing in their developments.
- Scarborough Downs has made several announcements with one being with a Sports Group Complex. He would be interested in a workshop on this.
- There is enough time to hold a candidates night for the upcoming election, would the Council be interested in having this? We would work with the Chamber of Commerce to host the event.
- Beach passes are now available.
- He noted that there would be an executive session on May 6th at 7:00 p.m. with legal counsel regarding the tax exemption on Piper Shores. He then mentioned a number of workshop topics that he felt that Council would be interested in: Scarborough Downs, Pest Management Report, Sale of Public Safety Building and discussion on growth in Scarborough
- Reminder Municipal Officials dinner on May 22nd.

Item 11. Council Member Comments.

- Councilor Hamill thanked the leadership displayed by Nick McGee the Planning Board Chair.
- Councilor Donovan spoke on the Budget and noted that we can all work together and have a fair honest open debate. He looks forward to working with everyone.
- Councilor Caterina also spoke on the budget and there will be a Community Budget Session at 10:00 a.m. at Town Hall tomorrow; the public's voice is important, we as a Council wants you communicate to us. She was very interested in what the Sports Group is means to the town.
- Councilor Foley stated that the John Andrews Memorial 5-K would be on Saturday. She thanked Councilor Hamill for the Council Corner news. She noted that Plovers are here and asked everyone to please be aware and watch the rules.
- Councilor Johnson also commented on Councilors Corner, adding that we need others to participate. He then commented on a conversation that he with a constituent relating to the budget.
- Councilor Babine mentioned that this Saturday from 10:00 a.m. to 12:00 p.m. the Legislative Delegations would be here at town hall to hear from resident. He commented on a report from the Maine Economic Growth Council, which contains good data. He expressed his gratitude to Mike Shaw and Kevin Roche on their ecomaine for their report on recycling. He mentioned the students that visited the Chamber of the House. He noted that a new business – Perks Beverage - opens at 4:30 p.m. this Friday.

Item 12. Adjournment. Motion by Councilor Caterina, seconded by Councilor Foley, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 7 Yeas.

Meeting adjourned at 8:31 p.m.

Respectfully submitted,

Yolande P. Justice
Town Clerk