

**MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – MARCH 5, 2014
REGULAR MEETING – 7:00 P.M.**

Item 1. Call to Order. Chairman Sullivan called the regular meeting of the Scarborough Town Council to order at 7:32 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager, was also present.

Jessica L. Holbrook, Vice Chair	Katherine A. St. Clair [Absent]
William J. Donovan	Edward NMI Blaise , III
Jean-Marie Caterina	James E. Benedict
Richard J. Sullivan, Jr., Council Chair	

Item 4. General Public Comments.

- Paul Austin of Tide Mill Lane and current President of the Scarborough Land Trust. He invited everyone to the Annual Meeting scheduled for Thursday, March 13th at 7:00 p.m. here at Town Hall. He then reviewed information pertaining to the Broadturn Farm and how it impacts the community with jobs and income.
- Katie Foley of 3 Lucky Lane thanked the Council for taking the time to listen to the recommendations of the Committee. She felt that not all will like the recommendations that were presented and suggested a few more recommendations that could be considered.
- Elaine Ritcher of 5 Reef Lane also thanked the Council for considering the off-lease time for dogs. She went on to mention a few concerns that she had with some of the recommendations.

Item 5. Minutes: February 19, 2014 – Regular Meeting. Motion by Councilor Blaise, seconded by Councilor Benedict, to move approval of minutes of the February 19, 2014, regular Town Council meeting.

Vote: 6 Yeas.

Item 6. Adjustment to the Agenda. None at this time.

Item 7. Items to be signed: a. Treasurer's Warrants. Treasurer's warrants were signed during the meeting.

Item 8. Non Action Items.

a. Update from the Ad-Hoc Transportation Advisory Committee. Dan Bacon, Town Planner, presented a brief overview on the proposed recommendations to the Oak Hill area, noting that the Transportation Committee has been working over the past year on advancing a design for crosswalk and safety improvements at and around the Oak Hill intersection. As directed by the Council, the Oak Hill area has been the committee's first and highest priority and the 2010 Oak Hill Pedestrian Plan has been used as a guiding document.

As the Council is aware, just last fall new sidewalks were installed along Black Point Road between Oak Hill and the Eastern Rd and additional sidewalks are planned and funded (from Maine DOT and the School project) along Gorham Rd to the north. These projects are significant components to the larger initiative of making the Oak Hill area safer and more pedestrian friendly, and a more complete and appealing town center.

The companion piece to these sidewalks are crosswalk enhancements and pedestrian and motorist safety improvements at the Oak Hill intersection. To this end, the committee has crafted a plan for:

- new crosswalks and pedestrian islands;
- new pedestrian signals and dynamic “no right turn on red” signs when pedestrians are present;
- street lighting for safety;
- a lane reduction on Route 1 southbound for pedestrian safety and stormwater treatment;
- a sidewalk extension and driveway narrowing along the Citgo Station and Black Point Rd to
- improve a high crash location; and
- a new concrete treatment within the Route 1 center left turn lane to lessen a crash problem at Route 1 and Fairfield Road

The committee is excited about these enhancements and believes they can make the town’s most heavily used intersection safer and more conducive to all modes of travel, not to mention a more attractive crossroads. Given our current transportation impact fees, last year’s CIP, and future MDOT funding, the financing for these efforts is largely in place.

Staff and the Transportation Committee look forward to presenting these plans to you and getting the Council’s comments and feedback. Thank you.

Order No. 14-13, 7:30 p.m. Public hearing and second reading on the proposed amendment to Chapter 405 – the Zoning Ordinance to repeal Contract Zone District 4 - between the Town of Scarborough and Harold P. Burnham II. Chairman Sullivan opened the public hearing, as there were no comments either for or against, the hearing was closed at 8:05 p.m.

Motion by Councilor Caterina, seconded by Councilor Blaise, to move approval of the second reading on the proposed amendment to Chapter 405 – the Zoning Ordinance to repeal Contract Zone District 4 - between the Town of Scarborough and Harold P. Burnham II, as follows:

Proposed Amendments to the Zoning Ordinance
to Repeal Contract Zone 4:

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendments to the Zoning Ordinance of the Town of Scarborough, Maine, be and hereby are adopted:

Amend SECTION XXIII. CONTRACT ZONING DISTRICTS by repealing subsection 4 in its entirety as follows (additions are underlined; deletions are struck through):

4. CONTRACT ZONING DISTRICT NUMBER 4

~~Contract Zoning District Number 4 is created and shown on the Official Zoning Map of the Town of Scarborough, Maine. Contract Zoning District 4 is subject to the regulations applicable in the Industrial Zone, I, as modified by the Contract Zoning Agreement between the Town of Scarborough and Harold P. Burnham II, dated November 5, 1997 and attached to this ordinance as Exhibit 4. (November 5, 1997)~~

EXHIBIT 4

CONTRACT ZONING AGREEMENT BETWEEN THE TOWN OF SCARBOROUGH AND HAROLD P. BURNHAM, II

~~This Contract Zoning Agreement made the 5th day of November, 1997, by and between the Town of Scarborough, a body corporate and politic located in the County of Cumberland and State of Maine (hereinafter "the Town"), and Harold P. Burnham II, of said Scarborough in the County of Cumberland and State of Maine.~~

~~—Pursuant to the contract zoning provisions of Section II, subsection I of the Scarborough Zoning Ordinance, whereas Burnham intends to purchase a parcel of six (6) acres, more or less at the end of Bickford Street in said Scarborough, and~~

~~—WHEREAS, the property is currently zoned Industrial (I) under the Scarborough Zoning Ordinance, and~~

~~—WHEREAS, the Industrial zone does not allow for residential uses, and~~

~~—WHEREAS, the property is not readily developable for an industrial purpose due to wetland and other issues, and~~

~~—WHEREAS, Burnham wishes to develop said property for one (1) single family residential house lot; and~~

~~—WHEREAS, Burnham has requested a rezoning of the property to permit said single family house lots, and~~

~~—WHEREAS, the size, location and configuration of topography of said site would permit such residence to be constructed thereon, and~~

~~—WHEREAS, the Scarborough Town Planning Board, pursuant to Section II, paragraph G, subsection III of Zoning Ordinance and 30-A M.R.S.A. §4352(8) after notice of hearing and due deliberation thereon, recommended the rezoning of said property as aforesaid on September 22, 1997, and~~

~~—WHEREAS, said rezoning would be consistent with the policies and future land use plan of Part III of the Scarborough Comprehensive Plan, and~~

~~—WHEREAS, the Town of Scarborough, by and through its Town Council, has determined that said rezoning would be pursuant to and consistent with the Town's Comprehensive Plan and consistent with existing permitted uses within the original zoning district classification and has authorized the execution of this Contract Zoning Agreement,~~

~~—NOW, THEREFORE, in consideration of mutual promises made by each party to the other, the parties agree as follows:~~

~~1. The Town will amend the zoning map of the Town of Scarborough by adopting the map change amendment shown on attachment 1.~~

~~2. Burnham is authorized to construct one (1) single family residence on the property, said structure to be constructed within one (1) year after execution of this agreement. No further subdivision by lot or building shall be allowed on the property and no other uses shall be allowed on the property, except for structures and uses accessory to the one single family residence.~~

~~3. Burnham shall record this Contract Zoning Agreement in Cumberland County Registry of Deeds within thirty (30) days after approval by the Scarborough Town Council.~~

~~4. The provisions of this Contract Zoning Agreement shall be deemed restrictions on the use of the property except as this Contract Zoning Agreement may be amended by future written agreement of the Town of Scarborough and said Burnham.~~

~~5. This is the sole zoning for the property and except as otherwise set forth in this contract all other requirements of the underlying zoning district shall apply. These restrictions, provisions and conditions are an essential part of the rezoning and shall run with the property and bind Burnham and his heirs and assigns of said property and shall inure to the benefit of and be enforceable by the Town of Scarborough. Except as expressly modified herein, the use and occupancy of the subject premises shall be governed by and comply with the provisions of the zoning ordinance of the Town of Scarborough and any applicable amendments thereto or replacement thereof.~~

~~6. In the event that said Burnham or his heirs and assigns shall fail to develop said residence in accordance with this contract or in the event of any other breach hereof, this contract may be terminated by the Scarborough Town Council. In that event, the property may then be used for only such uses as are otherwise allowed by law.~~

WITNESS: _____ TOWN OF SCARBOROUGH

/s/ Laurel R. Nadeau _____ /s/ Carl L. Betterley, Its Town Manager

_____ duly authorized by vote of the Scarborough Town

_____ Council on November 5, 1997

Vote: 6 Yeas.

OLD BUSINESS: None at this time.

NEW BUSINESS:

Order No. 14-24. First reading and refer to the Planning Board the proposed amendments to Chapter 405 – the Zoning Ordinance, to add historic preservation and wildlife review standards to enable Municipal Capacity of DEP Site Law Review. Dan Bacon, Town Planner, gave a brief overview on the proposed amendments on this Order as well as the next two Orders as they are all related. The following individual spoke on this item: Martin Tripp of Ocean Avenue spoke against the proposed historical preservation piece.

Motion by Councilor Holbrook, seconded by Councilor Blaise, to move approval of the first reading and refer to the Planning Board the proposed amendments to Chapter 405 – the Zoning Ordinance, to add historic preservation and wildlife review standards to enable Municipal Capacity of DEP Site Law Review as presented to the Council at the meeting and schedule the public hearing following the filing of the Planning Board recommendations, as follows:

Proposed Amendments to Chapter 405 the Zoning Ordinance Relative
to Historic and Archeological Resources and Municipal Capacity

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendments to the Zoning Ordinance of the Town of Scarborough, Maine, be and hereby are adopted:

Proposed additions to the ordinance are underlined; proposed ~~deletions~~ are struck through.

1. Amend Section VIIE. ADDITIONAL REQUIREMENTS FOR PLANNED DEVELOPMENTS subsection D. SITE INVENTORY AND ANALYSIS PHASE 1.b.) by adding the following:

- b) Upon receipt of a Site Inventory and Analysis submission, the Planning Department shall review the submitted material and determine whether the submission is complete considering any requests for waivers of the submission requirements within five (5) working days of its receipt. If the staff determines that the submission is incomplete, he/she shall notify the applicant in writing of this finding, shall specify the additional material required to make the submission complete, and shall advise the applicant that the item will not be scheduled for discussion by the Planning Board until the additional information is submitted. A determination of incompleteness by the Planning Department may be appealed, in writing, to the Planning Board. These steps shall be repeated until the submission is determined to be complete.

When the submission is determined to be complete, the staff shall place the item on the agenda for discussion by the Planning Board at a workshop, and distribute copies of the submission to the Town Manager, Town Engineer, Public Works Director, Police Chief, Fire Chief, and utility districts, ~~and Conservation Commission~~ for their review and comment. In addition, the staff shall notify all abutters and other property owners within five hundred (500) feet of the pending request and the date, time, and place of the workshop meeting at which the Planning Board will initiate review of the Site Inventory and Analysis.

As per the Planning Board's municipal capacity to review development projects that otherwise would require review by the Maine Department of Environmental Protection under the Site Location of Development Law, planned developments that include a minimum of three (3) acres or more of building and impervious coverage or fifteen (15) or more lots on thirty (30) or more acres shall also be submitted and reviewed by the State of Maine regarding significant wildlife and fisheries habitat and natural resources and significant historic and archeological resources as follows:

The Maine Department of Inland Fisheries and Wildlife shall be provided with a complete Site Inventory and Analysis submission and shall have the ability to review and provide advisory comments on any significant wildlife habitat, aquatic habitat, fisheries habitat, or wildlife travel corridor on and within five hundred (500) feet of the site.

The Maine Historic Preservation Commission shall be provided with a complete Site Inventory and Analysis submission and shall have the ability to review and provide advisory comments on the presence of any significant historic or archeological resources that may exist on the site.

2. Amend Section VIIE. ADDITIONAL REQUIREMENTS FOR PLANNED DEVELOPMENTS subsection D. SITE INVENTORY AND ANALYSIS PHASE, b. 11.) by adding the following:

11. The approximate locations of all culturally, historically or archaeologically significant buildings, features, or sites. In particular, buildings, features or sites listed by the Maine

State Historic Preservation Office, the Town's adopted Comprehensive Plan, or other list of local historic and/or archeological resources adopted by the Town Council shall be identified.

3. Amend Section VIIE. ADDITIONAL REQUIREMENTS FOR PLANNED DEVELOPMENTS subsection D. SITE INVENTORY AND ANALYSIS PHASE, 3. by adding the following:

(3) Planning Board Action

The Site Inventory and Analysis phase is informational and does not result in any formal approval or disapproval of the project. The Planning Board shall review the submission to determine if the information provides a clear understanding of the site and identifies opportunities and constraints that help determine how it should be used and developed. The Planning Board shall also consider any input received from members of the Staff, other boards and commissions, utility districts, ~~Conservation Commission, the Maine Historic Preservation Commission, the Maine Department of Inland Fisheries and Wildlife~~ or members of the public. The Site Inventory and Analysis does not bind either the applicant or the board. The outcome of this phase of the review process shall be the identification by the Planning Board of the issues and constraints that must be addressed in the Master Plan and related submissions including proposed development standards.

4. Amend Section VIIE. ADDITIONAL REQUIREMENTS FOR PLANNED DEVELOPMENTS subsection E. MASTER PLAN PHASE, 2. by adding the following:

(2) Submission Requirements. The Master Plan submission shall include the appropriate application fee, and fourteen (14) copies of the following six items plus any additional information the applicant wishes to submit to enable the Planning Board to evaluate the proposed development and the treatment of the site vis-à-vis the Site Inventory and Analysis:

- A Development Narrative
- A Conceptual Site Plan
- A Preliminary Infrastructure Plan
- A Neighborhood Impact Mitigation Plan
- An Environmental Assessment
- Development and Design Standards
- Historic Preservation Plan

5. Amend Section VIIE. ADDITIONAL REQUIREMENTS FOR PLANNED DEVELOPMENTS subsection E. MASTER PLAN PHASE, 2. by adding the following:

g) Any historic or archeological resource that has been identified by the Maine Historic Preservation Commission, the Town's adopted Comprehensive Plan, or other list of local historic and/or archeological resources adopted by the Town Council should be preserved and incorporated into the development plan in a manner that retains its historic or archeological value if feasible. If an identified resource will be removed or will be altered in a manner that diminishes its historic or archeological value, the burden is on the applicant to demonstrate that options for preserving the resource have been explored. The Planning Board, Planning Department, and the applicant my consult the State Historic Preservation Office, the Scarborough Historical Society, or similar organizations with the mission of historic and archeological preservation on options for preserving the resource. If the resource will be removed, the applicant must demonstrate that reasonable efforts have been made to preserve the resource value or relocate it to another location.

Vote: 6 Yeas.

Order No. 14-25. First reading and schedule a public hearing on the proposed amendments to Chapter 405B – the Site Plan Review Ordinance, to add historic preservation and wildlife review standards to enable Municipal Capacity of DEP Site Law Review. Motion by Councilor Caterina, seconded by Councilor Benedict, to move approval of the first reading on the proposed amendments to Chapter 405B – the Site Plan Review Ordinance, to add historic preservation and wildlife review standards to enable Municipal Capacity of DEP Site Law Review as presented to the Council at the and schedule a public hearing for Wednesday, March 19, 2014, as follows:

Proposed Amendments to Chapter 405B Site Plan Review Ordinance
Relative to Historic and Archeological Resources and Municipal Capacity

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendments to the Site Plan Review Ordinance of the Town of Scarborough, Maine, be and hereby are adopted:

Proposed additions to the ordinance are underlined; proposed ~~deletions~~ are struck through.

1. Amend subsection C. Submission Requirements in section III. Administrative & Review Procedures by adding a new item 12 to read:

12. The location and description of all historic and archeological resources on the parcel as identified by the Maine State Historic Preservation Office, the Town's adopted Comprehensive Plan, or other list of local historic and/or archeological resources adopted by the Town Council together with a narrative describing how these resources can be preserved and incorporated into the development plan. If an identified resource will be removed, altered, or not included as part of the development plan, a statement shall be provided as to why the resource cannot be preserved and the options considered but rejected for including it as part of the development plan.

2. Amend section IV. Performance & Design Standards by adding a new subsection M. Historic and Archeological Resources to read:

M. Preservation of Historic and Archeological Resources

Any historic or archeological resource that has been identified by the Maine Historic Preservation Commission, the Town's adopted Comprehensive Plan, or other list of local historic and/or archeological resources adopted by the Town Council should be preserved and incorporated into the development plan in a manner that retains its historic or archeological value if feasible. If an identified resource will be removed or will be altered in a manner that diminishes its historic or archeological value, the burden is on the applicant to demonstrate that options for preserving the resource have been explored. The Planning Board, Planning Department, and the applicant may consult the State Historic Preservation Office, the Scarborough Historical Society, or similar organizations with the mission of historic and archeological preservation on options for preserving the resource. If the resource will be removed, the applicant must demonstrate that reasonable efforts have been made to preserve the resource value or relocate it to another location.

3. Amend section IV. Performance & Design Standards by adding a new subsection N. Municipal Capacity and State Agency Review to read:

N. Municipal Capacity and State Agency Review

Within the Town's designated growth areas as depicted in the current version of the Comprehensive Plan, the Town of Scarborough's Planning Board has municipal capacity to review development activities that otherwise would require review by the Maine Department of Environmental Protection under the Site Location of Development Law. This authority has been provided for under 38 M.R.S.A. Section 488(19). Municipal capacity shall only apply to development projects that are located wholly within the Town of Scarborough and wholly within a designated growth area. All other development projects that meet or exceed the thresholds for Site Location of Development Law shall be reviewed by the Maine Department of Environmental Protection accordingly. Municipal capacity within the Town's growth areas shall apply to both new development projects and modifications to past development projects that may have existing Site Location of Development approvals.

In addition to meeting the standards and requirements of this Ordinance, the Scarborough Zoning Ordinance, and any other applicable local ordinances, site plans that include a minimum of three (3) acres or more of building and impervious coverage shall also be submitted and reviewed by the State of Maine regarding significant wildlife and fisheries habitat and natural resources and significant historic and archeological resources as follows:

1. The Maine Department of Inland Fisheries and Wildlife shall be provided with a complete site plan application and shall have the ability to review and provide advisory comments on the site plan's impact on any significant wildlife habitat, aquatic habitat, fisheries habitat, or wildlife travel corridor. The Planning Board shall not issue a final decision on a site plan application until it receives comments from the Maine Department of Inland Fisheries and Wildlife or thirty (30) days from the submission of the application to the department, whichever comes first.
2. The Maine Historic Preservation Commission shall be provided with a complete site plan application and shall have the ability to review and provide advisory comments on the presence of any significant historic or archeological resources that may exist on the site. The Planning Board shall not issue a final decision on a site plan application until it receives comments from the Maine Historic Preservation Commission or thirty (30) days from the submission of the application to the department, whichever comes first.

Vote: 6 Yeas.

Order No. 14-26. First reading and schedule a public hearing on the proposed amendments to Chapter 406 – the Subdivision Ordinance, to add historic preservation and wildlife review standards to enable Municipal Capacity of DEP Site Law Review.

Motion by Councilor Blaise, seconded by Councilor Benedict, to move approval of the first reading and refer to the Planning Board the proposed amendments to Chapter 406 – the Subdivision Ordinance, to add historic preservation and wildlife review standards to enable Municipal Capacity of DEP Site Law Review as presented to the Council at the meeting and schedule a public hearing for Wednesday, March 19, 2014.

Proposed Amendments to Chapter 406 Subdivision Ordinance Relative
to Historic and Archeological Resources and Municipal Capacity

BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that the following amendments to the Subdivision Ordinance of the Town of Scarborough, Maine, be and hereby are adopted:

Proposed additions to the ordinance are underlined; proposed ~~deletions~~ are struck through.

1. Amend subsection 7.2. in Section 7. Preliminary Plan Requirements and Procedures by adding a new item p to read:

(p) The location and description of all historic and archeological resources on the parcel as identified by the Maine State Historic Preservation Office, the Town's adopted Comprehensive Plan, or other list of local historic and/or archeological resources adopted by the Town Council together with a narrative describing how these resources can be preserved and incorporated into the subdivision plan. If an identified resource will be removed, altered, or not included as part of the subdivision plan, a statement shall be provided as to why the resource cannot be preserved and the options considered but rejected for including it as part of the plan.

2. Amend Section 6. General Requirements by adding a new subsection 6.8 to read:

6.8 Any historic or archeological resource that has been identified by the Maine State Historic Preservation Office, the Town's adopted Comprehensive Plan, or other list of local historic and/or archeological resources adopted by the Town Council should be preserved and incorporated into the subdivision plan in a manner that retains its historic or archeological value if feasible. If an identified resource will be removed or will be altered in a manner that diminishes its historic or archeological value, the burden is on the applicant to demonstrate that options for preserving the resource have been explored. The Planning Board, Planning Department, and the applicant may consult the State Historic Preservation Office, the Scarborough Historical Society, or similar organizations with the mission of historic and archeological preservation on options for preserving the resource. If the resource will be removed, the applicant must demonstrate that reasonable efforts have been made to preserve the resource value or relocate it to another location.

3. Amend Section 6. General Requirements by adding a new subsection 6.9 to read:

6.9. Within the Town's designated growth areas as depicted in the current version of the Comprehensive Plan, the Town of Scarborough's Planning Board has municipal capacity to review subdivisions that otherwise would require review by the Maine Department of Environmental Protection under the Site Location of Development Law. This authority has been provided for under 38 M.R.S.A. Section 488(19). Municipal capacity shall only apply to subdivisions that are located wholly within the Town of Scarborough and wholly within a designated growth area. All other subdivisions that meet or exceed the thresholds for Site Location of Development Law shall be reviewed by the Maine Department of Environmental Protection accordingly. Municipal capacity within the Town's growth areas shall apply to both new subdivisions and modifications to past subdivisions that may have existing Site Location of Development approvals.

In addition to meeting the standards and requirements of this Ordinance, the Scarborough Zoning Ordinance, and any other applicable local ordinances, subdivisions that include fifteen (15) or more lots on thirty (30) or more acres shall also be submitted and reviewed by the State of Maine regarding significant wildlife and fisheries habitat and natural resources and significant historic and archeological resources as follows:

- (a) The Maine Department of Inland Fisheries and Wildlife shall be provided with a complete site plan application and shall have the ability to review and provide advisory comments on the site plan's impact on any significant wildlife habitat, aquatic habitat, fisheries habitat, or wildlife travel corridor. The Planning Board shall not issue a final decision on a site plan application until it receives comments from the Maine Department of Inland Fisheries and Wildlife or thirty (30) days from the submission of the application to the department, whichever comes first.
- (b) The Maine Historic Preservation Commission shall be provided with a complete site plan application and shall have the ability to review and provide advisory comments on the presence of any significant historic or archeological resources that may exist on the site. The Planning Board shall not issue a final decision on a site plan application until it receives comments from the Maine Historic Preservation Commission or thirty (30) days from the submission of the application to the department, whichever comes first.

Vote: 6 Yeas.

Order No. 14-27. Act on the annual "Seasonal Road Posting" for weight restrictions, if necessary, from February 25th to May 15th. Thomas J. Hall, Town Manager, gave a brief overview on this recommendation

Motion by Councilor Caterina, seconded by Councilor Blaise, to move approval on the annual "Seasonal Road Posting" for weight restrictions, if necessary, from February 25th to May 15th, as follows:



The following roads will be posted through Tuesday, May 15, 2014 or until posting is lifted by the Scarborough Public Works Department.

Access to posted roads may be granted as weather permits.
Road conditions are evaluated on a **daily** basis during this time period.

To check on a road's status:
Call 730-4400 & Press 2

Any Day of the Week AFTER 6:00 a.m.

STREET	SECTION
Ash Swamp Road	All
Bridges Drive	All
Burnham Road	All
Chamberlain Road	All
Commerce Drive	All
Dresser Road	All
Fogg Road	All
Hanson Road	All
Hearn Road	All
Hidden Creek Drive	All
Highland Avenue	Chamberlain Rd to So. Portland Line
Holmes Road	Beech Ridge Speedway to Saco Line
Jasper Street	All
Landmark Road	All
Longmeadow Road	All
Milliken Mills Road	All
Mitchell Hill Road	All
Old Blue Point Road	All
Pine Ledge Road	All
Ross Road	All
Sawyer Road	All
Seavey Landing Road	All
Tamarack Lane	All
Tapley Road	All
Two Rod Road	Payne Rd to Holmes Rd
Woodfield Drive	All

**Note: Other roads may be posted as deemed necessary
by the Public Works Director**

Vote: 6 Yeas.

Order No. 14-28. Act on the request to authorize the Town Manager to sign and accept the sewer easement with the Sea Ridge Sub-division Homeowners Association. Jim Wendel, Town Engineer, gave a brief overview on this item.

Motion by Councilor Caterina, seconded by Councilor Benedict, to move approval on the request to authorize the Town Manager to sign and accept the sewer easement with the Sea Ridge Sub-division Homeowners Association.

Vote: 6 Yeas.

Item 9. Standing and Special Committee Reports and Liaison Reports.

- Councilor Blaise gave an update on the Senior Advisory Board.
- Councilor Benedict noted the next meeting of the Coastal Waters and harbor Committee would be Tuesday, March 11th at 6:30 p.m. followed by the Shellfish Conservation Commission at 7:30 p.m.
- Councilor Holbrook gave an update on the Historic Preservation Committee and the next meeting is scheduled for Tuesday, April 8th 6:30 p.m. and the Housing Alliance is scheduled to meeting on Thursday, March 20th at 6:30 p.m.
- Councilor Donovan gave an update on the Finance Committee meeting which met with the School's Finance Committee. He thanked the Town Council for its flexibility with the recommended changes to the dog ordinance.
- Councilor Caterina gave an update CGOG Regional Policy Forum that had been held; the next Long Range Planning Committee meeting is scheduled for Friday, March 7th at 8:00 a.m. and the Conservation Commission is scheduled for Monday, March 10th at 6:00 p.m.
- Chairman Sullivan gave an update on the Ordinance Committee meeting. The next meeting date will be announced as soon as it is set.

Item 10. Town Manager Report. Thomas J. Hall, Town Manager, gave an update on the following:

- Town Audit is complete and Council received the report and he would be working with the Council Chair to schedule a workshop with the Auditors and the School Department. Tentatively it has been scheduled for Wednesday, March 19th AT 6:00 p.m. prior to the Town Council meeting.
- The Scarborough Land Trust will host its Annual Meeting on Thursday, March 13th at 7:00 p.m. here at Town Hall.
- He gave a brief update Public Works and the winter operations budget which is up 25% from last year.
- Community Services would be hosting a Passport Day on Saturday, March 8th from 10:00 a.m. to 3:00 p.m. here at Town Hall. All are welcome.

Item 11. Council Member Comments.

- Councilor Holbrook commented on the CLYNK Bag Challenge noting that those who would like to participate can obtain the bags in the Town Clerk's Office all proceeds benefit the Fuel Assistance Program. She then sent condolences to the family of Olaf Ahlquist.
- Councilor Donovan commented on the assistance he had received from Community Services when he had to apply for another passport as he had lost his previous one. The service was excellent.
- Councilor Caterina congratulated the Academic Decathlon for their 25th Win noting that the Nationals are in Hawaii and the team would be raising funds for this event. She commented on the open house that she had held at Dunstan Fire Station, she had 6 people show up with questions and concerns. She too mentioned the CLYNK Bag Challenge.
- Councilor Blaise thanked the Ad Hoc Animal Advisory Committee for their work – a tremendous amount of work had been done and in the end was a positive resolution to move forward with recommendations made.
- Chairman Sullivan sent condolences to the Ahlquist Family. He too thanked the Ad Hoc Committee for their work as well as the Town Manager and Council Donovan for all of their work. He hoped that what is brought forward will be welcomed in a positive light.

Item 12. Adjournment. Motion by Councilor Holbrook, seconded by Councilor Donovan, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 6 Yeas.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Yolande P. Justice,
Town Clerk