

Superintendent's Report October – 2025

1. Plant Operations

- Average plant flow: **0.846 MGD** (42% of daily flow)
 - Hood's average flow: **45,821 gallons** (5% of daily flow)
 - Prison flow: **257,334 gallons** (30% of daily flow)
 - BOD and TSS removal: **99%** (permit limit: >85%)
 - Average nitrogen load: **6 pounds** (permit limit: yearly average < 45 pounds)
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2. Call-Before-You-Dig

- 58 tickets completed
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3. Unscheduled Overtime

- **10/13** – PS #11 Mapleton Avenue – Power failure
 - **10/30** – PS #12 and #17 – Power failure
 - **10/31** – PS #4, 5, 10, 17 – Power failure
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4. Capacity Letters

- **Issued** – Old Orchard Town Homes (Brook Hill Phase 2)
 - **Issued** – 156 South Main Street renewal
 - **Issued** – 140 South Main Street renewal
-

5. DEEP / EPA Reporting

- Monthly NAR (Nutrient Analysis Report) – Submitted electronically to DEEP
 - Monthly MOR (Monthly Operating Report) – Submitted to DEEP
 - Monthly DMR (Discharge Monitoring Report) – Submitted electronically to EPA
 - DMR-QA 2025 (Discharge Monitoring Report – Quality Assurance) – Submitted electronically to DEEP
 - Kent Farms semi-annual DMR – Submitted by mail to DEEP
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6. Inspections

- Lateral connection inspection – 1182 River Boulevard
- Lateral Inspection - 541 South Street

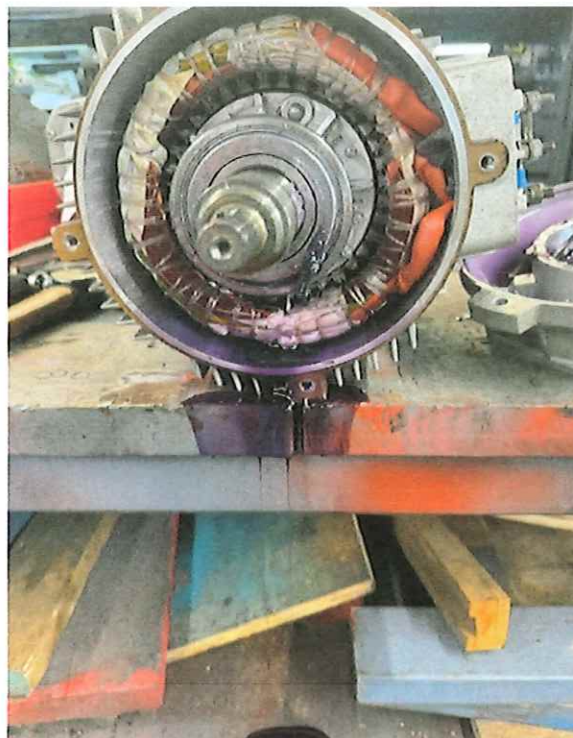
7. Maintenance Activities

Routine & Scheduled

- Quarterly prison line jet cleaning at the plant was completed
- Bi-monthly grit system inspection was completed
- Semi-annual plant lighting checks were completed
- Bi-monthly CAT mixer inspections were completed (x4)
- Quarterly exercise for RAS 4 pump was completed
- Quarterly storm water check at the plant was completed
- Annual elevator maintenance at PS #4 and #5 was completed
- Quarterly pump station alarm checks were completed (x19)
- Annual belt filter press maintenance was completed (x2)
- Quarterly sludge blower inspections were completed and oil change (x2)
- Semi-annual calibrate flow meters were completed (x3)
- Belt filter press gearbox oil change was completed (x2)
- Volvo roll off truck and Vactor went to the dealers for yearly DOT inspections and preventative maintenance
- Semi-annual easement mowing was completed (8 miles)

Repairs & Replacements

- UV system was shut down for winter and cleaned and brought inside for storage
- Belt filter press #2 had a new mounted VFD for speed control installed
- Annual Kent Farms septic tank cleaning was completed (x15)
- Annual fire extinguishers were completed
- Annual plant water yard hydrant flushing and repairs were completed
- All potable back flow prevention device testing and inspections were completed (x4)
- Pump Station #1 (Thompsonville Road) pump #1 was replaced
- **Belt filter press #2 was leaking oil from gearbox into electric motor. Motor and gearbox were sent out for repair to install new seal and refurbish components**



- **WPCA Operators made modifications to the plant water strainer as recommended by the plant representative. Flushing ports and hose connections were installed to aid in better system cleaning**



- **WPCA Operators replaced the main isolation valve for the plant water system**



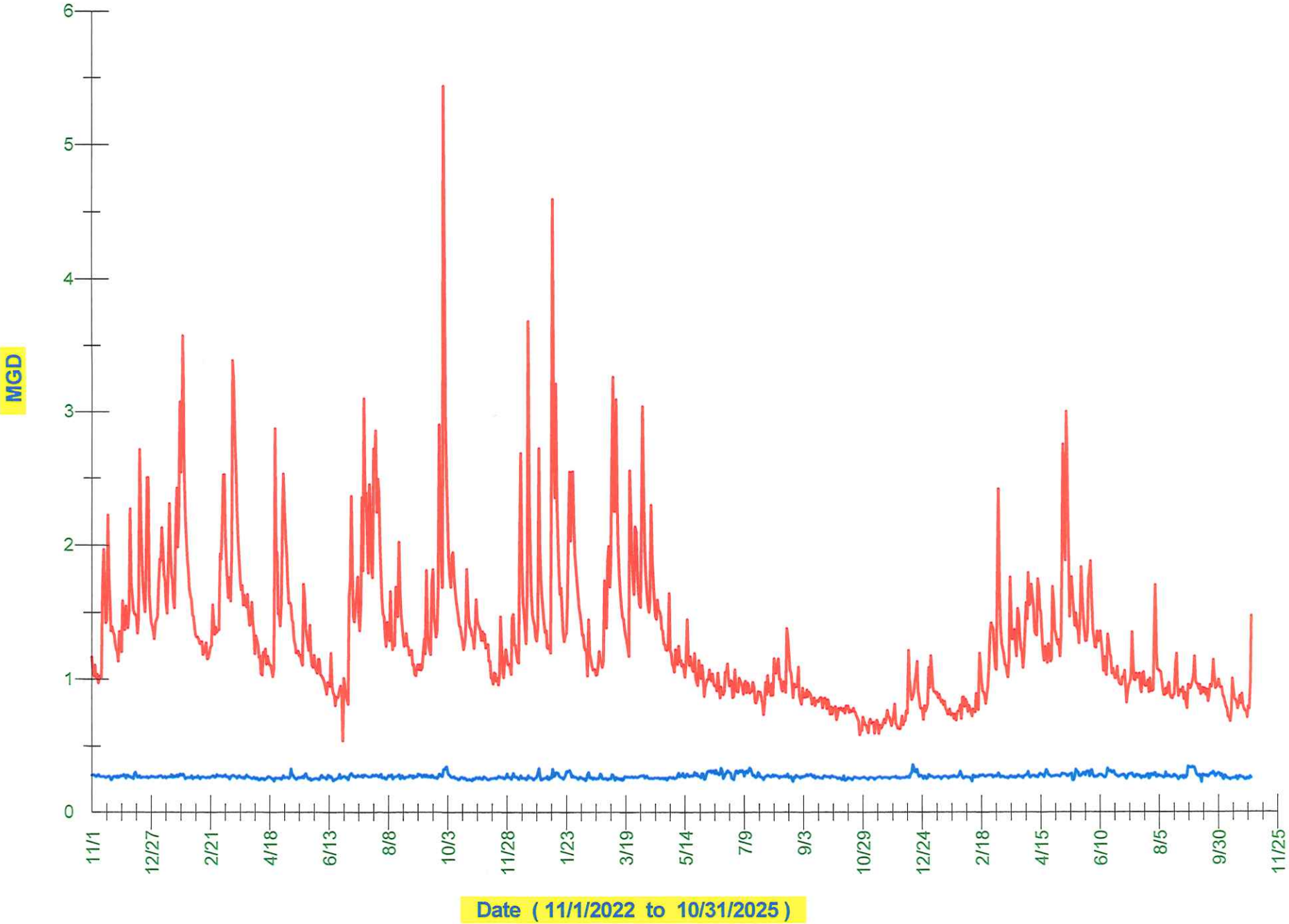
Prison Flow - Average Gallons Per Month

■ CALCULATED PRISON FLOW (Mo Avg)



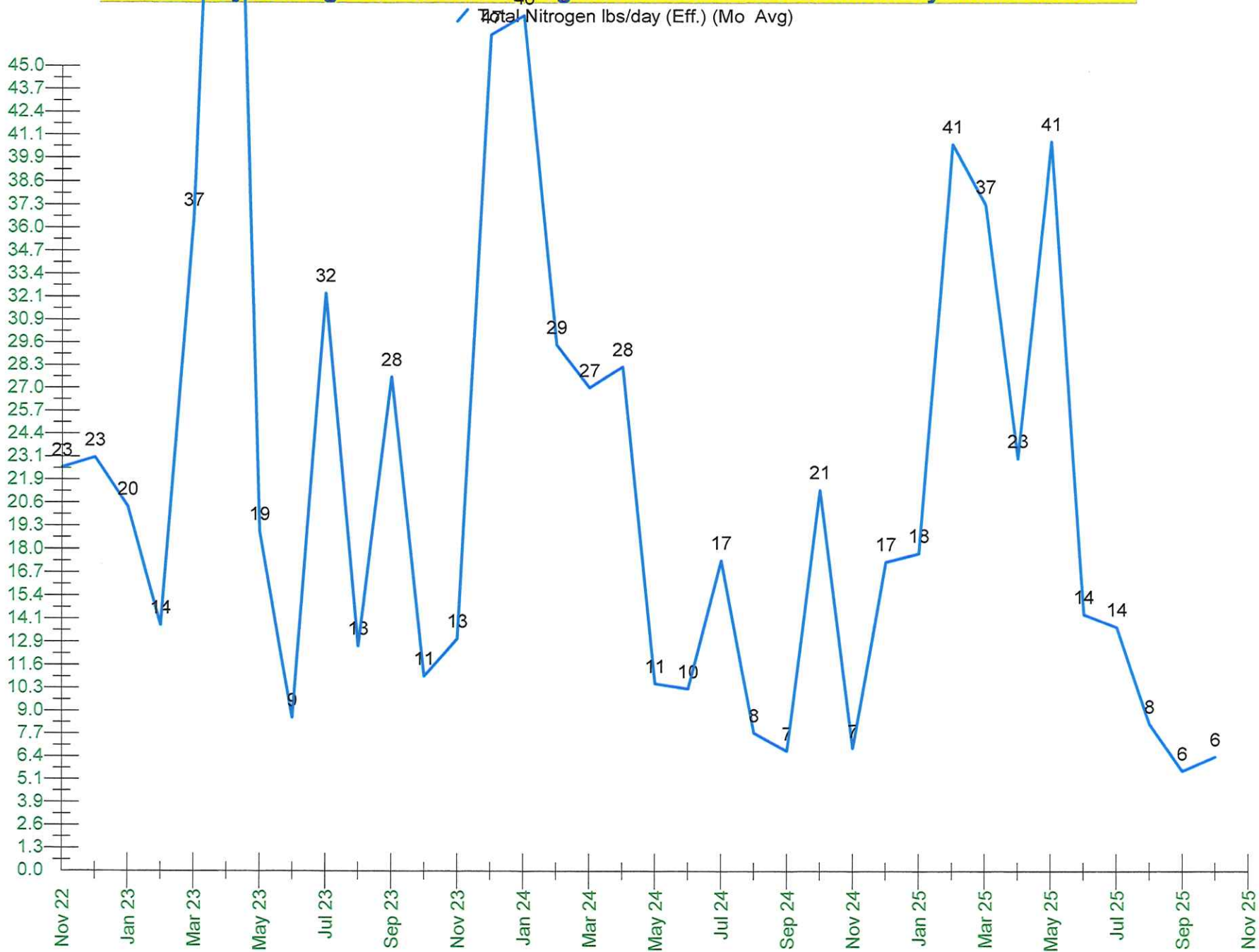
Prison Flow VS Plant Flow

PRISON DAILY FLOW PLANT-TOTAL EFFLUENT FLOW



Monthly Average of Effluent Nitrogen Ibs/Suffield WPCA Monthly Limit 45 lbs

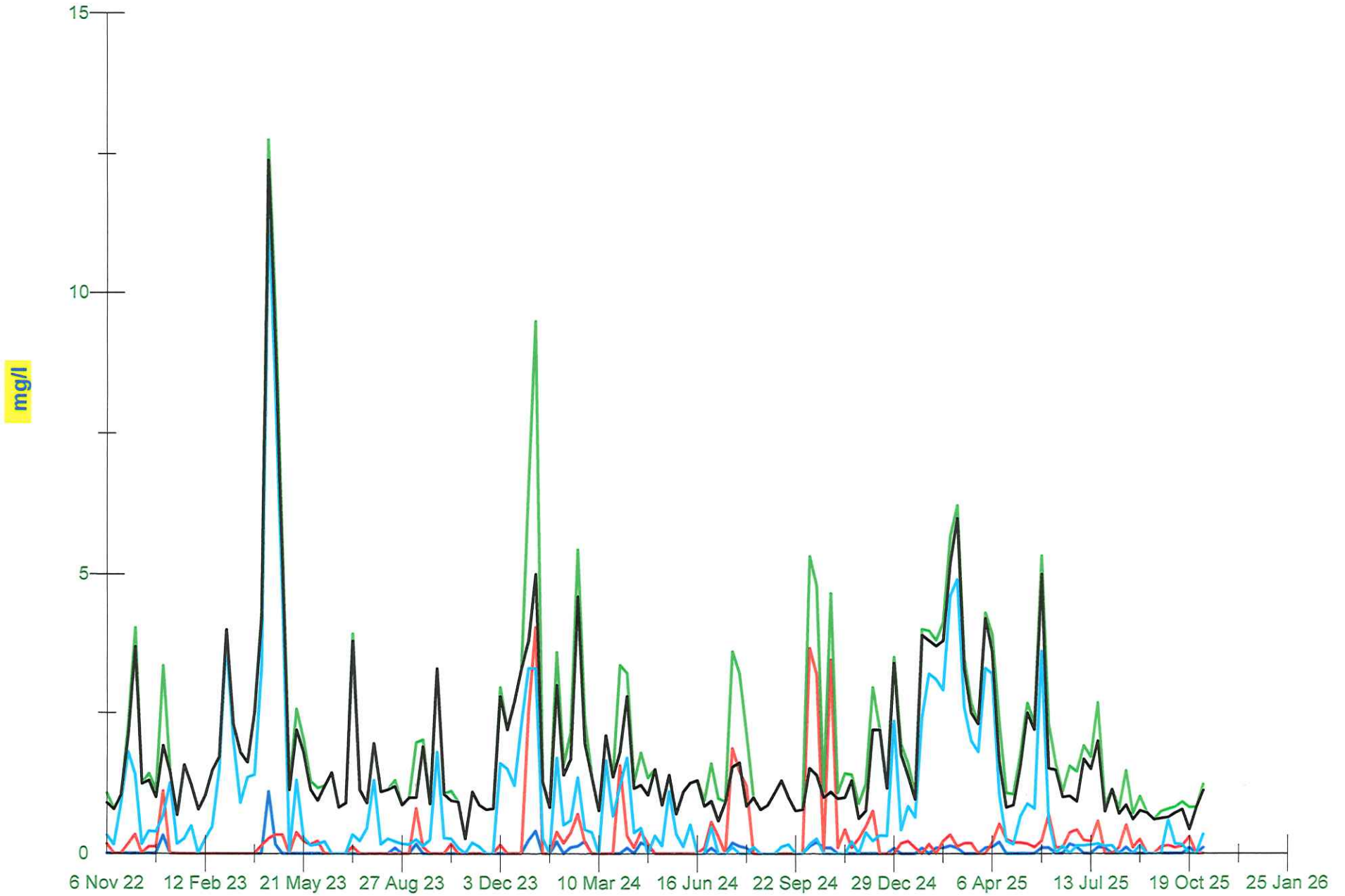
Average lbs per Month



Date (11/1/2022 to 10/31/2025)

Weekly Average of Total Nitrogen VS Forms of Nitrogen

Nitrite Nitrate Total Nitrogen Ammonia Total Kjeldahl



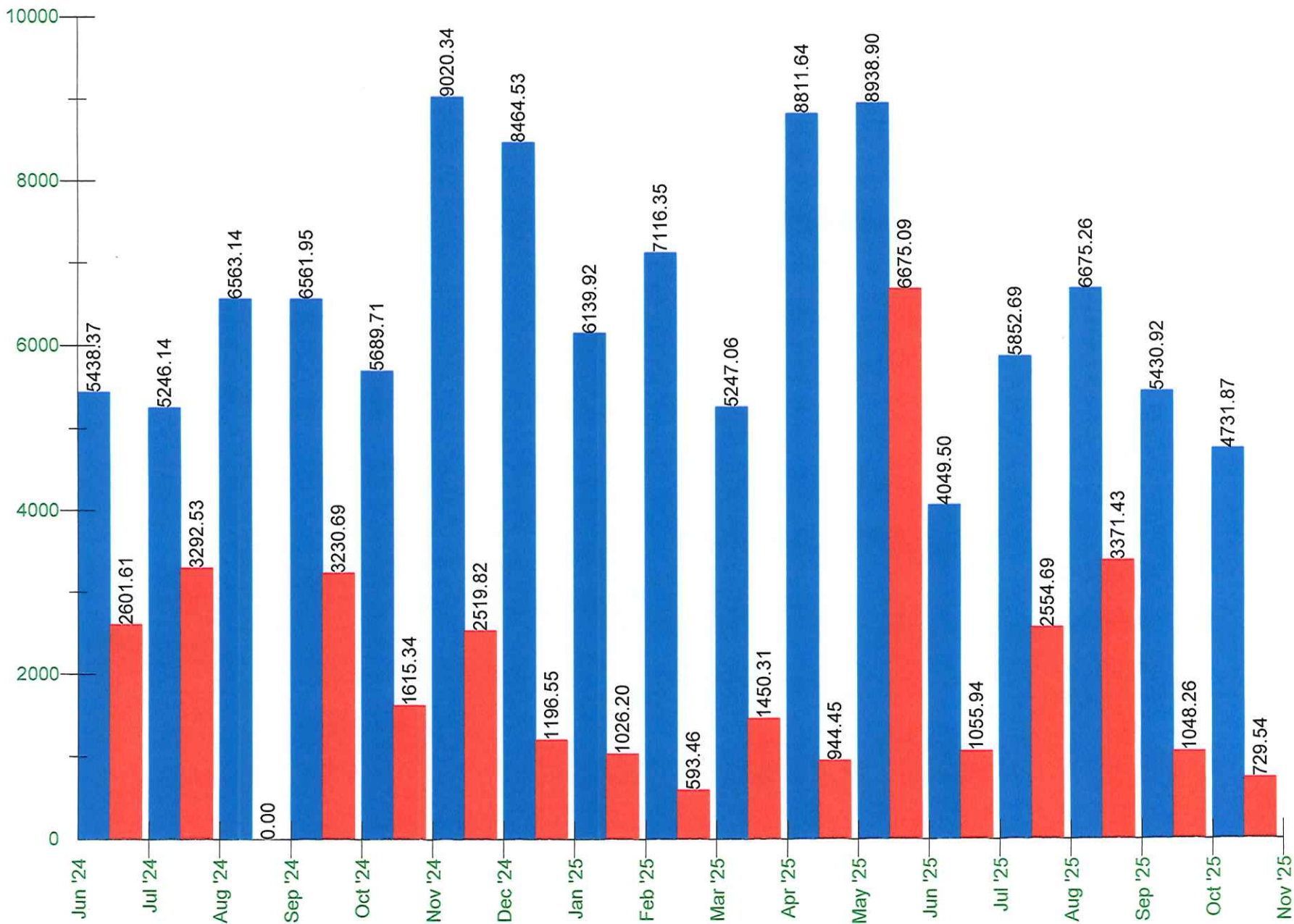
Date (11/1/2022 to 10/31/2025)

Scheduled vs Unscheduled Overtime Costs

Scheduled OT Costs

Unscheduled OT Costs

Monthly Overtime Costs in Dollars

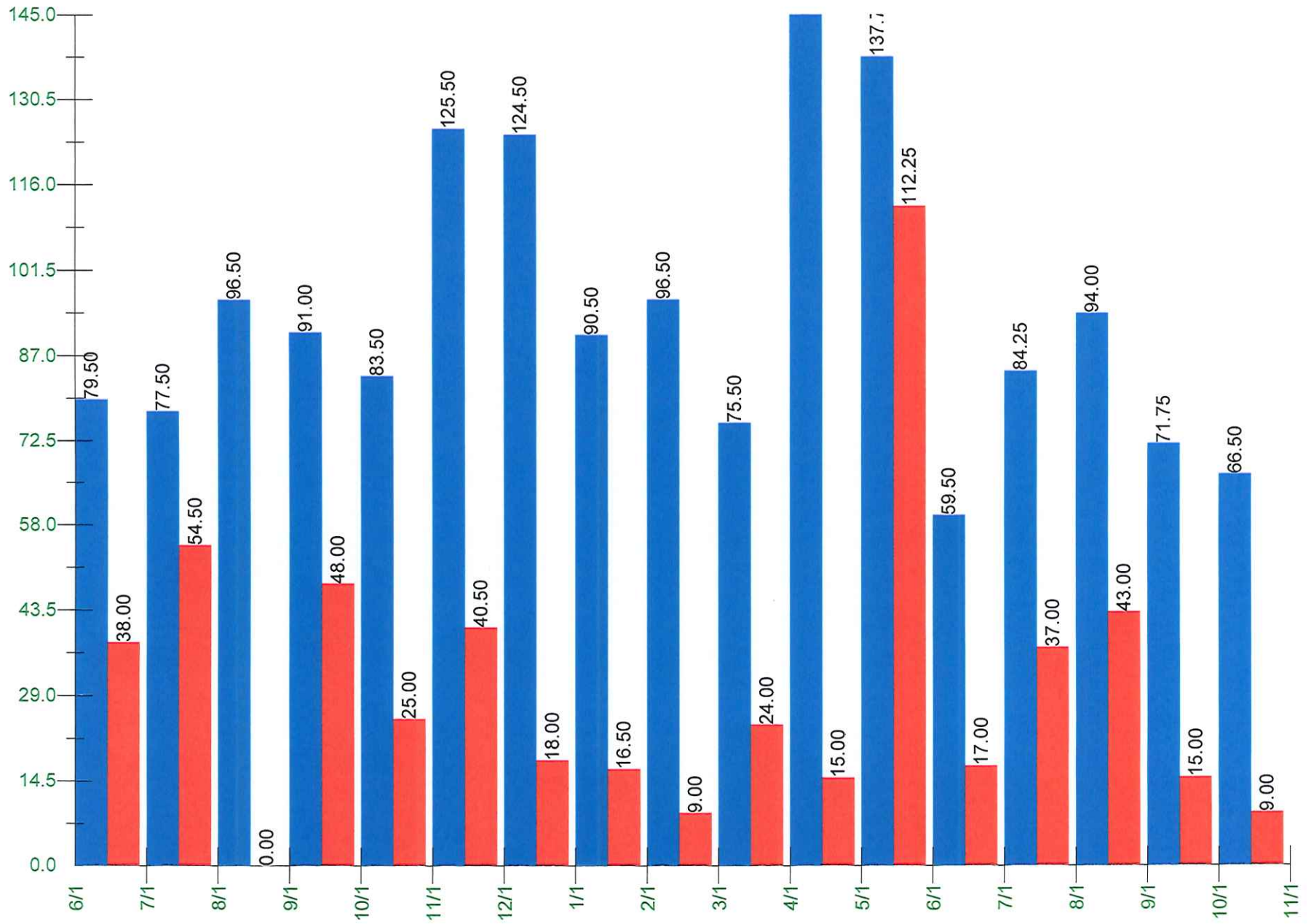


Date (6/1/2024 to 10/31/2025)

Scheduled vs Unscheduled Overtime Hours

Scheduled Hours Unscheduled Hours

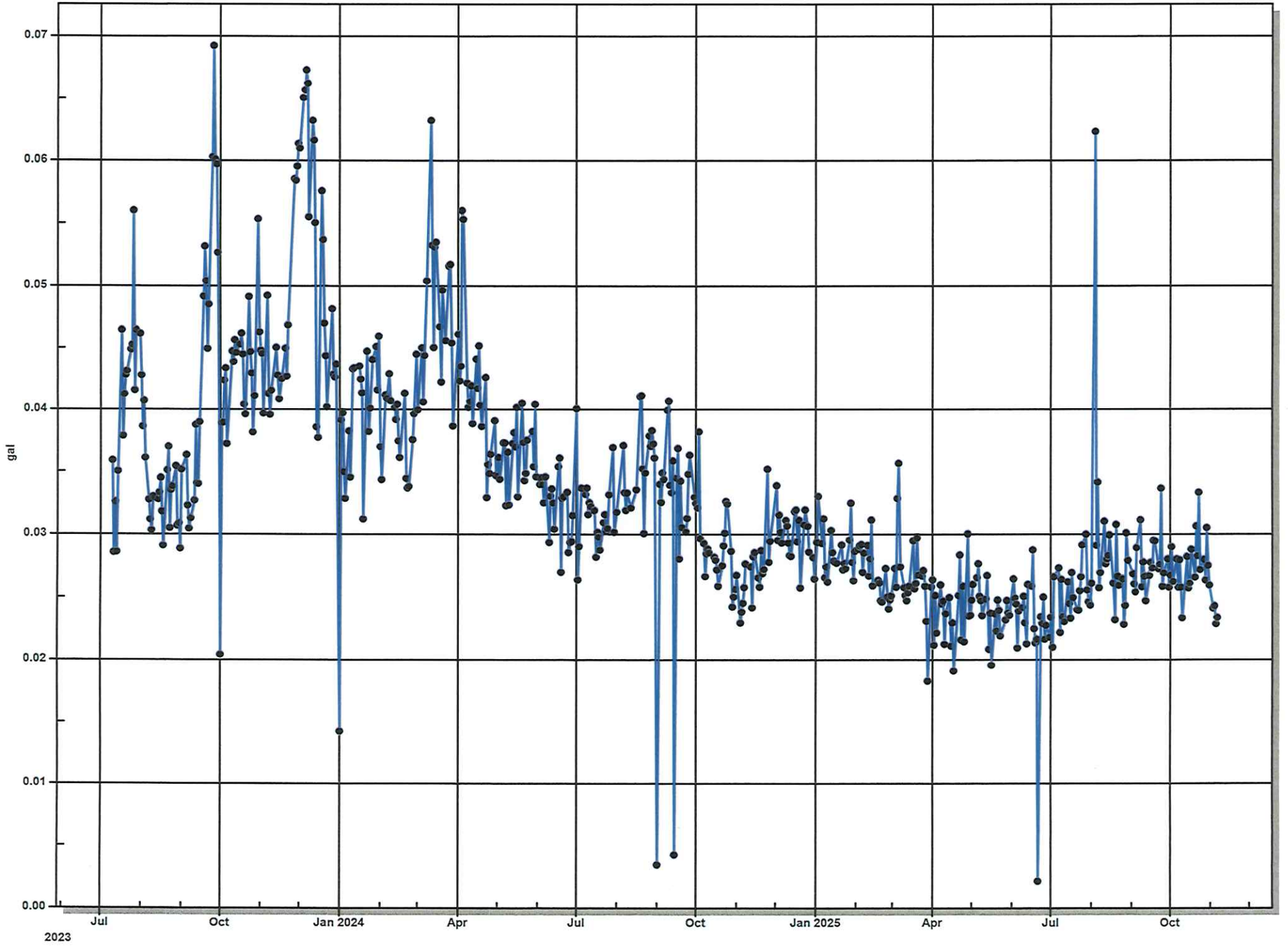
Monthly Overtime Hours



Date (6/1/2024 to 10/31/2025)

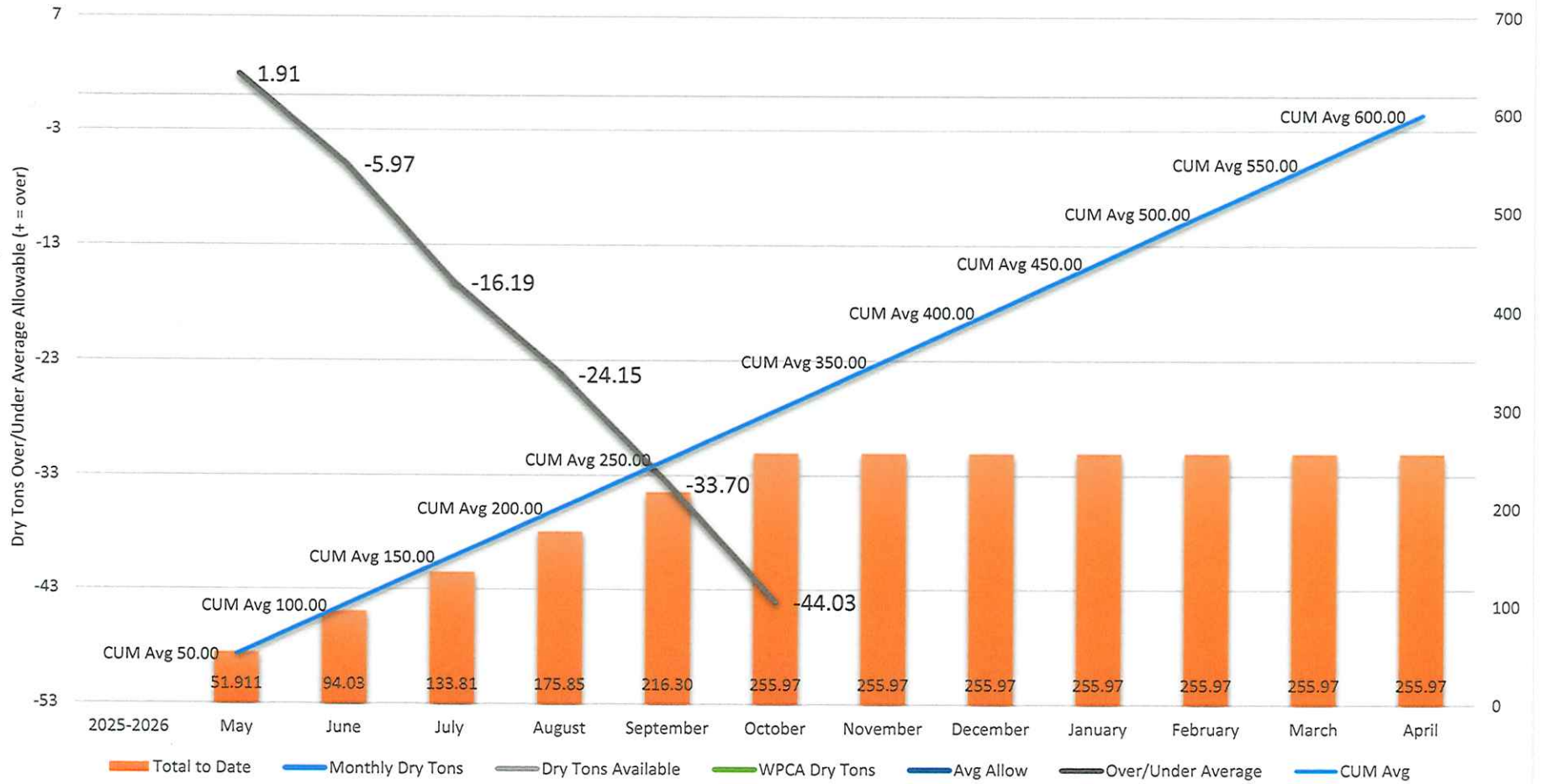
8012 - Gallons to be Wasted

7/10/2023 - 11/6/2025



Date	Monthly Dry Tons	Total to Date	Dry Tons Available	Percent of Limit	Percent of Time	WPCA Dry Tons
2025-2026						
May	51.911	51.911	548.09	8.65%	8.33%	49.53
June	42.119	94.03	505.97	15.67%	16.67%	41.95
July	39.776	133.81	466.19	22.30%	25.00%	39.29
August	42.044	175.85	424.15	29.31%	33.33%	41.29
September	40.447	216.30	383.70	36.05%	41.67%	40.49
October	39.677	255.97	344.03	42.66%	50.00%	39.68
November		255.97	344.03	42.66%	58.33%	
December		255.97	344.03	42.66%	66.67%	
January		255.97	344.03	42.66%	75.00%	
February		255.97	344.03	42.66%	83.33%	
March		255.97	344.03	42.66%	91.67%	
April		255.97	344.03	42.66%	100.00%	

Sludge Total Cumulative & Over/Under Average



WPCA Reserve Capacity Maintenance Fund - 2025/2026

September 2025

Cash Balance @ 7/01/2025

FNB# 27650
CADRE

\$ 5,270.11
\$ 6,201.87

\$ 11,471.98

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	\$ -	\$ 8.23	\$ 25.62	\$ (25.62)
From Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ 892,000	\$ -	\$ -	\$ 892,000.00
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -
Transfer from Assessment	\$ 94,000	\$ -	\$ -	\$ 94,000.00
Transfer from O&M Line Item	\$ 377,000	\$ -	\$ -	\$ 377,000.00
Grant Income	\$ 480,000	\$ -	\$ -	\$ 480,000.00
Transfer From Fund Balance	\$ 557,000	\$ -	\$ -	\$ 557,000.00
TOTAL RECEIPTS	\$ 2,400,000	\$ 8.23	\$ 25.62	\$ 2,399,974.38

DISBURSEMENTS:

Plant Upgrades	\$ 874,000	\$ -	\$ 1,090.00	\$ 872,910.00
Emergency Repairs	\$ -	\$ -	\$ -	\$ -
Accounts Payable 2024 2025	\$ -	\$ 14,714.50	\$ 315,062.70	\$ (315,062.70)
Misc Repairs	\$ 1,526,000	\$ -	\$ -	\$ 1,526,000.00
Transfer Out to ADMIN	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Sewer Development	\$ -	\$ -	\$ -	\$ -
	\$ 2,400,000	\$ 14,714.50	\$ 316,152.70	\$ 2,083,847.30

CASH POSITION SUMMARY:

TRANSFERS - COVER LY AP	\$ 320,000.00		
Cash Balance @ 7/01/2025	\$ 11,471.98	\$ 9,117.41	First National Bank
YTD Receipts:	\$ 25.62	\$ 6,227.49	CADRE
YTD Disbursements:	\$ 316,152.70		
Cash Balance @ 9/30/2025	\$ 15,344.90	\$ 15,344.90	\$ -

WPCA Administration Fund - 2025/2026

September 2025

Cash Balance 7/1/2025	FNB# 6475	\$87,676.97
	Scanned Account	\$7,499.89
	Invoice Cloud	\$5,611.99
	TDBank Admin	\$26,472.13
	TDBank Reserve	\$481,982.02
05-Nov-25	STIF Account	\$4,695,356.25

		\$ 5,304,599.25

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
-----	-----	-----	-----	-----
User Fees 25 26	\$ 1,742,000	\$ 86,385.22	\$ 1,677,244.65	\$ 64,755.11
Prison	\$ 948,000	\$ -	\$ -	\$ 948,000.00
Prison 2024/2025	\$ -	\$ -	\$ 239,165.50	\$ (239,165.50)
Kent Farms	\$ 19,000	\$ -	\$ 19,780.00	\$ (780.00)
Delinquent Payments	\$ 37,000	\$ 3,418.91	\$ 10,591.48	\$ 26,408.52
H.P. Hood	\$ 857,000	\$ -	\$ -	\$ 857,000.00
H.P. Hood 2024/2025	\$ -	\$ 249,772.65	\$ 249,772.65	\$ (249,772.65)
Interest & Fees	\$ 25,000	\$ 14,967.59	\$ 28,230.86	\$ (3,230.86)
Permits & Septic	\$ 57,000	\$ 1,336.25	\$ 13,888.75	\$ 43,111.25
Misc Income	\$ -	\$ -	\$ 1,136.51	\$ (1,136.51)
- Scrap metal	\$ -	\$ -	\$ -	\$ -
Due To/Due From	\$ -	\$ -	\$ -	\$ -
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 84,000	\$ 14,626.46	\$ 47,379.79	\$ 36,620.21
Grant \$ Received	\$ -	\$ -	\$ 4,384.00	\$ (4,384.00)
Transfer from Fund Balance	\$ 557,000	\$ -	\$ -	\$ 557,000.00
TOTAL RECEIPTS	\$ 4,326,000	\$ 370,507.08	\$ 2,291,574.19	\$ 2,034,425.57

EXPENDITURES	BUDGET	MONTH	YTD	VARIANCE
-----	-----	-----	-----	-----
Payroll Payable (2024/2025)	\$ -	\$ -	\$ 24,552.18	\$ (24,552.18)
Payroll (with SS)	\$ 1,174,000	\$ 83,798.26	\$ 229,084.77	\$ 944,915.23
Other Expenditures	\$ 2,595,000	\$ 135,546.65	\$ 387,480.61	\$ 2,207,519.39
Due To/Due From	\$ -	\$ (15,506.06)	\$ (14,115.44)	\$ 14,115.44
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ 915.00	\$ 183,782.14	\$ (183,782.14)
Transfer to RCM	\$ 557,000	\$ -	\$ -	\$ 557,000.00
TOTAL DISBURSEMENTS	\$ 4,326,000	\$ 204,753.85	\$ 810,784.26	\$ 3,515,215.74

Cash Reconciliation 9/30/2024

XFERS TO OTHER ACCOUNT	\$ 300,000.00
FNB# 6475	\$ 53,190.17
Scanned Account	\$ 338,403.73
Invoice Cloud	\$ 31,679.50
TDBank Admin	\$ 113,105.96
TDBank Reserve	\$ 483,973.43
STIF Account	\$ 5,465,036.39

	\$ 6,785,389.18
	\$ 6,785,389.18

WPCA Administration Fund - 2025/2026

September 2025

Prior/Current Year Comparison

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RECEIPTS	2024/2025 Month	2025/2026 Month	Variance	2024/2025 Year To Date	2025/2026 Year To Date	Variance
User Fees current Year	\$ 56,941.14	\$ 86,385.22	\$ 29,444.08	\$ 1,570,612.88	\$ 1,677,244.65	\$ 106,631.77
Prison	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prison Last Fiscal year	\$ -	\$ -	\$ -	\$ 227,578.76	\$ 239,165.50	\$ 11,586.74
Kent Farms	\$ 450.00	\$ -	\$ (450.00)	\$ 19,350.00	\$ 19,780.00	\$ 430.00
Delinquent Payments	\$ 9,400.26	\$ 3,418.91	\$ (5,981.35)	\$ 24,281.72	\$ 10,591.48	\$ (13,690.24)
H.P. Hood	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
H.P. Hood Last Fiscal year	\$ -	\$ 249,772.65	\$ 249,772.65	\$ -	\$ 249,772.65	\$ 249,772.65
Interest & Fees	\$ 7,370.55	\$ 14,967.59	\$ 7,597.04	\$ 15,910.02	\$ 28,230.86	\$ 12,320.84
Permits & Septic	\$ 1,254.38	\$ 1,336.25	\$ 81.87	\$ 8,066.89	\$ 13,888.75	\$ 5,821.86
Misc Income	\$ -	\$ -	\$ -	\$ -	\$ 1,136.51	\$ 1,136.51
- Scrap metal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To/Due From	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ (150,000.00)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 19,340.72	\$ 14,626.46	\$ (4,714.26)	\$ 51,001.59	\$ 47,379.79	\$ (3,621.80)
Grant \$ Received	\$ 1,237.00	\$ -	\$ (1,237.00)	\$ 1,237.00	\$ 4,384.00	\$ 3,147.00
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS	\$ 95,994.05	\$ 370,507.08	\$ 274,513.03	\$ 2,068,038.86	\$ 2,291,574.19	\$ 223,535.33
EXPENDITURES						
Payroll Payable (Last Fiscal yr)	\$ -	\$ -	\$ -	\$ -	\$ 24,552.18	\$ 24,552.18
Payroll (with SS)	\$ 83,529.18	\$ 83,798.26	\$ 269.08	\$ 249,731.52	\$ 229,084.77	\$ (20,646.75)
Other Expenditures	\$ 105,594.18	\$ 135,546.65	\$ 29,952.47	\$ 415,371.50	\$ 387,480.61	\$ (27,890.89)
Due To/Due From	\$ (9,745.30)	\$ (15,506.06)	\$ (5,760.76)	\$ (12,147.62)	\$ (14,115.44)	\$ (1,967.82)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ 915.00	\$ 915.00	\$ 96,309.70	\$ 183,782.14	\$ 87,472.44
Transfer to RCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DISBURSEMENTS	\$ 179,378.06	\$ 204,753.85	\$ 25,375.79	\$ 749,265.10	\$ 810,784.26	\$ 61,519.16

WPCA Assessment Fund

2025/2026

September 2025

Cash Balance 7/1/2025	FNB	\$50,840.40
	CADRE	\$60,771.42
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		\$111,611.82

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
-----	-----	-----	-----	-----
Developer's Agreements	\$ 56,000	\$ 120,000.00	\$ 144,000.00	\$ (88,000.00)
Current Assessments	\$ 26,500	\$ 12,445.84	\$ 12,476.78	\$ 14,023.22
Assessments-Prior Years	\$ 3,000	\$ -	\$ -	\$ 3,000.00
Penalty Interest & Fees	\$ 2,000	\$ -	\$ 1.86	\$ 1,998.14
Advance Collection	\$ 6,000	\$ 15,093.02	\$ 15,093.02	\$ (9,093.02)
Due To Others	\$ -	\$ (15,506.06)	\$ (14,115.44)	\$ 14,115.44
Investment Interest	\$ 500	\$ 82.53	\$ 254.58	\$ 245.42
Transfer from Assessment Fund Bal	\$ -	\$ -	\$ -	\$ -
	-----	-----	-----	-----
TOTAL REVENUE	\$ 94,000	\$ 132,115.33	\$ 157,710.80	\$ (63,710.80)

DISBURSEMENTS

Service Charge	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ 94,000	\$ -	\$ -	\$ 94,000.00
	-----	-----	-----	-----
	\$ 94,000	\$ -	\$ -	\$ 94,000.00

Cash Balance @ 9/30/2025

FNB	\$ 206,840.40
CADRE	\$ 62,482.22

	\$269,322.62
	\$
	\$269,322.62
	\$ -

Town of Suffield Water Pollution Control Authority
2024/2025 Operation and Maintenance Budget
(Paid in September)

2025
JUNE

	24/25	24/25	24/25	24/25	24/25
	Budget	Current Month	Year To Date	Variance	% Unexpended
50160 · Payroll	\$ 1,072,000	\$ -	\$ 1,046,952.86	\$ 25,047.14	2%
50220 · Social security	\$ 82,000	\$ -	\$ 75,987.90	\$ 6,012.10	7%
50230 · Pension	\$ 105,000	\$ -	\$ 105,000.00	\$ -	0%
50232 - OPEB CONTRIBUTION	\$ 84,000	\$ -	\$ 84,000.00	\$ -	0%
50270 · Workers Comp	\$ 9,000	\$ -	\$ 8,466.00	\$ 534.00	6%
50290 - Safety Supplies	\$ 14,000	\$ -	\$ 5,035.05	\$ 8,964.95	64%
50341 · Legal/advice	\$ 53,000	\$ -	\$ 31,134.34	\$ 21,865.66	41%
50384 · Uniforms	\$ 7,000	\$ -	\$ 5,078.89	\$ 1,921.11	27%
50385 · Tests	\$ 51,000	\$ -	\$ 47,522.44	\$ 3,477.56	7%
50409 · Waste disposal	\$ 296,000	\$ -	\$ 220,968.05	\$ 75,031.95	25%
50433· Process Equip - R&M	\$ 115,000	\$ -	\$ 30,343.75	\$ 84,656.25	74%
50436 · R & M - Vehicles	\$ 17,000	\$ -	\$ 24,242.33	\$ (7,242.33)	-43%
50439 · Service Contracts	\$ 46,000	\$ -	\$ 33,628.61	\$ 12,371.39	27%
50445 · Plant Maint	\$ 77,000	\$ -	\$ 54,470.68	\$ 22,529.32	29%
50446 · Collection System	\$ 35,000	\$ -	\$ 23,068.70	\$ 11,931.30	34%
50520 · Insurance	\$ 37,000	\$ -	\$ 18,445.24	\$ 18,554.76	50%
50521 · Employee Insur	\$ 280,000	\$ -	\$ 216,233.44	\$ 63,766.56	23%
50530 · Postage	\$ 4,000	\$ -	\$ 3,916.29	\$ 83.71	2%
50531 · Telephone	\$ 19,000	\$ -	\$ 18,311.28	\$ 688.72	4%
50540 · Advertising	\$ 3,000	\$ -	\$ 2,785.45	\$ 214.55	7%
50581 · Mileage	\$ 2,000	\$ -	\$ 808.00	\$ 1,192.00	60%
50612 · Office supplies	\$ 18,000	\$ -	\$ 10,548.25	\$ 7,451.75	41%
50622 · Electricity	\$ 197,000	\$ -	\$ 205,650.99	\$ (8,650.99)	-4%
50624 · Fuel oil - heat	\$ 7,000	\$ -	\$ 2,730.62	\$ 4,269.38	61%
50626 · Gas - automotive	\$ 23,000	\$ -	\$ 13,570.41	\$ 9,429.59	41%
50627 · Water	\$ 8,000	\$ -	\$ 7,540.53	\$ 459.47	6%
50750 - Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50755 - Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50760 · Tools & Equip	\$ 35,000	\$ -	\$ 36,687.08	\$ (1,687.08)	-5%
50802 - Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50810 · Dues & Subs	\$ 4,000	\$ -	\$ 4,072.01	\$ (72.01)	-2%
50812 · Training	\$ 20,000	\$ -	\$ 6,536.53	\$ 13,463.47	67%
50855 · Medical Exps	\$ 3,000	\$ -	\$ 300.00	\$ 2,700.00	90%
50899 · Reserve Cap Projects	\$ 536,000	\$ 300,000.00	\$ 536,000.00	\$ -	0%
50911 - Transfer to RCM	\$ 1,643,000	\$ -	\$ -	\$ 1,643,000.30	100%
50920 - Contingency	\$ 105,000	\$ -	\$ 10,000.00	\$ 95,000.00	90%
50940 - Engineering Services	\$ 30,000	\$ 915.00	\$ 10,989.50	\$ 19,010.50	63%
50955 · Interest Expense	\$ 3,000	\$ -	\$ -	\$ 3,000.00	100%
50969 · Chemicals	\$ 33,000	\$ -	\$ 28,429.00	\$ 4,571.00	14%
#1 -Thompsonville Rd-63	\$ 24,000	\$ -	\$ 25,134.93	\$ (1,134.93)	-5%
#10 - Mapleton Estates-71	\$ 4,000	\$ -	\$ 6,859.94	\$ (2,859.94)	-71%
#11 - Mapleton Ave-72	\$ 9,000	\$ -	\$ 7,773.93	\$ 1,226.07	14%
#12 - Bridge St-73	\$ 11,000	\$ -	\$ 7,481.48	\$ 3,518.52	32%
#13 - Stony Brook-74	\$ 4,000	\$ -	\$ 3,003.23	\$ 996.77	25%
#2 - Southfield-62	\$ 3,000	\$ -	\$ 3,536.98	\$ (536.98)	-18%
#3 - Mountain Road-64	\$ 15,000	\$ -	\$ 19,945.55	\$ (4,945.55)	-33%
#4 - River Blvd-65	\$ 8,000	\$ -	\$ 7,770.06	\$ 229.94	3%
#5 - Fairhill Lane-66	\$ 12,000	\$ -	\$ 9,286.57	\$ 2,713.43	23%
#6 - Suffield Meadows-67	\$ 9,000	\$ -	\$ 3,924.14	\$ 5,075.86	56%
#7 - Poole Rd.-68	\$ 14,000	\$ -	\$ 14,316.83	\$ (316.83)	-2%
#8 - Plantation Dr-69	\$ 15,000	\$ -	\$ 8,584.78	\$ 6,415.22	43%
#9 - Eagles Watch-70	\$ 7,000	\$ -	\$ 4,191.18	\$ 2,808.82	40%
#16 Prospect Hill Estates	\$ 5,000	\$ -	\$ 3,613.50	\$ 1,386.50	28%
#17 Cedar Crest Drive	\$ 5,000	\$ -	\$ 3,478.45	\$ 1,521.55	30%
#18 Wisteria Lane	\$ 5,000	\$ -	\$ 7,264.56	\$ (2,264.56)	-45%
#19 Malec Farms	\$ 5,000	\$ -	\$ 3,627.14	\$ 1,372.86	27%
	\$ 5,228,000	\$ 300,915.00	\$ 3,069,247.47	\$ 2,158,752.83	41%

s/b
0%

**Town of Suffield Water Pollution Control Authority
2025/2026 Operation and Maintenance Budget**

2025

SEPTEMBER

	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 % Unexpended
50160 · Payroll	\$ 1,090,000	\$ 82,125.44	\$ 224,556.16	\$ 865,443.84	79%
50220 · Social security	\$ 84,000	\$ 5,865.42	\$ 16,045.49	\$ 67,954.51	81%
50230 · Pension	\$ 106,000	\$ -	\$ 105,675.00	\$ 325.00	0%
50232 - OPEB CONTRIBUTION	\$ 69,000	\$ -	\$ 68,004.00	\$ 996.00	1%
50270 · Workers Comp	\$ 9,000	\$ -	\$ -	\$ 9,000.00	100%
50290 - Safety Supplies	\$ 14,000	\$ 3,043.96	\$ 3,717.16	\$ 10,282.84	73%
50341 · Legal/advice	\$ 33,000	\$ (4,164.82)	\$ (6,341.24)	\$ 39,341.24	119%
50384 · Uniforms	\$ 7,000	\$ 650.00	\$ 1,692.08	\$ 5,307.92	76%
50385 · Tests	\$ 51,000	\$ 3,870.94	\$ 9,797.15	\$ 41,202.85	81%
50409 · Waste disposal	\$ 269,000	\$ 19,704.54	\$ 21,326.68	\$ 247,673.32	92%
50433· Process Equip - R&M	\$ 115,000	\$ -	\$ 1,749.00	\$ 113,251.00	98%
50436 · R & M - Vehicles	\$ 22,000	\$ 361.18	\$ 4,682.40	\$ 17,317.60	79%
50439 · Service Contracts	\$ 50,000	\$ 1,621.31	\$ 7,914.70	\$ 42,085.30	84%
50445 · Plant Maint	\$ 77,000	\$ 6,742.30	\$ 11,480.55	\$ 65,519.45	85%
50446 · Collection System	\$ 40,000	\$ 994.16	\$ 8,463.51	\$ 31,536.49	79%
50520 · Insurance	\$ 38,000	\$ -	\$ -	\$ 38,000.00	100%
50521 · Employee Insur	\$ 343,000	\$ 45,654.74	\$ 48,169.01	\$ 294,830.99	86%
50530 · Postage	\$ 5,000	\$ 551.81	\$ 583.25	\$ 4,416.75	88%
50531 · Telephone	\$ 17,000	\$ 1,223.83	\$ 1,589.75	\$ 15,410.25	91%
50540 · Advertising	\$ 4,000	\$ -	\$ 456.46	\$ 3,543.54	89%
50581 · Mileage	\$ 2,000	\$ -	\$ -	\$ 2,000.00	100%
50612 · Office supplies	\$ 20,000	\$ 52.65	\$ 1,159.85	\$ 18,840.15	94%
50622 · Electricity	\$ 236,000	\$ 17,644.32	\$ 27,139.32	\$ 208,860.68	89%
50624 · Fuel oil - heat	\$ 7,000	\$ -	\$ 262.50	\$ 6,737.50	96%
50626 · Gas - automotive	\$ 23,000	\$ 2,513.91	\$ 2,513.91	\$ 20,486.09	89%
50627 · Water	\$ 9,000	\$ 2,052.53	\$ 2,274.40	\$ 6,725.60	75%
50750 - Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50760 · Tools & Equip	\$ 35,000	\$ 1,557.92	\$ 1,792.38	\$ 33,207.62	95%
50802 - Administration Fees/REFUNDS	\$ -	\$ 818.00	\$ 818.00	\$ (818.00)	#DIV/0!
50810 · Dues & Subs	\$ 4,000	\$ 151.00	\$ 151.00	\$ 3,849.00	96%
50812 · Training	\$ 20,000	\$ -	\$ -	\$ 20,000.00	100%
50855 · Medical Exps	\$ 3,000	\$ -	\$ -	\$ 3,000.00	100%
50899 · Reserve Cap Projects	\$ 377,000	\$ 0	\$ -	\$ 377,000.00	100%
50911 - Transfer to RCM	\$ 557,000	\$ -	\$ -	\$ 557,000.00	100%
50920 - Contingency	\$ 342,000	\$ -	\$ -	\$ 342,000.00	100%
50940 - Engineering Services	\$ 32,000	\$ 3,776.25	\$ 3,776.25	\$ 28,223.75	88%
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50969 · Chemicals	\$ 38,000	\$ -	\$ 3,132.00	\$ 34,868.00	92%
#1 -Thompsonville Rd-63	\$ 29,000	\$ 3,014.70	\$ 5,069.20	\$ 23,930.80	83%
#10 - Mapleton Estates-71	\$ 5,000	\$ 1,623.93	\$ 2,334.56	\$ 2,665.44	53%
#11 - Mapleton Ave-72	\$ 9,000	\$ 269.52	\$ 1,154.70	\$ 7,845.30	87%
#12 - Bridge St-73	\$ 11,000	\$ 231.59	\$ 1,193.67	\$ 9,806.33	89%
#13 - Stony Brook-74	\$ 5,000	\$ 95.42	\$ 694.42	\$ 4,305.58	86%
#2 - Southfield-62	\$ 4,000	\$ 85.67	\$ 671.02	\$ 3,328.98	83%
#3 - Mountain Road-64	\$ 19,000	\$ 3,590.02	\$ 5,446.24	\$ 13,553.76	71%
#4 - River Blvd-65	\$ 9,000	\$ 1,748.96	\$ 2,686.99	\$ 6,313.01	70%
#5 - Fairhill Lane-66	\$ 14,000	\$ 805.16	\$ 2,914.13	\$ 11,085.87	79%
#6 - Suffield Meadows-67	\$ 9,000	\$ 185.69	\$ 968.78	\$ 8,031.22	89%
#7 - Poole Rd.-68	\$ 16,000	\$ 3,254.23	\$ 3,861.22	\$ 12,138.78	76%
#8 - Plantation Dr-69	\$ 15,000	\$ 64.76	\$ 584.26	\$ 14,415.74	96%
#9 - Eagles Watch-70	\$ 7,000	\$ 87.36	\$ 677.26	\$ 6,322.74	90%
#16 Prospect Hill Estates	\$ 6,000	\$ 108.77	\$ 707.08	\$ 5,292.92	88%
#17 Cedar Crest Drive	\$ 6,000	\$ 165.04	\$ 835.93	\$ 5,164.07	86%
#18 Wisteria Lane	\$ 9,000	\$ 81.85	\$ 663.21	\$ 8,336.79	93%
#19 Malec Farms	\$ 5,000	\$ 677.85	\$ 1,418.44	\$ 3,581.56	72%
	\$ 4,326,000	\$ 212,901.91	\$ 604,461.83	\$ 3,721,538.17	86%

s/b
75%

Accruals

Town of Suffield Water Pollution Control Authority
2025/2026 Operation and Maintenance Budget

2025 September	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 Unexpended	
50160 · Payroll	\$ 1,090,000	\$ 81,112.19	\$ 218,210.63	\$ 871,789.37	80%	
50220 · Social security	\$ 84,000	\$ 5,857.37	\$ 15,712.26	\$ 68,287.74	81%	
50230 · Pension	\$ 106,000	\$ 8,833.33	\$ 17,666.67	\$ 88,333.33	83%	
50232 - OPEB CONTRIBUTION	\$ 69,000	\$ 5,750.00	\$ 11,500.00	\$ 57,500.00	83%	
50270 · Workers Comp	\$ 9,000	\$ 750.00	\$ 1,500.00	\$ 7,500.00	83%	
50290 - Safety Supplies	\$ 14,000	\$ 184.28	\$ 489.16	\$ 13,510.84	97%	
50341 · Legal/advice	\$ 33,000	\$ 2,483.33	\$ 2,235.37	\$ 30,764.63	93%	
50384 · Uniforms	\$ 7,000	\$ -	\$ 1,314.28	\$ 5,685.72	81%	
50385 · Tests	\$ 51,000	\$ 1,417.75	\$ 3,447.13	\$ 47,552.87	93%	
50409 · Waste disposal	\$ 269,000	\$ 17,751.26	\$ 19,105.49	\$ 249,894.51	93%	
50433 · Process Equip - R&M	\$ 115,000	\$ 1,689.00	\$ 3,367.75	\$ 111,632.25	97%	
50436 · R & M - Vehicles	\$ 22,000	\$ 6,091.92	\$ 6,957.80	\$ 15,042.20	68%	
50439 · Service Contracts	\$ 50,000	\$ 3,613.25	\$ 9,904.51	\$ 40,095.49	80%	
50445 · Plant Maint	\$ 77,000	\$ 5,549.96	\$ 8,536.42	\$ 68,463.58	89%	
50446 · Collection System	\$ 40,000	\$ 1,771.66	\$ 4,347.89	\$ 35,652.11	89%	
50520 · Insurance	\$ 38,000	\$ 3,166.67	\$ 6,333.33	\$ 31,666.67	83%	
50521 · Employee Insur	\$ 343,000	\$ 17,776.07	\$ 50,382.89	\$ 292,617.11	85%	
50530 · Postage	\$ 5,000	\$ 65.40	\$ 124.21	\$ 4,875.79	98%	
50531 · Telephone	\$ 17,000	\$ 3,018.00	\$ 4,231.06	\$ 12,768.94	75%	
50540 · Advertising	\$ 4,000	\$ 849.96	\$ 1,864.66	\$ 2,135.34	53%	
50581 · Mileage	\$ 2,000	\$ -	\$ -	\$ 2,000.00	100%	
50612 · Office supplies	\$ 20,000	\$ 159.32	\$ 607.31	\$ 19,392.69	97%	
50622 · Electricity	\$ 236,000	\$ 16,248.00	\$ 16,385.61	\$ 219,614.39	93%	
50624 · Fuel oil - heat	\$ 7,000	\$ -	\$ 262.50	\$ 6,737.50	96%	
50626 · Gas - automotive	\$ 23,000	\$ 1,250.05	\$ 1,250.05	\$ 21,749.95	95%	
50627 · Water	\$ 9,000	\$ 1,628.42	\$ 1,628.42	\$ 7,371.58	82%	
50750 - Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50760 · Tools & Equip	\$ 35,000	\$ -	\$ 4,234.83	\$ 30,765.17	88%	
50802 - Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50810 · Dues & Subs	\$ 4,000	\$ 150.00	\$ 427.00	\$ 3,573.00	89%	
50812 · Training	\$ 20,000	\$ 400.00	\$ 495.00	\$ 19,505.00	98%	
50855 · Medical Exps	\$ 3,000	\$ -	\$ -	\$ 3,000.00	0%	
50899 · Reserve Cap Projects	\$ 377,000	\$ 31,416.67	\$ 62,833.33	\$ 314,166.67	83%	
50911 - Transfer to RCM	\$ 557,000	\$ 46,416.67	\$ 92,833.33	\$ 464,166.67	83%	
50920 - Contingency	\$ 342,000	\$ 28,500.00	\$ 57,000.00	\$ 285,000.00	83%	
50940 - Engineering Services	\$ 32,000	\$ -	\$ -	\$ 32,000.00	0%	
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50969 · Chemicals	\$ 38,000	\$ -	\$ 3,132.00	\$ 34,868.00	92%	
#1 -Thompsonville Rd-63	\$ 29,000	\$ 1,977.36	\$ 2,920.20	\$ 26,079.80	90%	
#10 - Mapleton Estates-71	\$ 5,000	\$ 706.23	\$ 4,938.12	\$ 61.88	1%	
#11 - Mapleton Ave-72	\$ 9,000	\$ 893.05	\$ 2,277.53	\$ 6,722.47	75%	
#12 - Bridge St-73	\$ 11,000	\$ 877.10	\$ 1,240.31	\$ 9,759.69	89%	
#13 - Stony Brook-74	\$ 5,000	\$ 722.63	\$ 814.14	\$ 4,185.86	84%	
#2 - Southfield-62	\$ 4,000	\$ 712.66	\$ 792.97	\$ 3,207.03	80%	
#3 - Mountain Road-64	\$ 19,000	\$ 1,223.04	\$ 1,736.55	\$ 17,263.45	91%	
#4 - River Blvd-65	\$ 9,000	\$ 936.11	\$ 1,225.47	\$ 7,774.53	86%	
#5 - Fairhill Lane-66	\$ 14,000	\$ 995.81	\$ 1,376.55	\$ 12,623.45	90%	
#6 - Suffield Meadows-67	\$ 9,000	\$ 800.67	\$ 979.90	\$ 8,020.10	89%	
#7 - Poole Rd.-68	\$ 16,000	\$ 3,839.18	\$ 4,694.72	\$ 11,305.28	71%	
#8 - Plantation Dr-69	\$ 15,000	\$ 688.73	\$ 753.43	\$ 14,246.57	95%	
#9 - Eagles Watch-70	\$ 7,000	\$ 713.47	\$ 798.04	\$ 6,201.96	89%	
#16 Prospect Hill Estates	\$ 6,000	\$ 726.18	\$ 815.24	\$ 5,184.76	86%	
#17 Cedar Crest Drive	\$ 6,000	\$ 789.82	\$ 943.51	\$ 5,056.49	84%	
#18 Wisteria Lane	\$ 9,000	\$ 707.18	\$ 788.22	\$ 8,211.78	91%	
#19 Malec Farms	\$ 5,000	\$ 730.02	\$ 833.74	\$ 4,166.26	83%	
	\$ 4,326,000	\$ 311,939.76	\$ 656,249.54	\$ 3,669,750.46	85%	s/b 75%

Town of Suffield WPCA Administration Fund

Trial Balance

As of September 30, 2025

	Sep 30, 25	
	Debit	Credit
10141 · Cash - FNB	53,190.17	
10142 · Transfer - FNB	0.00	
10143 · Cash - TD Bank	113,105.96	
10144 · WPCA Reserve Fund	483,973.43	
10145 · Petty Cash	0.00	
10146 · Lockbox	0.00	
10177 · STIF Account	5,465,036.39	
10926 · INVOICE CLOUD	31,679.50	
10927 · Scanned Account - Town TDBank	338,403.73	
10203 · Accounts Receivable	245,303.87	
10207 · Septage Fees Receivable	9,935.24	
10209 · DEP Grant Receiveable		2.00
1140 · Prison Grant Receiveable	0.00	
10920 · Inventory Asset	0.00	
10921 · Deposit clearing	0.00	
10922 · Prepaid Expense	0.00	
10923 · Uncategorized Income	0.00	
10924 · Undeposited Funds	0.00	
1200 · Grants receivable	0.00	
10800 · Capital Contributions (from RCM)		1,503,648.28
10801 · Buildings	10,862,268.50	
10802 · Construction in Progress	0.32	
10803 · Land	16,038,335.00	
10804 · Land improvement	0.00	
10805 · Vehicles	822,091.00	
10806 · Equipment	18,012,877.22	
10807 · Jet Truck	0.00	
10808 · Less accumulated depreciation		29,238,627.25
10809 · Infrastructure	3,012,265.43	
10925 · Deferred costs	0.00	
20201 · Accounts Payable		7,405.84
20204 · Payroll Payable	0.00	
20450 · Loans Payable To Town	0.00	
2050 · Accrued Payroll	0.00	
20601 · Lease Liability	0.00	
20205 · Clerk of the works	0.00	
20402 · Due to other funds		10,807.85
20403 · Due to Town (aka 20403)		116,815.71
20404 · Due to Sewer Project (RCM)	0.10	
20451 · Accrued Expenses		11,567.43
20801 · Due to GF (aka 20860)	62,614.56	
20602 · Capital Lease Liability - L/T		0.40
30350 · Retained Earnings		25,507,064.17
30910 · FUND BALANCE-UNRESERVED-contra	2,136,209.95	
3100 · Opening Bal Equity		0.10
40402 · Interest income		47,379.79
40596 · User charges		1,817,243.31
40597 · Penalties and interest		16,636.31
40598 · Permits/septic		13,526.25
40803 · Misellaneous income		1,027.51
50160 · Payroll	224,556.16	
50220 · Social security	16,045.49	
50230 · Pension	105,675.00	
50232 · OPEB Contribution	68,004.00	
50290 · Safety/Wellness	3,717.16	
50341 · Legal/advice		6,341.24
50384 · Uniforms/cleaning	1,692.08	
50385 · Tests	9,797.15	
50409 · Waste disposal	21,326.68	
50433 · Process equip - repair/main	1,749.00	
50436 · R & M - vehicles	4,682.40	
50439 · Service maintenance contracts	7,914.70	
50445 · Plant maintenance	20,905.55	
50446 · Collection system main	21,180.16	

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Town of Suffield WPCA Administration Fund

Trial Balance

As of September 30, 2025

11/05/25

Accrual Basis

	Sep 30, 25	
	Debit	Credit
50521 · Employee insurance	48,169.01	
50530 · Postage	583.25	
50531 · Telephone	1,589.75	
50540 · Advertising	456.46	
50612 · Office supplies	1,159.85	
50622 · Electricity	36,558.18	
50624 · Fuel oil - heat	528.38	
50626 · Gas - automotive	2,513.91	
50627 · Water	2,329.12	
50760 · Tools and equipment	1,792.38	
50802 · Refunds	818.00	
50810 · Dues and Subscriptions	151.00	
50940 · Engineering Services	3,776.25	
50969 · Chemicals	3,132.00	
TOTAL	<u>58,298,093.44</u>	<u>58,298,093.44</u>

1:56 PM

11/05/25

Accrual Basis

Town of Suffield Sewer Project Fund

Trial Balance

As of September 30, 2025

	Sep 30, 25	
	Debit	Credit
10143 · Cash - CADRE	6,227.49	
10147 · Cash - WPCA RCA	9,117.41	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receivable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable		19,916.00
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.04
20883 · DT/DF WPCA ADMIN	0.00	
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance	323,506.68	
40402 · Interest		25.62
40905 · Other Transfers In		320,000.00
50786 · Plant Upgrades	1,090.00	
TOTAL	339,941.76	339,941.76

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11/05/25

Accrual Basis

Town of Suffield Sewer Assessment Fund

Trial Balance

As of September 30, 2025

	Sep 30, 25	
	Debit	Credit
10143 · Cash - CADRE	62,482.22	
10149 · Cash - WPCA Assessment	206,840.40	
10250 · Assessments	114,726.17	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds	6,163.64	
20501 · Deferred revenue		114,726.17
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		103,625.02
40025 · Revenue - Assessments		27,569.80
40035 · Revenue - Liens, interest, fees		1.86
40040 · Developers Agreements		144,000.00
40402 · Revenue - Use of Money & Proper		254.58
TOTAL	<u>390,212.43</u>	<u>390,212.43</u>

Kent Farms Reserve
Trial Balance
As of September 30, 2025

	Sep 30, 25	
	Debit	Credit
10111 - Cash	126,226.70	
20860 - DT/DF WPCA		5,381.67
Opening Balance Equity		146,215.81
Retained Earnings	25,890.16	
40402 - Interest Income		519.38
TOTAL	152,116.86	152,116.86

TOWN OF SUFFIELD, WPCA

844 East Street South, Suffield, Connecticut 06078
www.SuffieldCT.gov

Anna Clark
Assistant Business Administrator
aclark@SuffieldCT.Gov
860-668-3856



To: WPCA Commission

From: Anna Clark, WPCA Assistant Business Administrator *AC*

CC:

Date: November 12, 2025

Re: Delinquent Accounts

We collected \$1,786.94 in the month of October – 9.39% of the major delinquents.

Two accounts listed under the same property owner are currently in foreclosure.

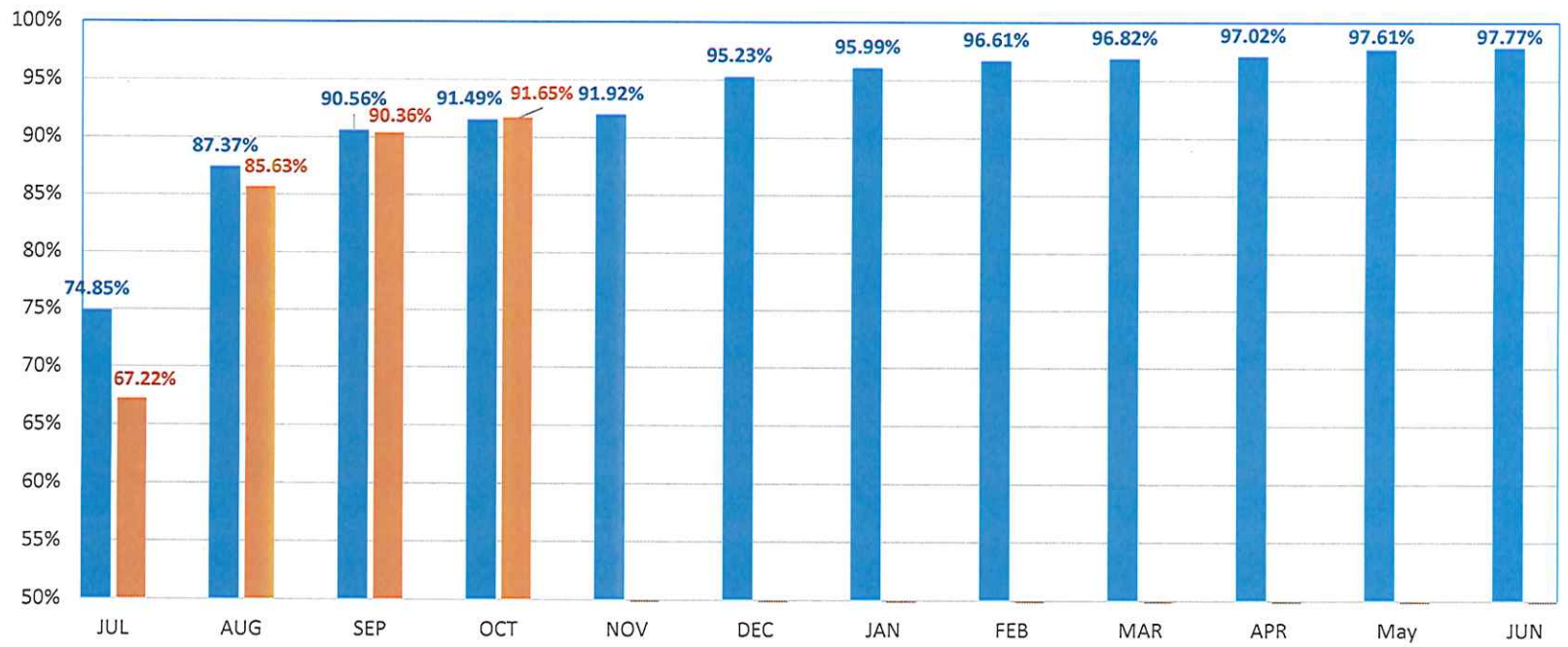
Our overall delinquent balance is \$211,281.35 with \$162,919.44 being the 2025 Sewer use, and a collection rate of 91.65% thru the end of October. Last year's collection rate at this time was 91.49%.

PAST DUE AS OF OCTOBER 31, 2025

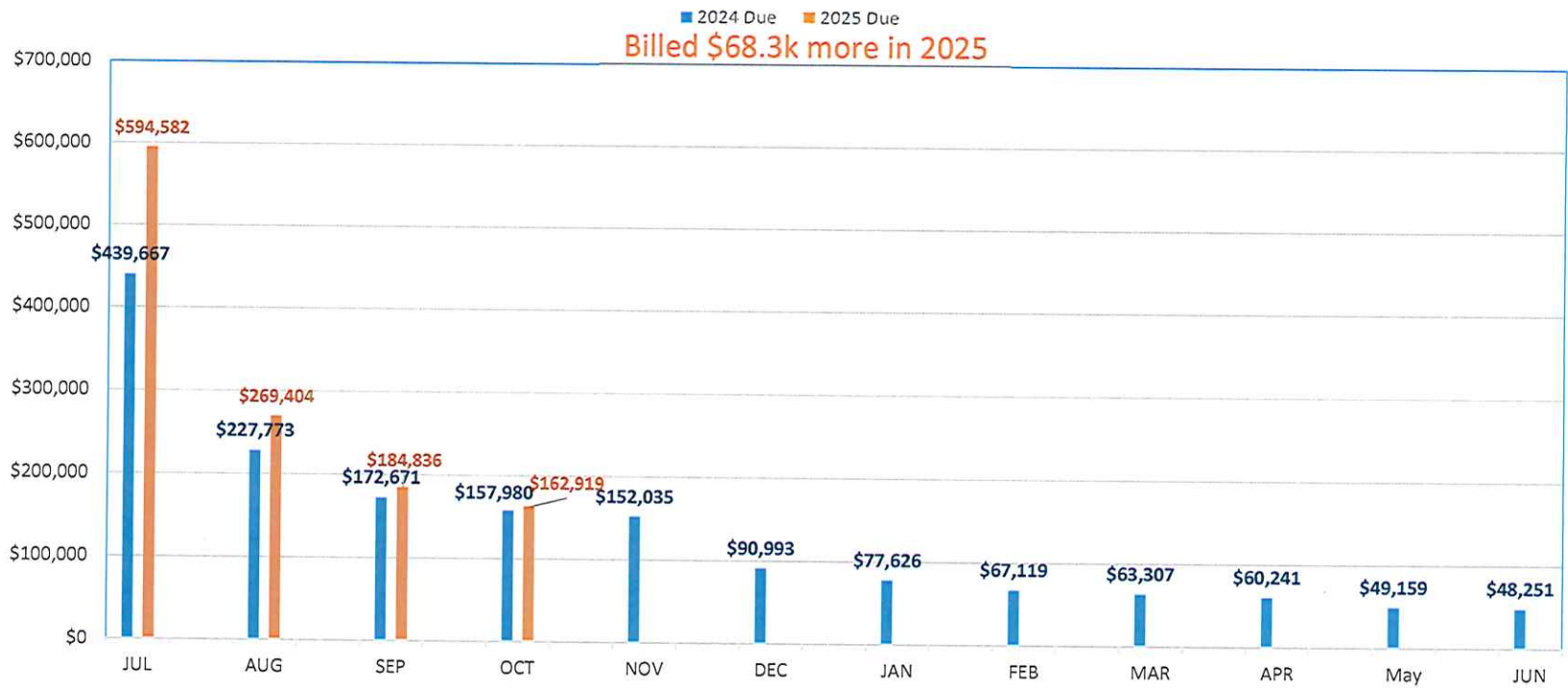
YEAR BILLED	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2021	1,544,595.53	1,544,235.53	360.00	21.60	0.00	2,459.56	2,841.16	99.98%
YEAR 2022	1,572,073.13	1,571,589.10	370.00	222.00	24.00	0.00	616.00	99.97%
YEAR 2023	1,651,143.31	1,643,105.04	8,038.27	2,473.88	336.00	0.00	10,848.15	99.51%
YEAR 2024	1,750,984.22	1,724,721.07	26,263.15	5,796.01	1,416.00	581.44	34,056.60	98.50%
YEAR 2025	1,819,354.19	1,667,365.74	151,988.45	9,143.82	0.00	1,787.17	162,919.44	91.65%
GRAND TOTAL			<u>187,019.87</u>	<u>17,657.31</u>	<u>1,776.00</u>	<u>4,828.17</u>	<u>211,281.35</u>	

Collection Rate Comparison to Last Year - Same Month

■ 2024 ■ 2025



Sewer Use Due in \$ - Comparison to Last Year - Same Month (includes pen int & fees)



HISTORICAL COLLECTION RATE (CR) compares year-end CR each yr to the current month CR

