

Charter School for Applied Technologies

Board Meeting Minutes

September 9, 2025



Public Comments

Minutes

- Minutes from 08.12.2025
 - Motion to Approve – John Cinquino
 - Second – Kevin Cornacchio
 - Motion approved.

Presentation:

- **Superintendent's Attendance Award** – Mr. Lyle
 - Mr. Lyle will put together a calendar award for the board presentations for the year
 - **Attendance** – Mr. Cinquino attended every board meeting last year and was presented with the perfect attendance award for the board.

Administrative Reports – Mr. Lyle

- **Administrative Report** – Mr. Lyle
 - **Bell-to-Bell Cell Phone Ban**
 - The students are doing very well with the cell phone ban; using pouches at the HS and off and away at the MS and ES. Metal detectors are installed at the HS starting tomorrow. No more “wandering” of students who do not turn in cell phones. All are invited to go over and see how the process is working. Can be used for athletic games, are portable and easy to use, but do have to be plugged in. Detectors are not sensitive to jewelry but are sensitive to cell phones, weapons, etc. It is not being looked at from a “school safety” standpoint, but to alleviate some of the pressure on staff/sustainability to speed the process up for school entry.
 - **BYOD** – Bring Your Own Device or buying insurance for computers – going slowly but coming along. Most school districts charge money for insurance.
- **Principal's Report** – Mrs. Jurewicz and Mr. Lutterbein
 - Mr. Lutterbein:
 - Strong start for the year. Leadership Team focused on K-12 – PLC, Culture, Essential Learning. All staff play a part in the success of our students and the message was sent, K-12.
 - Cell phones: Consuming a lot of time for admin and staff. 700+ pouches on 4 different numbered carts now. Mr. Lutterbein described the screening process and what happens when a student does not turn in a cell phone. Students for the most part are doing well with this. Cannot receive calls or text messages when pouch is in use. Sustainability is a concern, but it is continuing to improve as more people are stepping up to help at the end of day. Engagement and authentic conversations are happening in classrooms. Teachers are happy with the measures being taken. Have not had any lost pouches – they are assigned to students and are stored in their lockers to be unlocked upon dismissal at the end of the day.
 - Continuing to work through the laptop policy and BYOD process.
 - Continued growth of ECCP. Over the summer, Summer Academy students in collaboration with ECC resulted in a strong showing from students in securing them to be full participants in the summer academy. 88 students involved, 10 will go on campus in the spring, and the internship program is growing – over 80 students this year.
 - Mrs. Jurewicz – August PD set a smooth transition for the opening of school. Embracing the continuum K-12 has helped to establish more momentum for all staff. Summer program was a success.
 - Mr. Heyden – Things are going well at the MS so far. Smooth opening and great summer program. Pushing for a continuum K-12 with a focus on post-secondary work as the bridge between elementary and HS.

Permanent Board Committees

- **Quality Assurance** – None
- **Finance** – None
- **Career Readiness** – None
- **PTO** – None

Ad Hoc Board Committees

- **Appeals** – Mr. Loveria reported for Mr. Donnelly on an appeal based upon pressure from a parent advocate. Our legal counsel provided a response appealing a probation not to bring a weapon to school that was already signed by parent.

Old Business

- **Committee Assignments, 2025-2026:** Mr. Loveria
 - A few requested moves, but mostly the same committees as last year. Committees are picked up late September/early October.
 - Add Mr. Cinquino to Negotiations.

New Business

- **Policy** (Code of Conduct) *receive* – Code of Conduct was thoroughly reviewed by Mr. Loveria for language that relates to district schools. Looked at with counsel that serves many charter schools. We could be placed at a disadvantage to be held to some of the language that is used for districts. We are held to federal standards.
- Mr. Lyle recommends some time to read this with an email vote to update the Code of Conduct so we can get it out soon. Mr. Berti recommended it be sent electronically. Mr. Cornacchio asked about the goals of reworking this material. Mr. Loveria discussed that there are some things we do not have to follow because we are not a district school. We are given autonomy that is different than district schools.
- **Enrollment** – Mr. Loveria
 - We are at 2311 students. The marketing campaigns are working. We made 87 offers this week for waitlist openings.

Personnel Report – Mr. Lyle

- Mr. Lyle – we are changing the personnel report to be easier to read. Mr. Lyle discussed changes to personnel including the hiring of a paraprofessional, resignations, and leaves. We are still looking for special education and science teachers, along with substitute teachers. Ms. Moore discussed some of the changes taking place in HR. Nothing is outsourced.
 - Motion to Approve – John Cinquino
 - Second – Andrea Pasiaka
 - Motion approved.

5:26 - Executive session –
Motion – Andrea Pasiaka
Second – John Cinquino

Agenda Setting

Next meeting is **September 9, 2025**

- - Motion to end the meeting:
- - Second:

Attendance in person: Joseph Berti, John Cinquino, Jason Campbell, Lisa Smith, Kevin Cornacchio, Terrell Chambers, Andrea Pasiaka

Others: Andy Lyle, Bob Shannon, Ann Morgante, Garrick Loveria, Tanya Moore, Lindsey Harrington, Patrick Heyden, Sue Jurewicz, Brett Lutterbein, Tara Jefferson, Nadine Williamson, Dara Seeley, Chris Bigouette, Sarah Monaco, Sterling Stearns, Lindsay Gress, Shane Lynch, Dan Scholze, Nicole Killion, Tara Puff