

Charter School for Applied Technologies

Board Meeting Minutes

October 14, 2025



Public Comments

Minutes

- Minutes from 09.09.2025
 - Motion to Approve – Bryan Carlo
 - Second – Lisa Smith
 - Motion approved.

Presentation:

- **ECCP Summer Academy** – Mr. Lutterbein, Mr. Bigouette, Mr. Sedlacko
- Mr. Lutterbein summarized what ECCP Summer Academy is and discussed highlights
 - 85 total students
 - Relationship development with SUNY Erie
 - Highlights from 2025
 - Alignment with SUNY Erie at CSAT through programming and Xello
 - Challenge: Mayor Summer Youth did not “employ” all of our students this year as in years past, but we were able to work with the college (\$50,000) and with our foundation (\$10,000) to pay ALL of our students.
 - Career Readiness has grown into all areas of ECCP – more than just internship and the CR team has heavily supported the work and growth of this
 - Each student gives a presentation to SUNY Erie faculty as a CAPSTONE project to capture the work they have done
- Mr. Bigouette highlighted program enhancements for careers
 - 10th – Etiquette breakfast and networking, Moog came in as a guest
 - Continue to build out portfolios so students can take those experiences and reflect
 - 11th – Financial literacy program
 - 12th – on campus to review and understand all aspects of SUNY Erie’s college experience
- Mr. Sedlacko
 - Course work
 - Mr. Sedlacko highlighted the program enhancements in terms of coursework including assessing degree options, degrees, skills, and service, public speaking, and college simulations for seniors (intro to psych, intro to soc, biomedical ethics)
 - Plan for “life after CSAT” – what does this look like from the 12th grade side?
 - Student representatives from grades 10-12 reported out on their experiences
 - Parents also reported out about their experiences

Administrative Reports – Mr. Lyle

- **Administrative Report** – Mr. Lyle
 - Solution Tree has a board training as part of our cohort work for alignment and teaming with Professional Learning Communities. He will send out the email.
- **Principal’s Report** – Mr. Heyden
 - Mr. Heyden reported that they hear from a lot of MS parents about the prospect of earning college credits at the high school.
 - We act as the bridge, the continuum, between the ES and the HS. Consistency between the admin team and not a lot of turnover. Mr. Heyden discussed academics and social emotional work at the middle school.
 - Challenges – staffing and transportation

Permanent Board Committees

- **Quality Assurance** – Ms. Pasieka
 - Ms. Pasieka discussed data from the ES, the MS, and the HS.

- For elementary – discussed K-2 program data, Mr. Cornacchio specified that the data in the way it was laid out was very approachable for him.
- For middle school – there is still opportunity for growth, concern with students at a level 1
- For high school – Ms. Pasieka discussed semestering and its success rates, we are expanding that to allow more students opportunities to take more courses early to take on more internships and college courses at the junior and senior levels
- Mr. Lyle discussed honing in on improvements and challenges for QA as a whole.
- **Finance** – None
- **Career Readiness** – Mr. Kottakis/Mr. Cornacchio
 - Mr. Cornacchio reported on CR. High school experience and middle school experience. Tour to Tesla was a great success. Concern about not being able to get enough internships for manufacturing. Some are concerned about liability and security; this is an issue for us. How can we get local manufacturers on board? What are some best practices that can help sell the idea to our manufacturers? There is success with tours but internships are proving to be difficult to attain.
 - Pitch for recruitment for celebrity readers at the elementary school for Celebration of Reading. Board members can also sign up to read.
 - Trades Expo on November 20th. Etiquette lunch is upcoming and Mr. Bigouette will send out an invite.
- **PTO** – None

Ad Hoc Board Committees

- **Appeals** – Mr. Cornacchio reported about 3 – 1 in the works. 1 was denied and 1 was granted due to the approach of the person.

Old Business

- **None.**

New Business

- **Enrollment** – Mr. Loveria
 - We are still actively recruiting. Have been at BUCS and Persistence Prep just recently. There is a lot of interest, but the lower grades are difficult to recruit. Bussing remains an issue for us with our parents.
- **Personnel Report** – Mr. Lyle
- Mr. Lyle – New personnel report presented. We are trying to make it more succinct and easier to read. One was new to the budget. Terminations, and custodial changes. Leaves and anticipated leaves.
 - Motion to Approve – John Cinquino
 - Second – Lisa Smith
 - Motion approved.

5:50pm - Executive session

Motion – Kevin Cornacchio

Second – Joseph Berti

Motion approved.

Executive session – The Board exited executive session at 6:50 with no decisions requiring Board approval or vote taking occurring. Motion to adjourn the regular Board meeting at 6:50pm by John Cinquino, seconded by Lisa Smith. Meeting adjourned.

Agenda Setting

Next meeting is **November 4, 2025**

Attendance in person: Joseph Berti, Lisa Smith, Bryan Carlo, Kevin Cornacchio, Andrea Pasieka, John Cinquino, Steve Kottakis, Terrell Chambers

Others: Andy Lyle, Bob Shannon, Ann Morgante, Garrick Loveria, Tanya Moore, Lindsey Harrington, Patrick Heyden, Sue Jurewicz, Brett Lutterbein, Dara Seeley, Chris Bigouette, Shane Lynch, Nicole Killion, Tara Puff, Stevie Sedlacko