

# GREATER LOWELL TECHNICAL HIGH SCHOOL

## SCHOOL COMMITTEE MEETING

October 20, 2025 – 6:30 P.M.

### CALL TO ORDER

Chairman Morin called the school committee meeting to order at 6:32 p.m. and announced Committeeman Hogan would be participating at tonight's meeting remotely.

### ROLL CALL

Members

Present: Mr. LeMay, Mr. Bahou, Mr. Richardson, Mr. Nocco, Mr. Hogan, Mr. Sheehan, Mr. Gitschier, Mr. Morin

Members Absent: None

Also

Present: Jill Davis, Superintendent-Director  
Michael Barton, Assistant Superintendent/Principal  
Michael Knight, School Business Administrator  
Lisa Martinez, Director of Technology, Enrollment & Information  
Ron Vercellone, Dean of Students  
Atty. Michael Maccaro, Legal Counsel  
Atty. Jennifer McGrew, Legal Counsel  
Recording Secretary

### PUBLIC APPEARANCE

There was no public appearance.

### SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications

### REPORT OF STUDENT REPRESENTATIVE

Superintendent Davis introduced this school year's Student Representative – Anna DiBona from the Town of Dracut. She informed the members that Anna is a senior in the Health Assisting/Pre-Nursing program, a member of the National Honor Society and National Technical Honor Society and has excelled in her program as an honor roll student. Ms. Davis added that Anna has maintained a Co-Op position since her junior year, employed as a Certified Nursing Assistance at Seven Hills Pediatric Center. Chairman Morin and the members welcomed Anna before asking her to present her report.

**APPROVAL OF MINUTES**

**MOTION:** by Mr. LeMay, seconded by Mr. Richardson to approve the minutes from the meeting of September 18, 2025.

**ROLL CALL VOTE:** 8 Yes

**REPORT OF DISTRICT TREASURER**

**MOTION:** by Mr. Gitschier, seconded by Mr. Richardson to waive the reading of the warrant.

**ROLL CALL VOTE:** 8 Yes

**MOTION:** by Mr. Sheehan, seconded by Mr. Richardson to approve expenditures for the sum of \$4,683,916.03 allocated as follows:

Warrant 2147V2	dated 09/23/2025	Payroll Ata - Void	-50.73
Warrant 2148A	dated 10/03/2025	Payroll # 1027	1,302,119.10
Warrant 2148B	dated 10/17/2025	Payroll # 1029	1,445,879.42
Warrant 2147-1	dated 09/26/2025	Accounts Payable	388,670.36
Warrant 2148	dated 10/10/2025	Accounts Payable	683,446.75
Warrant 2148-5	dated 10/10/2025	Cafeteria Plan	5,220.98
Warrant 2148-2	dated 10/10/2025	Mass Bay Health	855,438.16
Warrant 2148-3	dated 10/10/2025	Sales Use/Meals Tax	1,175.29
Warrant 2148-4	dated 10/10/2025	Lowell Five Cr Card Fees	2,016.70

**ROLL CALL VOTE:** 8 Yes

**REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Davis began by welcoming four (4) Student Leaders (Gabrielle Ndivo, Xadrien Infante-Dize, Annalese Themelis, and Nehemiah) who participated in the High Five training in Vermont this summer, along with High Five Facilitator and Dean of Students – Mr. Ron Vercellone. Ms. Davis informed the members that the students were present to share their experiences and the impact that the program training had on each of them. Superintendent Davis added that she was planning on introducing each student; however, the students expressed that they would like to introduce themselves before highlighting their own individual experiences and the valuable lessons gained.

Superintendent Davis informed the committee that she was looking for their approval to accept the donation of a portable sound booth with an estimated value of \$6,000 from Curriculum Associates in North Billerica, MA. Ms. Davis added that the booth could be delivered for free, is on casters, and can be relocated as needed, but would be permanently set up in the main Library.

**MOTION:** by Mr. Gitschier, seconded by Mr. Bahou to approve the donation of the portable sound booth.

**ROLL CALL VOTE:** 8 Yes

Superintendent Davis informed the committee that the number of senior students participating in cooperative education employment opportunities reported as of September 30<sup>th</sup> indicates 146 senior students; however, as of the meeting date, the number has increased to 163 senior students which is 30% of the class of 2026.

Superintendent Davis invited Lisa Martinez, Director of Technology, Enrollment & Information, to join the table to review the proposed Admission Policy for the 2026-2027 school year. Ms. Martinez informed the members that she would be reviewing several changes outlined in the policy, noting two (2) additional changes made that were not on the original proposal. She continued by asking the members if they wanted her to review each piece, noting receipt of the information to review beforehand. Committeeman Richardson asked if Ms. Martinez could speak about the resident community seat allocation plan. Ms. Martinez stated that this has been added and states for the upcoming admissions cycle that for students entering Fall 2026, GLTHS will implement a resident community seat allocation procedure governing the distribution of available seats. Acceptance offers will be made through the electronic random number generated lottery system and this would ensure compliance with the state regulations as well as maintain equitable access for each district community. Committeeman Bahou asked if it would be weighted, with Lowell, Tyngsboro, Dracut and Dunstable having a certain number of students? Ms. Martinez responded that it would be based off the total enrollment for eighth grade each year from each sending community which is outlined in the October 1 SIMS report. Committeeman Bahou asked how many students were accepted. Ms. Martinez responded that it would be dependent from year to year, depending on the 10<sup>th</sup> grade enrollment as well. Superintendent Davis clarified that the sending community number is based on the current amount of eighth grade students currently enrolled in each district and Greater Lowell's number is based on the number that we set each school year as far as capacity goes. Committeeman Bahou inquired about acceptance of a certain number of students per year. Ms. Martinez responded that it is on an average, depending on the 10<sup>th</sup> grade and natural attrition; therefore, determined each year over total enrollment. For clarification purposes, Committeeman Bahou asked that if there were 800 applicants, everyone would have a number from 1 to 800 and would accept essentially 585 or 595 and then the remaining applicants would fall into a waitlist. Ms. Martinez confirmed.

Ms. Martinez and Superintendent Davis continued on with the changes which pertained to the retention strategies, noting the DCAP (District Curriculum Accommodation Plan) being included. Ms. Davis included that we not only use a multi-tiered system of support, but we also use the DECAP to ensure retention. Ms. Martinez noted that the changes discussed were the two pieces that were a little different than what they received, but offered to review any of the other pages or answer any additional questions.

Superintendent Davis summarized discussion, stating the proposal was an admissions policy that includes weighted criteria provided to us by DESE. Ms. Davis stated that we are choosing to use the weighted criteria in our proposal, choosing to use the attendance which is 27 unexcused absences, the

discipline which is no 37H, no 37H ½, and the student interest. Ms. Martinez added that we would also be using the student awareness piece for the initial application. Committeeman LeMay asked if he was correct in saying the policy would fluctuate from year to year. Superintendent Davis responded that the policy should be discussed, updated and submitted on a yearly basis. Ms. Davis added that in the copy of the policy that members received, the document shows all of our former criteria being removed and the new criteria of the weighted lottery added.

Committeeman Gitschier made a request to Chairman Morin, adding that with no member objection, he would like to make the motion to move to a vote, adding the topic has already been discussed at multiple meetings, including subcommittee meetings. Mr. Gitschier asked if any member had a problem with moving to a vote, adding that if any members want to have additional discussion, he would remove the motion. Committeeman Richardson stated he would second the motion if there were no further questions. Committeeman LeMay clarified the language of the motion before moving to roll call.

**MOTION:** by Mr. Gitschier, seconded by Mr. Richardson to approve the proposed Admission Policy.

**ROLL CALL VOTE:** 6 Yes, 2 No (Mr. Gitschier, Mr. Sheehan)

## **REPORT OF BUSINESS MANAGER**

There was no report of the Business Manager.

## **OLD BUSINESS**

### **Outstanding Items from Previous Meetings**

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

## **NEW BUSINESS**

There was no new business.

## **COMMITTEEPERSON MOTION**

There were no committeeperson motions.

## **REPORT OF SUB-COMMITTEES**

**MOTION:** by Mr. Gitschier, seconded by Mr. Sheehan to approve the minutes from the September 18, 2025 meeting of the Policy Sub-Committee.

**ROLL CALL VOTE:** 8 Yes

**ADJOURN**

**MOTION:** by Mr. Bahou, seconded by Mr. Gitschier to adjourn the meeting at 7:20 p.m.

**ROLL CALL VOTE:** 8 Yes

Respectfully submitted,



Colette Edmonds  
Recording Secretary

**Meeting Documents:**

Meeting Notice

Agenda

Minutes for Approval: September 18, 2025 (School Committee Meeting), September 18, 2025 (Policy Sub-Committee Meeting)

Copy of Donation Memo

Copy of proposed Admission Policy