

**Hoosac Valley Regional School District
Maintenance Subcommittee Meeting
September 8, 2025
Starting in Elementary School Main Office at 5:30pm**

Agenda/Minutes

1. Call to Order @ 5:30 at ES
2. Approval of Minutes from 4-1-25 meeting
3. ES Walkthrough at 5:30
 - a. Overview of summer projects
 - i. Boilers -2 new boilers installed, waiting on inspection date for boiler to get them tagged
 - ii. Gutters and roof repairs - gym and auditorium slate roofs have had work including repairs to the ridge cap, a few small leaks have appeared since the work was complete, Titan is going to return to address the new areas, gutter work is mostly complete, stap replacements still required on one section, Small section of roof over gym stairwell was replaced
 - iii. General repairs and painting - several classrooms were repainted and all hallways were patched and repaired over the summer, repairs will continue through the year during the breaks
 - b. Identifying areas of need to update priority list
 - i. Main building roof is 40+ years old and in need of replacement - we will look into the MSBA Accelerated Repair program during the next cycle in 2027 to replace
 - ii. Continued repairs to slate roof as leaks appear, overall the roof is in good shape
 - iii. Repainting and repairing metal roof
 - iv. Refinishing auditorium and gym floors
 - v. Repairing auditorium seats that are broken,
 - vi. Repointing areas of the building that have water damage from poor functioning gutters
 - vii. Trees need to be trimmed back on front of building
 - viii. Assessing and cutting back trees in playground area
 - ix. Rear sidewalk and curb repair
 - x. Reassess gym stairs for repair need in spring
 - xi. Repairing drywall in stairwell and replacing light fixture
 - xii. Repairing drywall in electrical room in basement
4. Middle and High School Walkthrough, following ES walkthrough
 - a. Overview of summer projects
 - i. Auditorium roof and ceiling repairs, carpet installation

1. Auditorium roof has had some work, currently soliciting bids for more lasting repair
 2. Drywall has been repaired and carpets replaced
 - ii. Middle school hoops - challenges, timeline, and status
 1. Waiting on architect for drawing on wall reinforcements, have other parts for install - goal is to have complete by the start of basketball season
 - iii. Ceiling tile replacements, painting, and general repairs
 1. Large number of tiles have been replaced and most of the building was freshened up with paint over the summer
 - iv. Grounds work
 1. Purchased mowers and are handling grounds work in house now
 2. Leasing new paint robotic machine, that has cut man hours significantly for preparing athletics fields
 - b. Identifying areas of need to update priority list
5. Process for dealing with concerns, work order system, union role
 - a. There is a district wide work request form in place. Chad manages this system.
6. Adjourn @ 7:00

Respectfully submitted,
Aaron Dean, Superintendent