



School District of Onalaska

Board of Education Regular Meeting Minutes

Monday, November 10, 2025

President Aaron McDonald called the Onalaska Board of Education regular meeting to order on Monday, November 10, 2025 at 6:00 p.m. at 237 2nd Ave S, Onalaska, WI.

1. **Call to Order:**
2. **Roll Call/Verification of Quorum:** The Board President verified a quorum is present.
Members Present - Erik Archer, Bridget Thomas, Mark Cassellius, Tracy Laufenberg, Ann Garrity, and Aaron McDonald.
Members Absent - Brian Haefs.
Administrators/Directors Present - Ben Barton, Lish Olson, Janet Rosseter, Laurie Enos, Jared Schaffner, Abby Davis, Kelly McMahon, Todd Saner, Ben Burns, Sonya Ganther and Amanda Gamroth.
Student Representative - Kaarina Dunn.
Others Present - Mary Kate Jones and Scott Levengood.
3. **Pledge of Allegiance to the American Flag:** Aaron McDonald led the group in the reciting of the Pledge of Allegiance.
4. **Reading of the Mission Statement:** Mark Cassellius read the School Board Mission Statement.
5. **Public Notice:** Public notice was given to the requesting news media. The agenda was posted in district buildings, and on the district website.
6. **Agenda Revisions:** Request to move item 16 - action research project, to before item 9 - donations.
7. **Approval of Agenda:** *Motion by T. Laufenberg, second by M. Cassellius, to approve the agenda with moving Item 16 - action research project, to before item 9 - donations. Motion carried.*
8. **Public Input:** There were no public comments.

Action Item:

9. **Action Research Projects:**
 - A. *Motion by A. Garrity, second by B. Thomas, to approve an action research project for Onalaska Middle School teacher Scott Levengood. Motion carried.*
 - B. *Motion by B. Thomas, second by A. Garrity, to approve an action research project for Irving Pertzsch Elementary teacher Mary Kate Jones. Motion carried.*

Recognition Item:

10. **Donations:**

- \$100 from Kwik Trip for the Love and Logic Parent Workshops
- \$100 from HyVee for meals for the Love and Logic Parent Workshops
- \$1,518.17 from Office Depot for any school needs for Northern Hills Elementary
- \$1,369.31 from the Eagle Bluff Elementary PTO for the Eagle Bluff Elementary Encore program
- \$100 from Debra Stewart for student lunch funds

Informational/Discussion Items:

11. **Student Representative and Administrator Reports:** The student representative and administrators gave an update on staff and student activities related to academics and co-curricular activities.
12. **Middle, High School, and OnaPals Building Projects Update:** Jared Schaffner, Ben Burns, and Kelly McMahon gave an update on the middle, high school, and OnaPals building projects.
13. **High School Course Catalog:** Jared Schaffner presented the high school course catalog for a first reading and Board consideration.
14. **Board Policies:** The Board Policies Committee members presented a Board Policy for Suspicionless Alcohol Testing, for a first reading and Board consideration.
15. **Communications:**
- A. Notice of School Board Election - Terms of Board members Brian Haefs and Erik Archer will expire in April 2026. Citizens interested in running for the Board need to circulate nomination papers and file a campaign registration statement and declaration of candidacy no later than 5:00 p.m. January 6, 2026.
- B. State Education Convention - Board members discussed attendance for the 2026 State Education Convention scheduled for January 21-23, 2026.

Action Items:

16. **Donations:**

- *Motion by T. Laufenberg, second by B. Thomas, to approve a \$10,000 donation from the Eagle Bluff Elementary PTO for school and student needs at Eagle Bluff Elementary. Motion carried.*
- *Motion by T. Laufenberg, second by B. Thomas, to approve a donation of lumber worth \$3,983 from WalzCraft for Onalaska Middle School technology education classes. Motion carried.*

17. **Board Policies:** *Motion by T. Laufenberg, second by M. Cassellius, to approve the following Board Policies:*

100 - Definitions	5310.01 - Emergency Nursing Services/Plan	8420 - School Safety
0144.5 - Board Member Behavior, Communications, and Code of Conduct	5411 - Third Grade Promotion and Retention: At-Risk Students	8500 - Food Services

0166.1 - Consent Agenda	5464 - Early Graduation	8510 - Wellness
1461 - Unrequested Leaves of Absence / Fitness for Duty	5530 - Student Use or Possession of Intoxicants, Drugs, or Paraphernalia	8531 - Free and Reduced-Price Meals
2522 - Library Media Centers	7440.03 - Small Unmanned Aircraft Systems (Drones)	8550 - Competitive Food Sales
4124 - Notice of Reasonable Assurance	7450 - Property Inventory	9151 - Use of Cameras and Other Recording Devices in Locker Rooms
4213 - Student Supervision and Welfare	7455 - Accounting System for Capital Assets	
5112 - Entrance Age	7460 - Conservation of Natural and Material Resources	

Roll call vote: E. Archer - yes; T. Laufenberg - yes; B. Thomas - yes; M. Cassellius - yes; A. Garrity - yes; A. McDonald - yes. Motion carried.

18. **Consent Agenda:** *Motion by E. Archer, second by M. Cassellius, to approve the following under the consent agenda:*
- A. *Budgetary Disbursements and Payroll in accordance with enclosure.*
 - B. *Personnel Report -*
 - 1. *New Employee - Hourly Staff*
 - 2. *Position Deletion*
 - 3. *Position Creations*
 - 4. *Reassignment Notification - Hourly Staff*
 - 5. *Resignation Notifications - Hourly Staff*
 - C. *Minutes - October 27, 2025 regular meeting minutes.*
 - D. *Fundraiser Request - Northern Hills Elementary K-5 students to participate in a voluntary coin drive this winter/spring. Fundraising goal is \$500 with funds going to student leadership/school needs.*
- Motion carried.*
19. **Adjourn:** *Motion by E. Archer, second by A. Garrity, to adjourn at 6:55 p.m. Motion carried.*

Respectfully submitted by Amanda Gamroth

Aaron McDonald, Board President

Brian Haefs, Board Clerk