

Mr. Rasmus called the Millville Area School District Buildings and Grounds Committee Meeting to order at 6:05 pm.

Those present in the High School Library were Joseph Rasmus, Superintendent; Whitney Holloway, Business Manager/Board Secretary; Matthew McWilliams, Supervisor of Buildings and Grounds; Susan Myers, Buildings and Grounds Committee member; William Berger, Buildings and Grounds Committee member; Heather Mausteller, Buildings and Grounds Committee member; Matthew Diehl, Buildings and Grounds Committee member; Dee Davis, Director of Student Services; and Chelsea Rosenberger, Board Recording Secretary.

PCCD Safety Items

- ❖ Bollard Installation - Quote Review & Recommendation
 - The Committee reviewed quotes from Gordian, Britt Rider, and Deihl options for bollard installation.
 - Surface-mounted bollards were deemed unsafe and non-compliant.
 - Britt Rider's proposal lacked contingency protections while Gordian includes due diligence and remediation.
 - After discussion, the Committee's recommendation was to proceed with Gordian pending written clarification regarding responsibility for concrete damage.

Elementary Playground Project

- ❖ The Committee held discussion of a special education complaint regarding inaccessible playground pathways at the Elementary School. They noted some issues including large loose stone, mats blocking wheelchair movement, steep incline, and misaligned equipment.
- ❖ The plan for the short-term was decided to repair the stone path and create a temporary walkway from the basketball court. Later on, the district would reorient the adaptive equipment and replace the accessible swing.
- ❖ Eventually, the Committee discussed the potential of a rubberized surface and an expanded accessible pathway network.

District Office

- ❖ The Committee discussed the district office relocation project. The project would include a new vestibule, an ADA restroom conversion, a door relocation, and some interior wall installation.
- ❖ It was determined that an architect would be needed to create the scope and cost estimate development.
- ❖ The Committee supported seeking architectural services prior to bid authorization.

Paving Project

- ❖ The Committee reviewed the paving project slated for Chestnut Street and along Battin Lane by the stadium. The current issue is that stormwater is improperly flowing down the roadway due to blocked drainage.
- ❖ From snowplowing in the winter, the base material has been pushed into the barriers, preventing water from reaching the basin.

- ❖ The Committee was recommending that the grass swale be removed from the scope and that the material be regraded to restore drainage, even considering a trench drain. They further reviewed and mentioned that the stormwater inlet box was unstable, likely from a failing underground pipe. It was recommended that a full replacement happen to prevent continued subsidence.

ES & HS Auditorium / Stage Maintenance

- ❖ The mandatory rigging inspections were scheduled prior to the start of the high school play.
- ❖ Additionally, the Committee discussed the lighting system malfunctioning and that the vendor Illuminated Integrations was scheduled to troubleshoot controls.
- ❖ Next, the Committee reviewed the Elementary Stage curtains which were non-fire-retardant. They discussed a replacement quoted at approx. \$14,000.
- ❖ After discussion, the Committee recommendation was to remove the curtains entirely to satisfy insurance requirements.

Review Report from Insurance Carrier

- ❖ Recently, the district's insurance carrier completed a risk assessment, and some major items included a pond fencing suggestion, elementary gym concrete repairs, sidewalk deficiencies, and kitchen ventilation concerns.
- ❖ The Administration would work to mark items as completed, planned, or requiring a contractor involvement.

Scoreboard

- ❖ The Committee reviewed the Baseball Scoreboard as the workability was inconsistent and parts to replace it were discontinued.
- ❖ The Committee discussed a replacement through community members and/or potential sponsorship. The administration had received a quote for a replacement.

ADJOURNMENT

The Committee adjourned the meeting at 7:20 pm.

Chelsea Rosenberger
Assistant Board Secretary