

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT
435 Stanley Avenue
Chambersburg, Pennsylvania 17201
717-261-3419

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: August 28, 2025
Location: Virtual Meeting
Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine Welcome/Call to Order 3:15 P.M.
- II. Members reported their attendance and the meeting proceeded. Absentees included Gary Carter, Josh Daly, Jonathan Michael, John Parson and Jamie Vinglas.
- III. The minutes were approved from the July 30, 2025 meeting. Mark Long motioned and Scott Moyer seconded.
- IV. Accident Review was led by Bobbie Stine

Employee Type	Date of Incident	Location	Description of Incident	Type
Professional	08/25/2025	Guilford Hills Elementary	Slip, Trip, and/or Fall - Wet floor	L foot strain/while walking
Professional	08/22/2025	Andrew Buchanan Elementary	Injured by Customer/Patient/Resident/Student	L wrist human bite/altercation with student
Support	08/19/2025	Chambersburg Area Middle School South	Slip, Trip, and/or Fall	R lower leg strain/doing team building exercise
Support	07/15/2025	Chambersburg Area School District	Slip, Trip, and/or Fall	L foot, lower leg strain/pulling box to file
Professional	07/14/2025	Thaddeus Stevens Elementary	Slip, Trip, and/or Fall	R foot contusion/ while checking door for rain

Inspection Report Review: If you need the inspection paperwork, please let Jennifer know and she will email the information to you.

- I. Old Business:
 - 1. Teams will be switched up, and building assignments will be rotated.
- II. New Business:
 - 1. Privilege of the floor
 - i. Jen Graham noted the "Risk Control News Letter" was sent, all members received this News Letter when the Notes, and Agenda were emailed.

ii. Mark Long briefly touched on Ladder Safety and reviewed the following points:

1. A "Ladder Safety Certification" course is now available at CASHS, and is recommended
2. Using Chairs and desks are not safe, and should not be used in place of a ladder
3. As a reminder, all buildings have ladders

iii. Yearly SC Training will be February 20, 2026

III. Announcement of the next meeting date September 18, 2025 at 3:15 pm via Google Meet

IV. Adjournment was motioned by Barry Sheeder, and seconded by Ellen Henry