SOUTH BERGEN JOINTURE COMMISSION

Board of Education

MINUTES FOR THE REGULAR MEETING

Date and Time	Location
Tuesday, September 23, 2025 at 9:30 A.M	The SBJC Ed Center 696 Route 46 West, Teterboro, NJ

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group.

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the South Bergen Jointure Commission Public Schools. This is an official meeting of the Board of Education/South Bergen Jointure Commission.

Meeting opened at 9:32 a.m.

ROLL CALL

Members Present:	Mr. J. DeCorso, Mr. F. D'Amico, Ms. A. Evans, Mr. P. Galasso, Mr. J. Hurley, Mr. J. Knipper, Dr. Y. Lozanski, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. M. Poidomani, Mr. F. Scarafile, Ms. T. Violetti, Dr. S. Yurchak
Members Absent:	Mr. A. Albro, Dr. S. DeNobile, Mr. D. Kennedy, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento
Also Present:	Dr. M. Kuchar, Ms. S. Cucciniello

- Mr. Frank Scarafile, Interim Superintendent, was sworn in as a Board Member from the East Rutherford School District.
- Dr. Maria Poidomani, Superintendent, was sworn in as a Board Member from the Dumont School District.
- Mr. Albro arrived at 9:36 a.m during the Superintendent's Report.

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the current enrollment and status of the district for the new school year. He welcomed our new Board members and went over upcoming events.

APPROVAL OF MINUTES

Motion: Mr. Matthew Perrapato
Seconded: Mr. Frank Scarafile

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of August 26, 2025 be approved.

ACTION TAKEN FOR APPROVAL OF MINUTES:

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Ms. A. Evans, Mr. P. Galasso, Mr. J. Hurley, Mr. J. Knipper, Dr. Y. Lozanski, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. M. Poindomani, Mr. T. Violetti, Dr. S. Yurchak
Abstain: Mr. F. Scarafile
Nayes: None
Absent: Dr. S. DeNobile, Mr. D. Kennedy, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

MEETING OPEN TO THE PUBLIC

Ms. Liz Forte welcomed the group back for the new school year and spoke of the Instagram Page that we have. She also spoke of upcoming plans for school events.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT

Motion: Mr. Matthew Perrapato
Seconded: Mr. John Hurley

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved (2b, 2c 2d, 2e, 2f).

2b. The Board accepts the Board Secretary's Report as of July 31, 2025 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of July 31, 2024 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year" (*Attachment 2b*).

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of July 2025 (*Attachment 2c*).

2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of July 31, 2025, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."

2e. The Board accepts the revised Board Secretary's Report as of June 30, 2025 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of June 30, 2024 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year" (*Attachment 2e*).

2f. The Board accepts the revised financial report of the Treasurer of School Monies for the month of June 30, 2025 (*Attachment 2f)*.

2g. The August and September bill lists below are approved (lists attached):

Bills Payable	$1,031,531.03
Payroll Transfers	$1,262,965.71
Cafeteria Checks	$ 25.00
Total	**$2,294,521.74**

2h. Motion to approve the transfers for the month of July 2025. (*Attachment 2h*).

2i. Motion to approve the following Professional Days with cost:

Name	Workshop	Workshop Provider	Date(s)	Cost
Robinson, Alexis	ASHA National Convention	ASHA	11/21/25	$309.00

2j. Motion to approve the list of field trips with cost.

Field Trip Date	Destination	Teacher(s)	Cost of Trip	Est. Cost of Trans.	Total Cost of Trip for SBJC
11/21/25	LifeTown	South Hackensack Teachers	$840.00	$504.00	$1,344.00
10/9/25	Abma Farms	Brigliadoro / Barton	$420.00	$404.00	$824.00
10/22/25	Baking Bagels	Villegas/Oliveras/Beiermeister	$25.00	$0.00	$25.00
10/1/25	Maywood Public Library	Villegas/Oliveras/Marini	$0.00	$0.00	$0.00
9/17/25 & 9/24/25	Maywood Public Library	Villegas/Oliveras	$0.00	$0.00	$0.00
9/22/25	Lodi Lanes	Marszalek	$96.00		96.00
10/17/25	Camp Bernie	Barton	225.00	1429.00	$1,429.00
10/17/25	LifeTown	South Hackensack Teachers	$840.00	$504.00	$1,344.00

2j. Motion to approve the list of decommissioned equipment. (Attachment 2j)

2k. Motion to approve the cost of providing nursing services at $432.00 per diem.

ACTION TAKEN FOR 2. FINANCE

Ayes:	Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Ms. A. Evans, Mr. P. Galasso, Mr. J. Hurley, Mr. J. Knipper, Dr. Y. Lozanski, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. M. Poindomani, Mr. F. Scarafile, Mr. T. Violetti, Dr. S. Yurchak
Abstain:	None
Nayes:	None
Absent:	Dr. S. DeNobile, Mr. D. Kennedy, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

3. PERSONNEL

Motion:	Mr. Matthew Perrapato
Seconded:	Mr. John Hurley

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2025 through July 31, 2026. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated (*Attachment 3a)*.

3b. Motion to approve the Head Teacher positions and amounts for the 2025-2026 school year.

Campus Location	Name	Amount
Lodi	Joseph Marszalek	$2,500.00
Maywood	Sean Voorhis	$2,500.00
South Hackensack	Michelle Keim	$2,500.00
Lyndhurst	Mary Ann Serrano	$2,500.00
Felician	Karen Domingues	$2,500.00
Moonachie	Lauren Brigliadoro	$2,500.00
Yoga/Mindfulness	Lyzzette Grassi	$2,500.00

3c. Motion to approve the attached Clinical Affiliation Agreement with Russell Sage College effective April 1, 2025 - April 30, 2030. *(Attachment 3c)*

3d. Motion to approve the attached list of staff for after school home programming, services and evaluations (*Attachment 3d*).

3e. Motion to reappoint the Outreach employees for the 2025-2026 school year with salaries as per the attached. (*Attachment 3e*)

3f. Motion to accept the resignation of the following personnel:

Name	Position	Effective Date	Purpose
Robins, Tynique	Paraprofessional	9/24/25	Resignation
Bonardo, Michelle	Paraprofessional	6/30/25	Resignation
Pobutkiewicz, Daniel	Paraprofessional	6/30/25	Resignation

3g. Motion to approve the following staff to be paid the annual amounts below for teaching an extra period each day for the 2025-2026 school year.

Name	Annual Amount	Dates
Corey Bladziinski	$7,344.54	9/3/25 - 6/30/26
Sonila DaSilva	$7,634.91	9/3/25 - 6/30/26

3h. Motion to approve the contract with each of the Boards of Education for the SBJC to provide 1:1 aide services for the 2025-2026 school year. Full amount of the annual prorated fee shall be charged to each of the Boards of Education.

2025 - 2026 1:1 Aides Hired by SBJC For Districts	
District	**Student ID#**
Wallington	48451539
Elmwood Park	48450501
Englewood	48451010
Hackensack	48451280
Lodi	48451111
North Arlington	48450542
Wood-Ridge	48450606
Carlstadt	48451640
Bogota	48451473
Hasbrouck Heights	48451520
Paramus	48451657
Little Ferry	48451606
Maywood	48451626
Moonachie	48451589
Washington Township	48451635
Nutley	48451409
Passaic	48451529
Rutherford	48451573
Rutherford	48451602
Wood-Rige	48451634
Wallington	48451410

3i. Motion to approve the appointment of the following personnel to Clubs and Activities for the 2025-2026 school year.

Name	Position	Club/Activity	Stipend
Lynda Barton	Teacher	8th Grade Advisor (Moonachie)	$1,000.00
Maslanka, Rachel	Teacher	Yearbook	$1,000.00
Schmidt, Randi	Teacher	Yearbook	$1,000.00

Marszalek, Joe	Teacher	Middle School Advisor (Lodi)	$1,000.00
Schmidt, Randi	Teacher	High School Advisor (Lodi)	$1,000.00

3j. Motion to approve the salary adjustment for the following staff who have completed the requirements of the Teacher Salary / Paraprofessional guide. All documents have been provided.

Name	Position	Degree/Certification	Adjusted Salary	Effective Date
McMaster, Katelyn	Paraprofessional	Non-Renewal of Substitute Certificate	$24.84	8/29/25
Serednicky, John	Paraprofessional	Non-Renewal of Substitute Certificate	$26.08	8/29/25
Gloeckler, Jennifer	Paraprofessional	Non-Renewal of Substitute Certificate	$38.01	8/29/25
Pombo, Allison	Teacher	BA to BA+15 step 8	$68,195.00	8/28/25
Marszalek, Joseph	Teacher	BA+15 to MA+30 step 9	$78,070.00	8/28/25
Matias, Elizabeth	Occupational Therapist	MA to MA+15	$90,795.12	8/28/25
Frankel, Andrea	Occupational Therapist	MA to MA+15	$94,614.49	8/28/25
Hasan, Farah	Behavior Specialist to BCBA	BCBA	$80,000.00	10/01/25

3k. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

Employee ID#	Position	Effective Dates
0827	Paraprofessional	1/5/26 - 4/27/26
0824	Occupational Therapist	2/4/26 - 5/28/26

3l. Motion to approve the following students to complete clinical / student teaching / classroom observation hours at the South Bergen Jointure Commission as a requirement of their college

Name	College
Kaylie Sabin	Russell Sage College

3m. Motion to approve the appointment of the following personnel.

Name	Position	Effective Date	Salary/Step
Osorio, Nicole	Paraprofessional	10/1/2025	$25.82 or $28.06 / hour w/ Sub. Certificate

3n. Motion to approve the following staff to be paid their hourly rate for the following functions.

Name	Function	Date
Lynda Barton	Camp Bernie	10/9/25

3o. Motion to approve the Sidebar Agreement between South Bergen Jointure Commission Board of Education and South Bergen Jointure Commission Education Association. (*Attachment 3o*)

3p. Motion to approve the updated job description: Behavior Specialist. (*Attachment 3p*)

ACTION TAKEN FOR 3. PERSONNEL

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Ms. A. Evans, Mr. P. Galasso, Mr. J. Hurley, Mr. J. Knipper, Dr. Y. Lozanski, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. M. Poindomani, Mr. F. Scarafile, Mr. T. Violetti, Dr. S. Yurchak

Abstain: Mr. A. Albro (3h-WR), Mr. F. D'Amico (3h-Lodi), Ms. A. Evans (3h-Carlstadt), Mr. J. Hurley (3h-Rutherford), Mr. J. Knipper (3h-Moonachie), Dr. Y. Lozanski (3h-Wallington), Mr. M. Perrapato (3h-LF), Dr. S. Yurchak (3h-NA)

Nayes: None

Absent: Dr. S. DeNobile, Mr. D. Kennedy, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

4. POLICY

5. TRANSPORTATION

Motion: Dr. Yvette Lozanski

Seconded: Mr. Frank Scarafile

5a. Motion to approve the attached 2025-2026 RSY Quotes Set 1 (Attachment 5a).

5b. Motion to approve the attached contract addendums for 25-26 School Year (Attachment 5b).

5c. Motion to approve the withholding of payment on Route #8081 for M&M Group, Inc. for failure to provide the appropriate number of aides on the route. Deduct $3,102.00 as penalty for breach of contract for three days.

5d. Motion to approve the withholding of payment on Route #5213 for York Trans. for failure to provide the appropriate number of aides on the route. Deduct $2,054.28 as penalty for breach of contract for two days.

5e. Motion to approve the withholding of payment on Route #6011 for John Leckie, Inc. for failure to notify SBJC of change or route. Deduct $1,774.92 as penalty for breach of contract for two days.

5f. Motion to approve the withholding of payment on Route #DT255 for Kris Transport. for failure to notify SBJC of change or route. Deduct $401.82 as penalty for breach of contract for one day.

5g. Motion to approve the withholding of payment on Route #7134 for Move Me Transportation, LLC. for failure to provide a general aide. Deduct $775.28 as penalty for breach of contract for two days.

5h. Motion to approve the withholding of payment on Route #7030 for Jets Transportation. for failure to provide the appropriate number of aides on the route. Deduct $1,312.00 as penalty for breach of contract for one day.

5i. Motion to approve the withholding of payment on Route #7049 for York Trans. for failure to provide the appropriate number of aides on the route. Deduct $976.00 as penalty for breach of contract for one day.

5j. Motion to approve the withholding of payment on Route #6429 for Safe & Sound Medical Services. for failure to provide a CDL Licensed driver and failure to produce documentation upon request. Deduct $1,311.16 as penalty for breach of contract for one day. The route has been cancelled.

ACTION TAKEN FOR 5. TRANSPORTATION

Ayes:	Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Ms. A. Evans, Mr. P. Galasso, Mr. J. Hurley, Mr. J. Knipper, Dr. Y. Lozanski, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. M. Poindomani, Mr. F. Scarafile, Mr. T. Violetti, Dr. S. Yurchak
Abstain:	None
Nayes:	None
Absent:	Dr. S. DeNobile, Mr. D. Kennedy, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

6. FACILITIES AND PLANNING

7. FOOD SERVICE

8. CURRICULUM

Motion: Mr. Anthony Albro
Seconded: Mr. John Hurley

8a. Motion to approve September 15 - October 15, 2025 as National Hispanic Heritage Month.

8b. Motion to approve October 6 - October 10, 2025 as a Week of Respect.8c. Motion to approve October 20 - October 24, 2025 as School Violence Awareness Week.

Action taken:

Ayes: Mr. A. Albro, Mr. J. DeCorso, Mr. F. D'Amico, Ms. A. Evans, Mr. P. Galasso, Mr. J. Hurley, Mr. J. Knipper, Dr. Y. Lozanski, Dr. L. Pantoliano, Mr. M. Perrapato, Dr. M. Poindomani, Mr. F. Scarafile, Mr. T. Violetti, Dr. S. Yurchak
Abstain: None
Nayes: None
Absent: Dr. S. DeNobile, Mr. D. Kennedy, Dr. D. Sforza, Dr. R. Tomko, Dr. J. Torrento

9. DISCUSSION ITEMS

Mr. John Hurley reminded the group that QSAC requires copies of all bus drills for districts attending SBJC Schools and to make sure that they receive them after they are completed.

10. OLD BUSINESS

11. NEW BUSINESS

Dr. Letizia Pantoliano requested training for a staff member from Dr. Kuchar.

12. INFORMATION ITEMS

Mr. John Hurley asked about the school closing chain procedure for this year. Dr. Kuchar spoke of using the same group to discuss school closures as we have used previously.

ADJOURNMENT

ADJOURNMENT

Motion: Mr. Matthew Perrapato
Seconded: Mr. John Hurley

BE IT RESOLVED, that this meeting is adjourned at 9:51 am.

ACTION TAKEN FOR ADJOURNMENT Unanimous approval by voice vote.

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Ms. Susan Cucciniello
Business Administrator/Board Secretary

SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE

SEPTEMBER 23, 2025

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on September 23, 2025 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated September 23, 2025 The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

ADJOURNMENT

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken