



Board of Education

AGENDA FOR THE REGULAR MEETING

Date and Time

Tuesday, November 25, 2025
at 9:30 A.M.

Location

The SBJC Ed Center
696 Route 46 West, Teterboro, NJ

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group.

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the South Bergen Jointure Commission Public Schools. This is an official meeting of the Board of Education/South Bergen Jointure Commission.

Meeting opened at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

APPROVAL OF MINUTES

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Regular Meeting of October 28, 2025 be approved.

ACTION TAKEN FOR APPROVAL OF MINUTES:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS**2. FINANCE REPORT**

Motion:

Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (*Attachments 2b, 2c, 2d, 2e*)

2b. The Board accepts the Board Secretary's Report as of September 30th, 2025 and approves "Pursuant to NJAC 6:20-2A.10(E), certify that as of September 30th, 2025 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year." (Attachment 2b)

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of September 2025 (*Attachment 2c*).

2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of September 30th, 2025, no budgetary line item has been over-expanded in violation of NJAC 6:20-2A.10(a)."

2e. Motion to approve the transfers for the month of September 2025. (*Attachment 2e*).

2f. The October & November bills list below are approved (*Attachment 2f*):

Bills Payable	\$4,256,867.38
Payroll Transfers	\$2,208,166.98
Cafeteria Checks	\$ 33,200.38
Total	\$6,498,234.74

2g. Motion to accept the New Jersey Schools Insurance Group Safety Grant in the amount of \$2,000.00 to be used for safety-related improvements at our facilities (*Attachment 2g*).

2h. Motion to approve the following field trips with cost:

Field Trip Date	Destination	Teacher(s)	Cost of Trip	Est. Cost of Trans.	Total Cost of Trip for SBJC
11/7/25	Bergen Equestrian Center	Payoczkowski	\$600.00	\$208.00	\$808.00
11/10/25	Bergen Equestrian Center	Payoczkowski	\$600.00	\$208.00	\$808.00
10/24/25	Abma's Farm	Tully/Sheridan/Whittemore/Lupica	\$520.00		\$520.00

10/28/25	Abma's Farm	Koonce/Brunck/Pinto	\$360.00	\$258.00	\$618.00
11/14/25	Garden State Plaza	Whittemore/Tully	\$0.00	\$0.00	\$0.00
11/25/25	LifeTown	Kacperowski/Diamond /Crowe/Averna	\$840.00	\$504.00	\$1,344.00
12/5/25	Health Barn	Tully/Kelly/Sheridan/Lu pica/Whittemore	\$425.00	\$0.00	\$425.00
10/29/25	Abma's Farm	Koonce/Panebianco/G entile/White	\$360.00	\$258.00	\$618.00
10/24/25	Demarest Farms	Tully/Whittemore/Sheri dan/Lupica	\$600.00	\$0.00	\$600.00
11/2/25	Overpeck Park	Payoczkowski		\$208.00	\$208.00
10/15/25	Baking Bagels	Villegas/Oliveras/Beier meister	\$25.00	\$0.00	\$25.00
11/7/25	Newark Museum of Art	Maslanka	\$330.00	\$208.00	\$538.00

2i. Motion to approve the Agreement with Sunbelt Staffing, LLC to provide staffing services to the SBJC effective November 1, 2025 to June 30, 2026. (*Attachment 2j*)

2j. Motion to approve the agreement between the South Bergen Jointure Commission and Lodi Lanes for practice and competition at the Lodi Lanes located at 58 Terhune Avenue, Lodi, NJ 07644 (*Attachment 2j*).

ACTION TAKEN FOR 2. FINANCE

3. PERSONNEL

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for July 1, 2025 through July 31, 2026. All employees are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated (*Attachment 3a*).

3b. Motion to accept the resignation of the following personnel:

Name	Position	Effective Date	Purpose
Cheryl Kavanagh	Transition Counselor	1/1/2026	Retirement
Rosaria Licata	Teacher	12/12/25 (adjusted)	Resignation (adjusted)

3c. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

Employee ID#	Position	Effective Dates
1327	Teacher	8/28/25 - 11/19/25 (adjusted)

3d. Motion to approve the following list of staff for after school home programming, services and evaluations

Name	Position
Sarah Lavin	Teacher
Michelle Noriega	Teacher

3e. Motion to approve the following employee to be added to the substitute list for the 2025-2026 school year.

Howard Conklin

3f. Motion to approve substitute Business Administrator, Dr. Mark Hayes at a per diem rate of \$600.00 not to exceed an average of 3 days per week from November 10, 2025 - December 5, 2025

3g. Motion to approve the contract with each of the Boards of Education for the SBJC to provide 1:1 aide services for the 2025-2026 school year. Full amount of the annual prorated fee shall be charged to each of the Boards of Education.

District	Student ID
Little Ferry	48451678

North Arlington	48451427
Garfield	48451497
Clifton	48451673

3h. Motion to adjust the start date of the following personnel:

Name	Position	From	To
Valentin, Gecette	Paraprofessional	11/15/25	11/18/25

3i. Motion to approve the appointment of the following personnel to coaching and assistant coaching positions for the 2025-2026 winter and spring athletics seasons.

Name	Position	Sport / Season	Stipend
Joseph Marszalek	Teacher	Head Bowling Coach - Winter	\$4,500.00 for season
Jason Markowski	Teacher	Head Basketball Coach - Winter	\$4,500.00 for season
Jeanette Rodriguez	Paraprofessional	Assistant Bowling Coach - Winter	\$2,000.00 for season
Nikhil Keys	Paraprofessional	Assistant Coach Basketball - Winter	\$2,000.00 for season

3j. Motion to approve additional transportation support for extracurricular activities for student #48450988, at the rate of \$20.00 per trip.

3k. Motion to approve additional day for interim Business Administrator to 3 days per week from 2 to include Central Registration and instituting a Standard Operating Procedure Manual through June 30, 2026.

3l. Motion to approve the appointment of Michelle Keim as Teacher/Administrator in Charge at a stipend of \$25,000, effective November 1, 2025 through June 30, 2026, retroactive to November 1, 2025.

ACTION TAKEN FOR 3. PERSONNEL

4. POLICY

Motion:

Seconded:

4a. Motion to approve the second reading of the following policies and regulations (*Attachment 4a*).

Policy/Regulation #	Policy/Regulation Title
Policy 0173	Duties of Public School Accountant

Policy 0174	Legal Services
Policy 0177	Professional Services
Policy 1570	Internal Controls
Regulation 1570	Internal Controls
Policy 1620	Administrative Employment Contracts
Policy 6111	Special Education Medicaid Initiative (SEMI) Program
Regulation 6111	Special Education Medicaid Initiative (SEMI) Program
Policy 6220	Budget Preparation
Regulation 6220	Budget Preparation
Policy 6620	Petty Cash
Policy 1636.01	Notification of Promotion, New Job, and Transfer Opportunities
Policy 2422	Statutory Curricular Requirements
Policy 5339.01	Student Sun Protection
Policy 5516	Use of Electronic Communication
Policy 5701	Academic Integrity
Policy 7424	Bed Bugs

ACTION TAKEN FOR 4. POLICY

5. TRANSPORTATION

Motion:

Seconded:

5a. Motion to approve the attached 2025-2026 RSY Quotes Set 3. (*Attachment 5a*)

5b. Motion to approve the attached contract addendums for 25-26 School Year. (*Attachment 5b*)

5c. Motion to approve the bid results from October 28, 2025, Special Education/Regular Student Transportation Services, Bid #102825. (*Attachment 5c*)

5d. Motion to approve the withholding of payment on Route #7126 for DMD Transportation for incorrect size vehicle. Deduct \$5,094.00 for breach of contract for 9 days.

5e. Motion to approve the withholding of payment on Route #7009 for R & May Transportation due to September overpayment. Deduct \$5486.40 from October bill. Route has been cancelled.

5f. Motion to approve an agreement with Riverton School District for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period 2025-2026 school year in which SBJC is the host district, as needed. The services to be provided include, but are not limited to, the Coordinated Transportation of out of district, special education, and summer programs.

ACTION TAKEN FOR 5. TRANSPORTATION

6. FACILITIES AND PLANNING

Motion:

Seconded:

6a. Motion to approve the Addendum to the Linkage Agreement between the South Bergen Jointure Commission and the Moonachie Board of Education for November 2025 through July 2026. (*Attachment 6a*)

7. FOOD SERVICE

8. CURRICULUM

9. DISCUSSION ITEMS

10. OLD BUSINESS

11. NEW BUSINESS

12. INFORMATION ITEMS

ADJOURNMENT

ADJOURNMENT

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

ACTION TAKEN FOR ADJOURNMENT



**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

NOVEMBER 25, 2025

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on November 25, 2025 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated November 25, 2025. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

ADJOURNMENT

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: