



ISD #31 Parent's Guide to Emergency Situations



STAY HOME - Parents are advised **not to come to the school**. The main goal in an emergency is to keep everyone safe. ISD #31 personnel and First Responders will be working hard to control the situation and protect your children. By coming to the school, the efforts of these groups could be slowed down or interrupted. You could be placing your child and others in danger.



STAY INFORMED - Please **do not call the school**. ISD #31 will provide information as soon as possible. Providing accurate information may take time. You will be notified of an emergency situation through Skyward email/call, district website and local media. Calling the school could tie up phone lines or pull staff away from the emergency situation.



BE READY - In case a reunification is necessary, the school will notify you of when and where to pick up your child. Please bring photo ID. Please be patient. Please stay calm. The goal of a reunification is to make sure each student is reunited with their parent/guardian in a safe manner. This can take time. **It is important your contact information remain updated with the district office. Students may not be released to someone who is not listed as an emergency contact or does not have permission to pickup a student.**



Hold off on calling or texting your student. When safe to do so, students will be allowed to text their parents during a crisis, if applicable. **You should NOT call or text a student's cell phone during a crisis** unless you have heard from them first and you know it is safe to text them back. You may be putting your child at risk. Students are trained to stay out of sight and remain quiet during a Lockdown. A phone ringing or vibrating could alert an intruder to the student's location.



MAKE A PLAN - Talk to your children about school safety. Review as a family how you will communicate, where you will go and the safety steps to take during an emergency. **Everyone plays a part in keeping our schools safe.**



SECURE

“Get inside. Lock Outside Doors”

Why?

Danger/threat outside the school

Examples:

- Wildlife in the area
- Criminal activity in the area

How will I know?

Skyward email and/or call

What to expect:

- Outside doors locked
- Inside business as usual
- No one in or out of the building

What do I do?

- Stay home.
- Stay informed.
- Dismissal times & situations could change



LOCKDOWN

“Locks. Lights. Out of Sight”

Why?

Danger/threat inside or very near the school

Examples:

- Threat inside the school
- Emergency or dangerous situation very near school

How will I know?

Skyward email and/or call

What to expect:

- Law Enforcement and First Responders will be involved

What do I do?

- Stay home
- Stay informed
- Be ready



EVACUATE

Why?

Students & Staff are moved to a new or safe location due to a situation in or near the school building.

Examples:

- Gas Leak
- Fire

How will I know?

Skyward email and/or call

What to expect:

- Law Enforcement and First Responders will be involved

What do I do?

- Stay home
- Stay informed



SHELTER

Why?

Students & Staff are instructed to take safe shelter due to a situation in or near the school.

Examples:

- Weather emergency such as a tornado

How will I know?

Skyward email and/or call

What to expect:

- School will keep parents updated as the situation evolves

What do I do?

- Stay home
- Stay informed



HOLD

“Hold in your classroom or area”

A Hold is called when the hallways need to be kept clear due to a situation either inside or outside of the building. Staff & students are asked to stay where they are until the issue is cleared. Hold situations are usually “low stress” events. Parents may or may not be contacted depending on the situation. A HOLD is NOT a lockdown.

Examples of HOLD:

- Fight/disturbance in hallways
- Power failure
- Inclement weather
- Medical Issue
- Water pipe leak
- Playground safety



REUNIFICATION

As the result of any of the actions above, students may need to be reunified with parents through a controlled release or reunification at a new location.

For more information please see “ISD #31 Parent's Guide to Emergency Situations.”