

# Grand Coulee Dam School district 301J

## Meeting Minutes

### Board of Directors

### Board Meeting

9/22/2025 05:30 PM

Call Meeting to Order: Vice Chair, Rich Balck called the meeting to order at 5:32 pm.

Pledge of Allegiance

Roll Call: Buffy Nicholson, Alex Tufts, George LaPlace, Rich Black, Rod Broadnax. Absent: Shannon Nicholson.

Approval of Agenda (Action): It was m/s by Alex/Buffy to approve the agenda with the additions under new business-(C) *October board meeting* & (D) *Student Reps attending WSSDA(4-0) Motion Passed*

#### 1. Approval of Minutes

(Action)

It was m/s by Alex/George to approve the minutes as presented. (4-0) Motion Passed.

#### 2. Approval of Expenditures

(Action)

##### General Fund Vouchers:

Warrant #311000277-311000301 (Accrued to 24/25)  
\$168,088.63

Warrant #311000302-311000353  
\$100,626.46

##### Payroll:

Warrant #311000260-311000276  
\$913,235.15

Warrant #311000355 (Reissue of August warrant #31100088)  
\$449.77

##### ASB Fund:

Warrant #314000016-314000021  
\$16,501.87

##### Capital Projects:

Warrant #312000010-312000011  
\$2,216.97

##### Transportation Vehicle Fund:

#### 3. Superintendent Report

Superintendent, Rod Broadnax shared his report with the board.

#### 4. Budget Status

(Information)

Budget Manager, Susie Marchand shared her budget report with the board.

#### 5. Enrollment Report

(Information)

This months enrollemnt FTE is 608.96

**6. Public Comment**

No public comment

**7. Student Reps.**

**(Information)**

No student reps present

**8. Reports**

**(Information)**

**a. Elementary-Lisa Lakin**

Elementary Principal, Lisa Lakin shared her board report. Some topics she shared are:

- The staff and students started the year with clear expectations aligned to Raider commitments.
- SIP Plan completed and ready for approval.
- Weekly staff meetings and PLC agendas ensure consistent messaging.
- Teachers are regularly reviewing expectations during their class time.
- Teachers are implementing GLAD and UFLI strategies to boost literacy.

**b. Jr./Sr. High-Natalie Kontos**

Jr./Sr. High principal, Natalie Kontos shared her report with the board. Some item she shared are:

- Staff Spotlight: Serena Carlson planned the most successful back-to-school night yet!
- Welcome back assembly was on Sep 5th. all-school assembly to bring students and staff together.
- September 11th picture day.
- Will hold monthly assemblies to celebrate students and build community.
- Homecoming week 10/13-10/17
- Harvest Fest is 10/22

**c. ALE-Shamra Steffler**

ALE Director, Shamra Steffler shared her report with the board.

- Enrollment is currently 31.
- New Attendance Policy; Freshman and Juniors come Monday and Wednesday. Sophomores and Seniors come Tuesday and Thursday.

**d. CTE Director-Susan Duclos**

CTE Director, Susan Duclos shared her report with the board.

- Approved CTE Framework for Financial Math
- CTE enrollment down in Business (Entrepreneurship, Financial Lit, Teals)
- Applying for Perkins Grant
- Getting Vcode for Digital Photography
- New Soft Skills curriculum to be used throughout during WIN time, setting up VR Headsets and You Science (ICR) Platform for certification.

**e. Athletic Director-Casey Brewster**

Athletic Director, Casey Brewster shared his report with the board.

- Football Stadium lights have been fixed and are now fully operational
- The scoreboard on the soccer field is up and running.
- Distributed grant money for Healthy Food for High School Fall Sports to support nutrition for student-athletes.

-Notified all visiting Athletic Directors of the Clear Bag Policy to ensure smooth entry for fans.

**f. Indian Education Program-Ashley Atkins**

Report not attached for the meeting

**g. Director of Support Services-Carrie Derr**

Director of Support Services, Carrie Derr shared her report.

-WIDA results mailed home.

-Safety Bulletin Boards will be updated next week and Steve is helping to make sure we have boards to post information in all buildings.

-Safety Walk-Through is scheduled for October 28th, Steve will coordinate with NCESD.

-Title III, Part A notification letters mailed home.

-Highly Capable notification posted in September 2025. Issue of the STAR as well as on the Highly Capable website.

**h. Special Education-Kathryn Logue**

Report not attached for the meeting

**9. Continuing Business**

**a. Donations**

**(Action)**

It was m/s by Buffy/George to approve the donations as presented. (4-0) Motion Passed.

**b. Out-of-State Band Trip Information**

**(Action)**

It was m/s by Alex/George to table this item. (4-0) Motion Passed.

**c. SRO Contract Approval**

**(Action)**

It was m/s by Alex/George to table this item. (4-0) Motion Passed.

**10. New Business**

**a. Dr. Brooks Presentation-Lisa Lakin**

**(Information)**

Elementary Principal, Lisa Lakin shared with the board how beneficial Dr. Brooks is to her staff.

**b. Approval of Elementary School Improvement Plan**

**(Action)**

It was m/s by George/Alex to approve the Elementary School Improvement Plan as presented. (4-0) Motion Passed.

**c. October 11th Board Meeting**

It was m/s by Alex/George to not have the October 13th board meeting due to it being a holiday. The board scheduled a Work Session instead for Oct 16th at 4:00 pm at the District Office. (4-0) Motion Passed.

**d. Student Reps to Attend WSSDA Conference**

No student reps present at this meeting to ask if they will be attending the conference or not. Will ask them at the next meeting.

**11. Board Comments**

**(Discussion)**

Buffy Nicholson asked about where we are at with providing an online schooling program.

12. **Executive Session**

The board went into executive session at 7:10 pm. for 20 mins

13. **Open Session**

The board came into open session at 7:39 p.m.

14. **Personnel Items**

**(Action)**

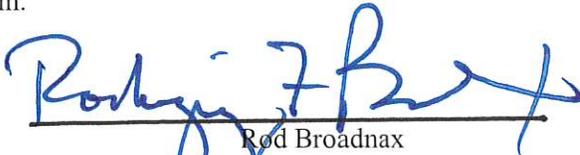
It was m/s by George/Alex to approve the Resignations as presented. (4-0) Motion Passed.

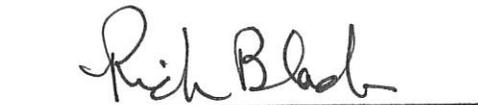
It as m/s by George/Alex to approve the New Hires as presented. (3-1) 1-Nay/Buffy. Motion Passed.

15. **Adjourn**

**(Action)**

It was m/s by George/Buffy to adjourn the meeting. Vice Chair, Rich Black adjourned the meeting at 7:41 p.m.

  
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Rod Broadnax  
Board Secretary

  
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Rich Black  
Vice Chair