

REGULAR BOARD MEETING (Monday, October 13, 2025)

Generated by Alyse Allison on Tuesday, October 14, 2025

6:00 p.m. 3rd. Floor

35353 Curtis Blvd.

Eastlake, Ohio 44095

As Supplemented by the video recording that can be found [here](#).

1. Introduction**A. Call to Order****B. Roll Call- 6:00 p.m.**

Ms. Krista Bair - Present

Ms. Gabrielle Miller - Present

Ms. Denise Verdi - Present

Ms. Jaime Shatsman - Present

Ms. Stacy Menser - Present

C. Pledge of Allegiance**2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye

Miller Aye

Verdi Aye

Shatsman Aye

Menser Aye

R-25-130

Motion Approved

5-0

3. Presentation**A. South High School Presentation**

South High School showcased its "Aligned for Impact" initiative, which connects learning to life through career pathways, academic rigor, and leadership development. Highlights included early Capstone exploration courses, cybersecurity, and WE Build programs offering real-world skills and internships and advanced academic and STEM opportunities such as AP courses and robotics. Students also discussed balancing academics with athletics and community leadership. Overall, the presentation emphasized how South prepares students to align passion, purpose, and opportunity to become capable, future-ready graduates.

B. Grant Elementary School Presentation

Grant Elementary's presentation demonstrated how its teaching practices align with the district's Portrait of a Graduate-fostering communication, collaboration, creativity, and critical thinking. Fourth graders shared a project-based learning initiative focused on the Chagrin River watershed, exploring local ecosystems and environmental stewardship. Students also presented examples from language arts and math. The program emphasized curiosity, reflection, and teamwork as foundations for lifelong learning.

C. Spring Ohio Achievement Tests Honorees

The district recognized students across multiple schools who achieved perfect scores on the Ohio State Tests in subject such as math, science, and social studies. Principals commended students, families, and teachers for their dedication and excellence. The recognition highlighted the district's commitment to academic rigor, student growth, and celebrating achievement at all grade levels.

D. Brian Patrick - Impact and Connection Awards

Brian Patrick, Director of Human Resources, Safety, Security and Operations recognized staff members from South High School and Grant Elementary School that have received the Impact and Connection Award. This award is in recognition of a staff members' outstanding contributions as a valued member of the Willoughby-Eastlake City Schools staff who consistently demonstrates a commitment to excellence, always seeking to help others, and support the vision of the district. Their dedication and positive attitude are an inspiration to all. The recipients were nominated by fellow colleagues of the district.

- Sara Campbell (Grant ES Librarian)

- Lillia Borodkin (Grant ES School Psychologist)
- Dawn Vilk (South HS Intervention Specialist)
- Sheryl Milroy (South HS Social Studies/AP U.S. History & Cross Country Coach)

4. Community Engagement

A. Public Comment

1. Maragret Gornik of Mayfield Heights- Thank you.

5. Board Members' Business

A. OSBA Business Meeting

Legislative platform and statewide amendment proposals shared for board review; additional OSBA webinar on October 30. Item will return next meeting for direction to the district's delegate.

Please click [here](#) to view the OSBA 2025 Official Business.

B. Legislative Liaison Update

- Update on recent state-level actions affecting property-tax-based school funding (emergency levy renewal prohibition; potential credit/exemptions; millage changes; additional county actions).
- Potential multi-million-dollar reductions identified across several measures; urgency discussed.

C. Shared Vision and Steering Committee Update

- Form a school funding working group with broad community representation.
- Initial session October 22 (aligned to existing steering date); goal to bring recommendations by December meeting.

6. Minutes

A. Approval of Minutes September 8, 2025

A motion was made to approve the regular board meeting minutes of September 8, 2025.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-131
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Motion Approved	5-0
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Please click [here](#) to view the September 8, 2025 Minutes.

7. Treasurer's Report

A. Four-Year Forecast

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Four-Year Forecast be approved.

Motion by Ms. Gabrielle Miller

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-132
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Motion Approved	5-0
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Please click [here](#) to view the Four-Year Forecast.

B. Amended Appropriations for FY26

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY26 be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-133
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Motion Approved	5-0
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Please click [here](#) to view the October Appropriations Amendment, please click [here](#) to view the Amended Appropriations, and please click [here](#) to view the amended Appropriations Resolution.

C. * Financial Report for Month Ending September 30, 2025

A motion was made to approve Financial Report for Month Ending September 30, 2025.

Please click [here](#) to view the September 2025 Financials.

D. * Transfer of Funds to Close Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
200-9328 North High Class of 2025	200-9329 North High Class of 2026	4,701.95
200-9429 South High Class of 2025	200-9430 South High Class of 2026	1,285.36

E. * Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant application and award be approved:

Institution Awarding the Grant	Fund/SCC	Amount
The Veale Foundation	019-9273	10,000.00

F. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY26 be approved:

Fund/SCC	School	Account Description	Amount	Comments
011-0000	NCIW	Auto Collision	2,000.00	Revised FY26 Budget Only
020-9250	SOI	SOI Fab Lab (Resale out of District)	800.00	New FY26 Budget Only
021-9250	SOI	SOI Fab Lab (Resale within District)	1,350.00	New FY26 Budget Only
200-9110	WMS	WMS Makerspace Club	1,215.00	Revised FY26 Budget; Revised FY26 Purpose & Goals
200-9331	NHS	North High Class of 2027	300.00	New FY26 Budget; New FY26 Purpose & Goals

Please click [here](#) to view the October 2025 SA.

G. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and “then and now” certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
253871	Lakeland Electric	175,688.00	190,111.00	14,423.00

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
550074	Air Force One Inc.	5492.13	Hvac for chiller control board at NHS
550074	Air Force One Inc.	3376.00	Installation for chiller board at NHS

H. * Gifts and Donations

1. Courtyard Marriott Willoughby donated school supplies valued at \$200.00.
2. Willoughby South High Boosters Club donated \$10,000.00 to 018-9320 Willoughby (Main) to be used at the principal's discretion for the students.
3. NHS Class of '65 donated \$1,000.00 to 200-9316 North High Student Council for PBIS.

4. Thomas Jefferson Elementary PTO donated \$896.76 to 018-9430 Jefferson (Main) to be used at the principal's discretion for the students.

8. Superintendent - Announcements

A. Parent Group Meetings

- Ongoing series of PTO/booster roundtables (re-engagement in Year 3 per plan).
- Emphasis on community partnership and proactive dialogue given funding volatility.

9. Superintendent - Resolutions

A. Resolution Adopting the Ohio Department of Education and Workforce's Special Education Model Policies

Be it resolved upon the recommendation of the Superintendent that the Resolution adopting the Ohio Department of Education and Workforce's Special Education Model Policies be approved.

Motion by Ms. Krista Bair

Second by Ms. Denise Verdi

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-134

Motion Approved 5-0

Please click [here](#) to view the Resolution Adopting the Ohio Department of Education and Workforce's Special Education Model Policies.

B. Educational Service Center of the Western Reserve Addendum

Be it resolved upon the recommendation of the Superintendent and Treasurer that the ESC of the Western Reserve Addendum for the 2025-2026 school year for participation in the Crossroads Program be approved.

Motion by Ms. Denise Verdi

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-135

Motion Approved 5-0

Please click [here](#) to view the ESCWR Addendum.

C. Interagency Agreement with Chardon Local School District - Notre Dame Elementary School

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Interagency Agreement with Chardon Local School District - Notre Dame Elementary School, to provide Title I reading and math intervention services to identified students whose home district is Willoughby-Eastlake City Schools in accordance with the Title I application and guidelines, effective October 1, 2025 through June 30, 2026 be approved.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-136

Motion Approved 5-0

Please click [here](#) to view the Chardon Local Schools Interagency Agreement.

D. Memorandum of Agreement with Willoughby-Eastlake Teachers Association (WETA)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with WETA for provisions in Article VII - Vacancy, Transfer, and Reassignment for the 2025-2026 school year be approved.

Motion by Ms. Gabrielle Miller

Second by Ms. Denise Verdi

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-137

Motion Approved 5-0

Please click [here](#) to view the Memorandum of Agreement-WETA.

E. Willoughby-Eastlake Public Library Trustee Recommendation

Be it resolved upon the recommendation of the Superintendent and Treasurer that the appointment of Ms. Leah Prengaman to the Library Board of Trustees for a seven year term, expiring August 31, 2029 to fill the vacancy of Mrs. Susan Roseum who resigned from the Board on June 15, 2025.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-138

Motion Approved

5-0

Please click [here](#) to view the Willoughby-Eastlake Public Library.

F. Change Order - New Fire Alarm System Installation at Willoughby Middle School

Be it resolved, upon the recommendation of the Superintendent and Treasurer, that the Board of Education approve the requested change order in the amount of \$14,423 for the installation of a new fire alarm system at Willoughby Middle School, originally approved on October 14, 2024.

Motion by Ms. Gabrielle Miller

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-139

Motion Approved

5-0

Please click [here](#) to view the Fire Alarm Change Order.

G. * University of Phoenix School Affiliation Agreement

Be it resolved upon the recommendation of the Superintendent that the Affiliation Agreement with the University of Phoenix for the 2025-2026 school year be approved.

Please click [here](#) to view the University of Phoenix School Affiliation Agreement.

H. * Baldwin Wallace University Department of Education Agreement

Be it resolved upon the recommendation of the Superintendent that the Agreement with Baldwin Wallace University Department of Education for the 2025-2026 school years be approved.

Please click [here](#) to view the Baldwin Wallace University Department of Education Agreement.

I. * Special Service Agreements

Be it resolved upon the recommendation of the Superintendent and Treasurer that agreements be entered into with the following institutions to provide special services to students for the 2025-2026 school year: GCL Education Services and Springfield Local Schools.

Please click [here](#) to view the GCL Education Services Agreement and please click [here](#) to view the Springfield Local Schools Agreement.

J. * Overnight and/or Out of State Trip Request (North High)

Be it resolved upon the recommendation of the Superintendent that an educational trip for the North High School Senior Class to visit Washington, D.C. on Thursday, November 13, 2025 through Saturday, November 15, 2025 be approved and a waiver be granted for the 2 days of missed school.

K. * Overnight and/or Out of State Trip Request (South High)

Be it resolved upon the recommendation of the Superintendent that an educational trip for the South High School Advanced French Students and Advanced Art Students to travel to Paris, Normandy, and the Loire Valley on Saturday, November 21, 2026 through Sunday, November 29, 2026 be approved and a waiver be granted for the 2 days of missed school.

L. * Parent/Guardian Transportation Agreement Revision

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered: 1. The time and distance required to provide the transportation 2. The number of pupils to be transported 3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration 4. Whether similar or equivalent service is provided to other pupils eligible for transportation 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules 6. Whether other reimbursable types of transportation are available; and WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code; THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

M. * Parental Transportation Reimbursement Agreement

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered: 1. The time and distance required to provide the transportation 2. The number of pupils to be transported 3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration 4. Whether similar or equivalent service is provided to other pupils eligible for transportation 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules 6. Whether other reimbursable types of transportation are available; and WHEREAS, the option of offering a parental transportation reimbursement agreement is provided; THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the agreement to transport the student(s) identified herein and offers the parent(s)/guardian(s) of student(s) named on the attachment, transportation reimbursement per the attached agreement(s).

10. Personnel Agenda**A. * Certified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please click [here](#) to view the Certified Personnel.

B. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please click [here](#) to view the Classified Personnel.

C. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please click [here](#) to view the Supplemental Contracts.

11. Superintendent - Information Items**A. First Read of the following policies:**

1. Policy [2266](#) - Non-discrimination on the Basis of Sex in Education Programs or Activities
2. Policy [2430.02](#) - Participation of Community/Stem School Students in Activities
3. Policy [2431](#) - Interscholastic Athletics
4. Policy [3130](#) - Assignment and Transfer
5. Policy [5130](#) - Withdrawal from School
6. Policy [5136](#) - Personal Communication Devices
7. Policy [5200](#) - Attendance
8. Policy [5223](#) - Released Time for Religious Instruction during the School Day
9. Policy [5410](#) - Promotion, Academic Acceleration, Placement, and Retention
10. Policy [5500](#) - Student Conduct
11. Policy [6109](#) - Acceptance of Payment by Credit Card
12. Policy [6152](#) - Student Fees, Fines, and Charges
13. Policy [6830](#) - Audit
14. Policy [7540.02](#) - Digital Content and Accessibility
15. Policy [7541](#) - RESCIND - Electronic Data Processing Disaster Recovery Plan
16. Policy [8300](#) - Continuity of Organizational Operations Plan
17. Policy [8305](#) - Information Security
18. Policy [8400](#) - School Safety
19. Policy [8462](#) - Student Abuse and Neglect
20. Policy [8640](#) - Transportation for Non-routine Trips
21. Policy [9270](#) - Equivalent Education Outside the Schools and Participation in Extracurricular for Students not Enrolled in the District
22. Policy [1422](#) - Non-discrimination, Equal Employment Opportunity, and Anti-Harassment

- 23. Policy [1422.02](#) - RESCIND - Non-discrimination Based on Genetic Information of the Employee
- 24. Policy [1623](#) - Section 504/ADA Prohibition against Disability Discrimination in Employment
- 25. Policy [1662](#) - RESCIND - Anti-Harassment
- 26. Policy [2260](#) - Non-discrimination and Access to Equal Educational Opportunity
- 27. Policy [2260.01](#) - Section 504/ADA Prohibition Against Discrimination Based on Disability
- 28. Policy [3122](#) - Non-discrimination, Equal Employment Opportunity, and Anti-Harassment
- 29. Policy [3122.02](#) - RESCIND - Non-discrimination Based on Genetic Information of the Employee
- 30. Policy [3123](#) - Section 504/ADA Prohibition against Disability Discrimination in Employment
- 31. Policy [3362](#) - RESCIND - Anti-Harassment
- 32. Policy [4122](#) - Non-discrimination, Equal Employment Opportunity, and Anti-Harassment
- 33. Policy [4122.02](#) - RESCIND - Non-discrimination Based on Genetic Information of the Employee
- 34. Policy [4123](#) - Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 35. Policy [4362](#) - RESCIND - Anti-Harassment

12. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, November 10, 2025, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

13. Consent Calendar

A. Adoption of Consent Calendar

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-140

Motion Approved 5-0

14. Other Business

A. Adjourn to Executive Session

It is recommended that the Board move into Executive Session.

Moved by Ms. Krista Bair, seconded by Ms. Denise Verdi, Resolved that the Board of Education of the Willoughby-Eastlake City School District adjourn into Executive Session at 7:31 p.m. to discuss:

	Personnel Matters (Individuals need not be named)
	Appointment and/or employment of a public employee
	Appointment and/or employment of a public official
	Dismissal
	Discipline
	Promotion or demotion
	Compensation
	Investigation of charges and/or complaints
	Purchase or sale of property
X	Conferences with legal counsel related to pending or imminent court action
	Negotiations
	Security arrangements
	Economic Development
	Matters required to be kept confidential by state or federal law

Action will not be taken.

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-141

Motion Approved 5-0

Reconvened at 8:15 p.m.

15. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Ms. Krista Bair

Second by Ms. Denise Verdi

Bair Aye Miller Aye

Verdi Aye

Shatsman Aye

Menser Aye

R-25-142

Motion Approved

5-0

Adjourned 8:15 p.m.

Treasurer

President