

WARREN HILLS REGIONAL BOARD OF EDUCATION

October 14, 2025

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Molly Fraumeni, Jean Hansen, Erik Heller and Amy Kemp.. Also present were Earl Clymer, Donnamarie Palmiere, Dennis Mack and Board Attorney, Christopher Sedefian. Thomas Dufner, Lisa Marshall, Paula Merrill and Corey Piasecki were absent. Student Representative, Loudon Heller, was present for the public portion of the meeting.

C. Executive Session – 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Hansen and seconded by Mrs. Fraumeni to go into Executive Session at 6:30 p.m. with full board consent.

D. Reconvene: 7:11 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*,

Newark Star-Ledger, New Jersey Herald and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- September 9, 2025 Regular & Executive Session Meetings

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to approve the minutes of the September 9, 2025 Regular Meeting & Executive Session Meeting

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall				X
Paula Merrill				X
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

An email was sent to the board and Mr. Clymer responded to it.

F. Student Liaison Report – Loudon Heller

Mr. Heller reported that the high school had a successful food drive at the football game. Oct 24th is a pep rally and a football game against Hackettstown. Oct 25 is homecoming. Student Council will be meeting with Mr. Kavcak.

G. Superintendent’s Report – Mr. Earl C. Clymer, III

- WH FFA Presentation
- MS Art students and HS Film Students - Community Project

H. Presenter(s): FFA Students & Mrs. Smith

The FFA club now has 173 members and three of their officers shared a presentation with the board that discussed what they do.

I. Goals:

Warren Hills Regional School District Goals for 2025-2026 School Year

District Goal 1: To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

District Goal 3: To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the 15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

Warren Hills Board of Education Board Goals for 2025-2026:

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

District Goal # 1 - Student Growth

Spring 2025 - NJSLA Score Review - in progress

Required Report to BOE at 11/11/25 Meeting

Fall Testing is ongoing - Thanks to Mrs. Hough for smooth testing sessions

District Goal #2 - Culture & Climate

MS - School-Wide Student Presentations to peers beginning Monday 10/20/25

District Goal #3 - SEI Training

Faculty provided 2.5 hours for self-paced training during the 10/13/25 In-Service Day

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	September 29, 2025	By Chair: A. Kemp
Education, Policy & Technology	September 22, 2025	By Chair: L. Marshall
Personnel & Student Activities	October 7, 2025	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair: T. Dufner

Mrs. Kemp reported that the Finance, Facilities & Transportation committee met and reviewed the information received from our health benefit broker. The district received a favorable experience rating and will be leaving the state health benefits plan. The budget calendar is on the agenda.

Mr. Clymer reported that the Education, Policy & Technology committee met and reviewed the policies that are on the agenda. Mr. Kavcak will report out after the first marking period on the cell phone policy at the high school.

K. Old Business

L. New Business

Mr. Clymer administratively withdrew Personnel *2 Code 2

2	William Lyons Jr	Volunteer	N/A	N/A	District	Start of Winter Season	End of Winter Season	Boys Basketball - Pending receipt of required documents
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M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as

possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No Public Comment

N. ACTION ITEMS

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions I. 1 to I.3 as amended and described below:

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Bela Shah	Amend	Paraprofessional	\$33.41/hr	HS	08-21-25	06-30-26	Aide HR BA, OG2 - rate approved 6-17-25 attachment C
2	Lourdes Garcia	Amend	Teacher - Maternity Leave ESL	\$381.88/day	District	08-25-25	On or about 12-08-25	MA+45, Step 1 - Amend rate approved 8-12-25, #3
3	Kelli Ricevuto	Approve	Event Staff/ Site Manager	Per Approved Athletic Fee Schedule	District	10-15-25	06-30-26	Pending receipt of required documents
4	Kelli Ricevuto	Approve	Substitute Teacher	\$130.00/per day	District	10-15-25	06-30-26	Pending receipt of required documents
5	Grace DeMicco	Approve	Substitute Teacher	\$130.00/per day	District	10-15-25	06-30-26	Pending receipt of required documents
6	Lynne Bittner	Approve	Substitute Teacher	\$130.00/per day	District	10-15-25	06-30-25	Pending receipt of required documents
7	Hope Flint	Approve	Substitute Teacher	\$130.00/per day	District	10-15-25	06-30-25	Pending receipt of required documents
8	Salaam Sweatte	Approve	Substitute Teacher	\$130.00/per day	District	10-15-25	06-30-26	Pending receipt of required documents
9	Reginald Nonez	Approve	Substitute Custodian	\$16.25/hr	District	10-15-25	06-30-26	Pending receipt of required documents
10	Anthony Watkoskey	Approve	Substitute Custodian	\$16.25/hr	District	10-15-25	06-30-26	Pending receipt of required documents
11	Meghan Dufner	Approve	Assistant Coach Girls Basketball	\$3,090.00	MS	Start of Season	End of Season	Pending receipt of required documents
12	Vittoria Sigona	Approve	Teacher	\$1,550.00	HS	01-07-26	End of School	5th Preparation; Semester 2 Only
13	Bonita Duryea	Approve	Athletic - Event Staff	Per Approved Athletic Fee Schedule	District	10-15-25	6-30-26	Pending receipt of required documents - Submission of Timesheet

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
14	LeeAnn Kubbishun	Accept	Guidance Counselor	\$103,275.00	MS	06-30-26	07-01-26	Retirement

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Anthony Bonelli	Volunteer	N/A	N/A	District	Start of Winter season	End of Winter season	Boys Basketball - Statistician Pending receipt of required documents
2	William Lyons Jr	Volunteer	N/A	N/A	District	Start of Winter Season	End of Winter Season	Boys Basketball - Pending receipt of required documents
3	Nick Galka	Volunteer	N/A	N/A	District	Start of Winter season	End of Winter season	Wrestling -Pending receipt of required documents
4	Kyle Wulff	Volunteer	N/A	N/A	District	Start of Winter season	End of Winter season	Wrestling -Pending receipt of required documents
5	Timothy Zavacki	Volunteer	N/A	N/A	District	Start of Season	End of Season	Robotics Team 219

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	H Apple	NJSELA Winter Roundtable	Rutgers Lifelong Learning Center 3 Rutgers Plaza New Brunswick NJ	Mileage	December 5, 2025
2	K Connelly A Eisner	AP Stem Roundtable	Morris Knolls HS	Mileage	December 12, 2025
3	C Dock	DECA Central Region Meeting	Kean University 1000 Morris Ave Union NJ	Mileage	December 16, 2025
4	C Dock	DECA Advisor Meeting	Kean University 1000 Morris Ave Union NJ	Mileage	January 20, 2026
5	H Apple	NNJMS Meeting Northern NJ Math Supervisors	West Essex Regional HS North Caldwell NJ	Mileage	October 10, 2025

6	T Wilson	NJ State Bar Foundation	New Jersey Law Center 1 Constitution Square New Brunswick NJ 08901	Mileage	October 28, 2025
7	C Hough	HESAA Financial Aid Workshop	Seton Hall University 400 S Orange Center S Orange NJ 07079	Mileage	November 21, 2025
8	J Solecitto	WCCSE Fall Meeting	WHRSD BOE Meeting Room	N/A	September 15, 2025
9	L Smith L Muroski	ASTE Northeast Regional Conference	Kean University 1000 Morris Avenue Union NJ	Mileage	September 26, 2025
10	L Kubbishun H Ranalli	Counselor Breakfast Info Session	Warren Technical High School Route 57 Washington NJ	Mileage	October 9, 2025
11	J Solecitto	NJAGC Sharefest	Kean University 1075 Morris Avenue Union NJ 07840	\$30 Registration, Mileage	October 14, 2025
12	D Balas C Dock	Money Talks Conference: The Face of Business Education	NJ CPA Offices 105 Eisenhower Parkway #300 Roseland NJ	Mileage	November 14, 2025
13	L Brigode-Katstra M Gaffney K Sbriscia	CPR Renewal	Mountain Villa School 1686 Route 517 Allamuchy NJ	\$95 Registration each, Mileage	October 13, 2025
14	D Detrick T Steele	Curriculum Hackathon	Montclair University Bloomfield NJ	Mileage	October 23, 2025
15	K Connelly	Currents for Change	South Branch Raritan Rover 7 Lower Center St Clinton NJ	Mileage	October 3, 2025
16	A Slack M Smith	NJ Tech Ed Teachers Conference 2025	Bell Works Holmdel NJ	\$175 Registration each, Mileage	November 14, 2025
17	T Jaw C Hough	Genesis User Group MEeting	Montville Township Library Montville NJ	Mileage	November 25, 2025
18	M Thompson	Counselor Workshop	Montclair State University 1 Normal Ave Montclair NJ 07043	Mileage	December 5, 2025

19	A Slack	1st Lego League Challenge Professional Development	Mt. Olive High School	Mileage	October 9 & 10, 2025
20	C O'Neal	Group Treatment Approaches in Working with Trauma	Live-Interactive online webinar Rutgers - School of Social Work	N/A	October 21, 2025
21	C O'Neal	Trauma Risk and Recovery	Live-Interactive online webinar Rutgers - School of Social Work	N/A	December 2, 2025
22	C O'Neal	Foundations & Models of Crisis Intervention & Traumatic Response	Live-Interactive online webinar Rutgers - School of Social Work	N/A	January 16, 2026
23	S Toth M Thompson	School Counselor Reception	William Paterson University 300 Pompton Rd Wayne NJ 07470	Mileage	November 17, 2025
24	P Smith	NJ Agriculture Convention Delegate & NJFFA Winter CDE Competitions	Atlantic City NJ	Mileage	January 21 to January 23, 2026
25	J Willis	World Baseball Coaches Conference	Mohegan Sun Casino Uncasville CT	\$185.35 Registration, Mileage	January 15, 16 & 17, 2026
26	C Green R Smola	World Softball Coaches Convention	Mohegan Sun Casino Uncasville CT	\$160 Registration each, Mileage	January 16 & 17, 2026
27	M Devine	Drew Teach 3rd Annual AI & Writing Symposium	Drew University Madison NJ	Mileage	October 21, 2025
28	K Eilenberger	Aid for Violence Risk Triage	Virtual Attendance	\$400 Registration	November 17, 2025
29	M Arminio	ALC Camping Trip	Camp Mohican	N/A	October 15-16, 2025

Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall				X
Paula Merrill				X
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

II. EDUCATION AND POLICY

Motion by Mrs. Hansen and seconded by Mrs. Kemp to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.8, as amended and described below:

*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P 0141.3 Board Member Number and Term Regional School District**
- P 0143 Board Member Election and Appointment**
- P 0173 Duties of Public School Accountant**
- P 0174 Legal Services**
- P 0177 Professional Services**
- P&R 1570 Internal Controls**
- P 1620 Administrative Employment Contracts**
- P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities**
- P 2422 Statutory Curriculum Requirements**
- P 5339.01 Student Sun Protection**
- P&R 6111 Special Education Medicaid Initiative**
- P&R 6220 Budget Preparation**

*2. Motion to affirm the administrative decision regarding the following HIB cases:

- MS –2025-2026 - None
- HS – 2025-2026 - 001

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	C Dock C Hickerson	Kean University 100 Morris Ave Union NJ 07083	Transportation	DECA
2	T Wilson J Giamoni TBD	Harvard Model Congress 1 Raymond Plaza & Market St Newark NJ 07102	Transportation	Debate Team
3	C Dock C Hickerson	MetLife Stadium 1 MetLife Stadium Dr E Rutherford NJ 07073	Transportation	Business Dept
4	J Willis M Smith	Mt Olive High School 18 Corey Road Flanders NJ	Transportation	Technology Education & Healthcare
5	N Silvis H Ranalli	Camp Mohican	Transportation	Alternative Learning Community
6	T Manfra M McGeehan C Chiara	Heritage Museum 54 Meadow Breeze Lane Washington NJ	Transportation	Alternative Learning Community
7	A Helle	St Luke's Warren Campus 185 Roseberry St Phillipsburg NJ	Transportation	Health Science Students
8	A Eisner J Lamond T Zavacki	Picatinny Arsenal 213 NJ-15 Wharton NJ	Transportation	Robotics Team 219
9	J Ternosky A Polakowski	Washington Boro Town	Transportation	Visual Arts & Graphics
10	P Smith	NJ FFA Fall Cook College, Rutgers University College Farm Rd New Brunswick NJ	Transportation	FFA
11	P Smith	Harrisburg Farm Show Harrisburg PA	Transportation	FFA
12	P Smith M Smith	NJ FFA Winter & NJ Ag Convention Harrah's Casino & Resort Atlantic City NJ	Transportation	FFA

*4. Motion to approve the Nursing Services Plan for the 2025-2026 School Year.

*5. Motion to approve the HIB Self Assessment for 2024-2025 School Year.

*6. Motion for approval of the District Performance Review for the NJ Quality Single Accountability Continuum (QSAC) 2025-2026 School Year.

*7. Motion to approve the annual Memorandum of Agreement between law enforcement officials and education for the 2025-2026 School Year.

*8. Motion to approve the following resolution for school bus emergency evacuation drills pursuant to the New Jersey Administrative Code (N.J.A.C. 6A:27-11.2):

WHEREAS, school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and;

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills, and;

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity, and;

WHEREAS, drills shall be documented in the minutes of the local Board of Education at the first board meeting following the completion of the emergency exit drill;

So be it resolved that the Board of Education acknowledges that a school bus emergency evacuation drill was held on **September 18, 2025** between 7:30 a.m. – 9:00 a.m. at the Warren Hills Regional Middle and High Schools. This drill was supervised by Robert Cacchio, Warren Hills Regional Middle School Assistant Principal, and Michelle Murphy, Warren Hills Regional High School Assistant Principal, and included the following bus routes: GST bus routes 1, 2, 5, 11, 17, 18, 19, 35, 40, 61, 62; Snyder Bus routes Sh2, Sh3, Sh4, Sh6, Sh7, 1, 2, 3, 4, 6, 7, 9, 12, 13, 14AB, 15AB, 16, 20, 21, 22, 23, and 25SP, 26 & 27; Krapf Bus routes WH9, WH10 + Shuttle, WH29.

Approval of Education & Policy Motions

MOTION: Jean Hansen		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall				X
Paula Merrill				X
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

III. BUDGET AND FINANCE

Motion by Mrs. Kemp and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 19 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the August, 2025 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of August, 2025; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period September 10, 2025 through October 14, 2025, in the amount of \$4,376.557.53.

*3. Motion to approve Student Activities bill list for the period August 1, 2025 through August 31, 2025 in the amount of \$3,748.05.

*4. Motion to approve transfers in the amount of \$40,171.16 for the month of August 2025.

*5. Motion to approve the Tuition Contract with Oxford Township School District and to accept student #2592349641 for the 2025-2026 regular school year ERIC Program commencing September 25, 2025 in the amount of \$22,500.00 prorated.

*6. Motion to approve the following Special Education Tuition Contracts for the 2025-2026 regular school year:

Student	School	Amount	Aide	Related Services	Effective
7223821186	Somerset County Educational Services Commission - Somerset HS Academy	\$77,200.00	N/A	N/A	9/4/25-6/30/26
7279427224	Somerset County Educational Services Commission - Somerset MS Academy	\$73,690.00	N/A	N/A	9/4/25-6/30/26

3460721560	Somerset County Educational Services Commission - New Dawn Academy	\$65,470.00	N/A	N/A	9/4/25-6/30/26
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*7. Motion to approve the Personal Paraprofessional Agreements for the 2025-2026 regular school year as follows:

Student	Sending District	Amount	Effective
4837494621	Belvidere	\$36,500.00	8/25/25-6/30/26
4819804283	Lopatcong Township	\$36,500.00	8/25/25-6/30/26
5938708972	Oxford Township	\$30,502.00	8/25/25-6/30/26
6264277903	Pohatcong Township	\$36,500.00	8/25/25-6/30/26
5404077684	White Township	\$36,500.00	8/25/25-6/30/26

*8. Motion to approve Home/Bedside Instruction Agreement with Prime Healthcare Service for Student #4694897326, commencing September 14, 2025 until September 21, 2025, at the rate of \$57.00 per hour for a total of 5 hours per week.

*9. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #4694897326 commencing September 22, 2025 until further notice, at the rate of \$63.10 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

*10. Motion to approve the Public Donor Agreement between the Center of Family Services and the Warren Hills Regional School District, effective July 1, 2025 through June 30, 2026.

*11. Motion to approve the Service Contract for Behavior Consultation Services with Behavioral Consultants LLC DBA JW Behavioral Consulting LLC for the 2025-2026 school year commencing September 15, 2025 through June 30, 2026, at the rate of \$125.00 per hour.

*12. Motion to accept \$4,000 from SAIF, School Alliance Insurance Fund, as credit towards our 2025/2026 assessment for completing the Tier I Safety Incentive Program during the 2024/2025 school year.

*13. Motion to approve the 2026-2027 Budget Calendar. [Attachment A]

*14. Motion to accept a grant from the Mount Olive Robotics Team (MORT) for our Middle School STEM program valued at \$6,950.00 that includes an assortment of LEGO Bricks and Technic Elements, 2 FIRST LEGO League Field Kits and School-Year Rental of Ten LEGO Education SPIKE Prime Kits.

*15. Motion to approve a Sponsorship in the amount of \$500.00 from Jessica Wormeck to provide additional financial resources to club and athletic programs in the Warren Hills Regional School District.

*16. Motion to accept the sealed bids on September 24, 2025 for District Snow Removal Services for the 2025-2026 through 2027-2028 school years. One (1) bidder(s) responded as follows:

Bidder	Services	2025-2026	2026-2027	2027-2028
Stone Hill Excavating LLC	2 to 6 inches	\$3,257.04	\$3,257.04	\$3,257.04
	6 to 12 inches	\$4,711.44	\$4,711.44	\$4,711.44
	12 inches and over	\$6,327.10	\$6,327.10	\$6,327.10
	Salting and sanding per application	\$1,930.50	\$1,930.50	\$1,930.50
	Hourly rate for snow removal (relocation) Equipment and Manpower	\$225.00	\$225.00	\$225.00

Authorize award of the bid to Stone Hill Excavating LLC as lowest responsible bidder in full conformance with specifications.

*17. Motion to use Title IIA Funds for the following summer work:

Curriculum: Marshall Cuomo, Daryl Detrick, Jill Okladek, Adam Slack, Mark Smith, Patricia Smith, Jeremy Willis and Timothy Zavacki.

Pathways: Daryl Detrick, Christina Dock, Alexandra Helle, Emily Kablis, Patricia Smith and Jeremy Willis

*18. Motion to approve the resolution to terminate all participation under the SHBP and SEHBP (including prescription drug plan and/or dental plan coverage):

BE IT RESOLVED:

1. The Warren Hills Regional Board of Education 1477-00 hereby resolves to terminate its participation in the Program (Medical Plan coverage) thereby canceling coverage provided by the SHBP and/or SEHBP (N.J.S.A. 52:14-17.25 et seq.) for all its active and retired employees.
2. We shall notify all active employees of the date of their termination of coverage under the Program.

3. We understand that the New Jersey Division of Pensions & Benefits (NJDPB) will notify retired employees of the cancellation of their coverage.

4. We understand that all COBRA participants will be notified by the NJDPB and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.

5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

*19. Motion to approve a resolution authorizing the change in medical insurance carrier:

WHEREAS, the Warren Hills Regional Board of Education currently offers Medical Coverage to its' employees through the School Employees' Health Benefit Plan, and;

WHEREAS, Integrity Consulting Group, the Board's health insurance broker, has received a quote on behalf of the Board of Education from Horizon Blue Cross Blue Shield of New Jersey and;

WHEREAS, the quoted rates received from Horizon Blue Cross Blue Shield of New Jersey are less expensive than the current School Employees' Health Benefit Plan for the period January 1, 2026 through December 31, 2026, and;

WHEREAS, Integrity Consulting Group recommends the change in Medical coverage carriers effective January 1, 2026;

NOW, THEREFORE, BE IT RESOLVED, BY THE WARREN HILLS REGIONAL BOARD OF EDUCATION THAT, the change in the Medical Carrier to Horizon Blue Cross Blue Shield of New Jersey be effective January 1, 2026.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Integrity Consulting Group for execution with insurance carrier.

Approval of Budget & Finance Motions

MOTION: Amy Kemp		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall				X
Paula Merrill				X

Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

O. Public Comment

No public comment

Q. Adjournment 7:52 p.m.

Motion by Mr. Coscia and seconded by Mrs. Fraumeni to adjourn at 7:52 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary

WARREN HILLS REGIONAL
2026-2027 BUDGET
PROPOSED TIMELINES
10/14/2025

October/November 2025

- Discussion with Administrative Council on master schedule and major initiatives for the 2026-2027 budget.
- BA and Superintendent will meet and discuss direction for the 2026-2027 budget including timelines, initiatives and general information.
- Review audit from 2024-25.
- Meet with Principals/Directors/Supervisors to discuss guidelines for the preliminary 2026-2027 budget.
- Solicit statistical information and trend data needed for 26-27 budget.
- Receive from Superintendent proposed initiatives that may need funding in 26-27 budget.

November 2025

- Open Budget Prep in CSI and meet with any stakeholders that need additional training in the software.
- Principals/Directors/Supervisors enter budget data into CSI software.
- Receive Enrollment projections for 2026-2027 year from sending and regional districts and Demographic study.
- Salaries & Benefit information added to budget software.

December 2025

- Superintendent and Business Administrator to meet with Principals/Directors/Supervisors to review budgets individually during the early weeks of December.

January 2026

- School Business Administrator prepares preliminary budget and reviews with Superintendent.
- Tax information collected from regional district tax offices.

February 2026

- Tuition Rates & Tuition Adjustments finalized
- Preliminary Budget presented to Finance Committee February.
- Adjustments made if needed to preliminary budget.
- Preliminary Budget entered into the DOE software when it becomes available (Around Feb 15).
- State Aid figures released late February or early March.
- Budget reviewed with full board prior to submission to County Office.
- Governor's Address
- Anticipated Release of State Aid

March 2026

- Board of Education approves submission of the 2026-2027 budget to the County Office

April/May 2026

Public Hearing Dates TBD

IMPORTANT DATES:

Budget Software & Manual

Tax Information from tax assessor's

Governor's Address

Expected State Aid figures

Approximate

January 2026

January 2026

February 2026

February 2026

***BUDGET WORK SESSION DATES:
2026***

TBD Tentative February/March

***Approve Budget for submission to
County Office***

TBD March 18,2026

Public Hearing on 2026-2027 Budget

TBD

Note: Dates are proposed and subject to change due to NJDOE timelines and NJDOE software/State Aid release.