



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 9, 2025

Members Present: Dave Merrill, President-excused; Michael Granillo, Member; Margaret Gabe, excused; Sylviana Stebbins, excused; Bridget Wood, Member

Others Present: Jonathan Rohloff, Superintendent of Schools; Courtney Hoffmeyer, Business Manager, and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5 pm by David Merrill

Recognition of the September Students of the Month Awards

- Sebastian Zhelev, Elementary School
- Tyler Knippers, Junior High School
- Victoria Marquez, High School

Recognition of the September Student Athlete of the Month Award

- Abigail Shumway

Recognition of the September Teachers of the Month Awards

- Tracy Breedlove, Elementary School
- Kris Van Atten, Junior High School
- Cody Blake, High School

Recognition of the Employees of the Month Awards

- Holly Brown, SPED Aide II/CNA, Elementary School (July)
- DeeAnn Moya, Registrar, Junior High, (August)
- Geraldine Armijo, Registrar, High School (September)

Recognition of the Volunteers of the Month Awards

- Michelle Olson, (August)
- Wendy Skousen, (September)
- David Skousen, (September)

2. Consent Agenda Motion to approve by Margaret Gabe, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on August 12, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Monthly Finance Report

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

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Approve Payroll Vouchers:

4	640,022.70
5	525,650.18

Total \$ 1,165,672.88

Approve Expense Vouchers:

7002	15,226.28
7003	379,271.23
7004	178,374.14

Total \$ 572,871.65

Approve Student Activity & Auxiliary Operation Vouchers:

1004	11,197.60
1005	5,410.87
1006	12,965.59
1007	600.00
1008	2,134.33
1009	4,342.44

Total \$ 36,650.83

2.3. **Recommendation to Approve Employee Resignations**

The superintendent recommends that the Governing Board approve the following employee resignations:

- Darrell Harvey, Bus Driver, Transportation Department
- Samantha Palacio, Support Service Assistant, Transportation Department

2.4. **Recommendation to Approve Fundraisers**

The superintendent recommends that the Governing Board approve the following fundraiser:

- FBLA Digital Media/Yearbook grad ads. The funds will be used for competition, equipment, and the yearbook.

Ryan Grace, High School Principal, will be available for questions.

3. **Business**

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3.1. Recommendation to Approve the InterGovernmental Agreement (IGA) Amendment with the Arizona Department of Economic Security

The superintendent recommends that the Governing Board approve the IGA Amendment with the Arizona Department of Economic Security for the Transition from School to Work Program, effective July 1, 2025 through June 30, 2026 to amend the annual budget ceiling. Courtney Hoffmeyer, Business Manager, will be available for questions.

Motion to approve by Michael Granillo, second Margaret Gabe, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.2. Recommendation to Approve the Proposition 301 Plan for the 2025-2026 School Year

The superintendent recommends that the Governing Board approve the Proposition 301 Plan for the 2025-2026 school year. The plan outlines the district's allocation of Prop 301 funds in alignment with statutory requirements. Courtney Hoffmeyer, Business Manager, will be available for questions.

Motion to approve by Margaret Gabe, second Michael Granillo, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.3. Recommendation to Approve an Hourly Rate of \$15.00 per hour for all game workers

The superintendent recommends that the Governing Board approve an hourly rate of \$15.00 per hour for all game workers. The district has reviewed practices in surrounding districts, and they are moving to an hourly rate structure for all game workers. Dustin Cluff, Athletic Director will be available for questions.

Motion to approve by Michael Granillo, second Margaret Gabe, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.4. Recommendation to Approve Staff Stipends for the 2025-2026 School Year

The superintendent recommends that the Governing Board approve the staff stipends for the 2025-2026 school year. These stipends consist of extra duty and extracurricular assignments.

Sylviana Stebbins recused herself for this item; her children are teachers in the district.

Motion to approve by Margaret Gabe, second Michael Granillo, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Bridget Wood

4. Superintendents Report

- District Update

5. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual. **None**

6. Announcements

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting to be held on October 14, 2025. The Superintendent will organize and facilitate a work study session for district and campus goals following the regular Governing Board meeting.**

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7. **Adjournment** @ 5:42 pm, Motion to adjourn by Margaret Gabe, second Bridget Wood, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

Dated September 12, 2025

Respectfully submitted by,

Mary L. Ford,

Executive Assistant to the
Governing Board