



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**October 14, 2025**

**Members Present:** Dave Merrill, President, Michael Granillo, Member; Margaret Gabe, Member, excused; Sylviana Stebbins, Member; Bridget Wood, Member, excused

**Others Present:** Jonathan Rohloff, Superintendent of Schools; Courtney Hoffmeyer, Business Manager, and Administrative staff

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:02 pm by Adam Reeck**

**Mr. Jonathan Rohloff, Superintendent would like to recognize the Students, grades 3-7, who achieved a 100% score on the AASA Assessment**

- Sanya Bhakta, 3<sup>rd</sup> grade Math
- Makayla Kootswatwa, ELA and 3<sup>rd</sup> grade Math
- Zarrin Sanders, 3<sup>rd</sup> grade Math
- Kaylee Skousen, 3<sup>rd</sup> grade Math
- Kendalyn Cox, 4<sup>th</sup> grade ELA
- Persephone Ngan, 5<sup>th</sup> grade ELA
- Isabelle Reeck, 6<sup>th</sup> grade ELA
- Jackson Reeck, 7<sup>th</sup> grade ELA and Math

**Recognition of the October Students of the Month Awards**

- Isaiah Declay, Elementary School
- Mya Denny, Junior High School
- Danny Gonzales, High School

**Recognition of the October Student Athlete of the Month Award**

- Jett Girardi

**Recognition of the October Teacher of the Month Award**

- Kimberly Rollins, Junior High

**Recognition of the October Employee of the Month Award**

- Merika Whatcott, Substitute Teacher

**Recognition of the October Volunteer of the Month Award**

- Royer Gonzales

**2. Consent Agenda-Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins**

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2. 1. **Minutes**

Minutes of the Regular Governing Board meeting held on September 9, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. **Vouchers and Monthly Finance Report**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

6	520,191.04
6.10	1,497.48
7	583,339.11

**Total \$ 1,105,027.63**

Approve Expense Vouchers:

7005	110,079.65
7006	242,066.31
7007	80,900.73
7008	546,493.94
7009	120,527.43
7010	129,006.66

**Total \$ 1,229,074.92**

Approve Student Activity & Auxiliary Operation Vouchers:

1010	2,878.77
1011	350.00
1012	3,306.02
1013	2,610.15
1014	2,607.18
1015	2,940.74
1016	2,265.14
1017	233.06
1018	6,985.00

**Total \$ 23,176.06**

2.3. **Recommendation to Approve Employee Resignations**

The superintendent recommends that the Governing Board approve the following employee resignation:

- Angel Gomez, Custodian, Facilities Department

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**2.4. Recommendation to Approve New Hires**

The superintendent recommends that the Governing Board approve the hire of the following employees:

- Luke Harris, Varsity Assistant Girls Basketball Coach
- Tabatha Grace, Varsity Girls Assistant Basketball Coach
- Sydney Langteau, JV Girls Basketball Coach
- Raine Tate, Freshman/Sophomore Girls Basketball Coach
- Armando Cromwell, Substitute Teacher
- Elizabeth Meyers, Substitute Teacher
- Wesley Wermuth, Substitute Teacher
- Stefani Borrego, Substitute Teacher
- Darla Eshelman, Substitute Teacher
- Joseph Garnica, Lead Computer Tech, Technology Dept.
- Karina Morales Mehas, Office Assistant, District Office
- Nancy Wendt, Finance Specialist, District Office

**2.5. Recommendation to Approve the Use of Non-Designated Gifts and Donation Funds for District Functions for the 2025-2026 School Year (SY)**

The superintendent recommends that the Governing Board approve using non-designated gifts and donation funds to provide meals for district staff during training sessions and community outreach events.

**2.6. Recommendation to Approve Fundraisers**

The superintendent recommends that the Governing Board approve the following fundraisers:

- The elementary student council would like to sponsor a Halloween Carnival on October 18<sup>th</sup>, hat day every Thursday, October – May, and a parent /child Valentines Dance in February 2026, to raise funds in support of playground equipment, campus beautification, teacher appreciation, and student awards.
- The high school theatre/stage craft would like to sponsor program ads and dinner/show/dessert auctions (2) to assist with the Hello Dolly production costs.
- The high school student council would like to sponsor “Beef up the Senior Raffle” to raise money for their senior class trip.
- The sophomore class would like to sponsor Trunk or Treat on October 31<sup>st</sup> in the senior parking lot to raise funds for their senior class trip, 2028.

**3. Business**

**3.1. Recommendation to Approve the Annual Financial Report (AFR), School Level and Food Service for Fiscal Year 2024-2025**

AFR presentation by Courtney Hoffmeyer, Business Manager. Recommendation to approve the annual AFR.

**Motion to approve by Sylviana Stebbins, second Michael Granillo, passed by unanimous vote- David Merrill, Michael Granillo, Sylviana Stebbins**

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**3.2. Recommendation to Approve the School Facilities Division (SFD) Capital Plan for Fiscal Year (FY) 2026**

SFD Capital Plan presentation by Courtney Hoffmeyer, Business Manager. Recommendation to approve the SFD Capital Plan for FY 2026.

**Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins**

**3.3. Recommendation to Approve the Out-of-State Travel Request for the Class of 2026 Senior Trip**

The superintendent recommends that the Governing Board approve the 2026 Senior Class Trip to Disneyland and Knotts Berry Farm, California, May 13-16, 2026. The trip will be funded through student fundraisers and individual student funds. Rachel Thompson and Sydney Langteau, Teachers and Student Council Sponsors, will be available for questions.

**Motion to approve by Sylviana Stebbins, second Michael Granillo, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins**

**3.4. Recommendation to Approve Right-of-Way Easement related to Teacher Housing Project**

The superintendent recommends that the Governing Board approve the electric line right-of-way easement between Navopache Electric Cooperative, Inc., and Blue Ridge School District #32, for overhead and underground power lines related to the teacher housing project. Jonathan Rohloff, Superintendent, is available for questions.

**Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins**

**4. Superintendents Report**

- District Update

**5. Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

**None**

**6. Announcements**

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting to be held on November 18, 2025. Study Session immediately following our board meeting this evening.**

**7. Adjournment @ 5:55 pm, Motion to adjourn by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins**

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Dated October 17, 2025

Respectfully submitted by,

Mary L. Ford,

Executive Secretary