



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
November 18, 2025

Members Present: Dave Merrill, President, Michael Granillo, Vice-President; Margaret Gabe, Member; Sylviana Stebbins, Member; Bridget Wood, Member,

Others Present: Jonathan Rohloff, Superintendent of Schools; Courtney Hoffmeyer, Business Manager, excused, and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Christopher Breedlove

Recognition of the November Students of the Month Awards

- Abby Livingston, Elementary School
- Zoey Colelay, Junior High School
- Camila Gutierrez Enriquez, High School

Recognition of the November Student Athlete of the Month Award

- Noelle Harris

Recognition of the November Teacher of the Month Award

- David Butterfield, Junior High

Recognition of the November Employee of the Month Award

- Jerod Wright, Facilities Department

Recognition of the November Volunteer of the Month Award

- Jewel Deal

2. Consent Agenda-Item 2.5 to be voted on separately. Motion to approve items 2.1 – 2.4 by Margaret Gabe, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on October 14, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Monthly Finance Report

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

8	511,519.36
9	525,099.81

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10	536,328.47
10.1	383,975.80

Total \$ 1,956,923.44

Approve Expense Vouchers:

7011	659,666.05
7012	185,737.48
7013	97,138.24

Total \$ 942,541.77

Approve Student Activity & Auxiliary Operation Vouchers:

1019	1,450.00
1020	490.00
1021	460.00
1022	14,379.76
1023	13,331.51
1024	2,735.00
1025	2,279.65
1026	3,781.67
1027	14,570.76
1028	0.00
1029	1.16
1030	6,725.28
1031	1,087.72
1032	1,450.00

Total \$ 23,176.06

2.3. Recommendation to Approve Employee Resignations

The superintendent recommends that the Governing Board approve the following employee resignation:

- Johnnie Finnell, Bus Driver, Transportation Department
- Floyd Walker, Bus Driver, Transportation Department
- Karina Morales Mehas, Office Assistant, District Office
- Grace Bruton, SPED Aide, Elementary School

2.4. Recommendation to Approve New Hires

The superintendent recommends that the Governing Board approve the hire of the following employees:

- Riann Cluff, Office Assistant, Facilities/Technology
- Stephanie Jewell, Substitute Teacher, District

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2.5. Recommendation to Approve Fundraisers

The superintendent recommends that the Governing Board approve the following fundraisers:

- Concessions-Stagecraft to benefit the production of Hello Dolly. Rebecca Evans is available for questions
- Concessions-High School Cheer to benefit team gear and upcoming clinics. Bryanna Reed is available for questions
- Money Dolly-High School Girls Basketball to benefit equipment, gear and travel, Brittany Harris available for questions
- Concessions-Volleyball, Junior High Stuco to benefit January 2026 State conference. Brandi Weland/Mandy Pollock available for questions
- Splash a Senior, Bingo Night-High School Stuco to benefit gifts, prizes and supplies. Rachel Thompson is available for questions.
- Senior Splashin-High School Stuco to benefit class of 2026 senior trip. Rachel Thompson is available for questions.
- School Spirit and Holiday Grams, Alumni Shirts, Kiss-a-Senior goodbye, Graduation Leis, banners, parent prom, concessions-football and winter games, chocolate candy bars, high school dances, concessions at dances, passing period playlist, all to benefit, various areas of senior trip, supplies, prizes, gifts, winter jam, prom, morp, homecoming. Rachel Thompson is available for questions.
- Texting fundraiser-Boys Basketball to benefit travel and meals. Jack Trainer will be available for questions.
- Boys/Girls Basketball-1st-6th graders to benefit the boys/girls basketball club for supplies. Adam Reeck and Jack Trainer are available for questions.
- Concessions-Volleyball, basketball, wrestling-High School Orchestra, to benefit Athletics. Theresa Dick is available for questions
- Holiday gift wrapping-High School Orchestra, to benefit trip costs for the annual festival. Theresa Dick is available for questions
- Concessions-Football-High School FBLA, to benefit the FBLA National Fall Leadership Conference. Bridgette Blake is available for questions.
- Concessions- Football-High School Robotics to benefit Athletics. Robert Lefrandt is available for questions.

Motion to approve by Michael Granillo, second Margaret Gabe, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3. Business

3.1. Recommendation to Approve the BR Junior High/High School Youth Basketball Booster Club

The superintendent recommends that the Governing Board approve the BR Junior High/High School Youth Basketball Booster Club for the 2025-2026 School Year. Officers of the Booster Club will be available for questions.

Michael Granillo recused himself. Motion to approve by Margaret Gabe, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.2. Recommendation to Approve the BR Elementary School Parent /Teacher Student Organization (PTSO)

The superintendent recommends that the Governing Board approve the BR Elementary PTSO for the 2025-2026 School Year. Jennie Holloway is available for questions.

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Mr. Merrill stated the correction of the PTSO name to BR District PTSO

Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

4. Superintendents Report

- District Update

Review of the school letter grades

Congratulations to fall sports

United Way-Kinder Camp and ninth grader leadership academy

Donors Choose-dollars raised and projects funded

5. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

Sara Chudnoff-Student outreach. Ms. Chudnoff provided information on a student project.

Jennie Holloway-BR PTSO Giving Tree. Ms. Holloway shared an overview of how the program will work.

6. Superintendent Jonathan Rohloff, Review of Evaluation Goals

Discussion and possible action regarding the review of evaluation goals. The Governing Board may vote to convene in executive session, which shall not be open to the public, pursuant to A.R.S. §38-431.03(A) (1) for the discussion of personnel matters.

Motion by Michael Granillo to move into executive session, which shall not be open to the public, second Margaret Gabe, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

7. Announcements

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting to be held on December 9, 2025.**

8. Adjournment @ 6:39 pm, Motion to adjourn by Margaret Gabe, second Bridget Wood, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

Dated November 19, 2025
Respectfully submitted by,
Mary L. Ford,
Executive Secretary