



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
July 9, 2024

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President, Margaret Gabe, Member; Diana Butler, Member, Excused; Jennifer Brimhall, Member Excused

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Kimberly Dugdale, Chief Financial Officer and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Chuck Waldo

2. Consent Agenda Motion to approve by Margaret Gabe, second Chuck Waldo- passed by unanimous vote-David Merrill, Margaret Gabe, Chuck Waldo

3.

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on June 11, 2024, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

33	180,220.09
34	164,775.06

Total \$ 344,995.15

Approve Expense Vouchers:

5026	106,006.53
5027	382,117.53
5028	113,037.67

Total \$ 601,161.73

Approve Student Activity & Auxiliary Operation Vouchers:

8103	630.44
8104	1,106.00
8105	929.45
8106	26.47

Total \$ 2,692.36

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
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July 9, 2024

2.3. **Personnel**

2.4. **Recommendation to Approve the Hire of the Following Employees**

The superintendent recommends the Governing Board approve the hire of the following employees:

- Catrina Scolaro, Teacher, Elementary School, replacement
- Bayleigh, Slipek, Title I Reading Aide, Elementary School, replacement

2.5. **Recommendation to Approve Check Signers for the 2024-2025 School Year**

The superintendent recommends the Governing Board approve the following check signers for the 2024-2025 School Year:

- Dr. Michael L. Wright
- Kimberly Dugdale
- Mary L. Ford
- Dryden Brown
- Linda Haynes
- Karina Knight

2.6. **Recommendation to Approve the Co-Ops for the 2024-2025 School Year**

The superintendent recommends the Governing Board approve the following Co-Ops for the 2024-2025 School Year:

- Mohave Educational Services Cooperative
- TCPN-the Cooperative Purchasing Network
- SAVE-Strategic Alliance Volume Expenditure
- IGPA Cooperative Purchasing
- TIPS/TAPS Interlocal Purchasing System
- NCPA-National Cooperative Purchasing Alliance
- U.S. Communities
- Allied States COOP
- AZ Purchasing
- BuyBoard
- Omnia
- PACE
- State Procurement

3. **Business**

3.1. **Recommendation to Approve the Truth and Taxation Increase in Primary Property Taxes**

The superintendent recommends that the Governing Board approve the truth and taxation increase in primary property taxes. Kimberly Dugdale, Chief Financial Officer, is available for questions.

Roll Call Vote-David Merrill yea, Chuck Waldo yea, Margaret Gabe yea

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REGULAR GOVERNING BOARD MEETING MINUTES
July 9, 2024

3.2. Recommendation to Approve and Adopt the Expenditure Budget for Fiscal Year 2025

The superintendent recommends that the Governing Board approve and adopt the expenditure budget for Fiscal Year 2025. This is an annual requirement. Kimberly Dugdale, Chief Financial Officer, is available for questions.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe

3.3. Recommendation to Approve Out-of-State Travel Request

The superintendent recommends the Governing Board approve the Out-of-State travel request for the High School girls' soccer team to travel to Gallup, New Mexico, for the Rehoboth Christian Girls' Soccer Tournament, August 29 – 31st. Coach Maya Reichenbacher, is available for questions.

Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe

3.4. Recommendation to Approve Out-of-State Travel Request

The superintendent recommends the Governing Board approve the Out-of-State travel request for the High School football team to travel to Huntington Beach, California for a football team building camp, July 21 – 27. Eric Hjalmarson, Head Football Coach, is available for questions.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe

4. Superintendents Report

- Orientation for faculty, staff, and coaches
- Students seeking referrals for counseling services through a qualified provider
- Back to School Night
 - High School, July 31st, 5:30 pm – 7:00 pm
 - Junior High School, July 31st, 5:00 pm – 6:30 pm
 - Elementary School, August 1st, 4:30 pm – 6:00 pm

5 Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

6. Announcements

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, August 13, 2024, at 5:00 pm.**

7. Adjournment @ 5:22 pm Motion to adjourn by Chuck Waldo, second David Merrill, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
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Dated July 12, 2024

Respectfully submitted by,
Mary L. Ford,
Executive Secretary to the
Governing Board