



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING AGENDA
September 10, 2024

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President, Margaret Gabe, Member; Diana Butler, Member, telephonically; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Kimberly Dugdale, Chief Financial Officer excused and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 4:00 pm by Mary Ford

A Tribute to the Memory of Ferrell Fish

Recognition of the September Students of the Month Awards

- Jack Woods, High School
- Vince Johnson and Kyron Meadows, Junior High School
- Kejay Wilson, Elementary School

Recognition of the September Teachers of the Month Awards

- Bryan White, Teacher, High School
- Mark Vest, Teacher, High School

Recognition of the September Employee BR Star Award

- DeeAnn Moya, Office Assistant, Junior High School

Recognition of Margaret Gabe

Recognition of 37 years of continuous service as a Board member

2. District Business:

2.1. Superintendent Search Presentation and Board Discussion

Dr. Mark Joraanstad, a consultant for the Arizona School Administrators (ASA), will present an overview of the superintendent search process, the associated criteria, and timeline for selecting the next superintendent. The Board will discuss the search process and guide its consultant as required.

2.2. Governing Board Discussion and Action Regarding Publishing the Superintendent Position

The Governing Board will discuss the components of a position advertising document and may consider approval to direct the Arizona School Administrators to construct and publish an advertising document related to the position of District Superintendent.

Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2.3. Board Discussion and Action Concerning Stakeholder Participation and Involvement

The Governing Board will discuss and may consider approval of the extent of stakeholder involvement that may be included in the search process for a new District Superintendent and direct the Arizona School Administrators, in conjunction with District administration, to develop specific plans which may include a community meet-and-greet.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING AGENDA
September 10, 2024

2.4. Governing Board Discussion and Action Regarding Superintendent Application and Interview Details

The Governing board will discuss and may consider approving question (s) specific to the District to be included in the District Superintendent position application advertised through the Arizona School Administrators.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2.5. ASA Consultant to Provide Overview of Upcoming Meetings and Discuss Details with the Governing Board

Dr. Joraanstad, ASA consultant will provide the Board an overview of the next search and discuss details.

3. Goals for the 2024-2025 School Year Presented by the Principals

Principals to present their school goals for the 2024-2025 School Year

Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

4. Consent Agenda Motion to approve by Jennifer Brimhall, second David Merrill, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

4. 1. Minutes

Minutes of the Regular Governing Board meeting held on August 13, 2024, Governing Board meeting held for the Board approval or correction.

4. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

3.10	3,042.28
5	689,134.00
6	246,737.70
7	526,158.51

Total \$ 1,465,072.49

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING AGENDA
September 10, 2024

Approve Expense Vouchers:

5032	2,922.39
5033	2,858.40
6001	147,957.71
6003	354,413.90
6004	221,733.78

Total \$ 1,106,609.29

Approve Student Activity & Auxiliary Operation Vouchers:

8112	21.83
8113	22.08
9003	3,492.73
9004	4,490.00

Total \$ 8,026.64

4.3. Personnel

4.4. Recommendation to Approve Employee Resignations

The superintendent recommends the Governing Board approve the resignation of the following employees:

- David Martinsen, Support Service Admin, Facilities Department
- Keefer Gagnon, Teacher, High School

4.5. Recommendation to Approve the August/September Fundraisers

The superintendent recommends that the Governing Board approve the following fundraiser events for BRES STUCCO, Junior High STUCCO, Junior High Cheer, Junior High Athletics, High School Athletics, High School STUCCO and High School Stagecraft:

- Apparel
- T-shirt sales + Shane Morris invitation t-shirts
- Penny war
- Movie night
- Graduation leis
- Concessions
- Holiday grams
- Krispy Kreme
- Calendars
- Grad Ads
- Cookie Dough
- Discount Cards
- Field Banners
- White Mountain Talent Show
- Cotton Candy
- Money Dolly (popcorn, jerky etc)

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING AGENDA
September 10, 2024

- Junior skills camp
- Fall canned food drive
- Coat Drive
- Hat Day
- Candy cane reindeer games
- Staff appreciation
- Holiday them sales including October boo games
- Bear beans coffee, toy donation, silicone bracelets, monthly fill a jar guessing game

5. Additional District Business

5.1. Recommendation to Approve New Hires

The superintendent recommends the Governing Board approve the hire of the following employees:

- Claudia Ritiu, Teacher, High School (Math, replacement)
- Wanyou Israel, SPED Aide II, High School (replacement)
- Patty Adkins, SPED Aide II, High School (replacement)
- Feliz Abasta-Douglas, SPED Aide II, Junior High School (open position filled)
- Camilee Fish, Kinder Aide, Elementary School (open position filled)
- Keith Lawrence, Maintenance, Facilities Department (replacement)
- David Heath, Custodian, Facilities Department (replacement)
- Melidia Hernandez, Custodian, Facilities Department (replacement)
- Lena Prein, Support Service Admin, Facilities Department (replacement)
- Samantha Palacio, Bus Driver/Clerical Support, Transportation Department (open position filled)

**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-
David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

5.2. Recommendation to Approve the Updated Version of the School Board Model Policies

Superintendent recommends the Governing Board approve an updated version of the School Board Model Policies to ensure District compliance with State and Federal requirements.

**Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-
David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

6. Superintendents Report

- Dr. Wright to provide a general District update regarding recent outcomes and current school events.

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING AGENDA
September 10, 2024

7. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

8. **Announcements**

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, October 15, 2024, at 5:00 pm.**

9. **Adjournment @ 6:03 pm, Motion to adjourn by David Merrill, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

Dated September 13, 2024

Respectfully submitted by,

Mary L. Ford,

Executive Secretary to the
Governing Board