



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
February 11, 2025

Members Present: Dave Merrill, President; Michael Granillo, Member; Margaret Gabe, Member; Excused, Sylviana Stebbins, Member; Bridget Wood, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Kimberly Dugdale, Chief Financial Officer, Excused and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Michael Granillo

Recognition of the February Students of the Month Awards

- Kaylyn Indian, High School
- Zeppelin Brosemann, Junior High
- Lilah Henry, Elementary School

Recognition of the February Teachers of the Month Award

- Brian Whatcott, Junior High, and High School
- Robert Lefrandt, High School

Recognition of the February BR Star Award

- Kimberly Dugdale, CFO – February

Recognition of the Future Business Leaders of America (FBLA) Regional Medal-Winning Students

Bridgette Blake, FBLA sponsor, will recognize the students receiving regional medals

2. Consent Agenda Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

2. 1. Minutes

Minutes of Regular Governing Board meeting held on January 14, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Financial Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services. Approve Payroll Vouchers:

20	549,261.79
21	515,144.69
22	523,709.07

Total \$1,588,115.55

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Approve Expense Vouchers:

6015	347,548.10
6016	371,898.04

Total \$ 719,446.14

Approve Student Activity & Auxiliary Operation Vouchers:

9036	885.00
9037	10,925.79
9038	2,400.62
9039	2,648.95
9040	.01

Total \$ 16,860.37

2.3. **Personnel**

2.4. **Recommendation to Approve Fundraisers**

The superintendent recommends the Governing Board approve the following fundraisers:

- BRHS Wrestling – Indian taco dinner
- BRHSD STUCCO - duct tape teacher, Valentine grams, powder puff football game, peach fuzz volleyball game, Hershey chocolate notes to seniors
- BRHS Seniors – Valentine grams, BR blankets,
- BRHS Softball – discount coupon book for local business
- BRHS Football – Coffee and hot chocolate
- BR Track- - Popcorn sales
- BRHS - Concessions

2.5. **Recommendation to Approve the Co-Ops for the 2024-2025 School Year**

The superintendent recommends the Governing Board approve the following February fundraisers:

- Mohave Educational Services Cooperative
- TCPN-the Cooperative Purchasing Network
- SAVE-Strategic Alliance Volume Expenditure
- 1GPA Cooperative Purchasing
- TIPS/TAPS Interlocal Purchasing System
- NCPA-National Cooperative Purchasing Alliance
- U.S. Communities
- Allied States COOP
- AZ Purchasing
- BuyBoard
- Omnia
- PACE
- State Procurement
- Sourcewell

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2.6. Recommendation to Approve the Title I Parent and Family Engagement Practice

The superintendent recommends the Governing Board approve the Title I Parent and Family Engagement Practice. This practice outlines opportunities to foster meaningful engagement of parents and families in their children's education. Kimberly Dugdale, Chief Financial Officer available for questions.

3. Business

3.1. Recommendation to Approve New Hires

The superintendent recommends the Governing Board approve the hire of the following employees:

- Robert Garcia, Maintenance, replacement
- Jaden Ornelas, Custodian, replacement
- Johnnie Fennell, Sub Bus Driver
- Frank Kerrigan, Bus Driver, replacement
- Makenna Thompson, Receptionist-District Office, replacement
- Megan Hartman, Finance Specialist-District Office, replacement

Motion to approve by Sylviana Stebbins, second Michael Granillo, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

3.2. Recommendation to Approve Early Graduation for One High School Student

The superintendent recommends that the Governing Board approve the early graduation of one high school student who seeks it for personal reasons.

Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

3.3. Recommendation to Approve Out-of-State Travel

The superintendent recommends that the Governing Board approve the Out-of-State travel for two coaches to attend the Glazier coach clinic, February 20 – 22, Las Vegas, Nevada. Due to the coaches working the clinic, there are no associated costs.

Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

3.4. Recommendation to Approve Out-of-State Travel

The superintendent recommends that the Governing Board approve the Out-of-State travel for Kimberly Dugdale. Mrs. Dugdale is a member of the Arizona School Business Officials (ASBO) Board and will be attending a leadership forum in Tampa, Florida, March 5-8. All associated costs for the leadership forum will be covered by ASBO.

Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

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3.5. Recommendation to Approve Lease Agreement Renewal

The superintendent recommends that the Governing Board approve a Lease Agreement Renewal between the Blue Ridge Unified School District and Northern Arizona Council of Governments (NACOG), Head Start.

Motion to approve by Sylviana Stebbins, second Michael Granillo, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

3.6. Superintendents Report

- General District Update
- Spring Break – March 10 -14 – District Closed
- Fire Protocols
- School Safety Officer (SSO), School Resource Officer (SRO)
- April 4, Jesus Villahermosa School Safety and Security Training

4. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

5. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, March 18, 2025, at 5:00 pm.**

6. Adjournment @ 5:47 pm Motion to adjourn by Bridget Wood, second Michael Granillo, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

Dated February 14, 2025

Respectfully submitted by,

Mary L. Ford,

Executive Assistant to the

Governing Board