



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
December 10, 2024

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President, Margaret Gabe, Member; Diana Butler, Member, telephonically; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Kimberly Dugdale, Chief Financial Officer and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Jennifer Brimhall

Blue Ridge High School Fine Arts Program Performance

Presentation of the High School Harmonies

Elementary School A-Grade Recognition

Mr. Ryan Grace, Principal, to provide information regarding the A-Grade for the elementary school

Recognition of our Outgoing Board Members

Dr. Wright, along with the administration, staff, students and community, would like to extend our heartfelt thanks to Chuck Waldo, Diana Butler, and Jennifer Brimhall for their commitment and contributions to the Blue Ridge Unified School District. Your dedication has made a meaningful difference, and we deeply appreciate all you have done.

Student Recognition of High School and Junior High, Football, Volleyball, Soccer, Cross-Country, Wrestling, Softball, Cheer Teams

Players and coaches participating in our 2024 fall sports programs will be introduced

Recognition of the December Students of the Month Awards

- Ashlyn Smith, High School
- Hattie Atkinson, Junior High
- Charly Fluckiger, Elementary School

Recognition of the December Teacher of the Month Award

- Tasha Hunt, High School

Recognition of the December BR Star Award

- Mark Brown, Bus Driver, Transportation

2. Consent Agenda Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on November 19, 2024, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

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Approve Payroll Vouchers:

15	523,996.04
16	527,183.02

Total \$ 1,051,179.06

Approve Expense Vouchers:

6010	134,290.36
6011	153,163.79
6012	146,110.09
6013	343,506.19

Total \$ 777,070.43

Approve Student Activity & Auxiliary Operation Vouchers:

9022	1,247.31
9023	220.00
9024	8,163.91
9025	2,461.48
9026	2,277.55
9027	3,351.77
9028	1,001.22
9029	2,852.83

Total \$ 21,576.07

2.3. **Personnel**

2.4. **Recommendation to Approve the Resignation of the Following Employees:**

Superintendent recommends the Governing board approve the resignation of the following employee:

- Mary Disparti, Teacher, Junior High/High School (moving)
- Dryden Brown, Finance Specialist, District Office (moving)

2.5. **Recommendation to Approve the Use of Non-Designated Gifts and Donation Funds for District Functions for the 2024-2025 School Year (SY)**

Superintendent recommends the Governing Board approve using non-designated gifts and donation funds to provide refreshments for district staff and community during a board meetings.

2.6. **Recommendation to Approve the Financials and Fund Raisers**

Superintendent recommends the Governing Board approve the financials and the following fund raisers:

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- BSN Online Store-BRES Stucco
- Navajo Taco Dinner-BRHS Band
- Gift Wrapping-BRHS Band
- Sweet and Treats Bake Sale-BRHS Band

3. **Business**

3.1. **Recommendation to Approve the First Revision of Fiscal Year 2024-2025 Expenditure Budget**

Superintendent recommends the Governing Board approve the first revision of Fiscal Year 2024-2025 Expenditure Budget as presented by Kimberly Dugdale during the public hearing. Kimberly Dugdale available for questions.

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.2. **Recommendation to Approve Indian Policies and Procedures for the 2025-2026 School Year**

Superintendent recommends the Governing Board approve Indian Policies and Procedures for School Year 2025-2026. This is an annual requirement. Kimberly Dugdale, Chief Financial Officer will provide a presentation and answer questions.

Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. **Recommendation to Approve Amendment to the Church Lease**

The superintendent recommends the Governing Board approve an amendment to the Church lease for the purpose of amending the end date to December 31, 2030. Dr. Wright, Superintendent available for questions.

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.4. **Recommendation to Approve the Booster and PTO/PTSO Organizations**

Superintendent recommends the Governing Board approve the following Booster and PTO/PTSO's, these organizations are expected to follow the district-established procedures :

- Blue Ridge Youth Basketball Booster Club
- Blue Ridge Parent-Teacher-Student
- BR Quarterback Club

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.5. **Recommendation to Approve New Hires**

Superintendent recommends the Governing Board approve the hire of the following employees:

- Shellbe Meyers, Title I Aide, Elementary School
- Elizabeth Meyers, Substitute Teacher, District-wide
- Brenda Widugiris, Substitute Teacher, District-wide

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

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3.6. Recommendation to Approve Out-of-State Travel Request for Denice Hall

Superintendent recommends the Governing Board approve the out-of-state travel request for Denice Hall to attend the National Congress on School Transportation Conference May 3-8, 2025 in Des Moines, Iowa. Mrs. Hall was selected to participate in this conference by the Arizona State Student Transportation Unit. Denice Hall available for questions.

Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.7. Recommendation to Approve Out-of-State Travel Request for the Graphics Team

Superintendent recommends the Governing Board approve the out-of-state travel request for the Graphics Team to attend the Impressionables Expo in L.A. California, January 23-26, 2025. The trip will be funded through graphics student account and tax credit donations. David Petersen is available for questions.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.8. Recommendation to Approve Out-of-State Travel Request for the Senior Trip

Superintendent recommends the Governing Board approve the out-of-state travel request for the senior trip, May 10-13, 2025. The trip will be funded through fund raisers and student resources. Rachel Thompson is available for questions.

Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.9. Recommendation to Approve State Mandated Minimum Wage Increase

Superintendent recommends the Governing Board approve the mandated minimum wage of \$14.70 per hour effective January 1, 2025. This is an increase of \$.35 cents per hour from 2024.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.10. Superintendents Report

- General District Update

4. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

5. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, January 14, 2025, at 5:00 pm.**

Motion to move into executive session by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

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7. **Superintendent Dr. Michael L. Wright, Performance Evaluation**

Discussion and possible action regarding the annual performance review. The Governing Board may vote to convene in executive session, which shall not be open to the public, pursuant to A.R.S. §38-431.03(A) (1) for the discussion of personnel matters.

Motion to approve annual performance evaluation and grant performance pay by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall

8. **Adjournment @ 7:06 pm, Motion to adjourn by Margaret Gabe, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall**

Dated December 13, 2024

Respectfully submitted by,

Mary L. Ford,

Executive Assistant to the

Governing Board