



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
April 8, 2025

Members Present: Dave Merrill, President; Michael Granillo, Member; Margaret Gabe, Member; Sylviana Stebbins, Member; Bridget Wood, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Kimberly Dugdale, Chief Financial Officer, Excused and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by David Merrill

Recognition of the April Students of the Month Awards

- River Rigg, High School
- Gabriel Hummingbird, Junior High
- Kaylee Skousen, Elementary School

Recognition of the April Teacher of the Month Award

- Maya Reichenbacher, Teacher, High School
- Kimberly Rollins, Teacher, Junior High School

Recognition of the April BR Star Award

- Sarah Struthers, Occupational Therapist, Elementary School
- Lois Goode, Physical Therapist, Elementary School
- Sophia Federico, Account Specialist/Students/Food Service, District Office

Presentation of the District Spending Report

Kimberly, Dugdale, Chief Financial Officer to present the District Spending Report

2. Consent Agenda-Item 2.5 voted on separately. Motion to approve by Margaret Gabe, second Michael Granillo, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on March 18, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Monthly Finance Report

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

27	572,139.05
28	529,799.75

Total \$1,101,938.80

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Approve Expense Vouchers:

6021 390,102.52

Total \$ 390,102.52

Approve Student Activity & Auxiliary Operation Vouchers:

9059 18,461.46

9060 250.00

9061 8,701.28

Total \$ 27,412.74

2.3. **Personnel**

2.4. **Recommendation to Approve Employee Resignations**

The superintendent recommends the Governing Board approve the following employee resignations:

- Bryan White, Teacher, High School, end of School Year 2024-2025
- Jennifer Kanouse, Teacher, High School, end of School Year 2024-2025
- Craig Echales, Bus Aide, Transportation
- Adena Lyon, Bus Aide, Transportation

2.5. **Recommendation to Approve Fundraisers**

The superintendent recommends the Governing Board approve the class of 2027 talent show and world famous chocolate sales to benefit future events. High School Volleyball summer tournament entry fees to benefit uniforms, equipment and meals. Elementary Student Council candy grams and cupcake toss to replenish funds for future events.

Motion to approve by Michael Granillo, second Margaret Gabe, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3. **Business**

3.1. **Recommendation to Accept the Audit Report for Fiscal Year (FY) 2024**

Kimberly, Dugdale, Chief Financial Officer will present the audit report for FY 24.

The superintendent recommends the Governing Board accept the FY 24 Audit Report. The approval will require a roll call vote.

David Merrill-yea, Micahel Granillo-yea, Margaret Gabe-yea, Sylviana Stebbins-yea, Bridget Wood-yea

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3.2. Recommendation to Approve Early Graduation for Three High School Students

The superintendent recommends the Governing Board approve the early graduation of three high school students. Loren Webb, Principal, is available to answer questions.

Motion to approve by Sylviana Stebbins, second Michael Granillo, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.3. Recommendation to Approve Out-of-State Travel

The superintendent recommends the Governing Board approve the Out-of-State Travel for Future Business Leaders of America (FBLA) Nationals in Anaheim, CA, June 28 – July 3, 2025. Bridgette Blake, Teacher, available for questions.

Motion to approve by Margaret Gabe, second Sylviana Stebbins, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.4. Recommendation to Approve Principal Contracts for School Year 2025-2026

The superintendent recommends that the Governing Board approve principal contracts for the 2025-2026 School Year.

Motion to approve by Michael Granillo, second Margaret Gabe, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.5. Recommendation to Approve Memorandum of Understanding for Kinder Camp 2025 with United Way of Northern Arizona

The superintendent recommends the Governing Board approve Kinder Camp 2025. Kinder Camp will begin on June 2nd through the end of June. This annual program provides valuable benefits and is offered at no cost to the district. Ryan Grace, Principal, is available for questions.

Motion to approve by Bridget Wood, second Sylviana Stebbins, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.6. Recommendation to Approve the Intergovernmental Agreement (IGA), Dual Enrollment and TALON Course and Credit Exhibits for School Year 25-26

The superintendent recommends the Governing Board approve the IGA Dual Enrollment and TALON course and credit exhibits for School Year 25-26. Loren Webb, Principal, is available for questions.

Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote- David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

3.7. Superintendents Report

- April Events
- All New Leaders
- District Update

4. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual. **None**

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5. **Announcements**

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, May 6, 2025, at 5:00 pm. We will move the Work Study Discussion for Teacher Retention Efforts to August. Date to be determined.**

6. **Adjournment @ 6:00 pm, Motion to adjourn by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood**

Dated April 11, 2025

Respectfully submitted by,

Mary L. Ford,

Executive Assistant to the

Governing Board