



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32

REGULAR GOVERNING BOARD MEETING AGENDA

January 14, 2025

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Blue Ridge Unified School District #32 and to the general public that the Board will hold a Regular Meeting on **Tuesday, January 14, 2025, beginning with one of two executive sessions at 4:30 pm, followed by the Regular Governing Board meeting at approximately 5:00 pm, in the District Board room located at 1200 West White Mountain Boulevard, Lakeside, Arizona.** Governing Board members will attend in person or via telephone, **Live-streamed at <https://www.youtube.com/channel/UCkgNap0pIxai9f0KIG6TyrA>.** The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(A)(3). The Board's attorney may appear in person or telephonically.

The Board reserves the right to change the order of the items on the Agenda except for public hearings and bid awards. The Agenda for the meeting is as follows:

1. Opening Ceremony **Pledge of Allegiance**

Recognition of the January Students of the Month Awards

- Grace Smithson, High School
- Pablo Perez, Junior High
- Norah Levy, Elementary School

Recognition of the January Teacher of the Month Award

- Isaac Johnson, Elementary School

Recognition of the January BR Star Award

- James Wright, Bus Driver, Transportation

2025 Organization Items for the Governing Board

1.1 Election of Governing School Board Officers for 2025

Annually the Governing Board elects its officers for the current calendar year.

1.2 Resolution Authorizing Approval and Execution of Funding Proposals, Grants, Special Projects, Vouchers, Warrants, Salary and other Expenses Approved Between Board Meetings

The Superintendent seeks board authorization to allow a resolution authorizing vouchers, salary and other district expenses to be signed in advance of scheduled board meetings.

1.3 Identify and Record Conflicts of Interest for Governing Board Members, School Administration and Staff Districtwide

Pursuant to A.R.S. 38-503, Arizona State Statute, requiring all Governing Board and each group listed above must fully disclose actual and potential conflicts of interest.

1.4 Directive of Annual Investment/Reinvestment of All Monies within School District Service Fund

The Superintendent requests the Governing Board to direct the Navajo County Treasurer to invest/reinvest all monies belonging or credit to the school debit service fund. And, the Superintendent recommends the Governing Board approve all monies belonging to the school and/or credits received by the District to be invested/reinvested.

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1.5 Governing Board Delegation of Purchasing Authority

As required by Arizona Administrative Code R7-2-1006, the Governing Board approves annually the delegation of purchasing and procurement to certain Designated School Executives. It is recommended that the Board delegate such authority to the Superintendent and Chief Financial Officer to conduct District business.

1.6 Establish Meeting Dates, Time and Location for Regular Monthly Governing Board Meetings Through December 2025

- February 11, 2025
- March 18, 2025 (due to Spring Break)
- April 8, 2025
- May 13, 2025
- June 9, 2025
- July 8, 2025
- August 12, 2025
- September 9, 2025
- October 14, 2025
- November 18, 2025 (due to Veterans Day)
- December 9, 2025

Presentation and Update of BR's AI Management

Courtney Hoffmeyer, Junior High Principal, will provide an updated AI report.

2. Consent Agenda

2. 1. Minutes

Minutes of Regular Governing Board meeting held on December 10, 2024, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

17	557,439.27
18	349,137.58
19	3,677.55

Total \$ 910,254.40

Approve Expense Vouchers:

6014	330,114.54
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Total \$ 330,114.54

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Approve Student Activity & Auxiliary Operation Vouchers:

9030	10,890.86
9031	570.00
9032	5,931.78
9033	765.99
9034	1,393.59
9035	3,331.23
Total \$	22,883.45

2.3. **Personnel**

2.4. **Recommendation to Approve the District Teacher and Principal Evaluations**

Superintendent recommends the Governing Board approve the District Teacher and Principal Evaluations. This is an annual requirement.

2.5. **Recommendation to Approve the January 2025 Financial Report**

Superintendent recommends the Governing Board approve the January 2025 Financial Report. Kimberly Dugdale, Chief Financial Officer available for questions.

3. **Business**

3.1. **Recommendation to Approve the Out of State Travel Request for Courtney Hoffmeyer**

Superintendent recommends the Governing Board approve the out of state travel request for Courtney Hoffmeyer to attend the AI conference to be held at the Google office in Chicago, IL, February 4, 2025. Mrs. Hoffmeyer was selected to attend the Generation-AI Communities of Practice conference. (All expenses paid, no cost to the district).

3.2. **Superintendents Report**

- General District Update

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

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5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, February 11, 2025, at 5:00 pm.**

6. **Adjournment**


The Board members have been provided with background material before the Board meeting. A copy of this material (except for materials relating to possible Executive Sessions) is available for public review at the District Office at least 24 hours before the Board meeting.

Dated January 10, 2025

Respectfully submitted by,

Dr. Michael L. Wright,

Superintendent of Schools

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or otherwise as soon as practicable prior to the meeting date 928-368-6126 ext. 1101