



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
July 11, 2023

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe, Member; Diana Butler, Member; Jennifer Brimhall, Member (excused)

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5pm by Chuck Waldo

2. Consent Agenda

2. 1. Minutes

Minutes of Regular Governing Board meeting held on June 12, 2023, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

29	172,338.13
30	149,594.17
31	9,569.64

Total \$ 331,501.94

Approve Expense Vouchers:

4078	317,735.38
4079	24,006.21
4080	187.50
4081	64,791.18
4082	141,970.48

Total \$ 548,690.75

Approve Student Activity & Auxiliary Operation Vouchers:

7144	28,264.08
7145	4,460.73
7146	9,496.67
7147	72.15
7148	1,906.31
7149	393.83
7150	2,397.70

Total \$ 46,991.47

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- 2.3. **Personnel-Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**
- 2.4. **Recommendation to Approve Salary Advancement for Completed Continuing Education**
Superintendent recommends the Governing Board approve salary advancement for course work completed. The completion of continuing education qualified the following for salary advancement per Policy GCBA-E:
- Diana Meile
 - Daniel Robinson
 - Mary Causey
 - Robert Lefrandt

3. **Business**

- 3.1 **Recommendation to Approve and Adopt the Expenditure Budget for Fiscal Year 2024**
Superintendent recommends the Governing Board approve and adopt the expenditure budget for Fiscal Year 2024. This is an annual requirement. Kimberly Dugdale, Chief Financial Officer available for questions.
Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler
- 3.2. **Recommendation to Approve Food Service Meal Prices School Year 2023-2024**
Superintendent recommends the Governing Board approve meal prices District-wide. We are pleased to announce no increase to meal prices. School Year 2023-2024 breakfast \$1.85, lunch \$3.00 (elementary), \$3.10 (junior high /high school).
Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler
- 3.3. **Recommendation to Approve the Food Service Management Contract Services**
Superintendent recommends the Governing Board approve the Food Service Management Contract renewal with Southwest Food Services for Fiscal Year 2023-2024. This is an annual requirement.
Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler
- 3.4 **Superintendents Report**
Back to School Open House:
- Junior High, July 26th 5:30pm – 7:00 pm
 - High School, July 26th 6:00pm – 7:30 pm
 - Elementary, July 27th 4:30pm – 6:00 pm

4. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Monday, August 8, 2023, at 5:00 pm.**

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5. **Adjournment** @ 5:13pm, Motion to adjourn by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler

Dated July 14, 2023

Respectfully submitted by,

Mary L. Ford,

Executive Secretary

