



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**August 8, 2023**

**Members Present:** Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe Member (excused); Diana Butler, Member (telephonically); Jennifer Brimhall, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:00 pm by Nathan Neill**

**Blue Ridge Fine Arts/STEM/Athletic Programs and Community Recognition**

- Theresa Dick, BRHS
- Brian Blomstrand, BRJH
- Jennifer Olney, BRHS
- Rebecca Evans, BRHS
- Shamaine Wright, BRES
- Kevin Woolridge, BRJH/HS
- Robert Lefrandt, BRHS
- Jeremy Hathcock, Athletic Director District
- Peggie Robbins, Athletic Director, BRJH
- Sandra Clerc, Assistant to Athletic Director District
- Bryan Savage, Pastor of the Church

**Recognition of the August Students of the Month Awards**

- Sienna Grzelak, High School
- Brianna Maya Squire Sanchez, Junior High
- Harlea Gessner, Elementary School

**Recognition of the August Teacher of the Month Award**

- Chris Fawcett, Junior High School

**Recognition of the August Employee BR Star Awards**

- David Kelley, Computer Tech II, Technology
- Kathy Palensar, Elementary School

**2022-2023 School Year Celebration Video**

Presentation of the 2022-2023 School Year celebration

**School and Department Goals for the 2023-24 SY Presented**

Principals and Directors to present Goals for SY 2023-24

**Presentation by Kimberly Dugdale, Chief Financial Officer**

Chief Financial Officer, Kimberly Dugdale to present district office staff reorganization

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**2. Consent Agenda-Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**2. 1. Minutes**

Minutes of Regular Governing Board meeting held on July 11, 2023, Governing Board meeting held for the Board approval or correction.

**2. 2. Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

32	85,145.17
33	4,604.23
1	102,389.71
3	161,689.69

**Total \$ 353,828.80**

Approve Expense Vouchers:

4083	109,864.37
4084	24.48
4085	94,245.00
5000	237,957.34

**Total \$ 442,091.19**

Approve Student Activity & Auxiliary Operation Vouchers:

7151	95.95
8003	4,889.15
8004	678.82

**Total \$ 5,663.92**

**2.3. Personnel**

**2.4. Recommendation to Approve Employee Resignations and Non-Renewals**

Superintendent recommends the Governing Board approve the following resignations and/or non-renewals:

- Joshua Smith
- Amber Lopez
- Robert Davison

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- Alecia Kissel
- Verenice Bonilla
- Joella Douglas
- Sarah Ginn

2.5. **Recommendation to Adopt the Model School Board Policies Provided by The Trust**

Superintendent recommends the Governing Board adopt the Model School Board Policies provided by The Trust to eliminate conflicting policies and achieve significant cost savings.

2.6. **Recommendation to Approve Payment to Sunland Asphalt & Construction LLC for Paving Project Completed**

Superintendent recommends the Governing Board approve payment to Sunland Asphalt & Construction LLC, paving project. Adjacent Ways funds used in the amount of \$530,505.39.

2.7. **Recommendation to Approve Updated District K-12 Classroom Capacity Report School Year (SY) 23-24**

Superintendent recommends the Governing Board approve the capacity report for the 2023-2024 SY which establishes classroom maximum sizes to regulate student admission and enrollment.

3. **Business**

3.1. **Recommendation to Approve Contracts, Hiring or Promotion**

Superintendent recommends the Governing Board approve contracts, hiring or promotion of the following employees:

- Douglas Noble, Teacher
- Cynthia Rothlisberger, Teacher
- Shannon Wright, Teacher
- Kendall Polk, Teacher
- Tyson Adams, Teacher
- Ashley Baldwin, Teacher
- Tracy Breedlove, Teacher
- Sarah Bromke, Teacher
- Jane Johnson, Teacher
- Sarah Juergens, Teacher
- Rita Wilhite, Teacher
- Chris Fawcett, Teacher
- Jennifer Antonelli, SPED Aide II
- David Butler, SPED Aide I
- Mark Franco, SPED Aide II
- Stephen Morris, SPED Aide I
- Sarah Prouty, SPED Aide I
- Jake Archibeque, Assistant Principal, High School
- Lucia Lee, Business Manager, District Office
- Joshua Kutnick, Computer Tech I, Technology
- Evander Begay, Lead Computer Tech, Technology

**Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

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3.2. **Superintendent Report**

- General district update to include PreK-12 current student enrollment
- Review of recent staff safety training “Stop the Bleed”
- Changes to pick up and drop off at the junior high and high school. Adjustments made based on stakeholder feedback.
- BR Day, Saturday, August 26<sup>th</sup> 8am – noon
- Big Springs Project September 15, 2023 – 8:00 am – 4:00 pm. Looking for volunteers

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

**Brooke Horne, introduced herself as the Student Body President**

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, September 12, 2023, at 5:00 pm.**

6. **Adjournment @ 6:30 pm, Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

Dated August 11, 2023

Respectfully submitted by,

Mary L. Ford

Executive Secretary