



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 12, 2023

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe Member; Diana Butler, Member (telephonically); Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by David Merrill

Blue Ridge Fine Arts Program Performance

BRHS Choir will perform the National Anthem

Recognition of Mr. Chuck Waldo

Recognition for the efforts of Mr. Chuck Waldo for his assistance with our Teacher Housing Projects

Recognition of the September Students of the Month Awards

- Manny Tello, High School
- Abigail Larson, Junior High
- Tanya Marquez, Elementary School

Recognition of the September Teacher of the Month Award

- RikkiLynn Archibeque, High School

Recognition of the September Employee BR Star Award

- Shandelle Wahlin, Teacher, Elementary School

Kimberly Dugdale, Chief Financial Officer to Present Capital Projects Overview

CFO Ms. Kimberly Dugdale will present the District's Annual Capital Projects Report

2. Consent Agenda-Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on August 8, 2023, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 12, 2023

Approve Payroll Vouchers:

2	575.71
4	540,376.79
5	1,594.24
8	580,448.28

Total \$ 1,122,995.02

Approve Expense Vouchers:

4086	67,659.50
4087	1,615.03
4088	2,313.96
4089	3,403.14
5001	266,270.42
5002	359,326.18
5003	13,389.10

Total \$ 713,877.33

Approve Student Activity & Auxiliary Operation Vouchers:

7152	42.08
7153	.04
8000	3,057.41
8001	1,357.50
8002	2,791.31
8005	1,407.81
8006	3,078.75
8007	18.06
8008	1,433.45
8009	1,500.00
8010	9,592.66

Total \$ 24,279.07

2.3. **Personnel**

2.4. **Recommendation to Approve Employee Resignations**

Superintendent recommends the Governing Board approve the following resignations:

- Brittny Graves
- Donald Coughlin
- Todd Wells

2.5. **Recommendation to Approve Kindergarten Entry Assessment, 2023-24 School Year**

Superintendent recommends the Governing Board approve Kindergarten Entry Assessment tool for use to evaluate Kindergarten students for the 2023-24 School Year.

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 12, 2023

2.6. **Recommendation to Approve August Fundraisers**

Superintendent recommends the Governing board approve the following fundraiser events for the Junior High School Student Council:

- Penny Wars
- Spirit Shirts
- Christmas Candy Grams
- Valentines Candy Grams
- Dances
- Game Concessions
- Movie Night
- Graduation Leis
- Churro Friday

3. **Business**

3.1. **Recommendation to Approve Out-of-State Travel Request**

Superintendent recommends the Governing Board approve the Future Business Leaders of America (FBLA) to attend the 2023 FBLA Fall Leadership Conference in Providence, Rhode Island, November 9 – 12, 2023. Ms. Blake to provide details.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.2. **Recommendation to Approve the Hire of New Employees**

Superintendent recommends the Governing Board approve the hire of the following employees:

- Keefer Gagnon, Teacher, Elementary School
- Stephany Slater, Teacher, Elementary School
- Sylvia Vargas, Aide, Elementary School
- Kendra Palmer, Office Assistant, Elementary School
- Laney Lupe, Teacher, High School
- Karina Knight, Office Assistant, District Office
- Kristin Sterba, Office Assistant, District Office
- Rhiannon Smith, Finance Specialist, District Office
- Sophia Federico, Office Assistant, District Office
- Alyson Brandon, Substitute Teacher
- Jennifer Olson, Substitute Teacher
- Derrick Cavey, Substitute Teacher
- Cindell Nelson, Substitute Teacher
- Leeann Lauritzen, Substitute Teacher
- Samantha Rose, Substitute Teacher

Motion to approve by Jennifer Brimhall, second David Merrill, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. **Superintendents Report**

- Dr. Wright to provide a general District update regarding recent outcomes and current school events.

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 12, 2023

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, October 17, 2023, at 5:00 pm.**

Second Public Hearing for the Instructional Time Model, 4:45 pm on October 3, 2023.
October Board meeting moved to October 3, 2023 at 5:00 pm due to the Annual Financial Report (AFR) approval.

6. **Adjournment @ 5:42 pm** **Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

Dated September 15, 2023

Respectfully submitted by,

Mary L. Ford

Executive Secretary