



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**December 12, 2023**

**Members Present:** Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe Member; Diana Butler, Member, Jennifer Brimhall, Member *excused*

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer excused and Administrative staff

**1. Opening Ceremony**

**Pledge of Allegiance @ 5pm by Chuck Waldo**

**Blue Ridge High School Fine Arts Program Video Performance**

Presentation of the High School Harmonies

**Student Recognition of High School and Junior High Football, Volleyball, Soccer, Cross-Country, Wrestling, Softball, Cheer Teams**

Players and coaches participating in our 2023 fall sport programs will be introduced

**Recognition of the December Students of the Month Awards**

- Leilani Hamblin, High School
- Joy Cromwell, Junior High
- Jeybriel Martinez, Elementary School

**Recognition of the December Teacher of the Month Award**

- Kevin Woolridge, Junior High/High School

**Recognition of the December BR Star Award**

- Team Maintenance – Kimberly Dugdale will present the award

**Recognition and Acceptance of Donations to Blue Ridge School District-Motion to approve by Margaret Gabe, second Diana Butler-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

- Jan Weinberger donated golf clubs and art supplies to the high school, valued at \$2,000.00
- Chuck Waldo donated a leather sofa and area rug to the high school, valued at \$1,500.00
- The Youth Basketball Booster donated \$3,000.00 dollars to the high school girl's basketball program
- Donald Rae donated \$5,000.00 dollars to the elementary grades 4-6 science department
- Derrick Cavey donated \$750.00 dollars to athletic fees for grades 7-12

**Discussion by Principals, Loren Webb, Courtney Hoffmeyer, Ryan Grace of Student Vaping Concerns**

Principals to discuss current concerns, and future considerations regarding student vaping.

**2. Consent Agenda-Motion to approve by Chuck Waldo, second Margaret Gabe- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**2. 1. Minutes**

Minutes of Regular Governing Board meeting held on November 14, 2023, Governing Board meeting held for the Board approval or correction.

**2. 2. Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

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Approve Payroll Vouchers:

13	581,585.10
14	501.46
15	558,937.12
16	348,581.92
17	847.37

**Total \$ 1,490,452.97**

Approve Expense Vouchers:

5009	276,511.93
5010	532,061.58

**Total \$ 808,573.51**

Approve Student Activity & Auxiliary Operation Vouchers:

8040	1,240.68
8041	416.88
8041	9,958.76
8043	1,466.03
8044	473.72
8045	2,357.24
8046	16,597.34
8047	1,245.00
8048	18,271.10

**Total \$ 52,023.75**

2.3. **Personnel**

2.4. **Recommendation to Approve the Resignation of the Following Employees:**

Superintendent recommends the Governing board approve the resignation of the following employee:

- Christopher Fawcett, Teacher, Junior High School
- Tanya Melluse, Teacher, Elementary School

2.5. **Recommendation to Approve Indian Policies and Procedures for 2024-204 School Year**

Superintendent recommends the Governing Board approve Indian Policies and Procedures for School Year 2024-2025. This is an annual requirement.

3. **Business**

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**3.1. Recommendation to Approve the First Revision of Fiscal Year 2023-2024 Expenditure Budget**

Superintendent recommends the Governing Board approve the first revision of Fiscal Year 2023-2024 Expenditure Budget as presented by Kimberly Dugdale during the public hearing. Kimberly Dugdale available for questions.

**Motion to approve by Diana Butler, second Chuck Waldo-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**3.2. Recommendation to Approve the Board Meeting Date Each Month Beginning January 9, 2024**

Superintendent recommends the Governing Board meetings continue on the second Tuesday of each month.

**Motion to approve by Margaret Gabe, second Chuck Waldo-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**3.3. Recommendation to Approve Early Graduation for Three High School Students**

Superintendent recommends the Governing Board approve early graduation for three high school students. Loren Webb available for questions.

**Motion to approve by Chuck Waldo, second Margaret Gabe-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**3.4. Recommendation to Approve State Mandated Minimum Wage Increase**

Superintendent recommends the Governing Board approve the mandated minimum wage of \$14.35 per hour effective January 1, 2024. This is an increase of \$.50 cents per hour from 2023.

**Motion to approve by Chuck Waldo, second Margaret Gabe-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**3.5. Superintendents Report**

- General District Update

**4. Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

**5. Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, January 9, 2024, at 5:00 pm.**

**6. Executive Session for Discussion and Consultation for Legal Advice with the Governing Board's Attorney under ARS Section 38-431(A)(3)**

**Motion to move in to Executive Session by Chuck Waldo, second Margaret Gabe-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**Motion to return to Open Session by Chuck Waldo, second Margaret Gabe-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

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7. **Executive Session to Discuss, Consider and Act on Expelled Student's Initial Application for Readmission under ARS Section 38-431(A)(2)**  
Motion to move in to Executive Session by Chuck Waldo, second Diana Butler-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler  
Motion to return to Open Session by Chuck Waldo, second Margaret Gabe-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler
8. **Adjournment @ 6:35 pm Motion to adjourn by Chuck Waldo, second Diana Butler-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

Dated December 13, 2023

Respectfully submitted by,

Mary L. Ford

Executive Secretary