



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 3, 2023

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe Member; Diana Butler, Member excused, Jennifer Brimhall, Member (telephonically)

Others Present: Dr. Michael L. Wright, Superintendent of Schools excused, Kimberly Dugdale, Chief Financial Officer and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by BR Elementary First Grade Class

Blue Ridge Elementary School Fine Arts Program Presented by: Shamaine Wright

BRES First Grade class will perform a musical number

Recognition of the High School Character Counts Student Winners August/September

Mr. Loren Webb, Principal and Mr. Jake Archibeque, Assistant Principal will announce the Character Counts Student winners for August and September.

Blue Ridge High School Future Business Leaders of America Presentation

Ms. Blake and students to present information from a leadership camp they attended

Recognition of the October Students of the Month Awards

- Ethan Gonzalez, High School
- Riley Miller, Junior High
- Payton Pellien, Elementary School

Recognition of the October Teacher of the Month Award

- Shannon Willeford, Junior High School

Recognition of the October BR Star Awards

- Missa Foy, Community Member
- Sara Chudnoff, Community Member
- Heather Fuller, Office Assistant, Junior High

Annual Presentation of NAVIT Programs, by Matt Weber, Superintendent of NAVIT

Mr. Weber will provide a yearly summary of our students' participation in NAVIT and the financial impact of the District's participation

2. Consent Agenda-Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on September 12, 2023, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

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Approve Payroll Vouchers:

9 638,708.86

Total \$ 638,708.86

Approve Expense Vouchers:

5004 887,431.16

5005 522,856.06

Total \$ 1,410,287.22

Approve Student Activity & Auxiliary Operation Vouchers:

8011 400.00

8012 2,852.31

8013 400.00

8014 30.00

8015 15,260.11

8016 6,334.57

8017 5.79

8018 337.96

8019 2,256.39

8020 2,173.35

8021 3,076.24

8022 6,071.82

8023 1,151.62

Total \$ 40,350.16

2.3. **Personnel**

2.4. **Recommendation to Approve the Resignation of the following employee:**

Superintendent recommends the Governing board approve the resignation of the following employee:

- Kristin Sterba, Office Assistant

2.5. **Recommendation to Approve September Fundraisers**

Superintendent recommends the Governing board approve the following fundraiser events for the High School:

- Choir Team Suns Tickets, Dr. Theresa Dick
- Girls Soccer Wreath Sales. Britni Hamblin
- Pumpkin Carving Contest and Movie Night, Melissa Martinez-Grzelak
- Chili and corn bread dinner, Bridgette Blake

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3. **Business**

3.1. **Recommendation to Approve the Annual Financial Report (AFR) for Fiscal Year 2022-2023**

AFR presentation by Kimberly Dugdale, Chief Financial Officer, Recommendation to approve the annual AFR.

Motion to approve by Chuck Waldo, second David Merrill, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall

3.2. **Recommendation to Approve the Revision of the Instructional Time Model**

Superintendent recommends the Governing Board approve the revision of the Instructional Time Model for Fiscal Year 24. Kimberly Dugdale, Chief Financial Officer available for questions.

Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall

3.3. **Recommendation to Approve Early Graduation for a High School Student**

Superintendent recommends the Governing Board approve early for graduation for a high school student. Loren Webb available for questions.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, November 14, 2023, at 5:00 pm.**

6. **Adjournment @ 5:35 pm** Motion to adjourn by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall

Dated October 6, 2023

Respectfully submitted by,

Mary L. Ford, Executive Secretary