



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**November 14, 2023**

**Members Present:** Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe Member; Diana Butler, Member; Jennifer Brimhall, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer excused and Administrative staff

**1. Opening Ceremony**

**Pledge of Allegiance @ 5pm by David Merrill**

**Recognition of the High School Character Counts Student Winners for November**

Mr. Loren Webb, Principal and Mr. Jake Archibeque, Assistant Principal will announce the Character Counts Student winners for November.

**Blue Ridge High School Student Council Presentation**

Ms. Brooke Horne, Student Council President to provide an update regarding High School events

**Recognition of the November Students of the Month Awards**

- Brooke Horne, High School
- Jack Cucurullo, Junior High
- Anabelle Pawlak, Elementary School

**Recognition of the November Teacher of the Month Award**

- Kristen Halama, Pre-School

**Recognition of the November BR Star Award**

- David Butler, SPED Aide, Elementary School

**Tommy Crane Award Formally BR Superstar Award**

Dr. Wright to discuss change and Tommy Crane passing

**2. Consent Agenda Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**2. 1. Minutes**

Minutes of Regular Governing Board meeting held on October 3, 2023, Governing Board meeting held for the Board approval or correction.

**2. 2. Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

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Approve Payroll Vouchers:

10	595,037.65
11	796,080.41
12	581,759.67

**Total \$ 1,972,877.73**

Approve Expense Vouchers:

5006	304,378.38
5007	311,714.24
5008	222,684.78

**Total \$ 838,777.40**

Approve Student Activity & Auxiliary Operation Vouchers:

8024	494.49
8025	1,798.72
8026	1,195.39
8027	10,256.81
8028	150.00
8029	30.80
8030	16.91
8031	669.27
8032	8,864.61
8033	3,200.48
8034	2,392.72
8035	2,440.25
8036	4,486.69
8037	1,042.74
8038	250.00
8039	11,029.25

**Total \$ 48,319.13**

2.3. **Personnel**

2.4. **Recommendation to Approve the Resignation of the following employee:**

Superintendent recommends the Governing board approve the resignation of the following employee:

- Stephen Morris, SPED Aide, High School
- Mark Franco, SPED Aide, High School

3. **Business**

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**3.1. Recommendation to Approve the 2023-24 School Year Proposition 301 Performance Plan**

Superintendent recommends the Governing Board approve the Prop 301 performance pay plan for 2023-24 School Year.

**Motion to approve by Margaret Gabe, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.2. Recommendation to Approve the Hire of the Following Employees for the 2023-2024 SY**

Superintendent recommends the Governing Board approve the hire of the following employees:

- Avery Davis, SPED Aide, Junior High
- Heidi Johnson, Teacher, Elementary
- Mattie Mathews, Teacher, High School Special Education
- Sara Miller, Pre-School Aide
- DeeAnn Moya, Office Assistant/Health Tech, Junior High
- Dillon Smith, SPED Aide, High School
- Jerod Wright, Maintenance II

**Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.3. Recommendation to Approve Early Graduation for High School Students**

Superintendent recommends the Governing Board approve early for graduation for high school students. Loren Webb available for questions.

**Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.4. Recommendation to Approve November Fundraisers**

Superintendent recommends the Governing Board approve the following fundraiser events for the High School:

- BR Discount Cards, Boys Soccer, Kirby Elkins
- Turkey Trot, purchase turkeys for BR families, Jake Archibeque
- Present Wrapping, BR High School Band, Jennifer Olney
- BR Team Gear, BR High School Band, Jennifer Olney

**Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.5. Discussion on Concerns with Moving Girls and/or Boys Soccer to Winter Season**

Dr. Wright will begin the discussion.

**3.6. Superintendents Report**

- General District Update

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4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, December 12, 2023, at 5:00 pm.**

6. **Adjournment @ 5:49 pm, Motion to adjourn by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

Dated November 16, 2023

Respectfully submitted by,

Mary L. Ford,

Executive Secretary