



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**March 19, 2024**

**Members Present:** Dave Merrill, President; Chuck Waldo, Vice-President, excused; Margaret Gabe, Member, Diana Butler, Member, (telephonically); Jennifer Brimhall, Member (telephonically)

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:00 pm by David Merrill**

**Recognition of the High School Character Counts Winners for March**

Mr. Loren Webb, Principal, and Mr. Jake Archibeque, Assistant Principal will announce the Character Counts Student winners for March.

**Recognition of the High School Chess Team National Championships Experience**

Mr. Kris Van Atten, Teacher and Student Sponsor of the chess team will share their experience at the National Championships in Washington, DC.

**Recognition of the March Student of the Month Awards**

- Gianna Girardi, High School
- Gray Brady, Junior High
- Irie Nachu, Elementary School

**Recognition of the March Teacher of the Month Award**

- Jamie Dye, Elementary School

**Recognition of the March BR Star Award**

- Justin Riesop, Teacher, Elementary School

**2. Consent Agenda-Item 2.7 and 2.8 to be voted on separately Motion to approve Items 2.1 through 2.6 by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**2. 1. Minutes**

Minutes of the Regular Governing Board meeting held on February 13, 2024, Governing Board meeting held for the Board approval or correction.

**2. 2. Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

22	582,979.15
24	586,169.55
25	651,733.08

**Total \$ 1,820,881.78**

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Approve Expense Vouchers:

5015	176,487.37
5016	121,277.50
5017	254,413.59
5018	70,798.69

**Total \$ 622,977.15**

Approve Student Activity & Auxiliary Operation Vouchers:

8058	6,699.87
8059	3,638.63
8060	26,972.83
8061	400.00
8062	929.03
8063	17,263.97
8064	5,294.18
8065	6,349.44
8066	3,451.16
8067	200.00
8068	1,731.15
8069	234.64
8070	234.27
8071	355.69

**Total \$ 73,754.86**

2.3. **Personnel**

2.4. **Recommendation to Approve Employee Resignations/Retirements**

The superintendent recommends the Governing Board approve the following employees' resignations/retirements:

- David Butler, SPED Aide, Elementary School, resignation at end of school year
- Leslie Engelhard, Teacher, Elementary School, retire at end of school year
- Lainie Duke, Teacher, Elementary School, retire at end of school year
- Shamaine Wright, Teacher, Elementary School, retire at end of school year
- Tammy Ryder, Bus Driver, Transportation, retire at end of school year

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**2.5. Faculty and Staff Reduction In Force**

Pursuant to Governing Board Policy GCQA and GDQA (Faculty and Staff Reduction In Force), the Administration recommends and requests that the Governing Board release at the end of the 2023-2024 School Year and not offer contracts for the 2024-2025 School Year to the following noncontinuing certificated faculty and staff members:

- Kay Shores, Teacher, High School
- Diana Meile, Teacher, High School
- Sandra Clerc, Athletic Secretary, High School

**2.6. Recommendation to Approve March Fundraiser**

The superintendent recommends the Governing Board approve the annual penny war for the Blue Ridge High School National Honor Society.

**2.7. Recommendation to Approve Out of State Travel Requests**

The superintendent recommends the Governing Board approve Kimberly Dugdale, Lucia Lee, Denice Hall, Justin Bernardino, John Hutchinson, Steve Murphy to attend the AASBO Conference in Laughlin, Nevada, April 3-5, 2024.

**Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**2.8. Recommendation to Approve Out of State Travel Requests**

The superintendent recommends the Governing Board approve Jeremy Hathcock and four coaches to attend the Glazier Football Clinic in Las Vegas, Nevada, February 29 – March 3, 2024.

**Motion to approve by Chuck Waldo, second David Merrill, passed four ayes-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, one nay-Jennifer Brimhall**

**3. Business**

**3.1. Recommendation to Approve Principals, Teachers, and Counselors Contracts for the 2024-2025 School Year**

The superintendent recommends the Governing Board approve the renewal of principals, teachers and counselors contracts for the 2024-2025 School Year.

**Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.2. Recommendation to Approve the Blue Ridge Strategic Plan (2024-2027)**

The superintendent recommends the Governing Board approve the Strategic Plan (2024-2027). Dr. Wright will present the district's strategic planning efforts to the Board.

**Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.3. Recommendation to Approve Early Graduation Requests**

The superintendent recommends the Governing Board approve early graduation for five high school students. Loren Webb, principal available for questions.

**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

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3.4. **Recommendation to Approve Contracted Related Service Provider, Navajo County Consortium**

The superintendent recommends the Governing Board approve Navajo County Consortium as a Contracted Related Service Provider who provides related services to students qualifying for Special Education Services. Kimberly Dugdale, Chief Financial Officer available for questions.

**Motion to approve by Chuck Waldo, second Margaret Gabe, Jennifer Brimhall recused herself, passed by-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

3.4. **Superintendents Report**

- General District Update

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual. **None**

5. **Announcements**

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, April 9, 2024, at 5:00 pm.**

6. **Adjournment@ 5:42 pm, Motion to adjourn by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

Dated March 22, 2024

Respectfully submitted by,

Mary L. Ford

Executive Secretary to the Board