



# BLUE RIDGE UNIFIED SCHOOL DISTRICT #32

## REGULAR GOVERNING BOARD MEETING MINUTES

### April 9, 2024

**Members Present:** Dave Merrill, President; Chuck Waldo, Vice-President, Margaret Gabe, Member, Diana Butler, Member, (telephonically); Jennifer Brimhall, Member (telephonically)

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

#### 1. Opening Ceremony

**Pledge of Allegiance @ 5:00 pm by Chuck Waldo**

#### Recognition of the April 2024 Student of the Month Awards

- Troy Lister, High School
- Gabriel Garcia, Junior High
- Benjamin Nash Terrill, Elementary School

#### Recognition of the April 2024 Teacher of the Month Award

- Shamaine Wright, Elementary School

#### Recognition of the April 2024 BR Star Award

- Geraldine Armijo, Transition Specialist, High School

#### Presentation by Matt Patterson, Public Works Director of The Town of Pinetop-Lakeside

Mr. Patterson will present information on the Porter Mountain Road Improvement project improving the safety and flow of traffic along the front of the elementary school.

#### Presentation of the Audit Report

Kimberly Dugdale, Chief Financial Officer to present the audit report for the School Year ending June 30, 2023

**Role Call Vote-David Merrill-yay, Chuck Waldo-yay, Margaret Gabe-yay, Diana Butler-yay, Jennifer Brimhall-yay. 5 yays, 0 nays.**

#### Presentation of the District Spending Report

Kimberly Dugdale, Chief Financial Officer to present the District Spending Report

#### 2. Consent Agenda Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

##### 2. 1. Minutes

Minutes of the Regular Governing Board meeting held on March 19, 2024, Governing Board meeting held for the Board approval or correction.

##### 2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**April 9, 2024**

26	575,181.64
27	575,759.29

**Total \$ 1,190,940.93**

Approve Expense Vouchers:

5019	358,870.89
5020	229,032.71

**Total \$ 622,977.15**

Approve Student Activity & Auxiliary Operation Vouchers:

8072	2,721.06
8073	1,140.94
8074	5,526.84
8075	2,518.87
8076	1,137.94
8077	1,842.06

**Total \$ 14,887.71**

2.3. **Personnel**

2.4. **Recommendation to Approve Employee Resignations/Retirements**

The superintendent recommends the Governing Board approve the following employees' resignations/retirements:

- Allyson Petersen, Teacher, Elementary, resigned at the end of the School Year
- Janelle Henderson, Health Tech, Elementary, resigned
- Kurt Kerr, Teacher, High School, retire and return
- David Petersen, Teacher, High School, retires at the end of the School Year
- Jacob Archibeque, Assistant Principal, High School, resign – moving
- RikkiLynn Archibeque, Teacher, High School, resign - moving

2.5. **Recommendation to Approve April Fundraisers**

The superintendent recommends the Governing Board approve the senior class marker tag, student council, senior grams, class of 2026.

3. **Business**

3.1. **Recommendation to Approve Out-of-State Travel Request**

The superintendent recommends the Governing Board approve Future Business Leaders of America, FBLA to attend Nationals in Orlando, Florida June 29 – July 2, 2024. The trip will be funded through the BR student store and tax credit dollars. Bridgette Blake is available for questions.

**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**April 9, 2024**

**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.2. Recommendation to Approve Out-of-State Travel Request**

The superintendent recommends the Governing Board approve the senior trip to Anaheim, California, May 12-15. Melissa Martinez-Grzelak will be available for questions.

**Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.3. Recommendation to Approve the Intergovernmental Agreement (IGA), School Traffic Improvement Project**

The superintendent recommends the Governing Board approve the IGA between The Town of Pinetop-Lakeside and the Blue Ridge Unified School District, a school traffic improvement project improving the safety and flow of traffic along the front of the elementary school. Dr. Wright is available for questions.

**Move this item to the May 14, 2024 Governing Board meeting**

**3.4. Recommendation to Approve the Intergovernmental Agreement (IGA), Dual Enrollment, School Year 2024-2027**

The superintendent recommends the Governing Board approve the IGA between Navajo Community College (NPC) and Blue Ridge Unified School District, Dual Enrollment programs, School Years 2024-2027.

**Motion to approve by Margaret Gabe, second David Merrill, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.5. Recommendation to Approve the Intergovernmental Agreement (IGA), CTED, NAVIT Programs, School Year 2024-2025**

The superintendent recommends the Governing Board approve the IGA between Northern Arizona Vocational Institute of Technology (NAVIT) and Blue Ridge Unified School District, CTED and NAVIT programs, School Year 2024-2025. This is an annual requirement.

**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.6. Recommendation to Approve the Intergovernmental Agreement (IGA), TALON. School Year 2024-2027**

The superintendent recommends the Governing Board approve the TALON IGA between Navajo County Community College District (NPC) and Blue Ridge Unified School District, TALON programs, School Year 2024-2027.

**Motion to approve by Chuck Waldo, second David Merrill, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.7. Superintendents Report**

- General District Update

**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**April 9, 2024**

**4. Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

**None**

**5. Announcements**

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting will be held on Tuesday, May 14, 2024, at 5:00 pm.**

**6. Superintendent Dr. Michael L. Wright, Performance Evaluation**

Discussion and possible approval of annual performance review and performance pay. The Governing Board may vote to convene in executive session, which shall not be open to the public, pursuant to A.R.S. §38-431.03(A) (1) for the discussion of personnel matters.

**Motion to convene in executive session by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**Motion to approve annual performance review and performance pay by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. Adjournment @ 7:08 pm, Motion to adjourn by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

Dated April 12, 2024

Respectfully submitted by,

Mary L. Ford,

Executive Secretary to Board