



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 20, 2022

Members Present: Dave Merrill, President; Diana Butler, Member; Margaret Gabe Member; Jennifer Brimhall, Member, Chuck Waldo (excused)

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by David Merrill

Blue Ridge High School Fine Arts Program Performance

BRHS Band will perform a special music number.

Recognition of the September BR Student of the Month

- Deklyn Lilly, Elementary School
- Melanie Alfaro Martinez, Junior High School
- Makenna Schrader, High School

Recognition of the September Employee BR Star Awards

- David Kelley, Computer Tech II
- Bruce Buchanan, Bus Driver

Recognition of the September BR Teacher of the Month

- Mandy Pollock, Junior High School

2. Consent Agenda Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote-David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on August 23, 2022, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

5	569,021.96
6	615,824.93

Total \$1,184,846.89

Approve Expense Vouchers:

4007	43,364.18
4008	62,457.91
4009	201,232.83

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4010	331,002.48
4011	26.27
4012	434,962.36

Total \$1,073,046.03

Approve Student Activity & Auxiliary Operation Vouchers:

7009	443.00
7010	432.07
7011	2,035.23
7012	9,749.33
7013	873.76
7014	475.00
7015	625.00
7016	2,620.25
7017	3,000.00
7018	233.32
7019	900.00
7020	210.00
7021	7,381.51
7022	237.77

Total \$ 29,216.34

2.3. **Personnel**

2.4. **Recommendation to Approve Employee Resignations**

Superintendent requests the Governing Board approve the following employee resignations:

- Joan Ballon, Teacher, High School
- Edward Bromke, Teacher, Junior High
- Robyn Davis, SPED Aide II

2.5. **Recommendation to Approve School Fundraisers**

Superintendent requests the Governing Board approve the fundraiser list. Copy of the fundraiser list is provided to the Board in a separate handout.

3.0. **Business**

3.1. **Recognition and Acceptance of Donations Benefiting Blue Ridge School District**

Superintendent recommends the Board approve the following donations:

- Floral arrangement for Mr. Yellow Jacket winner donated by Blume Haus Floral Designs
- 18 office chairs donated by Denice Hall for the Bus Barn breakroom
- School supplies donated from Rosemary Huylebroeck
- \$1,000 dollar auto shop raffle donation from Carquest Auto Parts/Bauman Home and Auto Center
- Piano for our Fine Arts Program, Georgia Dysterheft

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Motion to approve by Margaret Gabe, second Diana Butler, passed by unanimous vote- David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.2. Recommendation to Approve the Disposal of Dated Textbooks

Superintendent recommends the Governing board approve the disposal of dated school textbooks in accord with Statute requirements. A list of the textbooks is provided to the Governing Board in a separate handout.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote- David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. Recommendation to Approve the School Year 2022-2023 Extracurricular Coaches and Sponsors

Superintendent recommends the Governing board approve extracurricular coaches and sponsors for the School Year 2022-2023. A list is provided to the Governing Board in a separate handout.

Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote- David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.4. Recommendation to Approve the School Year 2022-2023 New Teacher Recruitment Stipends

Superintendent recommends the Governing board approve School Year 2022-2023 new teacher recruitment stipends. The stipend is funded through a grant. A list is provided to the Governing Board in a separate handout.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote- David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.5. Recommendation to Approve the Out of State Travel Request for Future Business Leaders of America (FBLA) Leadership and Team Development Conference

Superintendent recommends the Governing board approve the FBLA leadership and team development conference in Orlando, Florida, November 17 – 20, 2022. The trip will be funded through tax credit and student dollars. The transportation request and agenda is provided to the Governing Board in a separate handout.

Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote- David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.6. Recommendation to Approve the Hire of New Employees for the 2022-2023 School Year

Superintendent recommends the Governing Board approve the hire of the following employees:

- Amberlee Crowther, Computer Tech I, Technology (replacement)
- Sarah Bromke, Teacher, Junior High School (replacement)
- Bradley Pico, Director of Federal Grants, District Office (returning retiree)
- Brittney, Graves, Office Assistant, District Office (replacement)
- Chris Breedlove, HVAC, Maintenance/Custodial (approved new position)

Motion to approve by Margaret Gabe, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.7. Superintendent's Report

- General District Update

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4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, October 11th, 2022, November 15, 2022 and December 13, 2022 at 5:00 pm.**

6. **Adjournment @ 5:30 pm, Motion to adjourn by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote- David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall**

Dated September 23, 2022

Respectfully submitted by,

Mary L. Ford

Executive Secretary