



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 11, 2022

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President, Diana Butler, Member (telephonically); Margaret Gabe Member; Jennifer Brimhall, Member (telephonically)

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Margaret Gabe

Blue Ridge Elementary School Fine Arts Program Performance

BRES Students will perform a special music number.

Recognition of the October BR Students of the Month

- Carrie Vest, High School
- Rylee Rhoton, Junior High
- Sam Shumway, Elementary

Recognition of the October Employee BR Star Award

- Steve Murphy, Maintenance Supervisor

Recognition of the October BR Teacher of the Month

- Cynthia Rothlisberger, High School
- Tesha Polkabila, Elementary School

2. Consent Agenda Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on September 20, 2022, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

7 620,323.42

Total \$ 620,323.42

Approve Expense Vouchers:

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 11, 2022

4013	90,305.59
4014	319.01
4015	79,673.94

Total \$ 170,298.54

Approve Student Activity & Auxiliary Operation Vouchers:

7023	1,350.00
7024	120.00
7025	180.00
7026	516.00
7027	2,697.63
7028	7,884.24
7029	2,850.84
7030	100.00
7031	160.00
7032	132.00
7033	1,311.38
7034	2,051.04
7035	507.30
7036	480.00

Total \$ 20,340.43

2.3. **Personnel**

2.4. **Recommendation to Approve Employee Resignations**

Superintendent requests the Governing Board approve the following employee resignations:

- Kimberly Harder, Title I Aide, Elementary School (moving)

2.5. **Recommendation to Approve School Year (SY) 2022-2023 Stipends and Addendums**

Superintendent requests the Governing Board approve SY 2022-2023 stipends and addendums. A list is provided to the Board in a separate handout.

2.6. **Recommendation to Approve Amendment to Supervisor Contract**

Superintendent requests the Governing Board approve amendment to supervisor contract.

2.7. **Recommendation to Approve Fiscal Year (FY) 2023 Capital Plan**

Superintendent requests the Governing Board approve the FY 2023 Capital Plan required annually per A.R.S. 41-5741 C. A copy of the plan is provided to the Board in a separate handout.

2.8. **Recommendation to Approve School Fundraisers**

Superintendent requests the Governing Board approve the fundraiser list. Copy of the fundraiser list is provided to the Board in a separate handout.

3.0. **Business**

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 11, 2022

- 3.1. **Recommendation to Approve the Annual Financial Report (AFR) for Fiscal Year 2021-2022**
AFR presentation by Kimberly Dugdale, Chief Financial Officer. Recommendation to approve the annual AFR.

Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

- 3.2. **Recommendation to Approve Statement of Support of the Override of the Constitutional Aggregate Expenditure Limit for Fiscal Year (FY) 2023**

Superintendent recommends the Governing Board approve the statement of support of the Override of the Constitutional Aggregate Expenditure Limit for FY 2023. Dr. Wright available for questions.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

- 3.3. **Recommendation to Approve the Classroom Visitor Policy**

Superintendent recommends the Governing Board approve the Classroom Visitor Policy. Statutory Reference A.R.S. 15-341. A copy of the policy is provided to the Board in a separate handout.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

- 3.4. **New Curriculum Review Discussion**

Discussion only, no action required. Social Studies Advanced Placement (AP) new curriculum open for review, on display at District office.

- 3.5. **Superintendent's Report**

- General District Update

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

Janell Sterner-Questions on AFR presentation

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, November 15, 2022 and December 13, 2022 at 5:00 pm.**

Motion to move in to Executive Session by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
October 11, 2022

6. Executive Session to Discuss Student Discipline

The Governing Board will convene in executive session, which shall not be open to the public, pursuant to A.R.S. §15-843 (F) for the discussion of student discipline.

7. Adjournment @ 6:22 pm, Motion to adjourn by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe

Dated October 14, 2022

Respectfully submitted by,

Mary L. Ford,

Executive Secretary