



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
December 13, 2022

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President, Diana Butler, Member; Margaret Gabe Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5pm by David Merrill

Blue Ridge High School Fine Arts Program Performance

BR Harmonies and Band students will perform a special music number

Student Recognition in Football, Volleyball, Soccer and Cross-Country

Players and coaches participating in our 2022 fall sport programs will be introduced

Recognition of the December BR Students of the Month

- Danielle Olsen, High School
- Aidan VanDyck, Junior High
- Michael Cotellesse, Elementary

Recognition of the December Employee BR Star Award

- Doris Murphy, Custodian
- Ryan Fergen, Teacher/Coach
- Caroline Cox, Teacher
- Kristen Halama, Teacher
- Kimberly Rollins, Teacher

Recognition of the December BR Teacher of the Month

- Tasha Hunt, High School
- Brian Blomstrand, Junior High

Presentations by Principals Loren Webb, Courtney Hoffmeyer, Ryan Grace

Principals to present before, during and after school remediation efforts

2. Consent Agenda-Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on November 15, 2022, Governing Board meeting held for the Board approval or correction.

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2.2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

11	598,602.93
12	588,595.70

Total \$ 1,187,198.63

Approve Expense Vouchers:

4025	488,151.64
4026	56,781.11

Total \$ 544,932.75

Approve Student Activity & Auxiliary Operation Vouchers:

7049	2,000.86
7050	4,045.14
7051	7,819.71
7052	706.26
7053	225.00
7054	4,844.77
7055	575.00
7056	400.00
7057	14.69
7058	4,266.90
7059	1,494.00
7060	3,156.70
7061	736.74
7062	540.36

Total \$ 30,826.13

2.3. Personnel

2.4. Recommendation to Approve Employee Termination/Resignation

Superintendent requests the Governing Board approve the following employee resignations:

- Steven Porter, Custodian
- Angelina Plympton, Custodian

2.5. Recommendation to Approve Revised Indian Policies and Procedures For School Year (SY) 2023-2024

Superintendent recommends the Governing Board approve the revised Indian Policies and Procedures for SY 2023-2024.

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- 2.6. **Recommendation to Approve the Elementary Before School Remediation Program**
Superintendent recommends the Governing Board approve the elementary school before school remediation program, November 28, 2022 – May 2023.
- 2.7. **Recommendation to Approve the School Year (SY) 2022-2023 T3 First Portion of Payment**
Superintendent recommends the Governing Board approve the SY 2022-2023 T3 first portion payment. T3's provide technology training support for classrooms and teachers.
- 2.8. **Recommendation to Approve School Fundraiser**
Superintendent recommends the Governing Board approve junior high miscellaneous food sales and team apparel for the junior high spirit line.
- 3.0. **Business**
- 3.1. **Recommendation to Approve the First Revision of Fiscal Year 2022-2023 Expenditure Budget**
Superintendent recommends the Governing Board approve the first revision of Fiscal Year 2022-2023 Expenditure Budget. Kimberly Dugdale available for questions.
Motion to approve by Chuck Waldo, second Diana Butler-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall
- 3.2. **Recommendation to Approve the Board Meeting Date of the Second Tuesday of Each Month beginning January 10, 2023**
Superintendent recommends the Governing Board approve the move of the monthly meeting day to the second Tuesday of each month.
Motion to approve by Chuck Waldo, second Margaret Gabe-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall
- 3.3. **Recommendation to Approve Out of State Travel Request**
Superintendent recommends the Governing Board approve Out of State travel request for coaches to attend a coaches clinic, February 9 – 12, 2023. Superintendent recommends the Governing Board approve Out of State travel request for coaches to attend a coaches clinic, February 9 – 12, 2023, Las Vegas, Nevada. Mr. Loren Webb is available for questions.
Motion to approve by Chuck Waldo, second Margaret Gabe-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall
- 3.4. **Recommendation to Approve Arizona State Mandated Minimum Wage Increase**
Superintendent recommends the Governing Board approve the mandated minimum wage (1.05 per hour, effective January 1, 2023) increase effective January 1, 2023. Kimberly Dugdale available to answer questions.
Motion to approve by Margaret Gabe, second Chuck Waldo-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall
- 3.5. **Recommendation to Approve the School Year (SY) 2022-2023 Proposition 301 (Prop 301) First Portion of Performance Payment**
Superintendent recommends the Governing Board approve the Prop 301 first portion of performance payout for SY 2022-2023.
Motion to approve by Diana Butler, second Chuck Waldo-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

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3.6. **Recommendation to Approve Early Graduation for Four High School Students**

Superintendent recommends the Governing Board approve early graduation for four high school students. Loren Webb available for questions.

Motion to approve by Chuck Waldo, second Diana Butler-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.7. **Superintendent's Report**

- General District Update

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. The next regular Board meeting will be held on January 10, 2023 at 5:00 pm.

6. **Adjournment @ 6:30 pm**

Motion to adjourn by Chuck Waldo, second Margaret Gabe- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Dated December 16, 2022

Respectfully submitted by,

Mary L. Ford

Executive Secretary