



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
January 10, 2023

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe, Member; Diana Butler, Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Jennifer Brimhall

Recognition of the January BR Students of the Month

- Nate Padilla, High School
- Evelyn Cortes, Junior High
- David Horne, Elementary

Recognition of the January Employee BR Star Award

- Justin Benardino, Transportation
- Mark Vest, Teacher

Recognition of the January BR Teacher of the Month

- Mayme Jackson, Elementary
- Theresa Dick, High School

2023 Organization Items for the Governing Board

1.1 Election of Governing School Board Officers for 2023

Annually the Governing Board elects its officers for the current calendar year.

Motion to approve David Merrill as Board President by Diana Butler, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall.

Motion to approve Chuck Waldo as Board Vice-President by David Merrill, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Mary L. Ford, Executive Secretary to Governing Board for 2023

1.2 Resolution Authorizing Approval and Execution of Funding Proposals, Grants, Special Projects, Vouchers, Warrants, Salary and other Expenses to be Signed Between Board Meetings

The Superintendent seeks board authorization to allow a resolution authorizing vouchers, salary and other district expenses to be signed in advance of scheduled board meetings.

Motion to approve by David Merrill, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

1.3 Identify and Record Conflicts of Interest for Governing Board Members, School Administration and Staff Districtwide

Pursuant to A.R.S. 38-503, Arizona State Statute, requiring all Governing Board and each group listed above must fully disclose actual and potential conflicts of interest.

Motion to approve by David Merrill, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

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1.4 Directive of Annual Investment/Reinvestment of All Monies within School District Service Fund

The Superintendent requests the Governing Board to direct the Navajo County Treasurer to invest/reinvest all monies belonging or credit to the school debit service fund. And, the Superintendent recommends the Governing Board approve all monies belonging to the school and/or credits received by the District to be invested/reinvested.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

1.5 Governing Board Delegation of Purchasing Authority

As required by Arizona Administrative Code R7-2-1006, the Governing Board approves annually the delegation of purchasing and procurement to certain Designated School Executives. It is recommended that the Board delegate such authority to the Superintendent and Chief Financial Officer to conduct District business.

Motion to approve by Chuck Waldo, second David Merrill, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

1.6 Establish Meeting Dates, Time and Location for Regular Monthly Governing Board Meetings Through December 2023

- February 14, 2023
- March 21, 2023 (Spring Break March 13-17)
- April 11, 2023
- May 9, 2023
- June 13, 2023
- July 11, 2023
- August 8, 2023
- September 12, 2023
- October 10, 2023
- November 14, 2023
- December 12, 2023

Change February to the 16th and October to the 17th. Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. Consent Agenda Minutes Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2.1 Minutes of Regular Governing Board meeting held on December 13, 2022, Governing Board meeting held for the Board approval or correction.

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2.2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

13	884,258.55
14	559,534.16

Total \$ 1,443,792.71

Approve Expense Vouchers:

4027	464,987.62
4028	114,037.06
4029	1,427.26
4030	217.39
4031	4,056.25

Total \$ 584,725.58

Approve Student Activity & Auxiliary Operation Vouchers:

7063	500.00
7064	10,492.39
7065	5,776.91
7066	9,321.40
7067	1,215.00
7068	1,361.32
7069	586.00
7070	1,095.38
7071	120.00
7072	2,833.37
7073	1,971.31
7074	5,813.10
7075	120.00
7076	20.00

Total \$ 30,826.13

2.3. Personnel

2.4. Recommendation to Approve Employee Resignation

Superintendent requests the Governing Board approve the following employee resignations:

- Chelsey Anchondo, Counselor, High School

2.5. Recommendation to Approve the District Teacher and Principal Evaluations

Superintendent recommends the Governing Board approve the District Teacher and Principal Evaluations. This is an annual requirement. No changes have been made to the process or documents. The District uses "Strong" as its evaluation tool.

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3.0. **Business**

3.1. **Recommendation to Approve the Sex Education Curriculum Program**

Superintendent requests the Governing Board approve the Sex Education Curriculum Program, Choosing the Best Way, grades 6-12, to begin School Year 2023-2024.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Recommendation to Approve Intergovernmental Agreement (IGA), Transition from School to

3.2. **Work (TSW) Program**

Superintendent requests the Governing Board approve the IGA between Blue Ridge Unified School District and Department of Economic Security TSW program, 2022-2027. This IGA is renewed every five years.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. **Superintendent's Report**

- General District Update
- Discipline, fighting, bullying, vaping, marijuana.
- BR Hall of Achievement, 1963 to present
- Recognition of Substitute Teachers and Volunteers

Call to the Public

- 3.4. The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

Janell Sterner, Sex Education Curriculum Program

3.5. **Discussion and Possible Action**

Discussion and possible action concerning the Board's position regarding contracts that are the subject of negotiations (proposed resolution of matters arising in connection with EEOC No. 540-2022-05590 in accord with terms of mediation on January 4, 2023).

Pursuant to A.R.S. §§ 38-431.03(A)(3) and (4), the Board may vote to go into Executive Session for the purpose of discussion or consultation for legal advice with its attorney concerning this item.

Motion to go into executive session by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Motion to go in to open session by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Motion to approve resolution of the claim under the terms presented to the Governing Board in executive session by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

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4. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. The next regular Board meeting will be held on February 16, 2023 at 5:00 pm.

5. **Adjournment @ 6:21 pm**, Motion to adjourn by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Dated January 13, 2023

Respectfully submitted by,

Mary L. Ford

Executive Secretary