



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
April 11, 2023

Members Present: Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe, Member; Diana Butler, Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by David Merrill

Recognition of the Blue Ridge High School Performing Arts

Dr. Dick and Ms. Olney's students will perform special numbers

Recognition of the Foreign Exchange Students

Mardi Harris to introduce the foreign exchange students and host families

Recognition of the April BR Students of the Month

- Steven Halls, High School
- Paige Weland, Junior High
- Kendalyn Cox, Elementary

Recognition of the April BR Star Award

- Richard Young, Bus Driver, Transportation

Recognition of the April BR Teacher of the Month

- James Greenwade, Junior High School

Presentation of the College and University Student Acceptance and Scholarship Report

Mr. Webb, Principal to present information regarding BRHS students attending college and universities, and review scholarships awarded, 2021-2023 SY.

Presentation of the Audit Report

Kimberly Dugdale, Chief Financial Officer to present the audit report for School Year ending June 30, 2022

Role call vote to approve the audit for 22 School Year-David Merrill-Yay, Chuck Waldo-Yay, Margaret Gabe-Yay, Diana Butler-Yay, Jennifer Brimhall-Yay

2. Consent Agenda Minutes-Voted separately on Item 2.5 and 2.7, Motion to approve 2.1 – 2.4, 2.6, 2.8 by Diana Butler, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2.1. Minutes of Regular Governing Board meeting held on March 21, 2023, Governing Board meeting held for the Board approval or correction.

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2.2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

21	574,573.73
22	617,610.92

Total \$ 1,192,184.65

Approve Expense Vouchers:

4050	236,775.70
4051	1,391.85
4052	38,835.88
4053	2,914.99
4054	135,595.59
4055	50,107.24
4056	81,302.16
4057	3,467.41

Total \$ 550,390.82

Approve Student Activity & Auxiliary Operation Vouchers:

7106	3,875.38
7107	1,462.51
7108	5,361.60
7109	6,864.39
7110	1,790.00
7111	3,116.84
7112	330.00

Total \$ 22,800.72

2.3. Personnel

2.4. Recommendation to Approve Resignation of the Following Employee

Superintendent recommends the Governing Board approve the resignation of the following employee:

- Brenda Hyer, SPED Aide I, Elementary School
- Patti Taylor, Teacher, Elementary School

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2.5. Recommendation to Approve the Retirement of the Following Employees

Superintendent recommends the Governing Board approve the retirement of the following employees:

- Cynthia Rothlisberger, Teacher, High School, May 2024
- Greg Schimmel, Teacher, High School, May 2024
- David Petersen, Teacher, High School, August 2024, (returning to teach)
- James Rice, Teacher, High School, September 2023, (returning to teach)
- Jacki Dunsmore, Teacher, Elementary School, May 2024
- Mike Schimmel, Teacher, Elementary School, May 2024
- Michele Gagnon, Teacher, Elementary School, May 2024
- Doris Murphy, Custodian, Facilities Department, May 2024

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2.6. Recommendation to Approve Extra Duty Stipends for 2022-2023 School Year

Superintendent recommends the Governing Board approve extra duty stipends for 2022-2023 School Year.

2.7. Recommendation to Approve Teacher Retention Bonus, Salary Increases 2023-2024 School Year

Superintendent recommends the Governing Board approve payment of \$2,000.00 retention bonus and a 2% salary increase for all certified teachers 2023-2024 School Year.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2.8. Recommendation to Approve Out of State Travel Request

Superintendent recommends the Governing Board approve Out of State travel request for Denice Hall, Transportation Supervision and Justin Benardino, Lead Mechanic to attend the AASBO conference in Laughlin, Nevada, April 5-7, 2023.

3.0. Business

3.1. The Superintendent Recommends that the Governing Board Approve the Proposed Resolution to Receive Financial Assistance Under the Disaster Relief Act

BE IT RESOLVED BY THE SUPERINTENDENT AND GOVERNING SCHOOL BOARD OF THE BLUE RIDGE UNIFIED SCHOOL DISTRICT OF LAKESIDE, ARIZONA, as follows:

Section 1. The Designation of Authorized Representative's form to the Arizona Department of Emergency and Military Affairs, which designates MICHAEL WRIGHT, the SUPERINTENDENT of the BLUE RIDGE UNIFIED SCHOOL DISTRICT, and KIMBERLY DUGDALE, CHIEF FINANCIAL OFFICER, as Authorized Representative and Alternate Authorized

Representative, respectively, to execute applications on behalf of the BLUE RIDGE UNIFIED SCHOOL DISTRICT for the purpose of obtaining financial assistance under the Disaster Relief Act, is hereby approved in the form attached hereto.

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Section 2. MICHAEL WRIGHT, the SUPERINTENDENT, and KIMBERLY DUGDALE the CHIEF FINANCIAL OFFICER are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the SUPERINTENDENT and GOVERNING SCHOOL BOARD OF THE BLUE RIDGE UNIFIED SCHOOL DISTRICT, Lakeside, Arizona, this 11 day of April 2023.

Motion to approve by Margaret Gabe, second Diana Butler, passed by unanimous vote- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.2. Recommendation to Approve Junior Leadership Academy (JLA) After School Program

Superintendent recommends the Governing Board approve JLA after school program for 4th and 5th grade students, May 1 – May 12th. JLA to be funded through ESSER III in the amount of \$12,000.00. Vicky Solomon, Executive Director to present information and available to answer questions.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. Superintendent's Report

- General District Update
- Return to usual school schedule
- Upcoming events and announcements

4. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

5. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Work-Study to be held on April 17, 2023 at 5:00 pm. The next regular Board meeting will be held on May 9, 2023 at 5:00 pm

Motion to go into executive session by Chuck Waldo, second Diana Butler, passed by unanimous vote- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

6. Superintendent Dr. Michael L. Wright, Performance Evaluation and Contract Review

Discussion and possible action regarding the annual performance review and Superintendent's contract. The Governing Board may vote to convene in executive session, which shall not be open to the public, pursuant to A.R.S. §38-431.03(A) (1) for the discussion of personnel matters.

Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

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7. **Adjournment @ 7:54 pm**, Motion to adjourn by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote- passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

Dated April 14, 2023

Respectfully submitted by,

Mary L. Ford,

Executive Secretary