



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**May 09, 2023**

**Members Present:** Dave Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe, Member-excused; Diana Butler, Member-excused; Jennifer Brimhall, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools, Kimberly Dugdale, Chief Financial Officer and Administrative staff

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:00 pm by Jennifer Brimhall**

**Moment of Silence**

**Recognition of the May BR Students of the Month**

- Sirius Baca, High School
- Bryanna Blake, Junior High School
- Jackson Hueston, Elementary School

**Recognition of the May BR Teacher of the Month**

- Tyler Wagenfehr, Elementary School

**Recognition of May BR Employee Star Awards**

- Brian Blomstrand, Teacher
- Rebecca Woods, Teacher
- Daniel Robinson, Dean of Students
- Keilah Butler, Student Support
- Jonathan Rau, Student Support

**Recognition of the 2022-2023 BR Superstar Awards**

- Rebecca Woods, Teacher, High School
- David Butterfield, Teacher, Junior High
- Damita Temper, Teacher, Elementary

**2. Consent Agenda-Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer Brimhall**

**2. 1. Minutes**

Minutes of Regular Governing Board meeting held on April 11, 2023, Governing Board meeting held for the Board approval or correction.

**2. 2. Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

23	599,926.03
24	612,919.58

**Total\$1,212,845.61**

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Approve Expense Vouchers:

4058	189,080.53
4059	6,211.48
4060	127,075.98
4061	12,607.54
4062	144.58
4063	164,171.49
4064	64,529.39
4065	50,352.66
4066	53,612.13

**Total \$ 667,785.78**

Approve Student Activity & Auxiliary Operation Vouchers:

7113	5,025.88
7114	320.00
7115	1,987.89
7116	8,579.36
7117	805.00
7118	3,986.96
7119	1,378.00
7120	1,885.03
7121	2,478.00
7122	7,251.96
7123	120.00
7124	1,802.48
7125	13,734.51
7126	2,146.53

**Total \$ 51,501.60**

2.3. **Personnel**

2.4. **Recommendation to Approve the Resignation of the Following Employees:**

Superintendent recommends the Governing Board approve the resignation of the following employees:

- Curtis Jackson, Maintenance
- Alyssa Jackson, SPED Aide II, Junior High
- Daniel Aguilera, Finance Specialist

2.5. **Recommendation to Approve End of Year Extra-Curricular/Coach Stipends, 2022-2023 School Year**

Superintendent recommends the Governing Board approve end of year extra-curricular/coach stipends, 2022-2023 School Year.

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2.6. **Recommendation to Approve Unused Leave/Vacation Payouts for 2023-2024 School Year**  
Superintendent recommends the Governing Board approve unused leave/vacation payouts for the 2023-2024 School Year.

2.7. **Recommendation to Approve 2022-2023 Proposition 301 Pay (remainder of performance pay earned)**  
Superintendent recommends the Governing Board approve the Proposition 301 Performance Pay Plan Payments (2<sup>nd</sup> half) for the 2022-2023 School Year.

2.8. **Recommendation to Approve the Intergovernmental Agreement (IGA), Greater Phoenix Management Council, AZ Educational Management Council**  
Superintendent recommends the Governing Board approve the IGA between Blue Ridge Unified School District and the Greater Phoenix Educational Management Council and AZ Educational Management Council 2023-2028. The IGA provides educational management services, programs and activities to School Districts across Arizona. Dr. Wright available for questions.

2.9. **Recommendation to Review the Junior High and High School Course Content Book for the 2023-2024 School Year**  
Superintendent recommends the Governing Board review the course content book for the Junior High and High School for the 2023-2024 School Year.

2.10. **Recommendation to Approve Kinder Camp, June 2023**  
Superintendent recommends the Governing Board approve Kinder Camp Summer Program. Kinder Camp to be held May 23 – June 15, 2023, Monday – Thursday.

3. **Business**

3.1. **Recommendation to Approve the Second Revision of Fiscal Year 2022-2023 Expenditure Budget**  
Superintendent recommends the Governing Board approve the second revision of Fiscal Year 2022-2023 Expenditure Budget. Presentation by Kimberly Dugdale, Chief Financial Officer.  
**Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer**

3.2. **Recommendation to Approve the Intergovernmental Agreement (IGA), Joint Technical Educations Courses (JTED) and NAVIT Programs, 2023-2024 School Year**  
Superintendent recommends the Governing Board approve the IGA between Blue Ridge Unified School District and its CTED and NAVIT programs, 2023-2024 School Year. This is an annual requirement.  
**Motion to approve by David Merrill, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer Brimhall**

3.3. **Recommendation to Approve Out of State Travel for High School Future Business Leaders of America (FBLA) National Leadership Conference**  
Superintendent recommends the Governing Board approve out of state travel to the FBLA National Leadership conference July 25, 2023, Atlanta, Georgia. Fees will be paid through tax credit and student accounts. **Correction June 25, 2023.**  
**Motion to approve by David Merrill, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer Brimhall**

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3.4. **Superintendents Report**

•Upcoming Events:

- May 8<sup>th</sup> – 12<sup>th</sup>, Teacher Appreciation Week
- May 16<sup>th</sup>, Baccalaureate, Tom Kean Auditorium, 6:00 pm
- May 17<sup>th</sup>, Senior Scholarship/Awards Night, Tom Kean Auditorium, 6:00 pm
- May 19<sup>th</sup>, Last Day of School
- May 19<sup>th</sup>, Graduation, 7:00 pm, Paul Morrow Stadium
- May 19<sup>th</sup>, Grad Night Lock-in/End of Year Celebration, High School Gym, 10:30 pm – 5:00 am

4. **Call to the Public**

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person, and time cannot be seeded to another individual.

**Bill Gibson, Rover Project**

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Special Board **meeting to be held on May 31, 2023, 5:00 pm**. Regular **Governing Board meeting will be held on Tuesday, June 13, 2023, at 5:00 pm**.

6. **Adjournment @ 5:50 pm. Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer Brimhall**

Dated May 12, 2023

Respectfully submitted by,

Mary L. Ford

Executive Secretary