



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**REGULAR GOVERNING BOARD MEETING MINUTES**  
**August 10, 2021**

**Members Present:** David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member Margaret Gabe, Member (**excused**); Jennifer Brimhall, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations; members of the administrative staff of Blue Ridge Unified School District, as well as interested citizens.

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:47pm by David Merrill**

**Recognition of August BR Star Award**

• Loren Webb, Principal, High School

**2. Consent Agenda Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**2. 1. Minutes**

Minutes of Regular Governing Board meeting held on July 13th, 2021, Regular Governing Board meeting and July 29<sup>th</sup>, 2021, Special Governing Board meeting held for the Board approval or correction.

**2. 2. Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

1	112,378.15
2	151,067.83

**Total \$ 263,445.98**

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Approve Expense Vouchers:

2084	84,752.89
2085	27,893.32
2086	269.74
2087	137,858.97
2088	18,271.05
2089	14,156.78
2090	171,403.82
2091	10,170.90
3000	500,088.69
3001	29,946.82
3002	47,144.75
3003	34,169.05
3004	76,657.24

**Total\$1,152,784.02**

Approve Student Activity & Auxiliary Operation Vouchers:

6000	3,942.50
6001	646.09
6002	700.00
6003	7,396.22

**Total \$ 12,684.81**

2.3. **Personnel**

2.4. **Recommendation to Review and Approve the Hire of the Following Employees for the 2021-2022 School Year**

The Superintendent recommends the Governing Board approve the hire of the following employees:

- Bryan Lang, Instructional Assistant, High School (new position)
- Deborah Pott, Instructional Assistant, High School (new position)
- Colton Merrill, Teacher, High School
- Roy Pulley, Custodian (replacement position)
- Robert Parks, Custodian (replacement position)

2.5. **Recommendation to Review and Approve Employee Resignations**

Superintendent recommends the Governing Board approve the following resignation:

- Stacy McDowell, Instructional Assistant, Elementary (moving)
- Selena Aleksick, Bus Aide, Transportation (moving)

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**2.6. Recommendation to Review and Approve Leave and Vacation Payout**

Superintendent recommends the Governing Board approve leave and vacation payout for an employee. The information has been provided to the Board in a separate handout.

**2.7. Recommendation to Review and Approve Teacher Computer Training Stipends**

Superintendent recommends the Governing Board approve stipends for teacher computer training. This training is funded through the Title II Grant. A list of participants and the associated amounts provided to the Board in a separate handout.

**2.8. Recommendation to Review and Approve the Wells Fargo Bank Signers**

Superintendent recommends the Governing Board review and approve the Wells Fargo bank signers for School Year 2122. This item requires annual board approval.

**2.9. Recommendation to Review and Approve Credit Card User**

Superintendent recommends the Governing Board approve and authorize the addition of one credit card user for the Wells Fargo account, Jennifer Stroup, Finance Assistant.

**2.10. Recommendation to Review and Approve the July Financial Reports**

Superintendent recommends the Governing Board review and approve July tax credit, auxiliary operations and student activities financial reports. Copies of the financial reports have been provided to the Board as a separate handout.

**3. Business**

**3.1. Recommendation to Review and Approve Navopache (NEC) Utility Easement**

Superintendent recommends the Governing board approve a utility and electric line right-of-way easement requested by NEC to facilitate energy coverage overhead and underground to service Smith Bagley cell site.

**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**3.2. Recommendation to Approve Adjusted Facility Changes**

Superintendent recommends the Governing board review and approve facility fees updated to reflect market of surrounding Districts' charges for facility use. Jeff Akins will be available for questions.

**Table this item for discussion**

**3.5. Superintendents Report**

- COVID-19 Protocols
- New School Year Updates

**3.6. Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, September 14, 2021 at 5:00 pm.**

**4. Adjournment@ 6:06 pm Motion to adjourn by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
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**August 10, 2021**

Dated August 12th, 2021

Respectfully submitted by,

Mary L. Ford

Executive Secretary to Governing Board

**EXECUTIVE SESSION/ADMONITION:** All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.



A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

**AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126 ext. 1101.