



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 21, 2021

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member (**excused**); Margaret Gabe, Member (**excused**); Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations; members of the administrative staff of Blue Ridge Unified School District, as well as interested citizens.

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Courtney Hoffmeyer

Annual Campus/Department Presentations

- Transportation: Denise Hall
- Facilities: Jeff Akins
- Elementary School: Ryan Grace
- Junior High School: Courtney Hoffmeyer
- High School: Loren Webb
- SPED: Rebecca Frazee

Recognition of September BR Star Award

- Heather Fuller, Office Assistant, Junior High School

2. Consent Agenda Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-Dave Merrill, Chuck Waldo, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on August 10, 2021, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

3	714,667.20
4	551,728.81
5	554,277.58

Total \$1,820,673.59

Approve Expense Vouchers:

2092	30,484.33
2093	17,066.50
2094	1,990.06
2095	12,359.46
2096	29,989.15
2097	756.11
3005	100,456.38

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 21, 2021

3006	45,935.33
3007	448.00
3008	302,741.00
3009	69,432.20
3010	215,091.35

Total \$ 826,749.67

Approve Student Activity & Auxiliary Operation Vouchers:

6004	4,050.00
6005	5,886.20
6006	1,550.00
6007	10,562.94
6008	1,769.00
6009	206.73
6010	169.10
6011	480.00
6012	1,702.88

Total \$ 26,376.85

2.3. **Personnel**

2.4. **Recommendation to Review and Approve the Hire of the Following Employees for the 2021-2022 School Year**

The Superintendent recommends the Governing Board approve the hire of the following employees:

- Selena Aleksick, Custodian, Maint/Custodial
- Holly Brown, Bus Aide, Transportation
- Joella Douglas, Bus Aide, Transportation
- Diana Miller, Trip Bus Driver, Transportation
- Joshua Fussell, Sub/Trip Driver, Transportation
- Kathryn Gomez, Sub Teacher
- Stephanie Read, Instructional Assistant, Elementary School
- Jamie Aros, SPED Aid I, Elementary School
- Weston Dunsmore, Instructional Assistant, Elementary School

2.5. **Recommendation to Review and Approve Employee Resignations**

Superintendent recommends the Governing Board approve the following resignation:

- Amellia Fletcher, Instructional Assistant (personal)
- Rachel Stewart, Teacher (moving)
- Joshua Fussell, Sub/Trip Driver
- Daniel Mousie, HVAC, Maintenance (personal)

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 21, 2021

2.6. Recommendation to Review and Approve Employees Retirement

Superintendent recommends the Governing Board approve the retirement of the following employees:

- Bradley Pico, Director of Federal Programs, October 1st with intent to return
- Donald Newell, Maintenance, October 1st

2.7. Recommendation to Review and Approve Update of Policy GCQEAB

Superintendent recommends the Governing Board approve update of Policy GCQEAB to include all administrators. A copy of the policy has been provided to the Board in a separate handout.

2.8. Recommendation to Review and Approve Revised Indian Policies and Procedures

Superintendent recommends the Governing Board approve revised Indian Policies and Procedures to include clarification of the District's preferred method and timelines of communication per Arizona Department of Education, Impact Aid Division. A copy of the revised policy provided to the Board in a separate handout.

2.9. Recommendation to Review and Approve Policy Services Advisory Volume 33, Number 3

Superintendent recommends the Governing Board approve Governing Board Policies as follows:

- Policy BDF-Advisory Committees
- Policy BEDD-Rules of Order
- Policy BEDH-Public Participation at Board Meetings
- Policy BIB and BIB-R-Board Member Development Opportunities
- Policy DIE-Audits/Financial Monitoring
- Policy DJ-Purchasing (Purchasing Ethics)
- Policy EEAEA-Bus Driver Requirements, Training and Responsibilities
- Policy GBGB-R-Staff Personal Security and Safety
- Policy GCB-Professional Staff Contracts and Compensation
- Policy GCF-Professional Staff Hiring
- Policy GCH-Professional/Support Staff Orientation and Training
- Policy GDB-Support Staff Contracts and Compensation
- Policy GDF-Support Staff Hiring
- Policy IC-School Year
- Policy IHA and IHA-E-Basic Instructional Program
- Policy IHAMB and IHAMB-R-Family Life Education
- Policy IHAMD-Instruction and Training in Suicide Prevention
- Policy IJ-Instructional Resources and Materials
- Policy IJJ-Textbook/Supplementary Materials Selection and Adoption
- Policy IKE-RB-Promotion and Retention of Students
- Policy IMB-Teaching About Controversial/Sensitive Issues
- Policy JFAA-JFAA-EA-JFAA-EB-Admission of Resident Students
- Policy JFAB-JFAB-EA-JFAB-EB-Tuition/Admission of Nonresident Students
- Policy JFB-Open Enrollment
- Policy JICA-RB (Delete)-Student Dress (Cloth Face Coverings)
- Policy JK-Student Discipline
- Policy JKD-Student Suspension
- Policy JKE-Student Expulsion
- Policy JLCB-JLCB-R-JLCB-E-Immunization of Students
- Policy JLF-Reporting Child Abuse/Child Protection

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32

REGULAR GOVERNING BOARD MEETING MINUTES

September 21, 2021

- Policy KB-Parental Involvement in Education
- Policy KI-RB (Delete)-Visitors to Schools (Cloth Face Coverings)

2.10. **Recommendation to Review and Approve School Year (SY) 2021-2022 Retention Stipends**

Superintendent recommends the Governing Board approve stipends SY 2021-2022. A list of participants and the associated amounts provided to the Board in a separate handout.

2.11. **Recommendation to Review and Approve Instructional Capacities Required District-wide, School Year (SY) 2021-2022**

Superintendent recommends the Governing Board approve District capacities and education supports required for each grade level District-wide. Instructional support capacities are reviewed annually to determine Open Enrollment availability.

2.12. **Recommendation to Review and Approve School Year (SY) Fund Raiser Events**

Superintendent recommends the Governing Board review and approve SY 2021-2022 fund raiser events. A list has been provided to the Board in a separate handout.

Revision to Item 2.12 accepted

2.13. **Recommendation to Review and Approve the August Financial Reports**

Superintendent recommends the Governing Board review and approve July tax credit, auxiliary operations and student activities financial reports. Copies of the financial reports have been provided to the Board as a separate handout.

3. **Business**

3.1. **Superintendents Report**

- District-wide effort to align curriculum and instruction K-12
- Girls and Boys athletics
- COVID update
- Review School Stage Responses I-IV

3.2. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, October 12, 2021 at 5:00 pm.**

4. **Adjournment @ 6:06 pm** Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-Dave Merrill, Chuck Waldo, Jennifer Brimhall

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
September 21, 2021

Dated September 24, 2021

Respectfully submitted by,


Mary L. Ford

Executive Secretary to Governing Board

EXECUTIVE SESSION/ADMONITION: All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126 ext. 1101.